

MUNICIPALITY



OF ASSIGINACK

**BOX 238, MANITOWANING, ON, P0P 1N0
(705) 859-3196 or 1-800-540-0179**

**REGULAR MEETING OF COUNCIL
IN CHAMBERS**

Tuesday, March 19th, 2024 at 7:00 p.m.

1. OPENING

- a.) Land Acknowledgment
- b.) Adoption of Agenda
- c.) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a.) Minutes of the SPA Committee Meeting of March 12, 2024
- b.) Minutes of the Special Meeting of Council of March 5, 2024
- c.) Minutes of the Infrastructure Committee Meeting of February 27, 2024.
- d.) Minutes of the Regular Meeting of Council of February 20, 2024.

4. DELEGATIONS

5. REPORTS

- a.) Public Works Report.
- b.) Arena Monthly Report.
- c.) PEC Monthly Report.

6. ACTION REQUIRED ITEMS

- a.) Request for Reconsideration – By-law # 2024-01.
- b.) Accounts for Payment: General \$ 299,283.27.
- c.) Accounts for Payment: Payroll \$ 57,883.92.
- d.) 2023 Manitowaning Water Treatment Report.
- e.) 2023 Sunsite Estates Drinking Water System Report.
- f.) DRAFT Virtual Communications Policy.
- g.) OCWA Proposal: Manitowaning Sludge Removal Options.
- h.) Request for Support – Southeast Lions Club.
- i.) Request for Support – Fixing our Felines.
- j.) Request for Support – Bluegrass in the Country.
- k.) Request for Support – Review of Governance Structure for Territorial District Homes.
- l.) Request for Support – Provincial Support to expand Life Span of Fire Apparatus.
- m.) Request for Support – PHSD: Food Insecurity.

7. INFORMATION ITEMS

- a.) Letter to Mayor and Council re: New Housing Infrastructure- Miigwetch/Thank you!
- b.) OCWA Drinking Water Quality Management System Review Minutes.
- c.) Request for Support – Town of NEMI: Rural and Small Urban Water & Wastewater Systems.
- d.) Request for Support – Northumberland County: Amendment to the Occupational Health & Safety Act to clarify the definition of an Employer.
- e.) Request for Support - Township of Amaranth: Highway 413.
- f.) Request for Support – Town of Lincoln: Increased funding to Libraries and Museums.
- g.) Request for Support – Town of Quinte West: Housing Funding.
- h.) Request for Support – Town of Goderich: Return to combined ROMA and OGRA Conferences.

8. BY-LAWS

9. CLOSED SESSION

- a.) Personal matters about an identifiable individual, including municipal employees.
- b.) Personal matters about an identifiable individual, including municipal employees.

10. ADJOURNMENT



MARCH 12, 2024 SPA COMMITTEE MEETING MINUTES

PRESENT:

COMMITTEE:

Brenda Reid, Jennifer Hooper, Dwayne Elliot, Rob Maguire, and Janice Bowerman

STAFF:

EDO: Shelba Millette

1. MEETING DECLARED OPEN BY CHAIR @ 7:00 P.M.

2. APPROVAL OF AGENDA

MOTION: 2024 – 21

Moved by: J.Bowerman

Seconded by: D. Elliot

WHEREAS SPAC has been provided the Agenda for the meeting of March 12, 2024,
BE IT RESOLVED THAT the agenda for this meeting be approved. CARRIED

3. APPROVAL OF SPAC NOVEMBER 28, 2023 MEETING MINUTES

MOTION: 2024 – 22

Moved by: J.Hooper

Seconded by: R. Maguire

BE IT RESOLVED THAT the November 28, 2023 SPAC Minutes be accepted as
presented. CARRIED

OPEN DISCUSSION RE: TWSP. STORY TOWNS BRANDING with S.S. NORISLE TALES BRANDING CONCEPT

Discussion included:

- Development of an Assiginack Arts and Entertainment District which would include Waterfront, part of Queen and Aurthur Streets.

4. APPROVAL OF ASSIGINACK TOWNSHIP 'HISTORICAL STORY TOWN' BRANDING DIRECTION

MOTION: 2024 – 23

Moved by: J.Hopper

Seconded by: J.Bowerman

BE IT RESOLVED THAT the Assiginack Township 'Historical Story Town' Branding
Direction be accepted as presented.

CARRIED

5. APPROVAL OF ASSIGINACK TOWNSHIP STRATEGIC PLAN OF ACTION DOCUMENT TO DATE

MOTION: 2024 – 24

Moved by: J.Boweman

Seconded by: J.Hopper

BE IT RESOLVED THAT the Assiginack Township Strategic Plan of Action to date be
accepted as presented. CARRIED

6. APPROVAL OF ASSIGINACK TOWNSHIP BRANDING STORY DOCUMENT TO DATE

MOTION: 2024 – 25
Moved by: D. Elliot

Seconded by: J.Bowerman

BE IT RESOLVED THAT the Assiginack Township Branding Story Document to date be accepted as presented.

CARRIED

7. APPROVAL OF ASSIGINACK TOWNSHIP BRANDING TOOLKIT DOCUMENT TO DATE

MOTION: 2024 – 26
Moved by: R. Maguire

Seconded by: J.Hooper

BE IT RESOLVED THAT the Strategic Plan of Action Document to date be accepted as presented.

