

MUNICIPALITY



OF ASSIGINACK

BOX 238, MANITOWANING, ON, P0P 1N0
(705) 859-3196 or 1-800-540-0179
www.assiginack.ca

**REGULAR MEETING OF COUNCIL
IN CHAMBERS**
Tuesday, August 15, 2023, at 7:00 pm
AGENDA

1. OPENING

- a) Land Acknowledgment
- b) Adoption of Agenda
- c) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a.) Minutes of the Regular Meeting of Council of July 18, 2023
- b.) Minutes of the Assiginack Museum Committee of August 3, 2023 (Unapproved)
- c.) Minutes of the Assiginack Museum Committee of July 6, 2023
- d.) Minutes of the Strategic Planning Advisory Committee of July 11, 2023

4. DELEGATIONS

- a.) Perry & Perry Architects – Assiginack Arts and Events Centre

5. REPORTS

- a) Public Works Report
- b) Roller Mills Report

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment: General \$ 176,482.99
 Payroll \$ 64,189.07
- b) Manitoulin Streams Request: Bench in Memory of Paul Moffat

7. INFORMATION ITEMS

- a.) AMCTO: Letter to Hon. Doug Ford Re: Assessment

8. BY-LAWS

- a.) 2023-14: Arthur Street Temporary Road Closure (September 9, 2023)

9. CLOSED SESSION

- a.) A proposed or pending acquisition or disposition of land by the municipality.
- b.) A proposed or pending acquisition or disposition of land by the municipality.

10. ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack held in the Council Chambers on Tuesday, July 18, 2023, at 7:00 pm.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman: Excused
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer
Jackie White, Public Events Coordinator
Crystal Lentir, Administrative Assistant
Ron Cooper, Public Works Superintendent

Public: Corey Houle; Freelandt, Caldwell, Reilly, and Annette Virtanen

OPENING:

#155-13-2023 R. Maguire – D. Elliott

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding as Chair.

CARRIED

The Land Acknowledgement was read.

AGENDA:

#156-13-2023 D. Elliott – R. Maguire

THAT we amend the agenda to replace item 3e.) Minutes of the Strategic Planning Advisory Committee of June 13, 2023, with Minutes of the Strategic Planning Advisory Committee of July 11, 2023.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

NONE

ADOPTION OF MINUTES:

#157-13-2023 R. Maguire – D. Elliott

THAT we accept the minutes of the Special Council Meeting of July 4, 2023.

CARRIED

#158-31-2023 D. Elliott – R. Maguire

THAT we accept the minutes of the Regular Council Meeting of June 20, 2023.

CARRIED

#159-13-2023 D. Elliott – R. Maguire

THAT we acknowledge receipt of the minutes of the Roller Mills Committee of June 21, 2023.

CARRIED

#160-13-2023 R. Maguire – D. Elliott

THAT we acknowledge receipt of the minutes of the Assiginack Museum Committee of June 14, 2023.

NOTE: Discussion was had regarding the minutes and what the status of removing the items from the building was. Museum staff are currently working to remove the items from the museum, however there are now pigeons in the building, which makes this more difficult. Council directed staff to look at the building and see if there is a solution to the pigeon issue.

It was noted that the Museum had a very well attended Open House last weekend, with 73 people in attendance and a lot of positive feedback was received about the museum and its exhibits.

It was also noted that the Museum's Market, which runs every Friday from 10-2 pm during the summer has increased the number of vendors from last year and has great attendance so far.

CARRIED

#161-13-2023 D. Elliott – R. Maguire

THAT we acknowledge receipt of the minutes of the Strategic Planning Advisory Committee of July 11, 2023.

NOTE: Discussion was held regarding the minutes, and it was shared that the committee is making some good progress towards the creation of the plan, which will be a fluid plan that will move as we move.

CARRIED

DELEGATIONS:

#162-13-2023 R. Maguire – D. Elliott

THAT we thank Corey Houle from Freelandt, Caldwell, Reilly for his presentation of the 2022 Audited Financials.

NOTE: Council sought further clarification from Corey Houle regarding questions pertaining to the audited financial statements and thanked him for attending, as well as they thanked staff for their efforts.

CARRIED

REPORTS:

#163-13-2023 D. Elliott – J. Hooper

THAT we acknowledge receipt of the 2023 Treasurer's Budget to Actuals Quarterly Statements and thank the Treasurer for her report.

CARRIED

#164-13-2023 J. Hooper – D. Elliott

THAT we acknowledge receipt of the Public Works Report and thank the Public Works Superintendent for his report.

NOTE: Discussion was held regarding the Public Works Report and further clarification was asked of the Public Works Superintendent regarding the status of the following projects:

- Church Road: Has been widened to meet the standards and staff will apply crushed gravel to it shortly.*
- Hard Surfacing Status: Hard surfacing should be completed as of tomorrow. Bidwell and Holiday Haven roads have already been done.*
- New England Road Status: The road is in good shape and about 40% of the project has been completed.*
- Calcium: Calcium will be applied on the roads once the gravel has been completed.*
- Information Center Insulation: Staff will work to secure a contractor to complete this work.*

CARRIED

ACTION REQUIRED ITEMS:

#165-13-2023 D. Elliott – J. Hooper

THAT Council authorizes the following Accounts for Payment: General \$ 408,881.77 pursuant to the attached Treasurer's Statement of Accounts.

NOTE: Council sought clarification from staff regarding the amount of mileage being paid to staff, in particular the By-Law Enforcement department. Staff explained that as this is the first year, we are determining the actual costs for this department and that staff will provide Council with the actual costs versus the revenues at year-end once these costs have been determined.

