

MUNICIPALITY



OF ASSIGINACK

**BOX 238, MANITOWANING, ON, P0P 1N0
(705) 859-3196 or 1-800-540-0179**

www.assiginack.ca

**REGULAR MEETING OF COUNCIL
IN CHAMBERS**

Tuesday, October 17, 2023, at 7:00 p.m.

AMENDED AGENDA

1. OPENING

- a) Land Acknowledgment
- b) Adoption of Agenda
- c) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a.) Minutes of the Regular Meeting of Council of September 19, 2023.
- b.) Minutes of the Special Meeting of Council of September 26, 2023.

4. DELEGATIONS

- a.) Paul Cassan- Wishart Law LLP

5. REPORTS

- a.) Public Works Report

6. ACTION REQUIRED ITEMS

- a.) Accounts for Payment: General \$ 334,288.18
- b.) Accounts for Payment: Payroll \$ 53,653.93
- c.) Plaques & Memorials on Municipal Property Draft Policy
- d.) In Memoriam Signage Request re: Rodger's Creek Bridge
- e.) Parks & Recreation Committee Terms of Reference: Amendment
- f.) Application for Consent: Town of NEMI Notice
- g.) RFP: Operation of the Toboggan Hill Canteen Results
- h.) Seasonal Banners

7. INFORMATION ITEMS

- a.) CPAC Minutes of September 13, 2023
- b.) DSAB 2023 Second Quarter Activity Report
- c.) Town of Midland Resolution re: Catch and Release Justice in Ontario
- d.) Town of Aurora Resolution re: Strong Mayors Powers
- e.) Town of Aurora re: Gender-Based and Intimate Partner Violence Epidemic

- f.) Support for Bill 23: Fixing Long Term Care Amendment Act (Till Death do us Part)
- g.) Town of Cobourg- Illegal Land Use Enforcement Resolution
- h.) Manitoulin MTB Racing- Thank You

8. BY-LAWS

9. CLOSED SESSION

- a.) Personal Matters about an identifiable individual, including municipal staff.
- b.) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, September 19, 2023, at 7:00 pm.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer
Freda Bond, Taxes & Utilities Manager
Crystal Lentir, Administrative Assistant
Jackie White, Project Events Coordinator
Ron Cooper, Public Works Superintendent

Public: Dave Pollard, Stephen Salt, and Don Hughes- Hydro One

OPENING:

#209-19-2023 D. Elliott – J. Bowerman

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Land Acknowledgement was read.

AGENDA:

#210-19-2023 J. Hooper– D. Elliott

THAT we amend the agenda to add item 8c.) 2023-18: S.S. Norisle Borrowing By-law and make a correction to item 8b.) changing 2013-17 to 2023-17.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

Councillor Hooper informed Council that the members of the public have requested that those present at the meetings speak a little louder so they may be heard through our livestream feed.

Councillor Hooper shared that Assiginack Public School is hosting their Open House and BBQ on Wednesday, September 20th at 5:30pm. Everyone is welcome and there is no charge for the food (donations are welcome).

Councillor Hooper shared that Debajehmujig is hosting their 6 Foot Festival, and everyone is welcome to participate. The theme is E'naandegin, which means colours. Interested participants are encouraged to contact Debajehmujig.

ADOPTION OF MINUTES:

#211-19-2023 J. Bowerman – D. Elliott

THAT we accept the minutes from the following Meetings of Council:

- a.) Minutes of the Special Meeting of Council of September 12, 2023.
- b.) Minutes of the Committee of the Whole Meeting of September 5, 2023.
- c.) Minutes of the Special Meeting of Council of September 5, 2023.
- d.) Minutes of the Special Meeting of Council of August 29, 2023.
- e.) Minutes of the Special Meeting of Council of August 22, 2023.
- f.) Minutes of the Regular Meeting of Council of August 15, 2023.
- g.) Minutes of the Strategic Planning Advisory Committee of August 8, 2023.

CARRIED

DELEGATIONS:

#212-19-2023 R. Maguire – J. Hooper

THAT we thank the representatives from Hydro One for attending our meeting and providing us with clarification regarding the installation of the hydro poles in the Sandy Point Subdivision.

CARRIED

NOTE: Representatives from Hydro One-Dave Pollard, Stephen Salt, and Don Hughes, attended our meeting to discuss Council's concerns with the installation of the hydro poles in the Sandy Point Subdivision. Discussion took place regarding Hydro One's procedures for subdivisions and the installation of hydro poles. Hydro One and the Public Works Superintendent will conduct a site visit of the subdivision to discuss these concern and will work together to resolve these concerns.

REPORTS:

#213-19-2023 D. Elliott – J. Bowerman

THAT we acknowledge receipt of the Public Works Report provided by the Public Works Superintendent and thank him for his report.

CARRIED

#214-19-2023 R. Maguire – J. Hooper

THAT we acknowledge receipt of the Sunsite Estates Drinking Water System Annual Report.

CARRIED

ACTION REQUIRED ITEMS:

#215-19-2023 J. Bowerman – D. Elliott

THAT we authorize the following accounts for payment:
General Account in the amount of \$1,089,175.86 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#216-19-2023 J. Hooper – R. Maguire

THAT we authorize the following accounts for payment:
Payroll Account in the amount of \$98,143.12 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#217-19-2023 D. Elliott – J. Bowerman

THAT we approve the Toboggan Hill Canteen RFP as amended and direct staff to advertise this RFP.

CARRIED

NOTE: Discussion was held regarding the RFP and the changes Council would like to see to this document. Staff will make the requested amendments to the document before advertising to the public.

INFORMATION ITEMS:

#218-19-2023 R. Maguire – J. Hooper

THAT we acknowledge receipt of the OPP Letter re: Distribution of Police Record Check Revenue to Municipalities.

CARRIED

#219-19-2023 J. Bowerman – D. Elliott
THAT we acknowledge receipt of the OPP Statistics.

CARRIED

BY-LAWS:

#220-19-2023 J. Hooper – J. Bowerman
THAT By-law 2023-16, being a by-law to authorize the Sale of Surplus Property known as the Clover Valley School House, be given a first, second, third and final reading and enacted in Open Council.

CARRIED RECORDED VOTE:

Bowerman	Yea
Elliott	Yea
Hooper	Yea
Maguire	Nay
Reid	Yea

#221-19-2023 D. Elliott – J. Bowerman
THAT By-law 2023-17, being a by-law to prescribe standards for the maintenance of property in a clean, clear, and safe condition within the Township of Assiginack; to prohibit the occupancy or use of a property that does not conform to the standards prescribed within this by-law; and establish enforcement procedures and fees for those owners and occupants who are in contravention with this By-law be given a first and second reading.

CARRIED

#222-19-2023 J. Hooper – J. Bowerman
THAT By-law 2023-18, being a by-law to authorize the borrowing of \$750,000.00 to finance the removal of the S.S. Norisle from the Township of Assiginack be given a first, second and third and final reading and enacted in Open Council.

CARRIED RECORDED VOTE:

Bowerman	Yea
Elliott	Yea
Hooper	Yea
Maguire	Nay
Reid	Yea

NOTE: Discussion was had regarding the removal of the S.S. Norisle and each member of Council had an opportunity to provide comment. After such discussion, this resolution was brought forward with a recorded vote requested.

CLOSED SESSION:

#223-19-2023 J. Bowerman – D. Elliott

BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 8:15 pm. in order to attend to a matters pertaining to:

- a) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- b) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

#224-19-2023 R. Maguire – J. Hooper

THAT we adjourn from our Closed Session at 9:03 pm, accept the Minutes of the previous closed session, and resume our Regular Meeting.

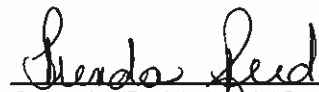
CARRIED


CLOSING:

#225-19-2023 D. Elliott – J. Bowerman

THAT we adjourn at 9:04 pm until the next regular meeting or call of the Chair.

CARRIED


Brenda Reid, MAYOR


Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE SPECIAL COUNCIL MEETING

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held at the Waste Management Depot on Tuesday, September 26, 2023, at 6:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer
Jackie White, Project Events Coordinator
Ron Cooper, Public Works Superintendent
Cole Bowerman, Public Works Employee

Public: Members of the Public

OPENING:

#226-20-2023 R. Maguire – D. Elliott

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 6:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Land Acknowledgement was read.

AGENDA:

#227-20-2023 D. Elliott – R. Maguire

THAT we adopt the agenda as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

The Mayor shared that she received an email from a citizen regarding what a great job Cole does at the landfill, and she wanted to acknowledge this and thank Cole.

ADOPTION OF MINUTES:

NONE

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

NOTE: The Public Works Superintendent and Waste Management Attendant provided Council and the members of the public with a tour of the Waste Management Depot, explained the proposed changes to the facility and answered Council's questions.

NOTE: Council reviewed and discussed the request from the Little Schoolhouse and Museum. No resolution was made at this time.

NOTE: The Mayor shared a request she received regarding the need for a stop sign to be installed at the intersection of Clover Valley Road. After discussion, the Public Works Superintendent agreed to inspect this location and continue to monitor it and he will provide a report back to Council. No resolution was made at this time.

INFORMATION ITEMS:

#228-20-2023 R. Maguire – D. Elliott

THAT we acknowledge receipt of the communication from the Office of the Fire Marshal.

CARRIED

#229-20-2023 D. Elliott – R. Maguire

THAT we acknowledge receipt of the Public Service Announcement from the Manitoulin Health Center.

CARRIED

BY-LAWS:

NONE

CLOSED SESSION:

#230-20-2023 D. Elliott – R. Maguire

BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 7:10 p.m. in order to attend to a matters pertaining to:

- a) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

#231-20-2023 R. Maguire – D. Elliott

THAT we adjourn from our Closed Session at 7:23 p.m., accept the Minutes of the previous closed session, and resume our Regular Meeting.

CARRIED

#232-20-2023 R. Maguire – D. Elliott

THAT we authorize the Mayor and CAO to enter into a Contract for Legal Services with Wishart Law LLP.

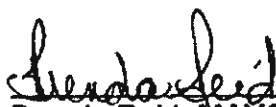
CARRIED

CLOSING:

#233-20-2023 R. Maguire - D. Elliott

THAT we adjourn at 7:24 p.m., until the next regular meeting or call of the Chair.