CARRIED

8. APPROVAL OF 2024-2025 EDO PROJECTS / TASKS DIRECTION TO DATE

MOTION: N/A deferred
Moved by:

Seconded by:

BE IT RESOLVED THAT the 2024-2025 EDO Projects / Tasks Direction to date be accepted as presented.

9. ADJOURNMENT

MOTION: 2024– 27
Moved by: J.Bowerman

WHEREAS the business of the SPAC meeting has concluded,
BE IT RESOLVED THAT this meeting be adjourned at 8:50P.M.

CARRIED

Signature: SPAC Committee Chair.

Signature: SPAC Recording Secretary.

DATE: March 14, 2024

NEXT MEETING: April 9, 2024

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE SPECIAL MEETING OF COUNCIL**

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, March 5th, 2024, at 5:56 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Heidi Ferguson, Clerk
Crystal Lentir, Administrative Assistant

Regrets: Councillor Janice Bowerman

OPENING:

#50-04-2024 D. Elliott - R. Maguire

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:56 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Mayor read the Land Acknowledgment.

AGENDA:

#51-04-2024 J. Hooper – D. Elliott

THAT we adopt the agenda as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

NONE

ADOPTION OF MINUTES:

NONE

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

NONE

CLOSED SESSION:

#52-04-2024 R. Maguire – D. Elliott

THAT in accordance with By-law # 02-02, as amended, and Section 239 of the Municipal Act, as amended, that Council proceeds to a Closed Session at 6:00 p.m. in order to attend to matters pertaining to:

a.) Educating or training members of Council, a local board or committee.

CARRIED

#53-04-2024 J. Hopper– R. Maguire

THAT we adjourn from Closed Session at 6:33 p.m. and resume the Special Meeting of Council.

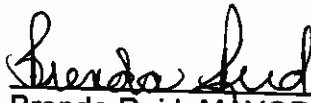
CARRIED

ADJOURNMENT

#54-04-2024 D. Elliott – R. Maguire

THAT we adjourn at 6:33 p.m. until the next regular meeting or call of the Chair.

CARRIED



Brenda Reid, MAYOR



Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE INFRASTRUCTURE COMMITTEE MEETING**

The meeting of the Infrastructure Committee of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, February 27th, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO and Heidi Ferguson, Clerk

Public: 2 members from Burns Wharf Theatre Players

OPENING:

#101-01-2024 D. Elliott – J. Bowerman

THAT the Infrastructure Committee Meeting of Council be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

AGENDA:

#102-01-2024 R. Maguire – J. Hooper

THAT we adopt the agenda as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ADOPTION OF MINUTES:

NONE

ITEMS FOR DISCUSSION

a) Fire Hall Discussion

NOTE: Staff advised that we have not received any communication from the Ministry regarding the former OPP Building, which had previously been identified as a potential location for a new Fire Hall. The Mayor has sent a letter to Premier Ford and the Minister of Infrastructure asking for an update on the status of this building.

Both Staff and the Fire Chief provided a brief history including past project tendering, costing and the building design that was completed in 2018. Discussion took place regarding the need for a new building and potential site locations. Committee members requested a copy of the plans, and it was suggested that we explore options to have an Engineer/Architect provide us with updated costing; have our EDO look at potential funding opportunities; and inquire about seeking support from other emergency service providers.

b) Marina Discussion

NOTE: Discussion took place regarding the Marina operations for the 2024 season. Committee Members expressed an interest in keeping the marina's operations the same as last year and staff were asked to provide them with the operating numbers and details.

Discussion took place regarding fishing off the docks and potential advertising that could be implemented this year to promote the Marina. Staff were asked to contact Manitoulin Streams regarding exploring options for the installation of a fishing station in Assignack.

c) Cemeteries Discussion

NOTE: The Mayor shared that the columbarium has been ordered and will be installed this year. Options for how we will maintain the cemetery this year were discussed, and Council will explore these further at our next Infrastructure Committee meeting.

Discussion was had about ordering a sign for the gate, so community members are aware that the gates are unlocked. Staff advised that we re-advertise for Cemeteries Advisory Committee members in April.

d) Arts and Entertainment Center (AAEC) Discussion

NOTE: The Mayor advised that she and the CAO recently met with Chris Perry, whom we have hired to design the AAEC concept. The community consultation process will begin in April/May, starting with three different community organizations and then meeting with other community members/groups afterwards. This feedback and a design concept back to Council for review. Discussion took place regarding potential ideas for the space and concerns regarding costing and ongoing maintenance.

CLOSED SESSION:

#103-01-2024 J. Bowerman – D. Elliott

THAT in accordance with By-law 02-02 and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 8:00 p.m. in order to attend to the matters pertaining to:

- a.) Personal matters about an identifiable individual, including municipal employees.

CARRIED

#104-01-2024 J. Hooper – R. Maguire

THAT we adjourn from Closed Session at 8:40 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

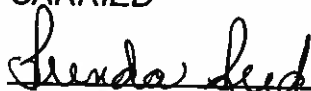
CARRIED

CLOSING:

#105-01-2024 D. Elliott – J. Bowerman

THAT we adjourn at 8:40 p.m. until the next regular meeting or call of the Chair.

