

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, September 19, 2023, at 7:00 pm.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer
Freda Bond, Taxes & Utilities Manager
Crystal Lentir, Administrative Assistant
Jackie White, Project Events Coordinator
Ron Cooper, Public Works Superintendent

Public: Dave Pollard, Stephen Salt, and Don Hughes- Hydro One

OPENING:

#209-19-2023 D. Elliott – J. Bowerman

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Land Acknowledgement was read.

AGENDA:

#210-19-2023 J. Hooper– D. Elliott

THAT we amend the agenda to add item 8c.) 2023-18: S.S. Norisle Borrowing By-law and make a correction to item 8b.) changing 2013-17 to 2023-17.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

Councillor Hooper informed Council that the members of the public have requested that those present at the meetings speak a little louder so they may be heard through our livestream feed.

Councillor Hooper shared that Assiginack Public School is hosting their Open House and BBQ on Wednesday, September 20th at 5:30pm. Everyone is welcome and there is no charge for the food (donations are welcome).

Councillor Hooper shared that Debajehmujig Theatre Group is hosting their 6 Foot Festival, and everyone is welcome to participate. The theme is E'naandegin, which means colours. Interested participants are encouraged to contact Debajehmujig Theatre Group.

ADOPTION OF MINUTES:

#211-19-2023 J. Bowerman – D. Elliott

THAT we accept the minutes from the following Meetings of Council:

- a.) Minutes of the Special Meeting of Council of September 12, 2023.
- b.) Minutes of the Committee of the Whole Meeting of September 5, 2023.
- c.) Minutes of the Special Meeting of Council of September 5, 2023.
- d.) Minutes of the Special Meeting of Council of August 29, 2023.
- e.) Minutes of the Special Meeting of Council of August 22, 2023.
- f.) Minutes of the Regular Meeting of Council of August 15, 2023.
- g.) Minutes of the Strategic Planning Advisory Committee of August 8, 2023.

CARRIED

DELEGATIONS:

#212-19-2023 R. Maguire – J. Hooper

THAT we thank the representatives from Hydro One for attending our meeting and providing us with clarification regarding the installation of the hydro poles in the Sandy Point Subdivision.

CARRIED

NOTE: Representatives from Hydro One-Dave Pollard, Stephen Salt, and Don Hughes, attended our meeting to discuss Council's concerns with the installation of the hydro poles in the Sandy Point Subdivision. Discussion took place regarding Hydro One's procedures for subdivisions and the installation of hydro poles. Hydro One and the Public Works Superintendent will conduct a site visit of the subdivision to discuss these concerns and will work together to resolve these concerns.

REPORTS:

#213-19-2023 D. Elliott – J. Bowerman

THAT we acknowledge receipt of the Public Works Report provided by the Public Works Superintendent and thank him for his report.

CARRIED

#214-19-2023 R. Maguire – J. Hooper

THAT we acknowledge receipt of the Sunsite Estates Drinking Water System Annual Report.

CARRIED

ACTION REQUIRED ITEMS:

#215-19-2023 J. Bowerman – D. Elliott

THAT we authorize the following accounts for payment:
General Account in the amount of \$1,089,175.86 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#216-19-2023 J. Hooper – R. Maguire

THAT we authorize the following accounts for payment:
Payroll Account in the amount of \$98,143.12 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#217-19-2023 D. Elliott – J. Bowerman

THAT we approve the Toboggan Hill Canteen RFP as amended and direct staff to advertise this RFP.

CARRIED

NOTE: Discussion was held regarding the RFP and the changes Council would like to see to this document. Staff will make the requested amendments to the document before advertising to the public.

INFORMATION ITEMS:

#218-19-2023 R. Maguire – J. Hooper

THAT we acknowledge receipt of the OPP Letter re: Distribution of Police Record Check Revenue to Municipalities.

CARRIED

#219-19-2023 J. Bowerman – D. Elliott
THAT we acknowledge receipt of the OPP Statistics.

CARRIED

BY-LAWS:

#220-19-2023 J. Hooper – J. Bowerman
THAT By-law 2023-16, being a by-law to authorize the Sale of Surplus Property known as the Clover Valley School House, be given a first, second, third and final reading and enacted in Open Council.

CARRIED *RECORDED VOTE:*

Bowerman	Yea
Elliott	Yea
Hooper	Yea
Maguire	Nay
Reid	Yea

#221-19-2023 D. Elliott – J. Bowerman
THAT By-law 2023-17, being a by-law to prescribe standards for the maintenance of property in a clean, clear, and safe condition within the Township of Assiginack; to prohibit the occupancy or use of a property that does not conform to the standards prescribed within this by-law; and establish enforcement procedures and fees for those owners and occupants who are in contravention with this By-law be given a first and second reading.

CARRIED

#222-19-2023 J. Hooper – J. Bowerman
THAT By-law 2023-18, being a by-law to authorize the borrowing of \$750,000.00 to finance the removal of the S.S. Norisle from the Township of Assiginack be given a first, second and third and final reading and enacted in Open Council.

CARRIED *RECORDED VOTE:*

Bowerman	Yea
Elliott	Yea
Hooper	Yea
Maguire	Nay
Reid	Yea

NOTE: Discussion was had regarding the removal of the S.S. Norisle and each member of Council had an opportunity to provide comment. After such discussion, this resolution was brought forward with a recorded vote requested.

CLOSED SESSION:

#223-19-2023 J. Bowerman – D. Elliott

BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 8:15 pm. in order to attend to a matters pertaining to:

- a) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- b) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

#224-19-2023 R. Maguire – J. Hooper

THAT we adjourn from our Closed Session at 9:03 pm, accept the Minutes of the previous closed session, and resume our Regular Meeting.

CARRIED

CLOSING:

#225-19-2023 D. Elliott – J. Bowerman

THAT we adjourn at 9:04 pm until the next regular meeting or call of the Chair.

CARRIED

Brenda Reid, MAYOR

Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.