CARRIED

#166-13-2023 R. Maguire – D. Elliott

THAT Council authorizes the following Accounts for Payment: Payroll \$ 55,699.38 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

INFORMATION ITEMS:

NONE

BY-LAWS:

#167-13-2023 D. Elliott – J. Hooper

THAT By-law #2023-12, being a by-law to establish policy and procedures to govern and permit Mobile Food Vendors to utilize Municipal Property to sell food products to the public, as amended, be given a first, second and third final reading and enacted in open Council.

NOTE: Council would like to change the location of the Post Office/Bank Building to the Information Center and agreed to review the locations and this by-law on an annual basis.

CARRIED

#168-13-2023 R. Maguire – D. Elliott

THAT By-law #2023-13, being a by-law to establish policy and procedures for the Procurement of Goods and Services and ensure that only authorized purchasers are made in the best interest of the municipality, as amended, be given a first, second and third final reading and enacted in open Council,

NOTE: Council would like to change the dollar amounts of 6a.) Methods of Procurement to:

0 - \$5,000 *Direct Acquisition by those authorized in Section 3 (1-9).*
\$5,0001 - \$10,000 *CAO Approval and 3 quotations to be obtained.*

Over \$10,000 *Tender/Proposal required and Council resolution to support.*

As well as add a line within the by-law to include that an annual review of this by-law will be conducted by Council.

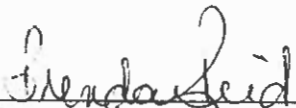
CARRIED

CLOSING:


#169-13-2023 D. Elliott – R. Maguire

THAT we adjourn at 7:52 pm until the next regular meeting or call of the Chair.

CARRIED



Brenda Reid, MAYOR



Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

MINUTES OF ASSIGINACK MUSEUM COMMITTEE MEETING
August 3, 2023, 7:00 P.M. at the ASSIGINACK MUSEUM

Present: Alice Pennie, Burke Pennie, Amy Reid, Brenda Reid, Jennifer Hooper, Hugh Moggy, Kelsey Maguire
Regrets: Janice Bowerman, Lori Case

Meeting chaired by Amy. Minutes taken by Kelsey in Lori's absence.

Land acknowledgment read.

Motion made by Hugh, seconded by Burke that agenda be approved as read.

Motion made by Brenda, seconded by Hugh that minutes of July 6, 2023 meeting be adopted as read.

DISCUSSION:

- 1. DAYCARE VISIT:** The Assiginack Daycare visited on July 18th. There were 12 children and 3 adults.
- 2. OPEN HOUSE:** The Museum Open House with free admission was on July 15th. Brenda and Amy came to help and serve the donated treats and refreshments outside. There were 108 visitors throughout the day (79 adults and 29 children).
- 3. MARKETS:** Summery of Markets in July: 7th – 5 vendors, 14th – 11 vendors, 21st – 8 vendors, 28th – 7 vendors. Stephen Granville will come on August 4th market to play the guitar from 1pm to 2pm. Jennifer will see about a sign for the Carwell St. corner to advertise market.
- 4. THRESHING MACHINE:** The threshing machine was disposed of on July 10th. It was sold to Manitoulin Recycling. After the towing fee, we received 376.29 for it.
- 5. GIFT SHOP:** Jennifer has gotten a selection of 4 stickers to sell in the Museum gift shop (100 total) . They will be priced at \$4 each. Total cost was \$235. Will have the museum summer student set up a table at the market tomorrow to sell gift shop items and hand out brochures. Discussion about getting a debit machine and security cameras. Brenda will talk to Deb about debit machine.

*[Motion made by Alice, seconded by Hugh to ask council to install security cameras at Museum.
Motion carried all in favour.]*
- 6. REPAIRS & PAINTING UPDATES:** Painting for the roof fascia, window trim, and kitchen door has begun. Priming was done yesterday and the rest will be continued on Friday. Terry Moggy will do the log building repairs sometime in September/October when it is less busy. Ron will send someone down to measure the area for the roofs so we can get quotes for steel roofing. Request that repairs be costed out by the curator every year in September to send to council in the future.
- 7. FALL FAIR:** Fall Fair is September 8th & 9th, theme is "Fun For The Whole Herd". There is a display case in storage down at the Roller Mill we could use for the Fall Fair display at the arena. The UCW signature quilt can be displayed there. We also have the APS signature quilt and Horticulture quilt that could be displayed. (Will need to ask Horticulture Society for permission to display theirs). Will Museum do a parade float? Everyone will brainstorm ideas for a float for next week.
- 8. ROLLER MILL:** Kelsey has been down to the Mill 3 times in July for about 1.5 to 2 hours each time (July 7th, 21st, & 23rd). He has done a bit of inventory and gotten things organized to a state that volunteers can be brought in to help with the inventory. There are pigeons in the Mill that are interfering with how much work can be done in some areas. Kelsey has gotten a copy of the key for the Mill. He will try to

get a schedule together for days to go down in August & September, but probably won't be able to next week at least.

NEW BUSINESS: Kelsey will ask Terry if the post holes could be drilled earlier than the other log repair work.
Discussion about straightening the posts for the sign at the corner. 70th Anniversary of the Museum will be in 2025.

Meeting adjourned at 8:13 p.m, by Brenda. Next meeting scheduled for Thursday September 14th, 2023 at 7:00 p.m.