CARRIED


Brenda Reid, MAYOR


Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

The Township of Assiginack

CHEQUE DISTRIBUTION REPORT

Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0033466 0033490
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0033466	Date:	2023-09-25	Vendor:	BELL CANADA	Amount:	\$17.62
InvNo:	2023 09 01	InvDesc:	toll free line	InvAmt:	\$17.62		
ChqNo:	0033467	Date:	2023-09-25	Vendor:	CITY OF GREATER SUDBURY	Amount:	\$1,406.06
InvNo:	00129138	InvDesc:	july recyl.material	InvAmt:	\$1,406.06		
ChqNo:	0033468	Date:	2023-09-25	Vendor:	COMPUTREK	Amount:	\$970.67
InvNo:	28343	InvDesc:	admin-battery backup replace.	InvAmt:	\$970.67		
ChqNo:	0033469	Date:	2023-09-25	Vendor:	EASTLINK	Amount:	\$2,239.28
InvNo:	SEPT 10 2023 MARINA	InvDesc:	marina-dsl	InvAmt:	\$79.91		
InvNo:	SEPT 10 2023 PW	InvDesc:	pw-dsl	InvAmt:	\$77.92		
InvNo:	20557252	InvDesc:	consolidated telephone billing	InvAmt:	\$2,081.45		
ChqNo:	0033470	Date:	2023-09-25	Vendor:	G. STEPHEN WATT, BARRISTER	Amount:	\$909.65
InvNo:	4124	InvDesc:	general legal	InvAmt:	\$909.65		
ChqNo:	0033471	Date:	2023-09-25	Vendor:	EXP SERVICES INC.	Amount:	\$4,143.24
InvNo:	768878	InvDesc:	po bldg-feas.study payment	InvAmt:	\$678.00		
InvNo:	769327	InvDesc:	mtg wtp plant/lagoon capacity	InvAmt:	\$3,465.24		
ChqNo:	0033472	Date:	2023-09-25	Vendor:	FREDA BOND	Amount:	\$207.10
InvNo:	SEPT 25 2023	InvDesc:	mileage/wedding officiant	InvAmt:	\$207.10		
ChqNo:	0033473	Date:	2023-09-25	Vendor:	GERRY STRONG	Amount:	\$234.62
InvNo:	SEPT 25 2023	InvDesc:	bldg insp mileage	InvAmt:	\$234.62		
ChqNo:	0033474	Date:	2023-09-25	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$1,196.75
InvNo:	SEPT 1 2023 DEPOT	InvDesc:	recyl depot (estimate)	InvAmt:	\$52.33		
InvNo:	SEPT 1 2023 PW	InvDesc:	pw	InvAmt:	\$321.41		
InvNo:	SEPT 1 2023 ICE PLNT	InvDesc:	arena-ice plant (estimate)	InvAmt:	\$105.60		
InvNo:	SEPT 1 2023 NORISLE	InvDesc:	norisle heritage park	InvAmt:	\$109.30		
InvNo:	SEPT 7 2023 ADMIN	InvDesc:	mun.office	InvAmt:	\$574.22		
InvNo:	SEPT 15 2023 QNS PRK	InvDesc:	queens park	InvAmt:	\$33.89		
ChqNo:	0033475	Date:	2023-09-25	Vendor:	JACKIE WHITE	Amount:	\$313.77
InvNo:	701-4056688-4529804	InvDesc:	pec-kids craft/seniors drp in	InvAmt:	\$81.56		
InvNo:	OSF13262	InvDesc:	pec-supplies threads club	InvAmt:	\$232.21		
ChqNo:	0033476	Date:	2023-09-25	Vendor:	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount:	\$33,218.33
InvNo:	IN000021357	InvDesc:	oct ambul/social assist	InvAmt:	\$33,218.33		
ChqNo:	0033477	Date:	2023-09-25	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$56.50
InvNo:	117960MFF23	InvDesc:	advertising	InvAmt:	\$56.50		

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	0033478	Date:	2023-09-25	Vendor:	MANITOWANING FRESHMART	Amount:	\$12.37
	InvNo: 00053496		InvDesc: admin-wtr refill		InvAmt:	\$3.99	
	InvNo: 00206153		InvDesc: admin-kitchen supplies		InvAmt:	\$8.38	
ChqNo:	0033479	Date:	2023-09-25	Vendor:	NEW NORTH FUELS INC	Amount:	\$5,747.04
	InvNo: 665027		InvDesc: pw-dyed diesel		InvAmt:	\$2,906.89	
	InvNo: 664902		InvDesc: pw-diesel		InvAmt:	\$2,840.15	
ChqNo:	0033480	Date:	2023-09-25	Vendor:	ONTARIO CLEAN WATER AGENCY	Amount:	\$648.21
	InvNo: INV00000035248		InvDesc: mtg wtp-mcc filters for vfd's		InvAmt:	\$648.21	
ChqNo:	0033481	Date:	2023-09-25	Vendor:	PETTY CASH	Amount:	\$500.00
	InvNo: OCT 2023		InvDesc: pec-for haunted ride		InvAmt:	\$500.00	
ChqNo:	0033482	Date:	2023-09-25	Vendor:	RAINBOW DISTRICT SCHOOL BOARD	Amount:	\$83,855.01
	InvNo: 2023 3RD QTR		InvDesc: 2023 3rd qtr		InvAmt:	\$83,855.01	
ChqNo:	0033483	Date:	2023-09-25	Vendor:	RELIANCE HOME COMFORT	Amount:	\$118.90
	InvNo: SEPT 13 2023 ADMIN		InvDesc: admin-hwt rental		InvAmt:	\$56.17	
	InvNo: SEPT 13 2023 PW		InvDesc: pw-hwt rental		InvAmt:	\$62.73	
ChqNo:	0033484	Date:	2023-09-25	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$3,817.55
	InvNo: EX020035729		InvDesc: october health unit levy		InvAmt:	\$3,817.55	
ChqNo:	0033485	Date:	2023-09-25	Vendor:	TECHNICAL STANDARDS & SAFETY AUTHORITY	Amount:	\$498.33
	InvNo: 9523204		InvDesc: arena-inspection fee/report		InvAmt:	\$498.33	
ChqNo:	0033486	Date:	2023-09-25	Vendor:	JANE MOGGY	Amount:	\$114.82
	InvNo: SEPT 19 2023		InvDesc: pec-reimb.supplies (nhsp grnt)		InvAmt:	\$114.82	
ChqNo:	0033487	Date:	2023-09-25	Vendor:	WAT SUPPLIES	Amount:	\$96.90
	InvNo: 293814		InvDesc: admin-g.bags		InvAmt:	\$39.10	
	InvNo: 293816		InvDesc: arena-t.tissue		InvAmt:	\$57.80	
ChqNo:	0033488	Date:	2023-09-25	Vendor:	WINDOWS UNLIMITED	Amount:	\$4,990.61
	InvNo: 2023-047		InvDesc: garb.pickup/prks/grass		InvAmt:	\$3,572.46	
	InvNo: SEPT 25 2023		InvDesc: arena-zamb rm work(agrispt gtt		InvAmt:	\$1,322.10	
	InvNo: SPET 25 2023		InvDesc: lib bldg-replace dispensers		InvAmt:	\$96.05	
ChqNo:	0033489	Date:	2023-09-25	Vendor:	WOOD WYANT CANADA INC	Amount:	\$313.01
	InvNo: 141713		InvDesc: arena-floor machine maintenace		InvAmt:	\$313.01	
ChqNo:	0033490	Date:	2023-09-25	Vendor:	XEROX CANADA LTD.	Amount:	\$206.08
	InvNo: 85743441		InvDesc: monthly usage charges		InvAmt:	\$206.08	

*** End of Report ***

Report Total:

\$145,832.42

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges: **From:** **To:** **From:** **To:**
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last Cheque Number 0033497 0033525
Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0033497	Date:	2023-10-10	Vendor:	ARCHER ADVERTISING	Amount:	\$428.21
InvNo:	7607	InvDesc:	admin-windowed envelopes	InvAmt:	\$428.21		
ChqNo:	0033498	Date:	2023-10-10	Vendor:	BEACON IMAGES	Amount:	\$329.56
InvNo:	5141	InvDesc:	marina-signage	InvAmt:	\$329.56		
ChqNo:	0033499	Date:	2023-10-10	Vendor:	COMPUTREK	Amount:	\$951.77
InvNo:	28361	InvDesc:	offsite backup	InvAmt:	\$74.58		
InvNo:	28404	InvDesc:	oct remote server mgmt	InvAmt:	\$877.19		
ChqNo:	0033500	Date:	2023-10-10	Vendor:	FREDA BOND replaces # 33472	Amount:	\$207.10
InvNo:	SEPT 25 2023	InvDesc:	mileage/wedding officiant	InvAmt:	\$207.10		
ChqNo:	0033501	Date:	2023-10-10	Vendor:	GERRY STRONG	Amount:	\$234.62
InvNo:	OCT 10 2023	InvDesc:	bldg insp mileage	InvAmt:	\$234.62		
ChqNo:	0033502	Date:	2023-10-10	Vendor:	GFL ENVIRONMENTAL INC 2019	Amount:	\$6,184.90
InvNo:	GO0000029779	InvDesc:	sept recycling transport	InvAmt:	\$6,184.90		
ChqNo:	0033503	Date:	2023-10-10	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$9,513.11
InvNo:	SEPT 22 2023 LITES	InvDesc:	streetlites	InvAmt:	\$643.29		
InvNo:	SEPT 27 2023 LAGOON	InvDesc:	lagoon	InvAmt:	\$2,646.50		
InvNo:	SEPT 22 2023 MTG WTP	InvDesc:	mtg wtp	InvAmt:	\$4,217.24		
InvNo:	SEPT 20 2023 SS WTP	InvDesc:	ss wtp	InvAmt:	\$34.96		
InvNo:	SEPT 20 2023 ARENA	InvDesc:	arena	InvAmt:	\$532.76		
InvNo:	SEPT 20 2023 TENNIS	InvDesc:	tennis courts	InvAmt:	\$57.12		
InvNo:	SEPT 20 2023 SHWS	InvDesc:	marina showerhouse	InvAmt:	\$150.22		
InvNo:	SEPT 20 2023 INFO BT	InvDesc:	info booth	InvAmt:	\$37.32		
InvNo:	SEPT 20 2023 DOCKS	InvDesc:	marina docks	InvAmt:	\$108.40		
InvNo:	SEPT 20 2023 LIB	InvDesc:	lib bldg	InvAmt:	\$476.03		
InvNo:	SEPT 20 2023 PO/BNK	InvDesc:	po/bnk	InvAmt:	\$609.27		
ChqNo:	0033504	Date:	2023-10-10	Vendor:	JACKIE WHITE	Amount:	\$101.81
InvNo:	OCT 10 2023	InvDesc:	pec-reimb supplies	InvAmt:	\$101.81		
ChqNo:	0033505	Date:	2023-10-10	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$471.77
InvNo:	0283232	InvDesc:	admin-cleaning supplies	InvAmt:	\$53.27		
InvNo:	0283231	InvDesc:	lib bldg-cleaning supplies	InvAmt:	\$37.69		
InvNo:	0283230	InvDesc:	po-cleaning supplies	InvAmt:	\$79.51		

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 0283070	InvDesc: arena-screws	InvAmt: \$20.20
InvNo: 0282837	InvDesc: arena-hinges/screws	InvAmt: \$63.26
InvNo: 0282719	InvDesc: arena-caulking/etc	InvAmt: \$57.97
InvNo: 0282256	InvDesc: arena-weatherstrip/screws/	InvAmt: \$117.24
InvNo: 0281987	InvDesc: office-g.bags/etc	InvAmt: \$74.62

ChqNo:	0033506	Date:	2023-10-10	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$137.26
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InvNo: 118077	InvDesc: advertising	InvAmt: \$137.26
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ChqNo:	0033507	Date:	2023-10-10	Vendor:	MANITOWANING FRESHMART	Amount:	\$194.56
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InvNo: 00207143	InvDesc: pw-water	InvAmt: \$41.51
InvNo: 00210135	InvDesc: admin-water refill	InvAmt: \$3.99
InvNo: 00054497	InvDesc: pec-kids cook club supplies	InvAmt: \$60.54
InvNo: 00213784	InvDesc: pec-cook camp supplies	InvAmt: \$88.52

