

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, November 21, 2023, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer/Deputy CAO
Freda Bond, Tax & Utility Manager
Jackie White, Project Events Coordinator

Regrets: Councillor Robert Maguire
Ron Cooper, Public Works Superintendent
Crystal Lentir, Administrative Assistant

OPENING:

#265-24-2023 D. Elliott – J. Bowerman

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Land Acknowledgement was read.

AGENDA:

#266-24-2023 J. Bowerman – J. Hooper

THAT we amend the agenda to add item 3i.) Minutes of the Parks, Recreation and Culture Committee of November 20, 2023.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

NONE

ADOPTION OF MINUTES:

#267-24-2023 J. Bowerman – D. Elliott

THAT we approve the minutes of the Special Meeting of Council of November 7, 2023.

CARRIED

#268-24-2023 J. Hooper – J. Bowerman

THAT we approve the minutes of the Committee of the Whole Meeting of November 7, 2023, and that we confirm the following actions from that meeting:

- a.) Assiginack Public Library: Air Conditioning Request.
- b.) Haunted Ride and Council Donation to MFR re: 2023 Christmas Basket Campaign.
- c.) Marina TSSA Inspection Report.
- d.) Arena Proposed Exercise Room.
- e.) Closed Session.

CARRIED

#269-24-2023 D. Elliott – J. Bowerman

THAT we approve the minutes of the Special Meeting of Council of October 24, 2023.

CARRIED

#270-24-2023 J. Hooper – J. Bowerman

THAT we approve the minutes of the Regular Meeting of Council of October 17, 2023.

CARRIED

#271-24-2023 D. Elliott – J. Bowerman

THAT we approve the minutes of the Roller Mills Committee of October 18, 2023.

CARRIED

#272-24-2023 J. Hooper – D. Elliott

THAT we approve the minutes of the Strategic Planning Advisory Committee of October 10, 2023.

CARRIED

#273-24-2023 J. Bowerman – D. Elliott

THAT we approve the minutes of the Museum Advisory Committee of September 14, 2023.

CARRIED

#274-24-2023 D. Elliott – J. Hooper

THAT we approve the minutes of the Museum Advisory Committee of August 3, 2023.

CARRIED

#275-24-2023 D. Elliott – J. Bowerman

THAT we approve the minutes of the Parks, Recreation and Culture Committee of November 20, 2023.

CARRIED

DELEGATIONS:

NONE

REPORTS:

#276-24-2023 J. Hooper – D. Elliott

THAT we accept the Treasurer's Budget to Actual Quarterly Statements and thank the Treasurer for her report.

CARRIED

#277-24-2023 J. Bowerman – D. Elliott

THAT we acknowledge receipt of the Manitowaning Drinking Water System Inspection Report.

CARRIED

#278-24-2023 D. Elliott – J. Hooper

THAT we acknowledge receipt of the Roller Mills Summary Report dated October 2023.

CARRIED

#279-24-2023 D. Elliott – J. Bowerman

THAT we acknowledge receipt of the Museum Curator's 2023 Report and thank the Curator for his report.

CARRIED

#280-24-2023 J. Bowerman – J. Hooper

THAT we accept the Public Works Report and thank the Public Works Superintendent for his report.

CARRIED

ACTION REQUIRED ITEMS:

#281-24-2023 J. Bowerman – D. Elliott

THAT Council authorizes the following Accounts for Payment: General \$ 164,101.08 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#282-24-2023 J. Hooper – J. Bowerman

THAT Council authorizes the following Accounts for Payment: Payroll \$ 57,639.04 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#283-24-2023 D. Elliott – J. Bowerman

THAT we approve Christmas Bonuses for staff members in the amounts of \$200.00 for Full-time Staff members and \$100.00 for Part-time and Seasonal staff members.

CARRIED

#284-24-2023 J. Bowerman – J. Hooper

THAT we approve the closure of the Municipal Office from December 27th to 29th, 2023, with the Office re-opening on January 2nd, 2024.

CARRIED

#285-24-2023 J. Bowerman – D. Elliott

THAT we confirm that any departmental surplus at year end be allocated to its respective reserves.

CARRIED

#286-24-2023 J. Hooper - J. Bowerman

THAT we support the submission of a funding application to the Community Emergency Preparedness Fund to purchase back-up generators for our municipal buildings and the development of a cooling center at the Library.

CARRIED

INFORMATION ITEMS:

#287-24-2023 D. Elliott – J. Bowerman

THAT we acknowledge receipt of the following correspondence items:

- a.) Manitoulin-Sudbury District Social Services Board: 2023 Third Quarter Report.
- b.) Association of Ontario Land Surveyors.
- c.) Town of Huntsville: Floating Accommodations
- d.) Greater Napanee: Provincial Legislation for Third Party Short-Term Rental Companies.
- e.) Municipality of Wawa: Bill C-310
- f.) Municipality of Wawa: Amendment to the Legislation Act, 2006.

CARRIED

NOTE: Discussion took place regarding the information items and members of Council would like staff to bring back resolutions to support items c-f at our next meeting of Council.

BY-LAWS:

#288-24-2023 J. Bowerman – D. Elliott

THAT By-law 2023-22, being a by-law to establish Minimum Standards for all newly constructed roads and streets within the Township of Assiginack be given a first, second, third and final reading and enacted in Open Council.

DEFERRED

NOTE: Discussion took place and Council requested additional time to review both the current and proposed by-laws. This item will be deferred until our next meeting of Council.

#289-24-2023 J. Bowerman - D. Elliott

THAT By-law 2023-23, being a by-law to amend By-law 2023-15 and add a cross-liability insurance coverage clause to Schedule B of the Red Lodge Road Agreement between the Town of NEMI and the Township of Assiginack be given a first, second, third and final reading and enacted in Open Council.

CARRIED

CLOSED SESSION:

NONE

CLOSING:

#290-24-2023 D. Elliott – J. Hooper

THAT we adjourn at 7:46 p.m. until the next regular meeting or call of the Chair.

CARRIED

Brenda Reid, MAYOR

Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.