MINUTES OF ASSIGINACK MUSEUM COMMITTEE MEETING
JULY 6, 2023, 7:00 P.M. at the ASSIGINACK MUSEUM

Present: Alice Pennie, Burke Pennie, Brenda Reid, Jennifer Hooper, Hugh Moggy, Kelsey Maguire
Regrets: Amy Reid, Janice Bowerman, Lori Case

Meeting chaired by Kelsey in Amy's absence. Minutes taken by Kelsey in Lori's absence.
Land acknowledgment read.

Brenda requested the Gift Shop be added to the agenda. Motion made by Hugh, seconded by Alice that agenda be approved as amended.

Motion made by Jennifer, seconded by Brenda that minutes of June 14, 2023 meeting be adopted as read.
Kelsey noted for clarification from previous minutes, that there is already a cement pad under the school.

DISCUSSION:

1. UPDATES: The Museum's summer student, Adiano Peca, started on July 3rd. APS grade 7 & 8 classes visited on June 23rd. CMOG grant application has been submitted.

1.5. GIFT SHOP: Art Cards from Mishibinijima are now available in the gift shop. Jennifer has brought samples of pens and socks with "Assiginack Museum" on them to see how they sell. Other possibilities for the gift shop were discussed.

2. QUOTES: Kelsey has received quotes for the repair work to the log buildings and for painting the roof trim. Also attached is the quote Ron Cooper has received for the cost of cedar shingles by the square foot. Everyone agreed that the first 2 quotes looked good, but that we need to look into the cost of steel roofing and confirm the measurements of the roofs before proceeding with that. Also consult with Ron on waterline location before digging post holes for display door.

[Motion made by Hugh to accept the tenders from Moggy Excavating for the school repairs and post holes, and from Island Painting & Decor for the painting and proceed with those projects. Motion carried.]

3. THRESHING MACHINE: Burke has confirmed that the belts are not in the threshing machine, so it can't be sold as operable. Jennifer has gotten quotes from Manitoulin Recycling for \$230 a ton minus \$125 for pick up, and from SLM for \$280 a ton but they could not pick it up. Decided to proceed with Manitoulin Recycling, acting under the motion from previous meeting. Jennifer will call them.

4. DAYCARE: The Assiginack Daycare will be visiting on Tuesday, July 18th at 10 a.m. With 20-25 kids.

5. MARKET: Summer Market at the Museum will begin this Friday, 10 a.m. to 2 p.m. Jennifer has gotten a sign and donated it for the market. Thank you very much, Jennifer. Will do posters/mailbox stuffing next week for future markets in July & August.

6. OPEN HOUSE: Open House at the Museum will be on July 15, with free admission all day and snacks from 10 a.m. to 2 p.m. Brenda and Jennifer have offered to make snacks. Kelsey will get coffee, tea, and lemonade at Freshmart. Can advertise along with the mailbox stuffing next week. Kelsey will put up a Lions Club display since it is also Summerfest weekend, taking down the clothing display from last year.

7. ROLLER MILL: Kelsey has not gotten down to the Mill since last meeting, but hopes to be able to tomorrow afternoon after the Market and start going on a regular day beginning next week now that the student has started.

NEW BUSINESS: The Fall Fair would also like a museum display at the Fair again this year, as well as to hang the Signature Quilt up at the Fair.

Meeting adjourned at 8:05 p.m, by Jennifer. Next meeting scheduled for Thursday August 3, 2023 at 7:00 p.m.



JULY 11, 2023 SPAC COMMITTEE MEETING MINUTES

PRESENT:

COMMITTEE:

Brenda Reid, Jennifer Hooper, and Rob Maguire

Absent: Dwayne Elliot

STAFF:

EDO: Shelba Millette

1. MEETING DECLARED OPEN BY CHAIR @ 7:00 P.M.

2. APPROVAL OF AGENDA

MOTION: 2023 – 06

Moved by: J.Hooper

Seconded by: R.Maguire

WHEREAS SPAC has been provided the Agenda for the meeting of July 11, 2023,
BE IT RESOLVED THAT the agenda for this meeting be approved. CARRIED

3. APPROVAL OF SPAC June 13, 2023 MEETING MINUTES

MOTION: 2023 – 07

Moved by: R.Maguire

Seconded by: Jen Hooper

BE IT RESOLVED THAT the Minutes be accepted as presented. CARRIED

OPEN DISCUSSION

4. EDO POWERPOINT: TASK 2

MOTION: 2023 – 08

Moved by: J.Hooper

Seconded by: R.Maguire

That SPAC recognize EDO: Shelba Millette's presentation: TASK 2 CARRIED

5. ADJOURNMENT

MOTION: 2023 – 09

Moved by: R.Maguire

WHEREAS the business of the SPAC meeting has concluded,
BE IT RESOLVED THAT this meeting be adjourned at 8:15 P.M. CARRIED

Signature: SPAC Committee Chair.

Signature: SPAC Recording Secretary:

DATE: July 17, 2023

Roller Mill Summary Report for July 2023

I have been down to the Mill 3 times in July. July 7th for 1.5 hours, 21st for 1.5 hours, & 23rd for 2.5 hours. I have gotten a copy made of the key for the Roller Mill.

I have done a bit of inventory and mostly gotten things organized to a state that volunteers can be brought in to help with the inventory.

There are several pigeons living in the Mill that are interfering with how much work can be done in some areas. They scare easily and start flying around, slamming into the windows. They've definitely been nesting in there as I've found egg shells on the floor.

All of the Theatre group's & bookstore items have been removed from the Mill.