ChqNo:	0033508	Date:	2023-10-10	Vendor:	MANITOULIN BROADCASTING CORPORATION	Amount:	\$305.10
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InvNo: 1595	InvDesc: pec-radio advertising	InvAmt: \$305.10
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ChqNo:	0033509	Date:	2023-10-10	Vendor:	MINISTER OF FINANCE	Amount:	\$22,042.00
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InvNo: 302009231031011	InvDesc: august policing costs	InvAmt: \$22,612.00
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ChqNo:	0033510	Date:	2023-10-10	Vendor:	MOGGY EXCAVATING	Amount:	\$4,772.94
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InvNo: 2022531	InvDesc: arna grnds (icip) reseed/	InvAmt: \$4,772.94
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ChqNo:	0033511	Date:	2023-10-10	Vendor:	MUNICIPAL PROPERTY ASSESSMENT CORP.	Amount:	\$9,947.89
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InvNo: 1800034059	InvDesc: 2023 4th qtr billing	InvAmt: \$9,947.89
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ChqNo:	0033512	Date:	2023-10-10	Vendor:	NORTHERN 911	Amount:	\$460.62
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InvNo: 21216-10012023	InvDesc: oct 911 dispatch	InvAmt: \$460.62
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ChqNo:	0033513	Date:	2023-10-10	Vendor:	ONTARIO PROPERTY SERVICES	Amount:	\$195.02
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InvNo: 462	InvDesc: legal services	InvAmt: \$195.02
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ChqNo:	0033514	Date:	2023-10-10	Vendor:	PERRY NEWMAN	Amount:	\$272.00
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InvNo: OCT 10 2023	InvDesc: bylaw mileage	InvAmt: \$272.00
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ChqNo:	0033515	Date:	2023-10-10	Vendor:	PITNEY BOWES	Amount:	\$219.98
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InvNo: 3202253831	InvDesc: postage meter lease	InvAmt: \$219.98
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ChqNo:	0033516	Date:	2023-10-10	Vendor:	PITNEY WORKS	Amount:	\$2,280.60
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InvNo: 10/29/2023	InvDesc: postage meter refill	InvAmt: \$2,280.60
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ChqNo:	0033517	Date:	2023-10-10	Vendor:	PUROLATOR COURIER	Amount:	\$74.28
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InvNo: 454451827	InvDesc: freight	InvAmt: \$74.28
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ChqNo:	0033518	Date:	2023-10-10	Vendor:	RECEIVER GENERAL	Amount:	\$22,491.76
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InvNo: SEPT 2023	InvDesc: sept source deductions	InvAmt: \$22,491.76
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ChqNo:	0033519	Date:	2023-10-10	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$35.60
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InvNo: 45730789	InvDesc: pw-cylinder rental	InvAmt: \$11.87
InvNo: 45730790	InvDesc: arena-cylinder rental	InvAmt: \$23.73

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	0033520	Date:	2023-10-10	Vendor:	OJ GRAPHIX	Amount:	\$3,860.79
InvNo:	69146	InvDesc:	veterans banners	InvAmt:	\$3,860.79		
ChqNo:	0033521	Date:	2023-10-10	Vendor:	AMCTO - ZONE 7	Amount:	\$125.00
InvNo:	FALL 2023 WORKSHOP	InvDesc:	registration fall workshop	InvAmt:	\$125.00		
ChqNo:	0033522	Date:	2023-10-10	Vendor:	CHRISTINE MCNAUGHTON	Amount:	\$224.40
InvNo:	416	InvDesc:	pec-cooking class	InvAmt:	\$224.40		
ChqNo:	0033523	Date:	2023-10-10	Vendor:	THOMPSON ELECTRIC	Amount:	\$336.68
InvNo:	5169	InvDesc:	clinic bldg-replace ballasts	InvAmt:	\$180.80		
InvNo:	5168	InvDesc:	po-repair lights	InvAmt:	\$155.88		
ChqNo:	0033524	Date:	2023-10-10	Vendor:	WINDOWS UNLIMITED	Amount:	\$3,653.66
InvNo:	2023-24	InvDesc:	po/admin/lib cleaning	InvAmt:	\$3,653.66		
ChqNo:	0033525	Date:	2023-10-10	Vendor:	WORKPLACE SAFETY & INSURANCE BOARD	Amount:	\$10,308.03
InvNo:	JULY-SEPT 2023	InvDesc:	july-sept wsib contributions	InvAmt:	\$10,308.03		

*** End of Report ***

Report Total:

\$100,361.01

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges: **From:** **To:** **From:** **To:**
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last Cheque Number 0033526 0033538
Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0033526	Date:	2023-10-11	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$1,051.27
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InvNo:	832943	InvDesc:	filter #2	InvAmt:	\$9.35
InvNo:	832938	InvDesc:	15w/40 oil	InvAmt:	\$118.65
InvNo:	484960	InvDesc:	oil & filters (zamboni)	InvAmt:	\$151.73
InvNo:	832740	InvDesc:	def fluid	InvAmt:	\$78.06
InvNo:	832297	InvDesc:	hydraulic oil (dozer)	InvAmt:	\$107.35
InvNo:	832160	InvDesc:	chainsaw files	InvAmt:	\$6.77
InvNo:	831951	InvDesc:	hydraulic oil (garbage truck)	InvAmt:	\$216.95
InvNo:	831482	InvDesc:	tie down ratchet	InvAmt:	\$35.05
InvNo:	481358	InvDesc:	air hose	InvAmt:	\$65.53
InvNo:	831140	InvDesc:	saw files	InvAmt:	\$21.11
InvNo:	831105	InvDesc:	chainsaw bar & chain	InvAmt:	\$96.59
InvNo:	480615	InvDesc:	light	InvAmt:	\$2.20
InvNo:	831029	InvDesc:	light	InvAmt:	\$5.11
InvNo:	830722	InvDesc:	halogen bulb	InvAmt:	\$14.76
InvNo:	830325	InvDesc:	trimmer line	InvAmt:	\$28.24
InvNo:	830239	InvDesc:	sea foam	InvAmt:	\$22.04
InvNo:	830876	InvDesc:	trimmer repairs	InvAmt:	\$80.78

ChqNo:	0033527	Date:	2023-10-11	Vendor:	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	Amount:	\$692.13
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InvNo:	3497	InvDesc:	repair starter #2	InvAmt:	\$692.13
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ChqNo:	0033528	Date:	2023-10-11	Vendor:	COMPLETE AUTOMOTIVE AND MARINE	Amount:	\$146.64
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InvNo:	39287	InvDesc:	mirror #5	InvAmt:	\$146.64
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ChqNo:	0033529	Date:	2023-10-11	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$545.48
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InvNo:	0282007	InvDesc:	wasp/hornet spray/opensigns/	InvAmt:	\$103.72
InvNo:	0282419	InvDesc:	shovels	InvAmt:	\$113.84
InvNo:	0283432	InvDesc:	tube cutters	InvAmt:	\$45.18
InvNo:	0280448	InvDesc:	lag bolts	InvAmt:	\$48.11
InvNo:	0280653	InvDesc:	twin amp breaker-shop	InvAmt:	\$64.40
InvNo:	0280643	InvDesc:	breaker/connector (shop)	InvAmt:	\$153.30

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 0281336 InvDesc: coupling InvAmt: \$16.93

ChqNo:	0033530	Date:	2023-10-11	Vendor:	MIKE VAREY EXCAVATING & EQUIPMENT	Amount:	\$53,570.35
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InvNo: INV-0633 InvDesc: gravel haul (capital) InvAmt: \$53,570.35

ChqNo:	0033531	Date:	2023-10-11	Vendor:	MOGGY EXCAVATING	Amount:	\$1,150.00
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InvNo: 2022523 InvDesc: tractor rent - rdside grass InvAmt: \$1,150.00

ChqNo:	0033532	Date:	2023-10-11	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$424.67
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InvNo: 6424125001 InvDesc: lube/drill bits InvAmt: \$424.67

ChqNo:	0033536	Date:	2023-10-11	Vendor:	SIFTO CANADA INC.	Amount:	\$19,713.50
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InvNo: 1226755 InvDesc: salt (1/2 reimb.Tehk{ InvAmt: \$19,713.50

ChqNo:	0033537	Date:	2023-10-11	Vendor:	TMI BRUSHING	Amount:	\$9,548.50
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InvNo: 118 InvDesc: rdside brushing InvAmt: \$9,548.50

ChqNo:	0033538	Date:	2023-10-11	Vendor:	TOROMONT CAT	Amount:	\$1,252.20
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InvNo: W0900953927 InvDesc: maintenance program InvAmt: \$480.92

InvNo: W0900948135 InvDesc: maintenance program #9 InvAmt: \$771.28

*** End of Report ***

Report Total:

\$88,094.75

Date : 2023-09-25
Time : 1:29:01 PM

The Township of Assiginack

Page: 1

Payment #	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0033461	2023-09-25	09/25COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0033462	2023-09-25	09/25COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0033463	2023-09-25	09/25COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0033464	2023-09-25	09/25COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0033465	2023-09-25	09/25COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
3588	2023-09-25	09/25COMB	115	COOPER, RONALD	OUTSTANDING	Direct Deposit
3589	2023-09-25	09/25COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3590	2023-09-25	09/25COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
3591	2023-09-25	09/25COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3592	2023-09-25	09/25COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3593	2023-09-25	09/25COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3594	2023-09-25	09/25COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3595	2023-09-25	09/25COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3596	2023-09-25	09/25COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3597	2023-09-25	09/25COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3598	2023-09-25	09/25COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3599	2023-09-25	09/25COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3600	2023-09-25	09/25COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3601	2023-09-25	09/25COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3602	2023-09-25	09/25COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit
3603	2023-09-25	09/25COMB	396	FERGUSON, HEIDI	OUTSTANDING	Direct Deposit

Total : \$26,367.29

Date : 2023-10-10
Time : 11:41:56 AM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0033491		2023-10-09	10/09COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0033492		2023-10-09	10/09COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0033493		2023-10-09	10/09COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0033494		2023-10-09	10/09COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0033495		2023-10-09	10/09COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0033496		2023-10-09	10/09COMB	384	CASE, LORI	OUTSTANDING	Cheque
3604		2023-10-09	10/09COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3605		2023-10-09	10/09COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3606		2023-10-09	10/09COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
3607		2023-10-09	10/09COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3608		2023-10-09	10/09COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3609		2023-10-09	10/09COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3610		2023-10-09	10/09COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3611		2023-10-09	10/09COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3612		2023-10-09	10/09COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3613		2023-10-09	10/09COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3614		2023-10-09	10/09COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3615		2023-10-09	10/09COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3616		2023-10-09	10/09COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3617		2023-10-09	10/09COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3618		2023-10-09	10/09COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3619		2023-10-09	10/09COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit
3620		2023-10-09	10/09COMB	396	FERGUSON, HEIDI	OUTSTANDING	Direct Deposit
Total :	\$27,286.65						

TOWNSHIP OF ASSIGINACK

REQUESTS FOR PLAQUES & MEMORIAL ITEMS ON MUNICIPAL PROPERTY POLICY

1. Purpose:

Occasionally the Township of Assiginack receives requests from individuals and organizations for permission to place plaques and/or memorial items on municipal property to honor Assiginack individuals/organizations.

The purpose of this policy is to ensure that clear, consistent, and cost-effective procedures are established for how the Township will handle and approve requests of this nature.

2. Definitions:

"Council" means the Council of the Corporation of the Township of Assiginack.

"Clerk" means the Clerk and/or delegate for the Corporation of the Township of Assiginack.

"Public Works" means employees within the Corporation of the Township of Assiginack's Public Works Department.

"Requestor(s)" means the individual or organization who is submitting a request for a plaque or memorial item.

"Plaque" means a sign to recognize or commemorate a person, organization or special event that may be of historic or local significance.