CARRIED


Brenda Reid, MAYOR


Heidi Ferguson, CLERK

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**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, February 20th, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer/Deputy CAO
Freda Bond, Tax & Utility Manager
Crystal Lentir, Administrative Assistant
Jackie White, PEC

Regrets: Councillor Robert Maguire

OPENING:

#29-03-2024 D. Elliott – J. Bowerman

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Land Acknowledgement was read.

AGENDA:

#30-03-2024 J. Hooper – J. Bowerman

THAT we adopt the agenda as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

Councillor Hooper shared with the public that March 2nd is the Winter Wonders event and there are fun events planned at the arena and throughout the community, so please make sure to follow our Facebook page for more details.

ADOPTION OF MINUTES:

#31-03-2024 J. Bowerman – D. Elliott

THAT we approve the minutes of the Special Meeting of Council of February 6, 2024.

CARRIED

#32-03-2024 J. Hooper – J. Bowerman
THAT we approve the minutes of the Committee of the Whole Meeting of February 6, 2024.
CARRIED

#33-03-2024 D. Elliott – J. Bowerman
THAT we approve the minutes of the Regular Meeting of Council of January 16, 2024.
CARRIED

DELEGATIONS:
NONE

REPORTS:

#34-03-2024 J. Hooper – J. Bowerman
THAT we accept the Public Works Report and thank the Public Works Superintendent for his report.
CARRIED

#35-03-2024 J. Bowerman – D. Elliott
THAT we accept the Arena Report and thank the Arena Manager for her report.
CARRIED

#36-03-2024 J. Hooper – J. Bowerman
THAT we accept the PEC Report and thank the Project Events Coordinator for her report.
CARRIED

#37-03-2024 D. Elliott – J. Bowerman
THAT we accept the 2023 Building Permit Report and thank the Chief Building Official for his report.
CARRIED

ACTION REQUIRED ITEMS:

#38-03-2024 J. Hooper – J. Bowerman
THAT we authorize the following Accounts for Payment: General \$ 378,799.37, pursuant to the attached Treasurer's Statement of Accounts.

#39-03-2024 J. Bowerman – D. Elliott
THAT we authorize the following Accounts for Payment: Payroll \$ 85,150.93, pursuant to the attached Treasurer's Statement of Accounts.
CARRIED

#40-03-2024 J. Hooper - D. Elliott
THAT we accept the Boundary Road Agreement between the Township of Tehkummah and the Township of Assiginack and authorize the Mayor and Clerk to enter into this

agreement.
CARRIED

#41-03-2024 **D. Elliott – J. Bowerman**
THAT we acknowledge receipt of the Assiginack Horticultural Society's donation request, and we will take their request into consideration during our 2024 Budget Deliberations.
CARRIED

#42-03-2024 **D. Elliott - J. Bowerman**
THAT we inform the Manitoulin Planning Board that with respect of File # SUB2021-01 5026911 Ontario Limited that we have no objection to a three-year extension of the completion date.
AND that we ask the Board to consider a Standing Policy on such requests to govern both Council and the Board's response to future requests without the need for Special Meetings of either body.
CARRIED

#43-03-2024 **J. Hooper – D. Elliott**
THAT we support the EDO's request to apply for funding to the Ontario Trillium Foundation's Capital Stream for the Assiginack Parks and Recreation Sliding Hill, Family Picnic Park, and Recreational Trail Upgrades.
CARRIED

INFORMATION ITEMS:

#44-03-2024 **D. Elliott - J. Bowerman**
THAT we acknowledge receipt of the following information items:
a.) Community Policing Advisory Committee Minutes of January 10, 2024.
b.) Community Policing Advisory Committee Minutes of November 8, 2023.
c.) PHSD Board of Health Minutes of January 18, 2024.
d.) Manitoulin Centennial Manor Meeting Minutes of December 21, 2023.
e.) Request for Support – District of Nipissing East: Governance Structure Review for Territorial District Homes.
f.) Request for Support – The County: Provincial Support to Expand Life Span of Fire Apparatus.
g.) Request for Support – PHSD: Household Food Insecurity.
h.) Request for Support – AMCTO: Comprehensive Social and Economic Prosperity Review.
i.) Request for Feedback: Public Health Sudbury and Districts/Algoma Public Health.
j.) ROMA Report: Fill the Gaps Closer to Home.
CARRIED

BY-LAWS:

#45-03-2024 **J. Hooper - D. Elliott**
THAT By-law 2024-01, being a by-law to establish Minimum Maintenance Standards for Municipal Highways be given a first, second, third and final reading and enacted in Open Council.

CARRIED

#46-03-2024 J. Bowerman - D. Elliott

THAT By-law 2024-05, being a by-law to establish committees of Council (Infrastructure Committee) and confirm its Terms of Reference be given a first, second, third and final reading and enacted in Open Council.

CARRIED

CLOSED SESSION:

#47-03-2024 J. Hooper – D. Elliott

THAT in accordance with By-law 02-02 and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 7:55 p.m. in order to attend to the matters pertaining to:

- a.) Personal matters about an identifiable individual, including municipal employees.
- b.) Personal matters about an identifiable individual, including municipal employees.