Aside from the Museum items in the Mill, on the ground floor there is also:

- All of the windows, railing, etc. from the Norisle. These are piled in the Northeast corner of the entrance room.
- The chairs, small tables, and doors from the Norisle dining room are piled in the center of the ground floor, along the east wall.
- Various signs that used to be setup at the waterfront to advertise the Norisle and Theatre.
- A stack of siding left over from when they did the Mill. Piled next to the big creamery churn.
- Various Marina items: Umbrellas & stands, ropes, floats, security camera parts, 2 garbage cans, 1 big green plastic bench (same as the one in front of the post office).

I think the biggest fire hazard would be the old grain that has settled on the floor throughout the building. The chutes in the Mill have always still had some grain left in them. When it was open as a museum, the fact that "the grain was still falling" was an interesting anecdote, and there were students there who would sweep it up regularly. Since then though, there's probably enough on the floor to fill a garbage bag or two. I've swept some of it to the side to make paths to walk through, but I've been hesitant to sweep or vacuum it all up myself since I don't know what kind of mold or allergens I might kick up disturbing 50 year old grain husks.

The fire extinguisher located just inside the front door has not been serviced since 2020.

- Kelsey Maguire, Museum Curator

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges: From: To: From: To:
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last Cheque Number 0033294 0033307
Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0033294	2023-07-21	ALLEN'S AUTOMOTIVE GROUP	\$1,330.53
InvNo: 827261	InvDesc: tdh oil	InvAmt: \$51.23	
InvNo: 826982	InvDesc: 2 stroke mix	InvAmt: \$40.54	
InvNo: 471942	InvDesc: leaf blower	InvAmt: \$528.84	
InvNo: 826813	InvDesc: tdh oil	InvAmt: \$51.23	
InvNo: 826643	InvDesc: titanium line	InvAmt: \$16.94	
InvNo: 472529	InvDesc: hydraulic hose #7	InvAmt: \$116.97	
InvNo: 469117	InvDesc: hydraulic oil/oil	InvAmt: \$461.02	
InvNo: 826058	InvDesc: drive belt	InvAmt: \$30.50	
InvNo: 826061	InvDesc: drive belt	InvAmt: \$30.50	
InvNo: 063023	InvDesc: s.chg	InvAmt: \$10.44	
0033295	2023-07-21	ANP OFFICE SUPPLY	\$111.87
InvNo: 01650	InvDesc: tape/ear protection/pliers	InvAmt: \$111.87	
0033296	2023-07-21	BEACON IMAGES	\$3,624.54
InvNo: 4782	InvDesc: sign posts	InvAmt: \$857.73	
InvNo: 4867	InvDesc: sign posts/911 plates	InvAmt: \$2,766.81	
0033297	2023-07-21	C. PEARSON & SON EXCAVATION & HAULAGE	\$10,390.35
InvNo: 6410	InvDesc: crush & screenings	InvAmt: \$5,028.50	
InvNo: 6472	InvDesc: beach sand/crush gravel	InvAmt: \$5,361.85	
0033298	2023-07-21	CRD CREIGHTON	\$480.50
InvNo: INV270645	InvDesc: plow blades	InvAmt: \$480.50	
0033299	2023-07-21	LENS CLEAN AIR	\$565.00
InvNo: 19624	InvDesc: emission test (2)	InvAmt: \$565.00	
0033300	2023-07-21	MANITOWANING MILL & HOME BUILDING CENTRE	\$171.00
InvNo: 0274292	InvDesc: coffee	InvAmt: \$40.67	
InvNo: 0274757	InvDesc: stringlines	InvAmt: \$24.85	
InvNo: 0275299	InvDesc: hot water elements (marina)	InvAmt: \$74.56	
InvNo: 0275565	InvDesc: bushings/couplers	InvAmt: \$30.92	
0033301	2023-07-21	MOGGY EXCAVATING	\$994.40
InvNo: 2022516	InvDesc: waterline repair-sunsite	InvAmt: \$994.40	
0033302	2023-07-21	MSC INDUSTRIAL SUPPLY ULC	\$581.61

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 6239169001 InvDesc: bits/boits/nuts/wahsers InvAmt: \$581.61

ChqNo:	0033303	Date:	2023-07-21	Vendor:	MSR TIRE LTD	Amount:	\$11,444.71
--------	---------	-------	------------	---------	--------------	---------	-------------

InvNo: 39533 InvDesc: 2 loader tires InvAmt: \$11,444.71

ChqNo:	0033304	Date:	2023-07-21	Vendor:	RALF ISLAND TRUCK PARTS	Amount:	\$214.42
--------	---------	-------	------------	---------	-------------------------	---------	----------

InvNo: 1429 InvDesc: coupler/def fluid InvAmt: \$83.57

InvNo: 14246 InvDesc: fitting #7 InvAmt: \$130.85

ChqNo:	0033305	Date:	2023-07-21	Vendor:	TED PEARSON AUTOMOTIVE LTD.	Amount:	\$216.95
--------	---------	-------	------------	---------	-----------------------------	---------	----------

InvNo: 77063 InvDesc: shop towels InvAmt: \$216.95

ChqNo:	0033306	Date:	2023-07-21	Vendor:	TOROMONT CAT	Amount:	\$31.02
--------	---------	-------	------------	---------	--------------	---------	---------

InvNo: W0900937824 InvDesc: #9 maintenance 1000 hrs InvAmt: \$462.77

ChqNo:	0033307	Date:	2023-07-21	Vendor:	WURTH CANADA LTD	Amount:	\$842.81
--------	---------	-------	------------	---------	------------------	---------	----------