"Memorial Item" means an item that is installed in recognition of a person, organization or special event that may be of historic or local significance.

3. Responsibility:

All costs incurred for plaques and/or memorial items to be installed on municipal property shall be the responsibility of the requestor(s).

The requestor(s) shall ensure that all plaques and/or memorial items that are approved by Council shall be constructed of durable material that is made to withstand the elements of their location. (i.e., for outdoor plaques, the plaque must be able to withstand elements such as wind, rain, ice, and snow.)

All requests received will be brought forward to Council for their consideration and approval on a case-by-case basis. Upon approval by Council, the Clerk will coordinate the process with the requestor, as per this policy. Public Works may assist with the installation of the request (plaque or memorial) when necessary and required.

Council is the final decision authority for approvals and reserves the right to approve or deny any request that they deem does not fit within this policy's scope or within the best interests or safety of the Township of Assiginack.

4. Requirements for Requests

All request for plaques and/or memorial items will be reviewed and considered by Council, utilizing the criteria established below. In order to best assess and review your request, please ensure that the following information is included within your request:

- 1.) Requestor's Name (s) and Contact Information (i.e., telephone, email, etc.).
- 2.) Description of the Request: Please provide a brief description of the proposed plaque or memorial item you would like to have installed on municipal property.
- 3.) Proposed Municipal Location of the Request.
*The Requestor(s) should also include whether the request is to be installed indoors or outdoors and also include information about the durability of the plaque and/or memorial item, indicating how it will be made to withstand the elements of the proposed location (i.e., elements such as wind, rain, ice snow if outdoors).
- 4.) Proposed Size of the Request: Please indicate the proposed size of the plaque and/or memorial item.
- 5.) Rationale for the Request: The Requestor(s) should explain the rationale behind their request and indicate any background details if necessary.
- 6.) Copies of sample wording for a plaque or a photo/sketch of proposed memorial item should be included.
- 7.) Installation Requirements: Please indicate any additional items that are required for the installation of the proposed request.

Written requests should be submitted to the attention of: **Mayor and Council** and may be received by mail or dropped off to the Township Office at:

Township of Assiginack
156 Arthur Street
PO. Box 238
Manitowaning, ON P0P 1N0

Township Staff may contact the requestor(s) to seek further information and/or clarification, to support the request prior to the review by Council.

5. Criteria:

To ensure consistency, all requests for plaques and/or memorial items to be installed on municipal property will be evaluated based on the criteria established below, including but not limited to:

1. **Significance of the Request** (i.e., local, or historic significance)
2. **Nature of the Request:** Does the request meet the community's vision, mission, and mandate? Is the nature of the request reasonable? Does the request align with the Township's policies, strategic goals, and objectives?
3. **Cost of the request:** Who is financing this request? Has the requestor(s) indicated they are covering all costs incurred for the request?
4. **Ongoing maintenance** of the request and **potential on-going maintenance costs** for the Township of Assiginack.
5. **Location Suitability.**
6. **Does the request meet all health and safety requirements and is it permitted under all municipal, provincial, and federal legislation?**
7. **Durability of the plaque and/or memorial item** to withstand the proposed location and elements, if outdoors.

6. Approval Process:

- 1.) All Requestors must submit their request in writing, and ensure that all information is supplied, as per the guidelines established in Section 4 of this policy.
- 2.) Municipal Staff will review and bring forward the request and staff's recommendations to Council for their review and consideration.
- 3.) Municipal Staff may contact the Requestor(s) to clarify their request or ask for additional information to support the review process.
- 4.) Upon approval, the Clerk will provide the requestor with written notification and work with the requestor(s) throughout the process.
- 5.) In the event that the request is not approved by Council, the Clerk will provide written notification to the requestor(s).

ASSIGINACK PARKS, RECREATION, AND CULTURE COMMITTEE

TERMS OF REFERENCE

2023

(Amended October 17, 2023)

MANDATE:

To provide advice to Council on priorities for planning and policy development and programming with regards to sports, arts, leisure, culture and parks and recreation facilities and activities.

SCOPE OF THE COMMITTEE:

To advise Council in order to meet the following objectives:

- Provide input in the development of plans and policies for open spaces, recreation, leisure, and the arts.
- Pursue and facilitate the involvement of the community in leading, developing and delivering activities, programs and events that provide public engagement opportunities and build on the vitality of the recreation, leisure of the community through partnerships and assistance to:
 - the business community in general
 - community groups
 - arts and cultural groups
 - nonprofit organizations
 - residents across all demographics
 - other communities.
- Raise the profile of parks, recreation and culture through positive support and promotion of the community.
- Help to ensure communication and coordination across all organizations in the municipality engaged in these activities.
- Encourage and support volunteer organizations within the municipality who provide leisure, recreation, arts, and cultural services.
- Identify concerns and present constructive solutions for the municipality's programs, events, and facilities.
- Undertake other assignments as may be requested by Council as it relates to the overall purpose of the Committee.

The Committee does not concern itself with administrative issues, except as presented in the context of policy and planning considerations.

MEMBERSHIP AND ORGANIZATION:

The Committee shall consist of the following:

Voting Members: Two Council Representatives

Three Ratepayers

Non-Voting Members: Municipal Staff

Consideration will be given to citizen members who represent a diversity of experience, knowledge and disciplines related to the Committee's mandate.

The Committee shall be appointed to coincide with the term of Council.

The Committee shall abide by the Municipality's Procedural By-law and other policies.

MEETINGS AND MINUTES:

The Committee shall hold bi-monthly meetings at a date, time and location determined by the Chair. By majority agreement of voting members, meetings may be postponed, rescheduled, or cancelled for lack of topics to be discussed.

Meetings shall be open to the public and conducted in accordance with the Municipality's procedural by-law.

The Committee Chair shall be responsible for speaking on behalf and representing the Committee.

REPORTING RELATIONSHIP:

Recommendations of the Committee must be adopted by Resolution and presented in the form of Minutes approved by Council.

The Committee may also refer matters to other committees for comment or input.



Box 608, Little Current, Ontario, POP 1K0
705-368-3500

Township of Assiginack
Box 238
Manitowaning, Ont
POP 1N0

Project: Application for Consent
File #: Con 2023-14
Owner: Delmar & Leslie Fields
Legal: Sheguianadah Con 9, Lot 26
 RP31R4120 Parts 2 & 3

Please find accompanying this notice:

- A copy of the Letter of Acknowledgment
- A copy of the Application for Consent
- A copy of the Notice to be published in the Manitoulin Expositor

Please accept this as confirmation that Notice will be given in accordance with O. Reg 197/96 s3 by publishing a notice in the newspaper that in the opinion of the Clerk of the municipality, is of sufficiently general circulation in the area to which the proposed consent would apply.

Personal notice has been given to the operators of propane operations, the Chief of every First Nation Council within one kilometer and the Ministry of Municipal Affairs, and all other ministries that may have an interest.

Comments or recommendations are request from your organization by October 27th, 2023 in order that a Planning Analysis and Recommendation Report may be prepared.

Yours truly,

Pam Myers
Clerk



Box 608, Little Current, Ontario, P0P 1K0
705-368-3500

October 4, 2023

Project: Application for Consent
File #: Con 2023-14
Owner: Delmar Fields
Legal: Sheguiandah, Concession 9, Part lot 26, Part 2 & 3, 31R4120

Dear Mr. Fields

Please find enclosed a copy of the Consent Application as applied for by yourself.

The process has been started and the Planning Committee will determine the results of your application on November 7, 2023, if you would like you can attend the meeting in person or via zoom, however there is no requirement for you to do so. I will forward you the login information if requested for the zoom platform.

Comments will be received until October 27th from outside Ministries and organizations.

Yours truly,

Pam Myers
Clerk



Application for Consent

1. Applicant Information

Name of Owner Delmer Adeslie
 Address [REDACTED]
Manitowaning
P.O. Box 110
 Phone Number [REDACTED] Cell: [REDACTED] Email: [REDACTED]

2. Name of Agent

Name of Agent _____
 Address _____

 Phone Number _____ Cell: _____ Email: _____

3. Property Description

Geographic Township Shequiamah
 Roll # 5119 046 006 35704 0000
 Concession 9 Lot part lot 26
 RP Plan 31434120 Part 2 + 3 Island _____
 Street Address Bay Estates Road

4. Are there any easements or restrictive covenants affecting the subject land? ☐ No ☒ Yes

5. If Yes please describe the easement or covenant and its effect

Easement over Part 3 on 3124120

6. Purpose of Application

Type and Purpose of the application

☒ Creation of a New Lot ☒ Addition to a lot ☐ Easement/ROW
☐ A charge ☐ A lease ☐ A correction of title

7. Other Information

Name of Persons to whom land will be transferred: Bill and Paula Fields

If lot addition what is the current land use. _____

8. Description of Subject land and Servicing Information

	Retained	Severance #1	Severance #2
Frontage	<u>400 m</u>	<u>65 m</u>	<u>45 m</u>
Depth	<u>irregular</u>	<u>130 m</u>	<u>130 m</u>
Area	<u>no change</u>	<u>0.75 m</u>	
Use of Property - Existing	<u>no change</u>	<u>vacant water front</u>	<u>vacant water front</u>
Proposed	<u>as is</u>	<u>no</u>	<u>lot shown lot for sale</u>
Buildings - Existing	<u>none</u>	<u>no</u>	<u>none</u>
Proposed	<u>none</u>	<u>no</u>	<u>development</u>
Access	<input type="checkbox"/> Provincial Highway <input type="checkbox"/> Municipal Road Seasonal Road <input type="checkbox"/> Road Allowance <input checked="" type="checkbox"/> Municipal Road Year Road <input type="checkbox"/> Right of Way <input checked="" type="checkbox"/> (Water Access)	<input type="checkbox"/> Provincial Highway <input type="checkbox"/> Municipal Road Seasonal Road <input type="checkbox"/> Road Allowance <input checked="" type="checkbox"/> Municipal Road Year Road <input type="checkbox"/> Right of Way <input checked="" type="checkbox"/> (Water Access)	<input type="checkbox"/> Provincial Highway <input type="checkbox"/> Municipal Road Seasonal Road <input type="checkbox"/> Road Allowance <input type="checkbox"/> Municipal Road Year Road <input type="checkbox"/> Right of Way <input checked="" type="checkbox"/> Water Access
Water Supply	<input type="checkbox"/> Publicly owned water system <input type="checkbox"/> Privately owned communal well <input type="checkbox"/> Privately owned individual well <input checked="" type="checkbox"/> Lake <input type="checkbox"/> Other	<input type="checkbox"/> Publicly owned water system <input type="checkbox"/> Privately owned communal well <input type="checkbox"/> Privately owned individual well <input checked="" type="checkbox"/> Lake <input type="checkbox"/> Other	<input type="checkbox"/> Publicly owned water system <input type="checkbox"/> Privately owned communal well <input type="checkbox"/> Privately owned individual well <input checked="" type="checkbox"/> Lake <input type="checkbox"/> Other
Sewage Disposal	<input type="checkbox"/> Publicly owned Sanitary sewage system <input checked="" type="checkbox"/> Privately owned Septic tank <input type="checkbox"/> Privately owned communal septic system <input type="checkbox"/> Privy	<input type="checkbox"/> Publicly owned Sanitary sewage system <input checked="" type="checkbox"/> Privately owned Septic tank <input checked="" type="checkbox"/> Privately owned communal septic system <input type="checkbox"/> Privy	<input type="checkbox"/> Publicly owned Sanitary sewage system <input checked="" type="checkbox"/> Privately owned Septic tank <input checked="" type="checkbox"/> Privately owned communal septic system <input type="checkbox"/> Privy
Other Services	<input checked="" type="checkbox"/> Electricity <input checked="" type="checkbox"/> School Bussing <input type="checkbox"/> Waste Collection	<input checked="" type="checkbox"/> Electricity <input checked="" type="checkbox"/> School Bussing <input type="checkbox"/> Waste Collection	<input checked="" type="checkbox"/> Electricity <input checked="" type="checkbox"/> School Bussing <input type="checkbox"/> Waste Collection

