

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, August 22, 2023, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Jennifer Hooper
Councillor Robert Maguire

Councillor Janice Bowerman- Excused

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer
Freda Bond, Taxes and Utilities Manager
Crystal Lentir, Administrative Assistant
Jackie White, Project Events Coordinator
Perry Newman, By-law Enforcement Officer
Paul Methner, Animal Control Officer
Ron Cooper, Public Works Superintendent

Public: Members of the General Public

OPENING:

#186-15-2023 R. Maguire – D. Elliott

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

AGENDA:

#187-15-2023 D. Elliott – R. Maguire

THAT we adopt the agenda as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

Councillor Elliott announced that the Assiginack Youth Ball Tournament that took place August 10th to the 13th was very successful, with 11 youth teams participating from the Island and Espanola area. There were 28 games played and each game saw spectators of between 70-100 people in attendance. Councillor Elliott thanked everyone who helped to make this event a success including the players, coaches, parents, volunteers, municipal staff, and Assiginack Public School for hosting a BBQ!

ADOPTION OF MINUTES:

NONE

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

#188-15-2023 R. Maguire – D. Elliott

THAT we accept the summary of the tenders received from the Tax Sale Properties, as presented by the Treasurer, pending review by staff.

CARRIED

NOTE: Prior to the Tax Sale submissions being opened, the Treasurer informed all members present that three of the tax sale properties advertised were redeemed and that we received over 100 submissions in response to the advertisement. We will be keeping the two highest tenders, and these will be reviewed tomorrow by staff to ensure they meet the requirements. Staff will open all of the tenders by their file number and at the end of each file, staff will announce the top two tenders. All deposits will be returned to all bidders via registered mail.

At the conclusion of the Tax Sale process, Mayor Reid reminded those in attendance that this was a legal process that the Township followed and that in no way was there any favouritism shown to any one bidder. The Mayor thanked everyone who was in attendance and excused the audience members who wished to leave.

#189-15-2023 R. Maguire – D. Elliott

THAT we award the Request for Prosecution Services to Wishart Law Firm LLP.

CARRIED

NOTE: Staff shared that based on the review of the proposals received, that staff's recommendation is that Council award the tender to Wishart Law Firm LLP. Based on their proposal and feedback from their references, it is staff's opinion that we will have the best working relationship with this firm.

INFORMATION ITEMS:

NONE

BY-LAWS:

NONE

CLOSED SESSION:

#190-15-2023 D. Elliott – R. Maguire

BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 7:45 p.m. in order to attend to matters pertaining to:

- a) Personal matters about an identifiable individual including municipal or local board employees.
- b) Litigation, potential litigation including matters before administrative tribunals.

CARRIED

#191-15-2023 D. Elliott – R. Maguire

THAT we adjourn from our Closed Session at 9:24 p.m., accept the Minutes of the previous closed session, and resume our Regular Meeting.

CARRIED

CLOSING:

#192-15-2023 R. Maguire – D. Elliott

THAT we adjourn at 9:25 p.m. until the next regular meeting or call of the Chair.

CARRIED

Brenda Reid, MAYOR

Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.