CARRIED

#48-03-2024 D. Elliott – J. Bowerman

THAT we adjourn from Closed Session at 9:36 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

CARRIED

CLOSING:

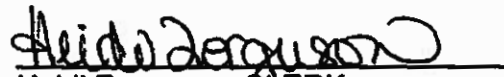
#49-03-2024 J. Hooper – D. Elliott

THAT we adjourn at 9:36 p.m. until the next regular meeting or call of the Chair.

CARRIED



Brenda Reid, MAYOR



Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

- The unseasonably warm spring has allowed public works to get an early start on spring projects.
- All maintained roads have now been graded.
- We have continued our yard cleanup from the fall.
- We had no flooding or frost heaves this spring and our roads are in great shape.
- We continue to patch and cut trees that have fallen during the winter.
- We are almost done cleaning up any mess left from ditching in New England
- We expect the new pontoons to arrive early this week so that the old docks in our yard can be repaired and ready for use.

Plans for the upcoming weeks include:

- Landfill cleanup and cover.
- Boat launches installed.
- Dock repairs and weather permitting installed.
- Street sweeping.

Ron Cooper

Memo

To: Council
From: Jackie White
cc:
Date: March 12, 2024
Re: February update – Arena

Summary of Hours for February: 163.5

Breakdown:

Public skating – 8 sessions, total 72 participants

Sponge Puck – 4 sessions, total 23 participants

Ice rentals – 47

Manitoulin Can Skate – 2 sessions

Mens hockey – 20 – 25 guys each time

U9 tournament – approx. 300 people for one day in facility

4 playoff final games – Manitowaning MHA brought home 4 banners, winning two 'A' Divisional championship games and two 'B' Divisional championship games. All 4 final games were played here bringing in at least 600 people.

Manitowaning MHA breakdown by team, this will be weekly practices and games:

U7 – 5 hours

U9 – 21 hours

U11 – 10.5 hours

U13 – 7.5 hours

U15 – 12 hours

U18 - 9 hours

Sliding hill stats:

January: 323, highest number in a day was 116

February: 216, highest in a day was 44

Total: 539

Respectfully submitted,

Jackie White

Memo

To: Council
From: Jackie White
cc:
Date: March 12, 2024
Re: February update – PEC

February breakdown

Atrium was used for 44 hours

Activity room used for 8 hours

Event	# Sessions	#Attend
Youth Dance	5	9
Senior Dance	5	25
Cook Class	1	12
Senior Fitness	5	3-7
Valentine craft	1	7
Threads	3	7
Senior Drop In	5	21-29
Zumba	3	9-21

Del and Jane came to Senior Drop In and did a demonstration on how to take a chicken and make freezer meals out of it. Everyone was given one to take home.

Threads Club kids are making quilts to send to national quilt show to hang at Edmonton AB.

A chef was brought in to teach a cooking class – how to debone a chicken and make a meal.

Parks and Recreation Committee ran Winter Wonders. 35 participants in Winter Wander (poker run), 25 in costume skate, approx. 30 in cupcake decorating.

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0033971 0033978
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0033971	2024-02-27	ANP OFFICE SUPPLY	\$131.47
InvNo: 02511	InvDesc: oil absorb/wire stippersflags	InvAmt:	\$131.47
0033972	2024-02-27	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	\$4,996.11
InvNo: 3766	InvDesc: replace brake pot #7	InvAmt:	\$1,158.83
InvNo: 3779	InvDesc: replace brake pots #7	InvAmt:	\$1,224.93
InvNo: 3780	InvDesc: repair coolant leak #16	InvAmt:	\$980.78
InvNo: 3789	InvDesc: relay #16	InvAmt:	\$709.64
InvNo: 3795	InvDesc: throttle valve #7	InvAmt:	\$921.93
0033973	2024-02-27	BEAMISH CONSTRUCTION INC	\$5,420.11
InvNo: 02780	InvDesc: cold mix	InvAmt:	\$5,420.11
0033974	2024-02-27	COMPLETE AUTOMOTIVE AND MARINE	\$2,712.55
InvNo: 40681	InvDesc: insp cert #5	InvAmt:	\$16.95
InvNo: 39092	InvDesc: annual insp #5	InvAmt:	\$2,695.60
0033975	2024-02-27	MANITOWANING MILL & HOME BUILDING CENTRE	\$257.59
InvNo: 0291836	InvDesc: broom/snow shovels	InvAmt:	\$137.83
InvNo: 0290803	InvDesc: torch tank	InvAmt:	\$25.98
InvNo: 0290796	InvDesc: oil absorb	InvAmt:	\$93.78
0033976	2024-02-27	MOGGY EXCAVATING	\$497.20
InvNo: 2022592	InvDesc: repair water line (sunsite)	InvAmt:	\$497.20
0033977	2024-02-27	MSC INDUSTRIAL SUPPLY ULC	\$860.47
InvNo: 6695489001	InvDesc: bolts/nuts/bits/washers/br.cln	InvAmt:	\$860.47
0033978	2024-02-27	TOROMONT CAT	\$704.62
InvNo: 05C835532	InvDesc: cutting edges/bolts#9	InvAmt:	\$704.62