9. Land Use

What is the existing Official Plan designation Rural - Shoreline

What is the existing zoning Rural

10. Please check any of the following use or features on the subject land or within 500 meters of the subject land

Use or Feature	On the Subject Land	Within 500 Metres (Specify distance)
Agricultural operation, including livestock facility or stockyard	<u>No</u>	
Utility Corridor	<u>No</u>	
A landfill, active or closed	<u>No</u>	
A sewage treatment plant or lagoon	<u>No</u>	
Provincially significant wetland or Significant coastal wetland	<u>No</u>	
Significant wildlife habitat and/or habitat of endangered species and threatened species	<u>No</u>	
Fish Habitat	<u>No</u>	
Flood Plain	<u>No</u>	
Mine site, active, rehabilitated or abandoned or hazard	<u>No</u>	
An active aggregate operation within 1km	<u>No</u>	
A contaminated site or a gas station or petroleum /fuel storage	<u>No</u>	
An industrial/commercial use (please specify)	<u>No</u>	
Known archaeological resources or areas of archaeological potential	<u>No</u>	

11. History of Subject Land

Has the subject land ever been the subject of any other planning applications? NO YES

☐ Official Plan Amendment ☐ Zoning By-law amendment ☒ Consent Application ☐ Subdivision/Condominium Application

Provide details of application and decision: Property was created as
the result of a survey
in 2019

12. Former Uses of Subject land and Adjacent Land

Has there been industrial or commercial use on the subject or adjacent land? ☐ Yes ☒ No

Has the grading of the subject land been changed by adding earth or other material? ☐ Yes ☒ No

Has a gas station or the storage of petroleum been located on the subject land? ☐ Yes ☒ No

Is there reason to believe the subject /adjacent land may have been contaminated by a former use ☐ Yes ☒ No

Has an Environmental Site Assessment or Record of Site Condition been filed? ☐ Yes ☒ No

13. Are there currently any other applications on the subject property?
Please describe application and status. ☐ Yes ☒ No

Other Information:

Please identify any and all information you think we will find useful in making a decision.

14. **Affidavit or Sworn Declaration:**

I/We _____ make oath and say that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn before me

At the _____

In the _____

This ____ day of _____, 20__

Commissioner of Oaths

Owner/Agent Signature

15. **Authorized Appointment of Agent**

I/We Dalmer & Leslie Fields am/are the registered owner of the subject lands for which this application is to apply.
I/We do hereby authorize _____ to act on my/our behalf in regard to this application.

Date

Date

Owner(s) Signature

16. **Permission to Enter**

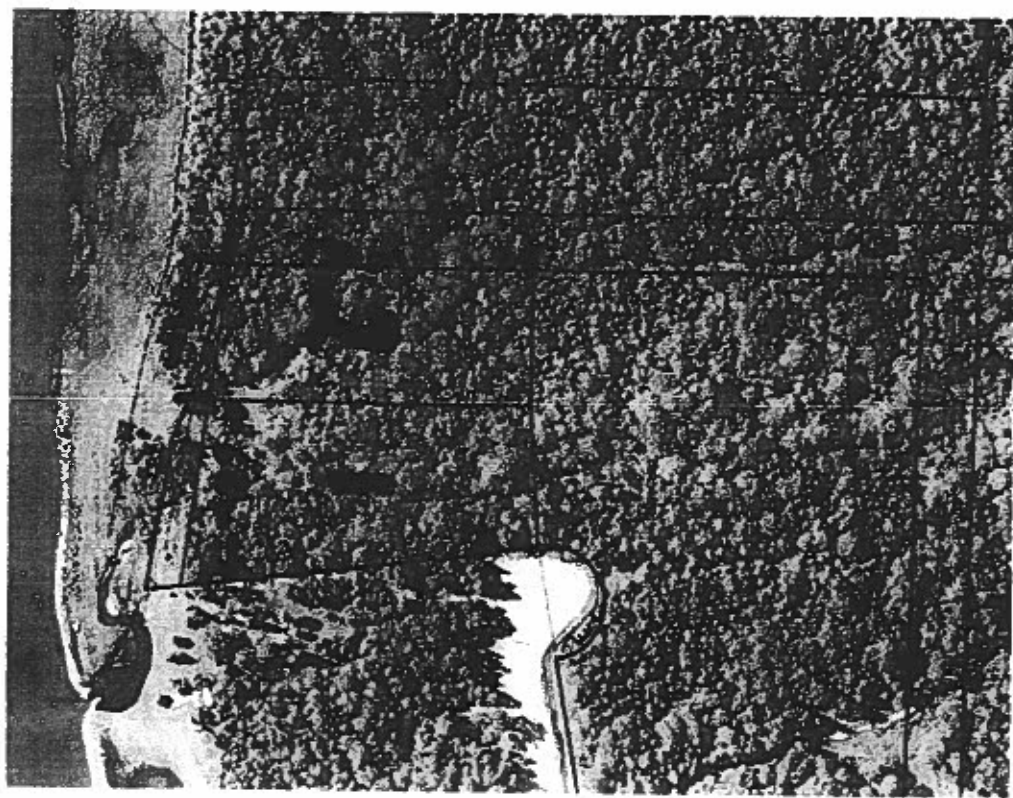
I/We here by authorize staff members of The Town of Northeastern Manitoulin and the Islands to enter upon the subject lands and premises for the purpose of evaluation the merits of this application.

Date

Date

Owner(s) Signature

Please use next page for a detailed sketch of property, building locations, septic systems etc.



Application for CONSENT
Under Section 53 of the *Planning Act*
To be held on Tuesday, November 7th, 2023
at 7:00pm

File No. : Con 2023-14
Applicant: Delmar and Leslie Fields

Legal Description: Sheguiandah Township, Concession 9, Lot 26
RP 31R4120 Parts 2 & 3
Official Plan: Rural Area and Shoreline Area
Zoning: Rural

PURPOSE OF THE APPLICATION

This is a request to sever for the creation of a lot addition to lot 17 and a new residential lot to put on the market for sale

CONSENT IS REQUIRED FOR THE FOLLOWING:

The Consent request is being made for the creation of a lot addition and a new building lot

ANYONE INTERESTED IN THESE MATTERS MAY ATTEND the Town of Northeastern Manitoulin and the Islands public meeting concerning this application. If you have specific comments regarding this application, you may submit a letter to the Secretary-Treasurer of the planning authority prior to or at the meeting.

IF YOU DO NOT ATTEND this Hearing, it may proceed in your absence and, except as otherwise provided in the *Planning Act*, you will not be entitled to any further notice in the proceeding.

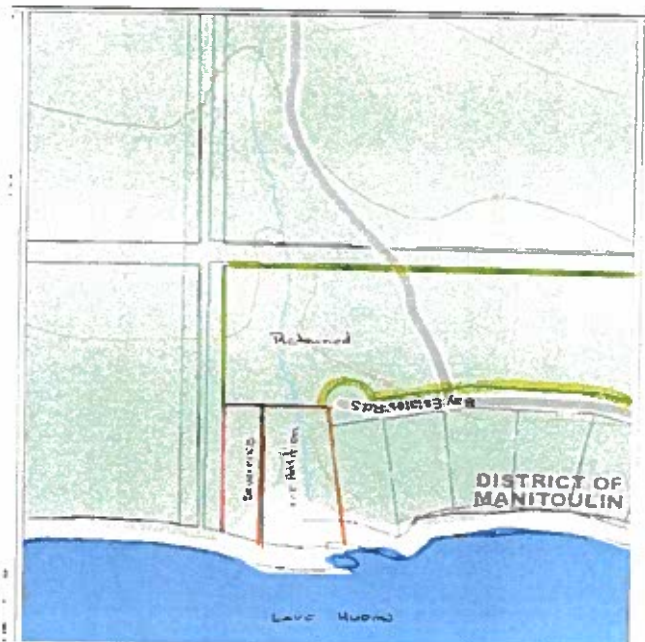
IF YOU WISH TO BE NOTIFIED of the Decision of the Planning Authority in respect of the proposed Consent, you must make a written request to the Secretary-Treasurer of the Planning Authority at the address shown below.

IF A PERSON OR PUBLIC BODY THAT FILES AN APPEAL against a decision of the Approval Authority in respect of the proposed consent has not made a written submission to the Approval Authority before it gives or refuses to give a provisional consent, the Ontario Land Tribunal may dismiss the appeal.

ADDITIONAL INFORMATION regarding this application is available to the public for viewing at the Municipal office between the hours of 8:30 a.m. and 4:30 p.m. Monday to Friday; or you may contact Ms. Pam Myers, Clerk and Secretary-Treasurer of the Planning Authority, at (705) 368-3500 ext. 228.

Dated: October 11th, 2023

Town of Northeastern Manitoulin & the Islands
14 Water St. E.; P.O. Box 608
Little Current, ON P0P 1K0



MINUTES
COMMUNITY POLICING ADVISORY COMMITTEE MEETING
Wednesday 13 September 2023
CENTRAL MANITOULIN COUNCIL CHAMBERS, MUNICIPAL OFFICE, MINDEMOYA ON
7:00 P.M.

PRESENT: A /Insp. Robert WALSH – OPP
Al BOYD – NEMI
Kelly CHAYTOR – GORE BAY
Jack BOULD – GORDON / BARRIE ISLAND
Frank KLODNICKI – ASSIGINACK
Steve SHAFFER – CENTRAL MANITOULIN
Steve WOOD – TEHKUMMAH
Kim MIDDLETOWN – BURPEE/MILLS
Bryan BARKER - BILLINGS

PUBLIC: Tom SASVARI – Manitoulin Expositor
Minutes Taken by Kelly CHAYTOR – Gore Bay

CALL MEETING TO ORDER

Al BOYD, called a meeting to order at 6:58 pm and welcomed all in attendance.

ADOPTION OF AGENDA

Al BOYD asked if any changes or additions to the agenda. None were presented.

Moved by Steven WOOD and seconded by Frank KLODNICKI that the agenda be adopted.
CARRIED.

ADOPTION OF MINUTES

Al BOYD asked for any additions, corrections, or changes to the last meeting 10 May 2023 minutes.

None were presented.

Moved by Steve WOOD and seconded by Steve SHAFFER that the agenda be adopted.
CARRIED.

BUSSINESS ARISING

WELCOME

Al BOYD welcomed all members to the meeting and congratulated Inspector R. WALSH and his promotion to Det. Commander for Manitoulin. All committee members went around the table to introduce their names and municipalities they represent.

SUMMER OPP & MARINE OVERVIEW

Det. Commander R. WALSH advised the Opp Marine team was made of five officers.

Over the summer the Manitoulin detachment has increased in staff and in the process of increasing assets (vehicles).

TRAFFIC STATS TO RMS REPORTS

Traffic reports were provided to each committee member for their Manitoulin community. Along with Highway Traffic Act Charges Manitoulin detachment (Island Only) April 2023 to August 2023. Infraction report was explained by columns – Warnings number does not match number of stops, PART III number of charges with court dates where fines will be determined in court.