InvNo: 25365054 InvDesc: gloves/clnrs/safety glasses InvAmt: \$842.81

*** End of Report ***

Report Total:

\$30,999.70

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

From: **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0033267
 Invoice Date First Last
Entered By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0033267	2023-07-17	ASSIGINACK CURLING CLUB	\$3,374.11
InvNo: 151-12-2023	InvDesc: donation (in lieu of rebate)	InvAmt: \$3,374.11	
0033268	2023-07-17	ATHLETICA SPORTS SYSTEMS INC	\$280.42
InvNo: 322751	InvDesc: arena-yellow kickplates	InvAmt: \$280.42	
0033269	2023-07-17	BEACON IMAGES	\$610.20
InvNo: 4550	InvDesc: yearly billbd fees/maint	InvAmt: \$610.20	
0033271	2023-07-17	CITY OF GREATER SUDBURY	\$1,228.30
InvNo: 00128051	InvDesc: may recyclable material	InvAmt: \$1,228.30	
0033272	2023-07-17	EASTLINK	\$2,134.79
InvNo: 20266980	InvDesc: consolidated telephone billing	InvAmt: \$1,997.57	
InvNo: JULY 10 2023	InvDesc: pw-dsl-	InvAmt: \$68.61	
InvNo: JULY 10 2023 MARINA	InvDesc: marina-dsl	InvAmt: \$68.61	
0033273	2023-07-17	G. STEPHEN WATT, BARRISTER	\$5,932.50
InvNo: 4095	InvDesc: general legal (june)	InvAmt: \$4,508.70	
InvNo: 4076	InvDesc: general legal (april)	InvAmt: \$1,423.80	
0033274	2023-07-17	FLAGS UNLIMITED	\$1,450.86
InvNo: S001C807	InvDesc: pec-tent canopy	InvAmt: \$1,450.86	
0033275	2023-07-17	GERRY STRONG	\$234.62
InvNo: JULY 17 2023	InvDesc: bldg insp mileage	InvAmt: \$234.62	
0033276	2023-07-17	GFL ENVIRONMENTAL INC 2019	\$6,184.90
InvNo: G00000027933	InvDesc: june recyl.transport	InvAmt: \$6,184.90	
0033277	2023-07-17	HILLY GROVE CEMETERY BOARD	\$8,000.00
InvNo: 2023 LEVY	InvDesc: 2023 levy	InvAmt: \$8,000.00	
0033278	2023-07-17	HYDRO ONE NETWORKS INC.	\$1,181.62
InvNo: JULY 4 2023 ICE PLNT	InvDesc: arena-ice plant (estimate)	InvAmt: \$121.40	
InvNo: JULY 4 2023 PW	InvDesc: pw	InvAmt: \$351.08	
InvNo: JULY 4 2023 DEPOT	InvDesc: recycling depot (estimate)	InvAmt: \$71.28	
InvNo: JULY 4 2023 NORISLE	InvDesc: norisle heritage park	InvAmt: \$182.70	
InvNo: JULY 7 2023 ADMIN	InvDesc: mun office	InvAmt: \$417.37	
InvNo: JULY 12 2023 CLV VLY	InvDesc: clover valley schoolhouse	InvAmt: \$37.79	
0033279	2023-07-17	JACKIE WHITE	\$39.84
InvNo: 701-8772089-8715437	InvDesc: marina-reimb.locks	InvAmt: \$39.84	
0033280	2023-07-17	MANITOULIN EXPOSITOR	\$100.13

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: IG#232642792 InvDesc: admin-stamp InvAmt: \$100.13

ChqNo:	Date:	Vendor:	Amount:
0033281	2023-07-17	MANITOWANING FRESHMART	\$517.68
InvNo: 00045782	InvDesc: marina-freezies	InvAmt: \$36.14	
InvNo: 00187361	InvDesc: pec-event supplies	InvAmt: \$434.26	
InvNo: 00186473	InvDesc: admin-tea	InvAmt: \$4.79	
InvNo: 00180832	InvDesc: pw-cases of water	InvAmt: \$33.35	
InvNo: 00184652	InvDesc: pw-cases of water	InvAmt: \$13.16	
InvNo: 00182439	InvDesc: admin-water refill	InvAmt: \$3.99	
InvNo: 00188772	InvDesc: admin-water refill	InvAmt: \$3.99	
InvNo: 00189265	InvDesc: marina-water	InvAmt: \$8.38	
0033282	2023-07-17	NEW NORTH FUELS INC	\$4,119.96
InvNo: 658307	InvDesc: pw-diesel	InvAmt: \$2,291.26	
InvNo: 658305	InvDesc: pw-dyed diesel	InvAmt: \$1,828.70	
0033283	2023-07-17	ONTARIO CLEAN WATER AGENCY	\$7,463.57
InvNo: INV00000033423	InvDesc: mtg wtp-vfd repairs	InvAmt: \$6,010.96	
InvNo: INV00000033422	InvDesc: mtg wtp-scada ink cart/	InvAmt: \$134.36	
InvNo: INV00000033420	InvDesc: ss wtp-valve stems/filter rep	InvAmt: \$1,318.25	
0033284	2023-07-17	PERRY NEWMAN	\$524.96
InvNo: JULY 17 2023	InvDesc: bylaw enforcement mileage	InvAmt: \$524.96	
0033285	2023-07-17	PETTY CASH	\$165.65
InvNo: JULY 17 2023	InvDesc: petty cash replenishment	InvAmt: \$165.65	
0033286	2023-07-17	SHELBA MILLETTE	\$486.57
InvNo: JULY 17 2023	InvDesc: edo-mileage/accom reimb.	InvAmt: \$486.57	
0033287	2023-07-17	TECHNICAL STANDARDS & SAFETY AUTHORITY	\$533.50
InvNo: 9449580	InvDesc: marina-tssa renewal	InvAmt: \$533.50	
0033288	2023-07-17	DATAFIX	\$932.25
InvNo: 10119	InvDesc: election mgmt system 2026-pyt1	InvAmt: \$932.25	
0033289	2023-07-17	SAMANTHA MILLER	\$603.20
InvNo: 06	InvDesc: pec-yoga classes	InvAmt: \$603.20	
0033290	2023-07-17	CANDICE IRWIN	\$3,390.00
InvNo: 269	InvDesc: pec-dance camps (otf)	InvAmt: \$3,390.00	
0033291	2023-07-17	ISLAND PAINTING & DECOR	\$452.00
InvNo: 10	InvDesc: museum paint-50% deposit	InvAmt: \$452.00	
0033292	2023-07-17	XEROX CANADA LTD.	\$275.70
InvNo: 85726056	InvDesc: monthly copier usage	InvAmt: \$275.70	
0033293	2023-07-17	BELL CANADA	\$17.79
InvNo: JULY 1 2023	InvDesc: toll free line	InvAmt: \$17.79	