*** End of Report ***

Report Total:

\$15,580.12

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0033947 0033970
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0033947	2024-02-26	BELL CANADA	\$13.50
InvNo: 2024 02 01	InvDesc: toll free line	InvAmt:	\$13.50
0033948	2024-02-26	EASTLINK	\$2,231.38
InvNo: FEB 10 2024 PW	InvDesc: pw-dsl	InvAmt:	\$77.92
InvNo: FEB 10 2024 MARINA	InvDesc: marina-dsl	InvAmt:	\$77.92
InvNo: 21294199	InvDesc: consolidated telephone billing	InvAmt:	\$2,075.54
0033949	2024-02-26	FREELANDT CALDWELL REILLY	\$15,537.50
InvNo: CJH-83714	InvDesc: 2023 interim audit billing	InvAmt:	\$15,537.50
0033950	2024-02-26	GERRY STRONG	\$234.62
InvNo: FEB 26 2024	InvDesc: bldg insp mileage	InvAmt:	\$234.62
0033951	2024-02-26	HYDRO ONE NETWORKS INC.	\$3,420.98
InvNo: FEB 13 2024 QN'SPRK	InvDesc: queens park	InvAmt:	\$34.69
InvNo: FEB 20 2024 DOCKS	InvDesc: marina-docks	InvAmt:	\$187.03
InvNo: FEB 20 2024 LIBRARY	InvDesc: lib bldg	InvAmt:	\$744.39
InvNo: FEB 20 2024 PO/BNK	InvDesc: po-bank bldg	InvAmt:	\$718.44
InvNo: FEB 20 2024 ARENA	InvDesc: arena	InvAmt:	\$922.55
InvNo: FEB 20 2024 SS WTP	InvDesc: ss wtp	InvAmt:	\$36.19
InvNo: FEB 20 2024 INFO BTH	InvDesc: info booth	InvAmt:	\$398.23
InvNo: FEB 20 2024 SHWRHSE	InvDesc: marina showerhouse	InvAmt:	\$36.19
InvNo: FEB 20 2024 TENNIS	InvDesc: tennis courts	InvAmt:	\$36.19
InvNo: FEB 16 2024 LITES	InvDesc: street lites	InvAmt:	\$307.08
0033952	2024-02-26	JACKIE WHITE	\$277.93
InvNo: FEB 2024	InvDesc: reimb postage flyers carnival	InvAmt:	\$98.85
InvNo: FEB 26 2024	InvDesc: arena canteen/senior drop in	InvAmt:	\$127.48
InvNo: FEB 21 2024	InvDesc: pec-seniors drop in supp	InvAmt:	\$51.60
0033953	2024-02-26	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	\$102,798.27
InvNo: IN000022126	InvDesc: jan ambul/social assist	InvAmt:	\$34,266.09
InvNo: IN000022148	InvDesc: feb ambul/social asisist.	InvAmt:	\$34,266.09
InvNo: IN000022170	InvDesc: march ambul/social assist	InvAmt:	\$34,266.09
0033954	2024-02-26	MANITOULIN CENTENNIAL MANOR	\$11,471.84
InvNo: 2024 1ST OTR	InvDesc: 2024 1st otr	InvAmt:	\$11,471.84

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0033955	2024-02-26	MANITOWANING FRESHMART	\$105.98
InvNo: 00242546	InvDesc: arena- canteen supplies	InvAmt: \$50.24	
InvNo: 00063287	InvDesc: fd- cases of water	InvAmt: \$22.99	
InvNo: 00243937	InvDesc: arena-canteen supplies	InvAmt: \$14.98	
InvNo: 00244680	InvDesc: arena-canteen supplies	InvAmt: \$17.77	
0033956	2024-02-26	MCDOUGALL FUELS	\$380.86
InvNo: 7020374	InvDesc: arena-propane	InvAmt: \$51.13	
InvNo: 7034667	InvDesc: arena-propane	InvAmt: \$329.73	
0033957	2024-02-26	MINISTER OF FINANCE	\$20,119.69
InvNo: 2023 EHT RETURN	InvDesc: 2023 eht remittance	InvAmt: \$20,119.69	
0033958	2024-02-26	NEW NORTH FUELS INC	\$2,258.53
InvNo: 679040	InvDesc: pw-dyed diesel	InvAmt: \$571.68	
InvNo: 679041	InvDesc: pw-diesel	InvAmt: \$1,686.85	
0033959	2024-02-26	OLD DUTCH FOODS LTD	\$209.52
InvNo: 41914826	InvDesc: arena-chips for canteen	InvAmt: \$160.03	
InvNo: 41914852	InvDesc: arena-chips for canteen	InvAmt: \$49.49	
0033960	2024-02-26	PAUL METHNER	\$1,100.00
InvNo: #20240131	InvDesc: jan-animal control	InvAmt: \$1,100.00	
0033961	2024-02-26	PERRY NEWMAN	\$821.10
InvNo: FEB 26 2024	InvDesc: bylaw/bldg mileage	InvAmt: \$821.10	
0033962	2024-02-26	PURULATOR COURIER	\$325.54
InvNo: 455556483	InvDesc: fd-freight	InvAmt: \$325.54	
0033963	2024-02-26	RECEIVER GENERAL FOR CANADA	\$1,240.18
InvNo: 20240042971	InvDesc: 2024 radio lic	InvAmt: \$1,240.18	
0033964	2024-02-26	SUDBURY & DISTRICT HEALTH UNIT	\$4,275.65
InvNo: RC020035886	InvDesc: march health unit levy	InvAmt: \$4,275.65	
0033965	2024-02-26	JANE MOGGY	\$152.95
InvNo: FEB 23 2024	InvDesc: pec-seniors drop in supplies	InvAmt: \$152.95	
0033966	2024-02-26	BRYCE MORABITO	\$185.00
InvNo: I-SJSUB-035456	InvDesc: fd-reimb.first aid training	InvAmt: \$185.00	
0033967	2024-02-26	CHRIS MELOCHE	\$490.00
InvNo: FEB 2024	InvDesc: pec-cooking class (nhsp)	InvAmt: \$490.00	
0033968	2024-02-26	UNIVERSUS SOFTWARE CANADALTD	\$5,844.34
InvNo: INV-1911	InvDesc: booking ecomm fees	InvAmt: \$93.97	
InvNo: INV-1835	InvDesc: annual booking subscipt	InvAmt: \$5,750.37	
0033969	2024-02-26	WINDOWS UNLIMITED	\$3,653.66
InvNo: 312272	InvDesc: po/admin/lib cleaning	InvAmt: \$3,653.66	