Offence Notices – number of traffic tickets that were issued.

NEW BUSINESS

OPP DETACHMENT COMMANDER COMMENTS

Det. Commander R. WALSH advised there is a Bail Support Team being created. The members of this team will be following up on warrants provincially wide. This program is happening thanks to the OPP commissioner calling for changes to repeat offenders.

As of August 2023, the number of calls attended has already surpassed 2022 total numbers. Commander R. WALSH noted this is due to more officers on staff.

There have been many mental health calls to where they currently have two mental health officers (specialist) with a third being hired to assist on those calls. Domestic abuse has also taken a rise on Manitoulin Island.

POLICE SERVICES BOARD LETTER

Letter was circulated. The new Board has been approved by the ministry. There will be one board for Manitoulin and one board for Espanola. Each board will have six council seats, 2 community representative seats and two provincial appointed seats totaling ten seats. Currently the Community Policing Advisory Committee is made up of eight seats of either council or community representatives.

Currently there are still a lot of unknown details of this new board. How will the members be representing the communities, training required and who covers expenses? This board set up has been started in 2019 and current letter from ministry states will take place in 2024. If any committee member hears any update or information, it has been asked to share with everyone. For now, the CPAC will continue as it is until we are all notified of the new board start date.

ROUND TABLE

Steve SHAFFER – Central Manitoulin – Presented councils concerns as to patrol within town and along school zone. Also noted the request for a satellite office within Central Manitoulin area.

Kelly CHAYTOR - Gore Bay – Community has a concern of speeding on Gore Street, Main Street and Water Street, asked what Commander WALSH recommends for town to do about speeding. Commander WALSH advised three options 1. Use of the OPP radar machine 2. Speed Spy Machine 3. Call non-emergency number 800-310-1122 to create analytical records to assist the OPP's service delivery model which will signal the need for police presence within the area.

Jack GOULD – Gordon/Barrie Island – No community concerns brought forward.

Frank KLODNICKI – Assiginack – Suggested the slow sign to be moved further down Cardwell Street and turned to face the opposite direction. Also advised the S.S. Norisle will be leaving town between Sept 25th –30th and there could be a crowd present when the ship is moved.

Bryan BARKER – Billings - Noted the presence of the OPP Marine force in Kagawong was great this summer.

Kim MIDDLETOWN – Burpee/Mills Twp - Some community members have concern of theft, or suspicious people in town. Commander WALSH recommended calling the non-emergency number to report anything suspicious. 800-310-1122

Steve WOOD – Tehkummah – No community concerns, noted that there has been more police present in community.

Al BOYD – NEMI – Very pleased with the traffic infraction reports provided. Noted traffic numbers were hugely increased over the summer and this happening could be reason for height of traffic infractions in NEMI. Ie. Bridge light running

FINAL REMARKS

Al BOYD Thanked everyone for attending and commented it was great to have more police officers in the Manitoulin detachment.

MEETING AJOURNED

Meeting was adjourned at 8:18 pm

DATE and TIME OF NEXT MEETING.

Wednesday November 8th, 2023 – 7 p.m., Central Manitoulin Council Chambers Mindemoya



2023 Second Quarter Activity Report September 21, 2023

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2023 Second Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal **surplus of \$300,644**. Ontario Works and Children's Services expenses are forecasted to be on budget. Community Housing is forecasted to be under budget by \$364,301. Paramedic Services is forecasted to be over budget by \$417,232. Interest revenue on non-reserve accounts is forecasted to be \$353,574 more than budgeted.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Paramedic Services

The following provides some insight into the major activities involving the Paramedic Services Department during the months of April, May & June of 2023.

Community Paramedicine (CP)

Our CP team staffing has stabilized thanks to a successful recruitment campaign. Onboarding is complete and our 3 new Community Paramedics are well on their way to completing their Community Paramedic Practitioner Training Program. We have also received notice that Ontario Health North will increase our base funding to support all the high intensity support services our team provides in going forward. All of this on the heels of the Provincial Government's [announcement](#) that the Community Paramedicine for Long Term Care funding will continue for another 2 years beyond April of 2024.

Non-Urgent Patient Transportation Services

As the Collective Agreement (CA) had expired on December 31, 2022, we had scheduled several days of bargaining to arrive at a tentative agreement. We signed a tentative settlement on June 5th (4th day of bargaining) and both sides were able to ratify the CA by the second week in June. The Union and the Employer are now working on finalizing a document in order to execute the terms therein. This includes the creation of Full-Time full-time positions with a stable, sustainable scheduling model.

Spring Recruitment

Like several other Paramedic Services across the province, our service is being impacted by the staffing crisis. Although we have seen a modicum of success with our open posting for regular part-time Paramedics, we unfortunately had zero applicants this past spring where historically we would have seen anywhere from 60 to 90 applicants. We have managed to sporadically onboard new recruits as applications are received, however these "one offs" are not sufficient to adjust for expected and unexpected attrition rates. Our active recruitment campaign is in full force, and we are hopeful it will prove successful in attracting potential recruits in the months and years to come.

Integrated Human Services

The following provides some insight into the Integrated Human Services Department during the months of April, May & June of 2023.

Children's Services

In the second quarter, the average enrollment in licensed child care was 562 children, 452 full fee and 110 subsidized. Compared to last quarter there has been a 0.2% increase and compared to last year at this time, enrollment has increased by 7.5%.

The waitlist for licensed childcare at the end of the second quarter is 432 children. The highest waitlist are ages 0-5 years. The demand for licensed child care has been high for some time and will likely continue to see an increase as licensed child care has become more affordable under the new CWELCC System. This has been exasperated by workforce shortages which are preventing child care providers from meeting current needs in their communities.

The number of total visits to EarlyON Child & Family Centres by parents/caregivers and children was 3032, and the total activity kits provided was 32. Compared to last quarter the number of visits increased by 4%, activity kits provided decreased by 64%. Compared

to last year at this time, number of visits increased by 31%, and activity kits provided decreased by 93%.

The Manitoulin Sudbury Network for Children and Families Strategic Planning

The Manitoulin-Sudbury Network for Children and Families has come together to build upon to the common goals of influencing positive change that benefit children, families, and communities.

The importance of the early learning system has risen as a national and provincial priority. Regional demands for childcare spaces have surpassed the ability of the child care providers to fulfil them due to staffing shortages.

The Network seeks to address system-wide critical challenges, improve professionalism, parent, and community engagement, and raise the quality standards. The Network has acknowledged the unique barriers of the communities we serve, and the support needed for communities as being a critical component to develop an integrated network system. The first planning session was held in April, and the second in June with three sessions to follow for the balance of the year.

Local Service Providers Networks

The Service Providers Networks work collaboratively to promote and facilitate the coordination of children's services for families and children in the Lacloche, Manitoulin, Sudbury East, and Sudbury North districts.

Local Service Provider Networks (LSPN) have been very active during the second Quarter this year. Each of the LSPN's have hosted [Family Fun Screening Days](#) in their respective areas. These events were put on pause during the pandemic and were well attended by families and children who enjoyed the activities.

Mosaic of Marks Exhibit

The [Mosaic of Marks Exhibit](#) was held in Sudbury from April 16 to May 14, 2023. The Manitoulin-Sudbury DSB in partnership with the City of Greater Sudbury were fortunate to be chosen as one of the three selected sites for the exhibit in Ontario, the other two sites were in Toronto and Ottawa.

Educators, students, parents, and all interested members of the community were welcomed and invited to work together to elevate the view of the child in our culture. There were over 1000 visitors to the exhibit. The visitors said that the exhibit changed their views. Many committed to spending more time listening to young children as they draw and tell their stories.

2023 Licensed Child Care Data Collection

A [memo](#) was received on April 11, 2023 from MEDU informing staff of the launch of its annual survey. Information is collected directly from licensed child care licensees on hours of operation, child enrolment, parent fees, fee subsidies, and staff wages.

Canada-Wide Early Learning and Child Care

The Ministry released a high-level [discussion paper](#) on April 5, 2023, proposing the conceptual framework for the 2024 CWELCC funding formula with an opportunity to provide feedback. Staff prepared a submission indicating there is not enough information to fully capture what might be missing and potential impacts based on a benchmark approach. An [Issue Report](#) was presented to the Board on May 18, 2023.

A [memo](#) was received from MEDU on May 24, 2023 providing further information regarding CWELCC allocations that will support fee reduction, workforce compensation and administration in alignment with Service System Managers Directed Growth Plan for 2023.

On June 7, 2023 a [memo](#) from MEDU provided updated [CWELCC guidelines](#), a Start Up Grant Sample application form and a finalized [Access and Inclusion Framework](#) to support the development of local plans.

Proposed Amendment to O. Reg. 138/15 of the Child Care and Early Years Act, 2014 (CCEYA)

On June 14, 2023, a [memo](#) was received informing that the ministry is seeking feedback on a proposed draft amendment to Ontario Regulation 138/15 under the CCEYA. The proposal would require Service System Managers to process applications for financial assistance with the cost of a child care service based on the date the application was received and to work cross-jurisdictionally to facilitate access to care. This change will not impact our process, we already process based on date of application.

Ontario Works

In the second quarter of 2023, the Ontario Works/Temporary Care Caseload average was 507. Compared to last year at this time, the caseload has decreased by 0.97%.

Centralized Intake

132 applications were received by the Manitoulin-Sudbury District Services Board in the second quarter of 2023. Of the 132 applications received, 63 were granted by the Intake and Benefits Administration Unit (IBAU), 34 were referred by the IBAU to the Manitoulin-Sudbury DSB for processing, and 15 were transfers from another Ontario Works (OW) office. The remaining 20 applications were processed at the local office as certain applications, are not yet being processed by the IBAU or there are extenuating circumstances which require the applications to be completed locally.

The initial goal of Centralized Intake was to have 70% of applications completed by the IBAU. During the second quarter of 2023, 48% of applications were completed by the IBAU.

Employment Services Transformation

On June 28, 2023, FONOM/NOMA/NOSDA wrote a [letter](#) to Minister McNaughton with concerns regarding the Employment System Transformation. While the groups support the concept of Service System Management, there are some concerns over the implementation in the North. The Ministry plans to use the 15 economic regions in Ontario which would allow for only two Service System Managers in the North where the population is spread across a large geographic area.

In addition to the large geographic area, transportation systems in the North pose challenges for travel to education, training, and employment with only 9 of the 144 municipalities with a transit system.

The province plans to negotiate employment performance zones with the successful Service System Managers as they set their performance targets. FONOM/NOMA/NOSDA are asking the province to consult with them as well due to the uniqueness of the region. The determination of the employment performance zones will be critical to the success of Employment Transformation in Northern Ontario

Employment Ontario

The Employment Services (ES), Youth Job Connect (YJC) and Youth Job Connect Summer (YJCS) programs continue to be advertised and delivered from the Chapleau office.

From April to June 2023:

- There were 7 new registrations for Employment Services and 12 files were closed for various reasons including 8 for employment.
- There were 2 new registrations for the YJC program.
- Training for YJCS was completed in May and there were 16 new registrations. 12 of the 16 registrants completed their training. There are currently five individuals placed with employers.
- 389 individuals and 12 employers were assisted by Employment Services.

Community Housing

Waiting list (Applicants)

Total applications at the end of the second quarter are 854. The applicant breakdown is as follows:

1 Bedroom	666	2 Bedroom	89
3 Bedroom	59	4 bedroom	40

Direct Shelter Subsidy (DSS)

Staff continue to identify and complete the application process with eligible applicants for the DSS program. All applicants receiving the benefit are deemed housed. As of the end of this quarter there were 199 active DSS recipients. At the end of Q1 of this year there were 196 recipients and at this time last year there were 214.