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

***** End of Report *****

Report Total:

\$50,235.13

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

anges: **From:** **To:** **From:** **To:**
 endor ID First Last Chequebook ID First Last
 endor Name First Last Cheque Number 0033319 0033342
 reque Date First Last
orted By: Cheque Number

istribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0033319	2023-07-31	BEACON IMAGES	\$151.96
InvNo: 4978	InvDesc: marina-signs	InvAmt: \$151.96	
0033320	2023-07-31	DWAYNE ELLIOTT	\$277.52
InvNo: JULY 28 2023	InvDesc: fd/c.day-reimburse expenses	InvAmt: \$277.52	
0033321	2023-07-31	EXP SERVICES INC.	\$2,260.00
InvNo: 757096	InvDesc: po-progress pyt feas.report	InvAmt: \$2,260.00	
0033322	2023-07-31	GERRY STRONG	\$234.62
InvNo: JULY 31 2023	InvDesc: bldg insp mileage	InvAmt: \$234.62	
0033323	2023-07-31	HYDRO ONE NETWORKS INC.	\$6,738.11
InvNo: JULY 17 2023 QNS PRK	InvDesc: queens prk	InvAmt: \$37.03	
InvNo: JULY 24 2023 MTG WTP	InvDesc: mtg wtp	InvAmt: \$4,509.47	
InvNo: JULY 20 2023 ARENA	InvDesc: arena	InvAmt: \$611.18	
InvNo: JULY 20 2023 SHWRHSE	InvDesc: marina showerhouse	InvAmt: \$79.15	
InvNo: JULY 20 2023 INFO BT	InvDesc: info booth	InvAmt: \$44.59	
InvNo: JULY 20 2023 TENNIS	InvDesc: tennis courts	InvAmt: \$60.08	
InvNo: JULY 20 2023 LIB	InvDesc: lib bldg	InvAmt: \$533.39	
InvNo: JULY 20 2023 DOCKS	InvDesc: marina-docks	InvAmt: \$91.29	
InvNo: JULY 20 2023 PO/BNK	InvDesc: po/bnk	InvAmt: \$733.41	
InvNo: JULY 20 2023 SS WTP	InvDesc: ss wtp	InvAmt: \$38.52	
0033324	2023-07-31	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	\$33,218.33
InvNo: IN000021313	InvDesc: aug.ambul/social assist	InvAmt: \$33,218.33	
0033325	2023-07-31	MANITOWANING FRESHMART	\$81.63
InvNo: 00047693	InvDesc: admin-tea	InvAmt: \$4.79	
InvNo: 00193320	InvDesc: admin-kitchen supp	InvAmt: \$15.28	
InvNo: 00193164	InvDesc: marina-pop/gaterade	InvAmt: \$61.56	
0033326	2023-07-31	MINISTER OF FINANCE	\$22,612.00
InvNo: 302507230959011	InvDesc: june policing costs	InvAmt: \$22,612.00	
0033327	2023-07-31	NEW NORTH FUELS INC	\$9,256.37
InvNo: 658688	InvDesc: marina-gas for resale	InvAmt: \$7,285.56	
InvNo: 659153	InvDesc: pw-dyed diesel	InvAmt: \$860.18	
InvNo: 659154	InvDesc: pw-diesel	InvAmt: \$1,110.63	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0033328	2023-07-31	PAUL METHNER	\$1,100.00
InvNo: #2023-06-30	InvDesc: june animal control	InvAmt: \$1,100.00	
0033329	2023-07-31	PERRY NEWMAN	\$573.92
InvNo: JULY 31 2023	InvDesc: bylaw-mileage	InvAmt: \$573.92	
0033330	2023-07-31	SUDBURY & DISTRICT HEALTH UNIT	\$3,817.55
InvNo: RC020035691	InvDesc: august health unit levy	InvAmt: \$3,817.55	
0033331	2023-07-31	SUPERIOR PROPANE INC.	\$35.60
InvNo: 45046763	InvDesc: arena-cylinder rental	InvAmt: \$23.73	
InvNo: 45046762	InvDesc: pw-cylinder rental	InvAmt: \$11.87	
0033332	2023-07-31	KEITH HARFIELD	\$1,314.60
InvNo: MAY 10 2023	InvDesc: wildlife damage comp(may 10)	InvAmt: \$1,314.60	
0033333	2023-07-31	TOM HUGHSON	\$250.00
InvNo: JUNE/JULY 2023	InvDesc: livestock calls (june/july)	InvAmt: \$250.00	
0033334	2023-07-31	MANITOWANING MINOR HOCKEY	\$44.00
InvNo: 20230717	InvDesc: marina-chips for resale	InvAmt: \$44.00	
0033335	2023-07-31	PHOENIX EMERGENCY MANAGEMENT LOGIC	\$3,390.00
InvNo: 2023-11-03	InvDesc: cemc-2nd qtr 2023	InvAmt: \$3,390.00	
0033336	2023-07-31	IAN'S HEATING AND SERVICE INC	\$1,440.75
InvNo: 1510	InvDesc: arena-repairs	InvAmt: \$1,440.75	
0033337	2023-07-31	BESTWAY GLASS	\$1,186.50
InvNo: 49027 BALANCE	InvDesc: arena-plexiglass (balance)	InvAmt: \$1,186.50	
0033338	2023-07-31	MARGIT ALBERTI	\$340.51
InvNo: 5407	InvDesc: pec-reimb.robotics supplies	InvAmt: \$340.51	
0033339	2023-07-31	XCALIBER TROPHIES INC	\$561.18
InvNo: 2604	InvDesc: pec-medals softball tourn.	InvAmt: \$561.18	
0033340	2023-07-31	TOROMONT CAT	\$308.51
InvNo: W0900931875	InvDesc: maint contact	InvAmt: \$308.51	
0033341	2023-07-31	UNISYNC GROUP LIMITED	\$730.54
InvNo: 10681867	InvDesc: fd-officers dress uniform	InvAmt: \$599.46	
InvNo: 10723918	InvDesc: fd-uniform alterations	InvAmt: \$51.98	
InvNo: 10784272	InvDesc: fd-uniform alterations	InvAmt: \$113.00	
0033342	2023-07-31	WINDOWS UNLIMITED	\$5,323.96
InvNo: 2023-45	InvDesc: garb.pickup/prks/grass	InvAmt: \$3,572.46	
InvNo: 2023-40 ARENA	InvDesc: arena boards-final pyt (icip)	InvAmt: \$1,695.00	
InvNo: 2023-41 PO	InvDesc: po-toilet repair	InvAmt: \$56.50	

