

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**  
**MINUTES OF THE SPECIAL MEETING OF COUNCIL**

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, September 5, 2023, at 7:00 p.m.

**Present:** Mayor Brenda Reid  
Councillor Dwayne Elliott  
Councillor Jennifer Hooper  
Councillor Robert Maguire  
Councillor Janice Bowerman

**Staff:** Alton Hobbs, CAO  
Heidi Ferguson, Clerk  
Deb MacDonald, Treasurer  
Freda Bond, Taxes and Utilities Manager  
Jackie White, Project Events Coordinator  
Ron Cooper, Public Works Superintendent

**OPENING:**

**#199-17-2023 R. Maguire – J. Hooper**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

*CARRIED*

The Land Acknowledgement was read.

**AGENDA:**

**#200-17-2023 R. Maguire – J. Hooper**

THAT we adopt the agenda as presented.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

*NONE*

**ANNOUNCEMENTS:**

*Councillor Elliott shared that the McLean's Park 6-Hour Bike Relay took place on September 2<sup>nd</sup> and was held by Sarah and Ben Quackenbush of Breakaway Sports. This event had 42 participants and Councillor Elliott thanked the Township for the use of the trail and donation towards event insurance.*

*Councillor Hooper shared that the Summer Market at the Museum has now come to end and that she wanted to thank the vendors for their commitment to the market each week and commented on what a great event this was for the museum and how it attracted many people to town and provided a great vibrancy downtown.*

*Councillor Bowerman shared that the reason she has been absent from the Council table is because she had a conflict of interest with her job, however she advised that she has officially retired and looks forward to being back.*

**ADOPTION OF MINUTES:**

NONE

**DELEGATIONS:**

NONE

**REPORTS:**

NONE

**ACTION REQUIRED ITEMS:**

**#201-17-2023 J. Bowerman – D. Elliott**

THAT the following tenders have been received for the Provision of Gravel for Red Lodge Road from the following contractors:

<i>E. Corbiere &amp; Sons</i>	<i>\$121,616.25 (including HST)</i>
<i>Don Eadie Construction</i>	<i>\$114,200.63 (including HST)</i>
<i>Mike Varey &amp; Son Excavating</i>	<i>\$112,420.87 (including HST)</i>

*AND WHEREAS Council accepts and awards this tender to Mike Varey & Son Excavating in the amount of \$112,420.87.*

CARRIED

**INFORMATION ITEMS:**

NONE

**BY-LAWS:**

**#202-17-2023 J. Hooper – R. Maguire**

THAT By-law 2023-15, being a by-law to establish and execute an agreement between adjoining municipalities as to the maintenance and repair of Red Lodge Road, be given a first, second, third and final reading and enacted in open Council.

CARRIED

*NOTE: Discussion was held regarding the By-law to clarify how the expenditures would be split between both municipalities. Staff explained that for routine maintenance, the municipality that is responsible for the maintenance during that year would be responsible to cover those costs and when a capital project or expense arises, then these costs would be split evenly between both municipalities, as per the agreement.*

*The Public Works Superintendent provided Council with an overview of the capital project for Red Lodge Road, including what the project entails and how the work will be completed.*

**CLOSED SESSION:**

NONE

**CLOSING:**

**#203-17-2023 D. Elliott – J. Bowerman**

THAT we adjourn at 7:06 p.m. until the next regular meeting or call of the Chair.

CARRIED

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Brenda Reid, MAYOR

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Heidi Ferguson, CLERK

\*These Minutes have been circulated but are not considered Official until approved by Council.