Income Mixing

Per DSB Policy, every effort is being made where the waitlist allows us to mix the Community Housing Buildings with RGI, Affordable and Market Rent Tenants. As of the end of this quarter we have successfully secured 11 market rent tenants and 106 affordable rent tenants. This represents 4% and 39% of our portfolio. This represents an increase of 2 market rent tenants and 7 affordable from last quarter. Last year at this time we had 11 market rent tenants (4%) and 92 affordable (33%)

Smoke Free Housing – Unit Count-down

As of the end of the 2nd quarter of 2023, 200/275 of the portfolio's units are designated as Smoke-free. This represents 72% of the full portfolio currently. Units are designated as turnover occurs.

Housing and Homelessness Plan – Year Eight Update

Through the Long-Term Affordable Housing Strategy (LTAHS) and with the passing of the Housing Services Act (HSA), 2011, the Province completed the devolution of Ontario's affordable housing to municipalities.

The Province required the development of a [10-Year Housing and Homelessness Plan](#) to reflect certain principles or 'interests' that the government had prescribed in addition to considering and responding to local needs.

The year [eight report](#) highlights how the DSB has been working towards each goal set out in the Housing and Homelessness Plan. Reports on all eight years are posted on our website.

Homelessness Prevention Program Investment Plan (HPP)

In May the Board approved the [Homelessness Prevention Program \(HPP\) Investment Plan Issue Report](#). The [investment plan](#) requires staff to forecast and outline spending of HPP funds in the upcoming fiscal year, across the following categories: Community Outreach and Support Services, Emergency Shelter Solutions, Housing Assistance, Supportive Housing Capital and Administration.

Services and activities will continue to prioritize keeping seniors in their own homes and continuing to provide a direct shelter subsidy to assist those on the Community Housing wait list maintain their current accommodations without accessing their basic needs.

The Homelessness Prevention Program is monitored closely to assess the number of households accessing benefits. Partnerships will continue with Canadian Mental Health Association to provide on-site supports to prevent homelessness and to work with the most vulnerable throughout our district.

Staff will continue to take part in the Rapid Mobilization Table in Espanola and Sudbury East. Community partnerships will continue to support transitional housing support for people with Mental Health and Substance Abuse needs.

Continued support will be provided to our local foodbanks throughout the district, food security challenges have been identified in all parts of the district. Support is also provided to local foodbanks to expand services to Youth and Homeless individuals in more remote areas.

With the Ministry's approval, the Supportive Housing funding will be pooled over three years to construct a new supportive housing facility in Espanola. The centralized wait list and By-Name list demonstrate that a mix of one- and two-bedroom supportive units are needed in Espanola.

Staff have developed and continue to grow the "Change Team". The Change Team is comprised of community partners who provide a variety of human service supports, including but not limited to Criminal Justice, Crisis, Mental Health & Substance Abuse, and Cultural Supports. Through continuous and ongoing growth of the Change Team staff and community partners gain and share knowledge of services available to BNL participants.

Little Current Project – New Build

The project in [Little Current](#) has progressed rapidly since last quarter. The pod interiors are completed and appliances in place. There are minor interior touch ups to be done and contractor cleaning. Staff have been on site for a tour and to collect relevant documents for appliances and heating systems. Applicants are now being screened for units.

Capital Projects with Housing Services Corporation

Manitoulin

The Scheduled Electrical Work for Little Current and Manitowaning is now complete with little disruption to the residents.

Balcony repairs and rehabilitation in Little Current and Manitowaning have also been completed.

In Mindemoya, a contractor has been procured and work on the balcony will commence next quarter.

Lacloche-Manitoulin

The Roof Replacements in Espanola and Gore Bay have been completed.

There are 2 new tenders either in progress or submitted for a study of the Make Up Air Handlers and the Administrative Office HVAC systems as well as the review of the Gogama Base for possible Asbestos Abatement.

Work Orders

In Q2 a total of 249 Work Orders were generated: 196 for Community Housing; 11 for Administration Offices, and 42 for Paramedic Services. There was a total of 138 Work Orders closed or resolved during that time. There were 9 work orders for unit turnovers; 1 family unit and 8 for apartments. Work orders are closed if the work is done in-house, or when the invoice is paid from an outside source.

Provincial Funding

In June the Board approved the [Canada-Ontario Community Housing Initiative \(COCHI\)](#), and [Ontario Priorities Housing Initiative \(OPHI\) Issue Report](#) outlining the Investment Plan in principle to be submitted to the Ministry of Municipal Affairs and Housing once the template is released.

Donna Stewart

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

Phone: 705-222-0499

E mail: donna.stewart@msdsb.net

Website: www.msdsb.net

Actual to Budget		NET Municipal Variance	Explanation of Unaudited Municipal Share- AS OF June 30, 2023
Ontario Works	\$	-	Municipal share of administration expenses are forecasted to be on budget.
Child Care	\$	-	Municipal share of Child Care expenses are forecasted to be on budget.
			$(29,406) + (\$30,124) + (\$214,171) + (\$90,600) = (\$364,301)$ surplus
			Federal Funding forecasted to be $(\$29,406)$ more than budgeted, resulting in a surplus.
Community Housing	\$	(364,301)	<p>Direct operated rev & exp and program support allocation is forecasted to be $(\\$30,124)$ under budget</p> <p>- Rental Revenues are forecasted to be $(\\$20,308)$ more than budgeted.</p> <p>- Direct operating expenses are forecasted to be $\\$104,880$ over budget due to:</p> <p>utilities $\\$27,378$ over budget, salaries & benefits for custodians $(\\$20,348)$ under budget, maintenance expenses over budget $\\$106,369$, other admin expenses over budget $\\$8,192$;</p> <p>- Program Support Allocation is forecasted to be $(\\$131,407)$ under budget.</p> <p>Rent Supplement program is forecasted to be $(\\$214,171)$ under budget.</p> <p>Non-Profit, Rent Supp. and Urban Native expenses are forecasted to be $(\\$90,600)$ under budget.</p> <p>Paramedic Services municipal share is forecasted to be $\\$417,232$ over budget.</p>
			The MOHLTC funding is forecasted to be under budget by $\$42,487$ with the First Nation and 50-50 Funding letter received in August 2023.
Paramedic Services	\$	417,232	<p>Medic Staffing and Benefits is forecasted to be over budget by $\\$495,597$.</p> <p>Admin Staffing and Benefits is forecasted to be under budget by $(\\$112,702)$</p> <p>Non Wages are forecasted to be under budget by $(\\$8,150)$</p> <p>- Transportation & Communication is forecasted to be $(\\$31,077)$ under budget</p> <p>- Program Support is forecasted to be $(\\$66,381)$ under budget</p> <p>- Vehicle repairs and maintenance are forecasted to be over budget by $\\$17,777$</p> <p>- Building repairs and maintenance, grounds and utilities are forecasted to be $\\$30,599$ over budget</p> <p>- Supplies are forecasted to be $\\$40,932$ over budget.</p>
Interest Revenue	\$	(353,574)	Interest Revenue is forecasted to be $(\$353,574)$ more than budgeted which results in a municipal surplus.
	\$	(300,644)	



**THE CORPORATION OF THE
TOWN OF MIDLAND**

575 Dominion Avenue
Midland, ON L4R 1R2
Phone: 705-526-4275
Fax: 705-526-9971
info@midland.ca

September 8, 2023

The Senate of Canada
Ottawa, ON
K1A 0A4

Via Email: sencom@sen.parl.gc.ca

Premier Doug Ford
Legislative Building
Queen's Park
Toronto ON
M7A 1A1

Via Email: premier@ontario.ca

Dear Premier Ford:

Re: "Catch and Release" Justice is Ontario

At its September 6, 2023, Regular Council Meeting with Closed Session the Council for the Town of Midland passed the following Resolution:

That the Town of Midland send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of "catch and release" justice in the Ontario legal system. Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law-abiding citizens who are paying the often significant financial and emotional toll of this broken system; and

That this resolution be sent to other Municipalities throughout Ontario for their endorsement consideration.

Thank you.

Yours very
truly,

THE CORPORATION OF THE TOWN OF MIDLAND

Sherri Edgar

Sherri Edgar, AMCT
Municipal Clerk
Ext. 2210



Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

September 28, 2023

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier:

**Re: Town of Aurora Council Resolution of September 26, 2023
Motion 10.4 - Councillor Weese; Re: Aurora Council Opposition to Strong Mayor
Powers in Aurora**

Please be advised that this matter was considered by Council at its meeting held on September 26, 2023, and in this regard, Council adopted the following resolution:

Whereas the Head of Council is required to confirm in writing his commitment to meet a municipal housing target by October 15, 2023, in order to receive Strong Mayor Powers; and

Whereas the municipality is required to submit a formal housing pledge which will outline how the municipality plans to meet the housing target by December 15, 2023; and

Whereas Strong Mayor Powers will result in the Head of Council being granted powers such as:

- **Choosing to appoint the municipality's chief administrative officer;**
- **Hiring certain municipal department heads and establishing and re-organizing departments;**
- **Creating committees of council, assigning their functions, and appointing the chairs and vice-chairs of committees of council;**
- **Proposing the municipal budget, which would be subject to council amendments and a separate head of council veto and council override process;**
- **Vetoing certain by-laws if the head of council is of the opinion that all or part of the by-law could potentially interfere with a provincial priority;**

- **Bringing forward matters for council consideration if the head of council is of the opinion that considering the matter could potentially advance a provincial priority; and**

Whereas these Strong Mayor Powers undermine democratic processes executed through municipal elections; and

Whereas Strong Mayor Powers may also violate by-laws established in Aurora that provides accepted and legal procedures for governance; and

Whereas Aurora Town Council recognizes the important role each Councillor provides the residents in their Ward and the community-at-large;

- 1. Now Therefore Be it Hereby Resolved That the Aurora Town Council opposes Strong Mayor Powers provided to the Head of Council; and**
- 2. Be It Further Resolved That this approved Motion is to be sent to the Premier of Ontario, the Honourable Doug Ford; the Minister of Municipal Affairs and Housing, the Honourable Paul Calandra; the Regional Municipality of York; and each of the Municipalities in Ontario.**

The above is for your consideration and any attention deemed necessary.

Yours sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Christopher Raynor, Regional Clerk, The Regional Municipality of York
All Ontario Municipalities



10. Motions

10.4 Councillor Weese; Re: Aurora Council Opposition to Strong Mayor Powers in Aurora

Moved by Councillor Weese

Seconded by Councillor Gaertner

Whereas the Head of Council is required to confirm in writing his commitment to meet a municipal housing target by October 15, 2023, in order to receive Strong Mayor Powers; and

Whereas the municipality is required to submit a formal housing pledge which will outline how the municipality plans to meet the housing target by December 15, 2023; and

Whereas Strong Mayor Powers will result in the Head of Council being granted powers such as:

- Choosing to appoint the municipality's chief administrative officer;
- Hiring certain municipal department heads and establishing and re-organizing departments;
- Creating committees of council, assigning their functions, and appointing the chairs and vice-chairs of committees of council;
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- Bringing forward matters for council consideration if the head of council is of the opinion that considering the matter could potentially advance a provincial priority; and

Whereas these Strong Mayor Powers undermine democratic processes executed through municipal elections; and

Whereas Strong Mayor Powers may also violate by-laws established in Aurora that provides accepted and legal procedures for governance; and

Whereas Aurora Town Council recognizes the important role each Councillor provides the residents in their Ward and the community-at-large;

1. Now Therefore Be it Hereby Resolved That the Aurora Town Council opposes Strong Mayor Powers provided to the Head of Council; and
2. Be It Further Resolved That this approved Motion is to be sent to the Premier of Ontario, the Honourable Doug Ford; the Minister of Municipal Affairs and Housing, the Honourable Paul Calandra; the Regional Municipality of York; and each of the Municipalities in Ontario.

