

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE SPECIAL MEETING OF COUNCIL

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, November 7, 2023, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer/Deputy CAO
Freda Bond, Tax and Utility Manager
Crystal Lentir, Administrative Assistant
Jackie White, Project Events Coordinator

OPENING:

#260-23-2023 D. Elliott – J. Bowerman

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Land Acknowledgement was read.

AGENDA:

#261-23-2023 J. Hooper – R. Maguire

THAT we approve the agenda as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

Councillor Hooper shared that the Christmas Banners have been ordered. Councillor Elliott thanked all those that organized, participated, and attended the Haunted Ride. Other members shared their thanks.

ADOPTION OF MINUTES:

NONE

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

NONE

INFORMATION ITEMS:

NONE

BY-LAWS:

#262-23-2023 J. Bowerman – D. Elliott

THAT By-law 2023-20, being a by-law to enter into an agreement with MacNaughton Hermsen Britton Clarkson Planning Limited (MHBC) to provide Consulting/Planning Services for our Draft Comprehensive Zoning By-law, be given a first, second, third and final reading and enacted in Open Council.

CARRIED

#263-23-2023 J. Hooper – R. Maguire

THAT By-law 2023-21, being a by-law to enter into an agreement with K. Smart Associates Limited for Municipal Drainage Superintendent Services and Drainage Engineering Services be given a first, second, third and final reading and enacted in Open Council.

CARRIED

CLOSED SESSION:

NONE

#264-236-2023 D. Elliott – J. Bowerman

THAT we adjourn at 7:05 p.m. until the next regular meeting or call of the Chair.

CARRIED

Brenda Reid, MAYOR

Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

**THE CORPORATION OF THE TOWNSHIP OF
ASSIGINACK COMMITTEE OF THE WHOLE
MINUTES**

Tuesday, November 7, 2023 at 7:05pm

PRESENT: Mayor Brenda Reid, Councillors Janice Bowerman, Dwayne Elliott, Jennifer Hooper, and Robert Maguire.

Staff: Alton Hobbs- CAO, Heidi Ferguson- Clerk, Deb MacDonald – Treasurer/Deputy CAO, Freda Bond- Tax & Utility Manager, Crystal Lentir- Administrative Assistant and Jackie White- PEC.

Moved by Councillor Hooper:

THAT the meeting be opened with Mayor Reid presiding in the Chair.

CARRIED

Disclosures: None at this time.

4a) Assiginack Public Library- Air Conditioning Request

The Committee reviewed a request from the Library asking us to investigate the two air conditioning units at the Library as they are not working. Discussion was had and Council approved the following motion:

Moved by Councillor Elliott:

THAT we instruct staff to investigate the air conditioning at the Library and report back to Council at our next meeting, with options for costing for repair and/or replacement.

CARRIED

4b) Haunted Ride and Council Donation to MFR re: 2023 Christmas Basket Campaign

The Committee reviewed a Memo from staff regarding the success of the Haunted Ride and request that Council top up the amount raised from the Haunted Ride by \$600, with \$300 being donated to Manitoulin Family Resources for the Food Bank and \$300 being donated to the MSS Food Locker. Discussion was had and Council approved the following motion:

Moved by Councillor Maguire:

THAT we authorize the donation of \$600, upon confirmation by the Treasurer, with \$300 being donated to Manitoulin Family Resources and \$300 being donated to the MSS Food Locker.

CARRIED

4c) Marina TSSA Inspection Report

The Committee reviewed the TSSA Inspection Report for the Marina and noted there are a few items that need to be completed. Staff recommended to Council that we discuss some proposed changes to the Marina Operations when we discuss the 2024 Budget.

Moved by Councillor Bowerman:

THAT we acknowledge receipt of the Marina's TSSA Inspection Report.

CARRIED.

4d) Arena Proposed Exercise Room

The Committee reviewed a report provided by the Engineers of Granville B. Vickerman and Associates regarding the proposed Exercise Room at the Arena. Staff are recommending we ask the Engineer to develop the tender documents and tender the project so we can see what our actual costs are. Discussion was had and Council passed the following motion:

Moved by Councillor Hooper:

THAT we acknowledge receipt of the report provided by Granville B. Vickerman and Associates and ask the Engineer to proceed with developing the tender documents as a next step.

CARRIED

5 a.) Closed Session

Moved by Councillor Elliott:

THAT the Committee adjourns to a Closed Session at 7:20 p.m. to discuss three matters pertaining to Personal information about an identifiable individual, including municipal employees.

CARRIED

NOTE: Only the Clerk and CAO remained present as staff members for the Closed Session discussion. All other staff

members were excused.

Moved by Councillor Elliott:

THAT the Committee adjourns from the Closed Session at 8:35 p.m. and resumes the regular Committee meeting.

CARRIED

Moved by Councillor Bowerman:

THAT we adjourn until the next regular meeting or Call of the Chair.

CARRIED

Chair: Brenda Reid

Recording Officer: Heidi Ferguson

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