

MUNICIPALITY



OF ASSIGINACK

**BOX 238, MANITOWANING, ON, P0P 1N0
(705) 859-3196 or 1-800-540-0179**

www.assiginack.ca

INFRASTRUCTURE COMMITTEE MEETING

Date: Tuesday, March 26th, 2024 at 7:00 pm

Location: Municipal Office Council Chambers

AGENDA

1. OPENING

- a) Meeting Declared Open by the Chair
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

4. ITEMS FOR DISCUSSION

- a) Signage Request- Clover Valley Road West /Jaggard Road
- b) Support for Funding- Seniors Community Grant
- c) 2024 Budget Discussions

5. CLOSED SESSION

- a) Labour relations or employee negotiations.

6. ADJOURNMENT

7. NEXT MEETING DATE

Heidi Ferguson

Subject: FW: Signage

From: Maureen Marion
Sent: February 21, 2024 9:42 AM
To: Brenda Reid <breid@assignack.ca>
Subject: Signage

2024 02 17

Mayor Brenda Reid
Municipality of Assignack Councilors
156 Aurthur St..
PO Box 238,
Manitowaning, ON
POP 1N0

Dear Mayor Reid,

Clover Valley West and Jaggard Road have no exit. There are often travellers, especially summer tourist who come this way, looking for specific destinations and not realizing that these roads have no exit. It would be appreciated if a "NO EXIT" sign could be placed at the beginning of Jaggard Road so that travellers would be made aware of this.
Thank you for your attention to this issue.

Sincerely,
Maureen Marion
SBCA

AVAILABLE FUNDING OPPORTUNITY

Funding Program Name: Seniors Community Grant

Funding Provider Name: PROVINCIAL- Ministry of Seniors & Accessibility

Funding Program Description:

“Provide opportunities for older adults to stay active and connected in their communities, such as weekly physical activities (e.g., pickleball), social engagements (e.g., coffee and cards).”

Amount of Funding Available (Max. Contribution Amount): \$25,000

Is this funding stackable with other levels of government? YES NO

Stackable Program Name: Click or tap here to enter text. **and %:** Click or tap here to enter text.

Municipal Contribution Amount (% or \$): \$500

Application Deadline: 3/28/2024

When will we hear back regarding a decision? 6/28/2024

What is the funding program’s timeline for the project’s duration?one year

Have you consulted with the Funding Program Officer for more information? YES NO

Have you consulted with the Treasurer regarding Budget Accommodation? YES NO

FUNDING PROGRAM EVALUATION

| PROS <i>(Why should We apply for this funding? How will this project benefit the community? Does the benefit outweigh the cost and resources required?)</i> | CONS <i>(Why shouldn't we apply for this funding? Does the benefit outweigh the cost and resources required?)</i> |
|--|---|
| | |
| Provide activities for seniors throughout the year both at the arena complex and library | Work for staff |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

TOWNSHIP OF ASSIGINACK PROJECT INFORMATION

Project Name: Keeping Seniors Engaged

Project Details: The project would include multiple programs that seniors have expressed an interest in, both at the library and at the arena in activity room and atrium. Include fitness classes, cooking, book club, crafts, technology, internet scams/how to protect yourself/fraud etc.

Estimated Project Budget: \$15,000

Have you obtained quotations to confirm the cost(s)? YES NO

Project Timeline/Duration: one year

Tentative Start Date: 6/30/2024

Tentative End Date: 3/31/2025

Does this project align with the 4 Core Pillars and Values from the Township’s Strategic Plan?

YES NO *If so, which one?* Community and Economic Development

Does this project align with the potential funding program’s objectives? YES NO

Have you confirmed the project’s eligibility with a program officer? YES NO

Describe the benefit(s) this project will create for our community. (

Will provide opportunities for seniors to try different activities, to learn about technology and scams, as well as have fun learning new skills.

How does this project align with all other municipal plans? (i.e., Strategic Plan, Asset Management and Long-term Capital Plans)?

Strategic plan to provide activities and events under the Community and Economic Development pillar.

Have you consulted with other Township of Assiginack’s Departments and Department Heads to ensure this project is not duplicating another current or future proposed project?

YES NO

Have Annual Maintenance costs been determined? YES NO

PROJECT MANAGEMENT

Who will be responsible for overseeing and executing this project? Choose an item.

| STAFF MEMBER’S NAME | ROLE | RESPONSIBILITIES |
|----------------------------|---------------|-----------------------------|
| Jackie White/Kari Gerhard | PEC/Librarian | Plan and carry out programs |
| | | |

Are contracted services an eligible expense of this funding program? YES NO

Are additional Municipal Resources required to complete this project? If so, please list below.

Click or tap here to enter text.

Please list any future Municipal Resources required once this project is complete. (i.e., Ongoing maintenance, budgeted expenditure in Annual Operating Budget, etc.)

Click or tap here to enter text.

Who is responsible for Reporting on this Project if Successful? Jackie White

Staff’s Recommendation to Council:

Will be a good investment in providing opportunities to our seniors.

Report Completed By: Jackie White, PEC

Date: 2/21/2024