Yeas (4): Councillor Weese, Councillor Gilliland, Councillor Gaertner, and Councillor Gallo

Nays (3): Mayor Mrakas, Councillor Thompson, and Councillor Kim

Carried (4 to 3)



Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

September 28, 2023

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier:

Re: Town of Aurora Council Resolution of September 26, 2023
Motion 10.2 - Mayor Mrakas; Re: Gender-Based and Intimate Partner Violence
Epidemic

Please be advised that this matter was considered by Council at its meeting held on September 26, 2023, and in this regard, Council adopted the following resolution:

Whereas 42 municipalities and regions including OBCM (Ontario Big City Mayors) and MARCO (Mayors and Regional Chairs of Ontario) members Ajax, Brampton, Burlington, Clarington, Hamilton, London, Oakville, Ottawa, Pickering, Whitby, Toronto, and Windsor, along with Peel, Durham and Halton Regions as well as Lanark County, Essex County and Renfrew County across Ontario have declared a gender-based violence and/or intimate partner violence epidemic (as of August 18, 2023); and

Whereas on August 16, 2023, Justice Minister Arif Virani described gender-based violence as "an epidemic" in the federal government's formal response to a coroner's inquest, also stating that his government is committed to ending the gender-based violence epidemic "in all its forms, and is working to address any gaps in the Criminal Code to ensure a robust justice system response"; and

Whereas by declaring gender-based violence and intimate partner violence an epidemic, the Town of Aurora can join the growing number of municipalities and regions in demanding action from all levels of government to address this growing epidemic; and

Whereas the incidences of gender-based violence and intimate partner violence increased exponentially throughout the COVID-19 pandemic and has not decreased, while funding to provide the growing demand of services and support

for victims and survivors of intimate partner and gender-based violence has not kept pace;

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora declare gender-based violence and intimate partner violence an epidemic; and**
- 2. Be It Further Resolved That the Town of Aurora recommend that gender-based violence and intimate partner violence be declared an epidemic in the Province of Ontario; and**
- 3. Be It Further Resolved That the Town of Aurora Requests That the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), and all municipalities and regions in Ontario declare a gender-based and intimate partner violence epidemic across the country; and**
- 4. Be It Further Resolved That the Town of Aurora Requests That the provincial and federal governments enact the additional 85 recommendations from the inquest into the 2015 murders of Carol Culleton, Anastasia Kuzyk, and Nathalie Warmerdam in Renfrew County, Ontario, which provide a roadmap to preventing intimate partner violence from escalating to femicide; and**
- 5. Be It Further Resolved That the Town of Aurora Requests That the federal government starts this enactment by adding the word Femicide as a term to the Criminal Code of Canada; and**
- 6. Be It Further Resolved That the Town of Aurora Requests That the provincial and federal governments provide the necessary support to municipalities, regions, and their emergency and social services to meaningfully address the gender-based violence and intimate partner violence epidemic.**

The above is for your consideration and any attention deemed necessary.

Yours sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Town of Aurora Council Resolution of September 26, 2023
Gender-Based and Intimate Partner Violence Epidemic
September 28, 2023

3 of 3

Copy: Rt. Hon. Justin Trudeau, Prime Minister of Canada
Leah Taylor Roy, MP Aurora—Oak Ridges—Richmond Hill
Tony Van Bynen, MP Newmarket—Aurora
Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill
Dawn Gallagher Murphy, MPP Newmarket—Aurora
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

10. Motions

10.2 Mayor Mrakas; Re: Gender-Based and Intimate Partner Violence Epidemic

Moved by Councillor Gilliland

Seconded by Councillor Gallo

Whereas 42 municipalities and regions including OBCM (Ontario Big City Mayors) and MARCO (Mayors and Regional Chairs of Ontario) members Ajax, Brampton, Burlington, Clarington, Hamilton, London, Oakville, Ottawa, Pickering, Whitby, Toronto, and Windsor, along with Peel, Durham and Halton Regions as well as Lanark County, Essex County and Renfrew County across Ontario have declared a gender-based violence and/or intimate partner violence epidemic (as of August 18, 2023); and

Whereas on August 16, 2023, Justice Minister Arif Virani described gender-based violence as “an epidemic” in the federal government’s formal response to a coroner’s inquest, also stating that his government is committed to ending the gender-based violence epidemic “in all its forms, and is working to address any gaps in the Criminal Code to ensure a robust justice system response”; and

Whereas by declaring gender-based violence and intimate partner violence an epidemic, the Town of Aurora can join the growing number of municipalities and regions in demanding action from all levels of government to address this growing epidemic; and

Whereas the incidences of gender-based violence and intimate partner violence increased exponentially throughout the COVID-19 pandemic and has not decreased, while funding to provide the growing demand of services and support for victims and survivors of intimate partner and gender-based violence has not kept pace;

1. Now Therefore Be It Hereby Resolved That the Town of Aurora declare gender-based violence and intimate partner violence an epidemic; and
2. Be It Further Resolved That the Town of Aurora recommend that gender-based violence and intimate partner violence be declared an epidemic in the Province of Ontario; and

3. Be It Further Resolved That the Town of Aurora Requests That the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), and all municipalities and regions in Ontario declare a gender-based and intimate partner violence epidemic across the country; and
4. Be It Further Resolved That the Town of Aurora Requests That the provincial and federal governments enact the additional 85 recommendations from the inquest into the 2015 murders of Carol Culleton, Anastasia Kuzyk, and Nathalie Warmerdam in Renfrew County, Ontario, which provide a roadmap to preventing intimate partner violence from escalating to femicide; and
5. Be It Further Resolved That the Town of Aurora Requests That the federal government starts this enactment by adding the word Femicide as a term to the Criminal Code of Canada; and
6. Be It Further Resolved That the Town of Aurora Requests That the provincial and federal governments provide the necessary support to municipalities, regions, and their emergency and social services to meaningfully address the gender-based violence and intimate partner violence epidemic.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)



Catherine Fife

MPP Waterloo

RECEIVED

OCT 05 2023

Brenda Reid
Mayor of Township of Assiginack
P.O. Box 238, 156 Arthur St., Manitowaning, ON, P0P 1N0

RE: Requesting your support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022

September 25, 2023

Dear Mayor Reid,

I am writing to you today to share an update on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022, and to request your support for this important legislation.

Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

The Act was inspired by Cambridge resident Jim McLeod, who will have been separated from his wife of 65 years Joan, on September 17, 2023. Nearly 6 years later, Jim continues to champion spousal reunification. He often says that he will talk to anyone and has two giant binders full of his advocacy work on the Bill. Last week, he told me that his heart is breaking because of his separation from Joan. He has brought other seniors who are separated from their spouses into the advocacy – you cannot sit with these folks for any amount of time and not care deeply about this legislation.

I know that you value the many contributions that older adults have made to Waterloo Region, and care deeply that they can live their final years with dignity and love. **I am hoping you will consider bringing a motion forward to your Council, in support of the Till Death Do Us Part Act.** Your support will help us to keep attention on this important legislation, so that it can finally be called to the Standing Committee on Social Policy – one step closer to Royal Assent.

I would be happy to discuss the Bill with you further, via phone call or an in-person meeting at your convenience. Thanks in advance for considering my request.

Sincerely,

Catherine Fife, Waterloo MPP
Finance & Treasury Board Critic

Constituency Office
100 Regina St. S., Suite 220
Waterloo, ON N2J 4A8
Ph: 519-725-3477 | Fax: 519-725-3667
Email: cfife-co@ndp.on.ca

Queen's Park Office
Room 154, Main Legislative Bldg.
Queen's Park, Toronto ON M7A 1A5
Ph: 416-325-6913 | Fax: 416-325-6942
Email: cfife-qp@ndp.on.ca



The Corporation of the Town of Cobourg

Resolution

Hon. Doug Ford
Premier of Ontario
Legislative Building,
Queen's Park, Toronto,
ON M7A 1A1
VIA EMAIL:
doug.fordco@pc.ola.org

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca

October 11, 2023

RE: Correspondence from the Township of Puslinch regarding Illegal Land Use Enforcement

Please be advised that the Town of Cobourg Council, at its meeting held on October 2, 2023, passed the following resolution:

Moved by Councillor Miriam Mutton
Seconded by Councillor Brian Darling

Resolution No: 314-2023
October 2, 2023

THAT Council receive the correspondence from the Township of Puslinch regarding Illegal Land Use Enforcement for information purposes; and

FURTHER THAT Council endorse and support the resolution from the Township of Puslinch and Council direct staff to send a duplicate resolution to associated ministries and Ontario Municipalities.

The resolution reads as follows:

That the Illegal Land Use Enforcement Taskforce's mandate be expanded to include other types of illegal land uses and not solely on illegal trucking land uses; and

That the Province be requested to strengthen municipal enforcement powers by:

- Amending the Municipal Act to enable municipalities to physically bar entry to properties where illegal land uses that have significant detrimental impacts on adjacent residential properties, the environment or create unsafe situations;
- Increasing the maximum penalty amounts in the Planning Act to \$50,000 for an individual upon conviction and on a subsequent conviction, not more than \$25,000 for each day in which the contravention has continued after the day in which the person was initially convicted; and



The Corporation of the Town of Cobourg

Resolution

- Including provisions to ensure a corporation is liable to fines of not more \$100,000 upon first conviction and not more than \$50,000 for each day in which the contravention has continued after the day in which the corporation was initially convicted.

That a copy of this report be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Sylvia Jones, MPP, Dufferin-Caledon; the Honourable Doug Downey, Attorney General of Ontario; and

That a copy of this report be provided to the municipalities within the Greater Golden Horseshoe area seeking support in the request for strengthened enforcement powers to combat significant illegal land uses negatively impacting communities across Ontario and to the Association of Municipalities of Ontario (AMO) and Rural Ontario Municipal Association (ROMA).

Sincerely,

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

Cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing,
The Honourable Sylvia Jones, Deputy Premier, Minister of Health and MPP Dufferin-Caledon,
The Honourable Doug Downey, Attorney General of Ontario,
Association of Municipalities of Ontario,
Rural Ontario Municipal Association,
Ontario Municipalities

MANITOULIN



MTB RACING

manitoulin.mtb@gmail.com

RECEIVED

OCT 11 2023

October 11th, 2023

Dear Assiginack Council,

On behalf of the Manitoulin Cycling Club and Manitoulin MTB Racing, I want to thank you very much for your financial support of our event series in 2023. Your support covered insurance costs of the events held at Mclean's Park. These events were held to promote mountain biking on Manitoulin and raise money which has supported the Manitoulin Secondary School and community mountain bike race teams.

The funds raised through these events, along with some corporate sponsorships, have allowed the team to cover some of the costs associated with participating for the youth. It has also allowed us to develop a small fleet of team bikes to loan to youth who wouldn't otherwise be able to participate.

We have had quite a successful season competing at the highschool level with enthusiastic participation of students from across Manitoulin, including many from Assiginack.

We hope that hosting these events in future years will continue to promote the growth of mountain biking on Manitoulin, support the youth team and showcase the beautiful trails at Mclean's Park.

Thanks again for your support.

Ben Quackenbush