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo: 0033970	Date: 2024-02-26	Vendor: WURTH CANADA LTD	Amount: \$371.68
InvNo: 25593706	InvDesc: pw-gloves/safety glasses	InvAmt: \$371.68	

*** End of Report ***

Report Total:

\$177,520.70

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0033979 0034019
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0033979	Date:	2024-03-05	Vendor:	GERRY STRONG	Amount:	\$234.62
	InvNo: FEB 26 2024		InvDesc: bldg insp mileage			InvAmt:	\$234.62
ChqNo:	0033987	Date:	2024-03-11	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$231.06
	InvNo: 499369		InvDesc: arena-hand soap			InvAmt:	\$115.53
	InvNo: 499368		InvDesc: arena-hand soap			InvAmt:	\$115.53
ChqNo:	0033988	Date:	2024-03-11	Vendor:	COMPUTREK	Amount:	\$1,527.02
	InvNo: 29191		InvDesc: march remote server mgmt			InvAmt:	\$1,486.11
	InvNo: 29145		InvDesc: feb offsite backup			InvAmt:	\$40.91
ChqNo:	0033989	Date:	2024-03-11	Vendor:	EASTLINK	Amount:	\$2,148.16
	InvNo: 21441492		InvDesc: consolidated telephone billing			InvAmt:	\$2,148.16
ChqNo:	0033990	Date:	2024-03-11	Vendor:	G. STEPHEN WATT, BARRISTER	Amount:	\$1,144.13
	InvNo: 4218		InvDesc: general legal			InvAmt:	\$1,144.13
ChqNo:	0033991	Date:	2024-03-11	Vendor:	ELWIN SHAW	Amount:	\$1,565.00
	InvNo: 205		InvDesc: rogers creek port.pott rental			InvAmt:	\$1,565.00
ChqNo:	0033992	Date:	2024-03-11	Vendor:	GERRY STRONG	Amount:	\$234.62
	InvNo: MARCH 11 2024		InvDesc: bldg insp mileage			InvAmt:	\$234.62
ChqNo:	0033993	Date:	2024-03-11	Vendor:	GFL ENVIRONMENTAL INC 2019	Amount:	\$3,511.86
	InvNo: G00000032406		InvDesc: feb recycling transport			InvAmt:	\$3,511.86
ChqNo:	0033994	Date:	2024-03-11	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$12,419.57
	InvNo: FEB 27 2024 LAGOON		InvDesc: lagoon			InvAmt:	\$3,799.55
	InvNo: FEB 23 2024 LITES		InvDesc: street lites			InvAmt:	\$412.18
	InvNo: FEB 22 2024 MTG WTP		InvDesc: mtg wtp			InvAmt:	\$5,534.47
	InvNo: MARCH 1 2024 ICE PLN		InvDesc: arena-ice plant			InvAmt:	\$1,433.13
	InvNo: MARCH 1 2024 PW		InvDesc: pw			InvAmt:	\$769.56
	InvNo: MARCH 1 2024 DEPOT		InvDesc: depot			InvAmt:	\$374.84
	InvNo: MARCH 1 2024 HERITAG		InvDesc: heritage park			InvAmt:	\$65.95
	InvNo: MARCH 8 2024 CLVR VA		InvDesc: clvr valley schoolhouse			InvAmt:	\$29.89
ChqNo:	0033995	Date:	2024-03-11	Vendor:	JACKIE WHITE	Amount:	\$122.85
	InvNo: FEB 29 2024		InvDesc: pec-reimb.supplies			InvAmt:	\$40.36
	InvNo: EASTER 2024		InvDesc: pec-reimb.prize easter contest			InvAmt:	\$82.49
ChqNo:	0033996	Date:	2024-03-11	Vendor:	JET ICE LIMITED	Amount:	\$806.47
	InvNo: 126478		InvDesc: arena-ice paint			InvAmt:	\$806.47