*** End of Report ***

Report Total:

\$95,248.16

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0033257		2023-07-17	07/17COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0033258		2023-07-17	07/17COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0033259		2023-07-17	07/17COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0033260		2023-07-17	07/17COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0033261		2023-07-17	07/17COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0033262		2023-07-17	07/17COMB	383	MENDE, JONATHAN	OUTSTANDING	Cheque
0033263		2023-07-17	07/17COMB	384	CASE, LORI	OUTSTANDING	Cheque
0033264		2023-07-17	07/17COMB	392	STARUCK, MIKAILA	OUTSTANDING	Cheque
0033265		2023-07-17	07/17COMB	395	COOPER, MAX	OUTSTANDING	Cheque
0033266		2023-07-17	07/17COMB	397	CASEMORE, Elizabeth	OUTSTANDING	Cheque
3498		2023-07-17	07/17COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3499		2023-07-17	07/17COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
3500		2023-07-17	07/17COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3501		2023-07-17	07/17COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
3502		2023-07-17	07/17COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3503		2023-07-17	07/17COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3504		2023-07-17	07/17COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3505		2023-07-17	07/17COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3506		2023-07-17	07/17COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3507		2023-07-17	07/17COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3508		2023-07-17	07/17COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3509		2023-07-17	07/17COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3510		2023-07-17	07/17COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3511		2023-07-17	07/17COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3512		2023-07-17	07/17COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3513		2023-07-17	07/17COMB	388	PECA, ADRIANO J	OUTSTANDING	Direct Deposit
3514		2023-07-17	07/17COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3515		2023-07-17	07/17COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit
3516		2023-07-17	07/17COMB	396	FERGUSON, HEIDI	OUTSTANDING	Direct Deposit

Total : \$32,074.19

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
33308		2023-07-31	07/31COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
33309		2023-07-31	07/31COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
33310		2023-07-31	07/31COMB	133	BOND, FREDA	OUTSTANDING	Cheque
33311		2023-07-31	07/31COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
33312		2023-07-31	07/31COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
33313		2023-07-31	07/31COMB	383	MENDE, JONATHAN	OUTSTANDING	Cheque
33314		2023-07-31	07/31COMB	384	CASE, LORI	OUTSTANDING	Cheque
33315		2023-07-31	07/31COMB	392	STARUCK, MIRAILA	OUTSTANDING	Cheque
33316		2023-07-31	07/31COMB	395	COOPER, MAX	OUTSTANDING	Cheque
33317		2023-07-31	07/31COMB	397	CASEMORE, Elizabeth	OUTSTANDING	Cheque
33318		2023-07-31	07/31COMB	398	Mara, Xavier	OUTSTANDING	Cheque
17		2023-07-31	07/31COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
18		2023-07-31	07/31COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
19		2023-07-31	07/31COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
20		2023-07-31	07/31COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
21		2023-07-31	07/31COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
22		2023-07-31	07/31COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
23		2023-07-31	07/31COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
24		2023-07-31	07/31COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
25		2023-07-31	07/31COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
26		2023-07-31	07/31COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
27		2023-07-31	07/31COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
28		2023-07-31	07/31COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
29		2023-07-31	07/31COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
30		2023-07-31	07/31COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
31		2023-07-31	07/31COMB	388	PECA, ADRIANO J	OUTSTANDING	Direct Deposit
32		2023-07-31	07/31COMB	390	GERHARD, NARI	OUTSTANDING	Direct Deposit
33		2023-07-31	07/31COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit
34		2023-07-31	07/31COMB	396	FERGUSON, HEIDI	OUTSTANDING	Direct Deposit

