

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, January 16th, 2024, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer/Deputy CAO
Freda Bond, Tax & Utility Manager
Crystal Lentir, Administrative Assistant
Jackie White, PEC

Public: Two members of the public attended the meeting at 7:04 p.m. and then left shortly after.

Regrets: Councillor Robert Maguire

OPENING:

#01-01-2024 J. Bowerman- D. Elliott

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Land Acknowledgement was read.

AGENDA:

#02-01-2024 J. Hooper – J. Bowerman

THAT we amend the agenda to remove item 8a.) By-law 2024-01: Minimum Standards for Municipal Highways and add item 9e.) Personal matters about an identifiable individual, including municipal employees and we approve the amended agenda.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Mayor Reid disclosed a Pecuniary Interest with item #6b.) Payroll, as her husband Walter worked at the Landfill. She did not participate in the discussion, influence the vote, or vote on the matter, as she vacated the Chair for this vote.

Councillor Hooper disclosed a Pecuniary Interest with item # 6f.) Request for a Donation- Manitoulin Metal Robotics Team, as her son is on the team. She did

not participate in the discussion, influence the vote, or vote on the matter, as she vacated the table for this vote.

ANNOUNCEMENTS:

None

ADOPTION OF MINUTES:

#03-01-2024 D. Elliott – J. Bowerman

THAT we approve the minutes of the Regular Meeting of Council of December 19, 2023.

CARRIED

DELEGATIONS:

NONE

REPORTS:

#04-01-2024 J. Hooper – J. Bowerman

THAT we accept the Public Works Report and thank the Public Works Superintendent for his report.

CARRIED

#05-01-2024 J. Bowerman – D. Elliott

THAT we accept the Arena Update and thank the Arena Manager for her report.

CARRIED

#06-01-2024 J. Hooper – D. Elliott

THAT we accept the PEC Update and thank the Project Events Coordinator for her report.

CARRIED

ACTION REQUIRED ITEMS:

#07-01-2024 D. Elliott – J. Bowerman

THAT we authorize the following Accounts for Payment: General \$ 438,323.20, pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#08-01-2024 J. Hooper – D. Elliott

THAT we authorize the following Accounts for Payment: Payroll \$ 92,934.33 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

NOTE: Due to Mayor Reid's previous disclosure of pecuniary interest, she vacated the Chair and Councillor Elliott called the vote on this matter.

#09-01-2024 J. Bowerman - D. Elliott

THAT we appoint Perry Newman as the staff Health and Safety Representative.

CARRIED

#10-01-2024 J. Hooper - D. Elliott

THAT we declare the municipal property located at 115 Arthur Street to be surplus to our needs and authorize staff to advertise the property for sale by tender.

CARRIED

#11-01-2024 D. Elliott - J. Bowerman

THAT we consent to receiving title of Parts 2 and 3 of Part Lot 32 Concession 6, Assiginack, Plan 31R3905 and we agree to have B.J. Allison act on our behalf to transfer this property to the Township at no cost.

CARRIED

#12-01-2024 J. Bowerman – D. Elliott

THAT we acknowledge receipt of the Manitoulin Metal Robotics Team request, and we will take their request into consideration during our 2024 Budget Deliberations.

CARRIED

NOTE: Due to Councillor Hooper’s previous disclosure of pecuniary interest, she vacated the table and did not participate in this discussion or voting on this matter.

INFORMATION ITEMS:

#13-01-2024 J. Bowerman – D. Elliott

THAT we support Tay Township’s request for the Province to provide Cemetery Management Support.

CARRIED

#14-01-2024 J. Hooper – D. Elliott

THAT we acknowledge receipt of the Ministry of Transportation’s Winter Highway Maintenance Reference Information.

CARRIED

#15-01-2024 D. Elliott – J. Bowerman

THAT we acknowledge receipt of the Manitowaning Minor Hockey Executive’s request, and we will take these items into consideration during our 2024 Budget Deliberations.

CARRIED

#16-01-2024 J. Hooper – J. Bowerman

THAT we acknowledge receipt of the Manitoulin Phragmites Project results of 2023 Work Report.

CARRIED

BY-LAWS:

#17-01-2024 J. Bowerman – D. Elliott

THAT By-law 2024-02, being a by-law to establish a Cemeteries Advisory Committee and confirm the Terms of Reference be given a first, second, third and final reading and enacted in Open Council.

CARRIED

#18-01-2024 J. Hooper – J. Bowerman

THAT By-law 2024-03, being a by-law to appoint a Drainage Superintendent, pursuant to the Drainage Act, R.S.O. 1990, be given a first, second, third and final reading and enacted in Open Council.

CARRIED

CLOSED SESSION:

#19-01-2024 D. Elliott – J. Bowerman

THAT in accordance with By-law 02-02 and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 7:26 p.m. in order to attend to the matters pertaining to:

- a.) Personal matters about an identifiable individual, including municipal employees.
- b.) The security of the property of the municipality.
- c.) Personal matters about an identifiable individual, including municipal employees.
- d.) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- e.) Personal matters about an identifiable individual, including municipal employees.

CARRIED

#20-01-2024 J. Hooper – J. Bowerman

THAT we adjourn from Closed Session at 8:32 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

CARRIED

CLOSING:

#21-04-2024 J. Bowerman – D. Elliott

THAT we adjourn at 8:33 p.m. until the next regular meeting or call of the Chair.

CARRIED

Brenda Reid, MAYOR

Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.