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	0033997	Date:	2024-03-11	Vendor:	LIFESAVING SOCIETY	Amount:	\$325.00
	InvNo: S038361		InvDesc: 2024 membership		InvAmt:	\$325.00	
ChqNo:	0033998	Date:	2024-03-11	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$281.66
	InvNo: 0293071		InvDesc: fd-batteries		InvAmt:	\$25.84	
	InvNo: 0292584		InvDesc: arena-foam		InvAmt:	\$140.66	
	InvNo: 0293045		InvDesc: arena-j.cloths/led bulbs		InvAmt:	\$115.16	
ChqNo:	0033999	Date:	2024-03-11	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$639.60
	InvNo: 119371		InvDesc: assig winter carnival adv		InvAmt:	\$639.60	
ChqNo:	0034000	Date:	2024-03-11	Vendor:	MANITOWANING FRESHMART	Amount:	\$24.40
	InvNo: 00245677		InvDesc: office-kitchen supplies		InvAmt:	\$10.43	
	InvNo: 00245208		InvDesc: admin-water		InvAmt:	\$3.99	
	InvNo: 00244836		InvDesc: arena-seniors prog		InvAmt:	\$9.98	
ChqNo:	0034001	Date:	2024-03-11	Vendor:	MANITOULIN RADIO COMMUNICATIONS INC	Amount:	\$569.52
	InvNo: 1611		InvDesc: advertising		InvAmt:	\$569.52	
ChqNo:	0034002	Date:	2024-03-11	Vendor:	MCDUGALL FUELS	Amount:	\$337.60
	InvNo: 7051350		InvDesc: arena-propane		InvAmt:	\$291.20	
	InvNo: 7065029		InvDesc: arena-propane		InvAmt:	\$46.40	
ChqNo:	0034003	Date:	2024-03-11	Vendor:	MHBC PLANNING LIMITED	Amount:	\$10,988.12
	InvNo: 5032869		InvDesc: zoning bylaw preparation		InvAmt:	\$10,988.12	
ChqNo:	0034004	Date:	2024-03-11	Vendor:	MINISTER OF FINANCE	Amount:	\$21,967.00
	InvNo: 302202240643013		InvDesc: january policing		InvAmt:	\$22,151.00	
ChqNo:	0034005	Date:	2024-03-11	Vendor:	NEW NORTH FUELS INC	Amount:	\$4,571.00
	InvNo: 680297		InvDesc: po-furnace oil		InvAmt:	\$506.32	
	InvNo: 679965		InvDesc: admin-furnace oil		InvAmt:	\$445.74	
	InvNo: 679976		InvDesc: pw-dyed diesle		InvAmt:	\$1,489.58	
	InvNo: 679977		InvDesc: pw-diesel		InvAmt:	\$2,129.36	
ChqNo:	0034006	Date:	2024-03-11	Vendor:	NORTHERN 911	Amount:	\$462.62
	InvNo: 21216-03012024		InvDesc: march 911 dispatch		InvAmt:	\$462.62	
ChqNo:	0034007	Date:	2024-03-11	Vendor:	OLD DUTCH FOODS LTD	Amount:	\$107.24
	InvNo: 41914862		InvDesc: arena-chips for canteen		InvAmt:	\$107.24	
ChqNo:	0034008	Date:	2024-03-11	Vendor:	PERRY NEWMAN	Amount:	\$683.90
	InvNo: MARCH 11 2024		InvDesc: bylaw/bldg mileage		InvAmt:	\$683.90	
ChqNo:	0034009	Date:	2024-03-11	Vendor:	RECEIVER GENERAL	Amount:	\$25,124.31
	InvNo: FEB 2024		InvDesc: feb source deductions		InvAmt:	\$25,124.31	
ChqNo:	0034010	Date:	2024-03-11	Vendor:	OMEGA COMMUNICATIONS LTD	Amount:	\$2,595.61
	InvNo: 305305		InvDesc: fd-pagers		InvAmt:	\$2,595.61	
ChqNo:	0034011	Date:	2024-03-11	Vendor:	STARFIELD LION COMPANY	Amount:	\$363.98
	InvNo: 1025716		InvDesc: fd-gear cleaning/inspection		InvAmt:	\$363.98	

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	Date:	Vendor:	Amount:
0034012	2024-03-11	CANDICE IRWIN	\$1,864.50
InvNo: 287	InvDesc: pec-dance classes (feb	InvAmt: \$1,864.50	
0034013	2024-03-11	IAN'S HEATING AND SERVICE INC	\$519.76
InvNo: 1632	InvDesc: arena-zamb.wtr htr repairs	InvAmt: \$519.76	
0034014	2024-03-11	HILARY BOUDREAU	\$490.00
InvNo: 966	InvDesc: pec-macrame workshop	InvAmt: \$490.00	
0034015	2024-03-11	MARY YETT	\$286.89
InvNo: 312902	InvDesc: pec-mar 4 lecture	InvAmt: \$286.89	
0034016	2024-03-11	WAT SUPPLIES	\$269.52
InvNo: 302041	InvDesc: arena-t.tissue/p.twps	InvAmt: \$269.52	
0034017	2024-03-11	WEAVER-SIMMONS	\$316.40
InvNo: 962584	InvDesc: general legal	InvAmt: \$316.40	
0034018	2024-03-11	WINDOWS UNLIMITED	\$5,493.46
InvNo: 2024-48	InvDesc: garb.pickup/parks/grass	InvAmt: \$3,713.71	
InvNo: 2024-312287	InvDesc: med bldg-2024 snow removal	InvAmt: \$1,299.50	
InvNo: 312285	InvDesc: mun.office-2024 back lot sand	InvAmt: \$254.25	
InvNo: 312286	InvDesc: info bth-2024 extra garb.picku	InvAmt: \$226.00	
0034019	2024-03-11	WISHART LAW FIRM LLP	\$3,955.00
InvNo: 20918-4	InvDesc: general legal	InvAmt: \$3,955.00	