Total : \$32,114.66

RE: Bench in memory of Paul Moffatt

Manitoulin Streams <manitoulinstreams@gmail.com>

Fri 2023-08-04 2:15 PM

To: Alton Hobbs <ahobbs@assignack.ca>

 2 attachments (297 KB)

IMG_1528.jpg; IMG_1529.jpg;

Hi Alton,

I just realized I forgot to send you the pictures of the 2 potential benches that we may select. Right now we are looking more towards the larger bench with the blanket on it.

If you could let me know if the Council feels that installing down by the waterfront or behind the Township office overlooking the bay would be a good idea that would be great.

Thank you and have a great long weekend!

Seija Deschenes

Manitoulin Streams Project Coordinator

25B Spragge St. Box 238

Manitowaning, ON P0P 1N0

manitoulinstreams@gmail.com

Ph: 705-859-1653



August 1, 2023

sent via email

Hon. Doug Ford, Premier of Ontario
Premier's Office
Room 281 Legislative Building, Queen's Park
Toronto, Ontario M7A 1A1

RECEIVED
AUG 09 2023

Re: Assessment

Dear Premier,

I am writing on behalf of [Association of Municipal Managers, Clerks and Treasurers of Ontario \(AMCTO\)](#) requesting that the Province return to the assessment cycle and provide direction on reassessment.

AMCTO represents excellence in local government management and leadership. With over 2,200 municipal managers and professionals members (e.g., CAOs, Clerks, Treasurers and Management) covering all of Ontario's municipalities, we are Ontario's largest voluntary association of local government professionals and are recognized as an influential voice on key management and legislative issues affecting the sector.

For 85 years, AMCTO has maintained a productive relationship with government by helping ensure the professional expertise and local understanding of our members is utilized to improve existing and/or new legislation, policy and programs.

In January, AMCTO wrote to the Minister of Finance supporting a request from the Association of Municipality of Ontario (AMO) that the Province provide direction on returning to the assessment cycle and requesting clarity on the Province's intentions regarding reassessment.

Since then, AMO partnered with several private sector stakeholders to outline the importance of a prompt return to the assessment cycle, outlining the importance of doing so, and the impacts of the current delay in reassessments on economic competitiveness.

AMCTO too believes that a well-functioning and up-to-date assessment system supports strong communities and makes Ontario an attractive place to invest. The issue of reassessment requires leadership from the Province which is critical to supporting the resilient and continued growth of the provincial economy we all rely on.

From the perspective of our members who, among others, are municipal treasurers and chief financial officers, there is also a need to ensure that the return comes with adequate notice as there are resource and operational needs that must be considered to prepare for implementation which comes with a return to the cycle and to any future reassessments.



Reassessments are particularly critical for Ontario's smaller communities who rely on this funding to address external pressures to their local budgets which are already exacerbated by inflation and increased labour, service and resource costs.

Our members, their municipal councils, and community members rely on a stabilized and predictable assessment system to which is the foundation of the municipal tax system that supports strong, vibrant, and growing communities.

We urge your Government to formally commit to a return date and clarify intentions for reassessment.

Sincerely,

[Originally Signed]

Stephen O'Brien, AOMC
President, AMCTO

Cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing
Hon. Peter Bethlenfalvy, Minister of Finance
Colin Best, AMO President

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 2023-14

BEING A BY-LAW of the Corporation of the Township of Assiginack to authorize the temporary closure of Arthur Street in Manitowaning on September 9, 2023.

WHEREAS the appropriate authority is found in Sections 8 and 11 of the Municipal Act, S.O., 2001 Ch. 25, as amended;

AND WHEREAS, the Council for the Corporation of the Township of Assiginack deems it beneficial to the community to close a portion of a municipal street for a short period of time to promote the Manitowaning Fall Fair's Soap Box Derby;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack **ENACTS AS FOLLOWS:**

- 1.) **THAT** a portion of Arthur Street, for the block between Nelson Street and Wellington Street shall be closed on Saturday, September 9, 2023 from 11:00 a.m. until 2:00 p.m. to facilitate the Soap Box Derby as part of the Manitowaning Fall Fair.
- 2.) **THAT** the Public Works Superintendent be authorized to take the necessary steps to enact the requirements of this by-law.
- 3.) **THAT** we notify the O.P.P., the Fire Department and the local EMS of this by-law.
- 4.) **THAT** we will post notice of this by-law on our municipal social media.

THAT this by-law shall come into effect on the ____ day of _____, 2023.

AS READ a FIRST and SECOND TIME this ____ day of _____, 2023.

AND AS READ a THIRD and FINAL TIME and considered passed, in open Council, this ____ day of _____, 2023.

Brenda Reid, MAYOR

Heidi Ferguson, CLERK