*** End of Report ***

Report Total:

\$106,182.45

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0033939		2024-02-26	02/26COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0033940		2024-02-26	02/26COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0033941		2024-02-26	02/26COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0033942		2024-02-26	02/26COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0033943		2024-02-26	02/26COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0033944		2024-02-26	02/26COMB	384	CASE, LORI	OUTSTANDING	Cheque
0033945		2024-02-26	02/26COMB	500	Recollet-Case, Sapphire	OUTSTANDING	Cheque
0033946		2024-02-26	02/26COMB	503	Peltier, Amy	OUTSTANDING	Cheque
3787		2024-02-26	02/26COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3788		2024-02-26	02/26COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3789		2024-02-26	02/26COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3790		2024-02-26	02/26COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3791		2024-02-26	02/26COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3792		2024-02-26	02/26COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3793		2024-02-26	02/26COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3794		2024-02-26	02/26COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3795		2024-02-26	02/26COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3796		2024-02-26	02/26COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3797		2024-02-26	02/26COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3798		2024-02-26	02/26COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3799		2024-02-26	02/26COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3800		2024-02-26	02/26COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3801		2024-02-26	02/26COMB	391	GAMMIE, MURRAY	OUTSTANDING	Direct Deposit
3802		2024-02-26	02/26COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit
3803		2024-02-26	02/26COMB	396	FERGUSON, HEIDI	OUTSTANDING	Direct Deposit
3804		2024-02-26	02/26COMB	399	MASTELKO, JOHN	OUTSTANDING	Direct Deposit

Total : \$29,358.56

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0033980		2024-03-11	03/11COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0033981		2024-03-11	03/11COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0033982		2024-03-11	03/11COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0033983		2024-03-11	03/11COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0033984		2024-03-11	03/11COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0033985		2024-03-11	03/11COMB	384	CASE, LORI	OUTSTANDING	Cheque
0033986		2024-03-11	03/11COMB	500	Recollet-Case, Sapphire	OUTSTANDING	Cheque
3805		2024-03-11	03/11COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3806		2024-03-11	03/11COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3807		2024-03-11	03/11COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3808		2024-03-11	03/11COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3809		2024-03-11	03/11COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3810		2024-03-11	03/11COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3811		2024-03-11	03/11COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3812		2024-03-11	03/11COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3813		2024-03-11	03/11COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3814		2024-03-11	03/11COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3815		2024-03-11	03/11COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3816		2024-03-11	03/11COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3817		2024-03-11	03/11COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3818		2024-03-11	03/11COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3819		2024-03-11	03/11COMB	391	GAMMIE, MURRAY	OUTSTANDING	Direct Deposit
3820		2024-03-11	03/11COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit
3821		2024-03-11	03/11COMB	396	FERGUSON, HEIDI	OUTSTANDING	Direct Deposit
3822		2024-03-11	03/11COMB	399	MASTELKO, JOHN	OUTSTANDING	Direct Deposit
3823		2024-03-11	03/11COMB	503	Peltier, Amy	OUTSTANDING	Direct Deposit
Total :							\$28,525.36



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Espanola Hub
148 Fleming St. Suite 5
Espanola, ON P5E 1R8

Tel: 705 869 5578
Fax: 705-869-4374
www.ocwa.com

February 28, 2024

Alton Hobbs, Chief Administrative Officer
The Corporation of the Township of Assiginack
156 Arthur St. P.O. Box 238
Manitowaning, Ontario
POP 1N0

Re: O. Reg. 170 Section 11 & Schedule 22 Annual Reporting under SDWA
O. Reg 387 Section 9 Annual Reporting under OWRA
For the Manitowaning Water Treatment Plant
Waterworks No.: 210001013

Dear Mr. Hobbs;

Attached are the 2023 Annual and Summary Reports for the Manitowaning Water System. The Reports are based on information provided by Operators as of February 20, 2024 in accordance with Section 11 and Schedule 22 of O. Reg. 170/03, under the Safe Drinking Water Act. A confirmation of submission of the PTTW reporting, as required by O.Reg 387, is included as part of the report.

Please note that any Orders that you have received directly from the MECP or any major expense incurred by the Municipality which is not listed should be reviewed and added to the report.

As per Schedule 22 of O. Reg. 170/03, this Summary Report is to be provided to the members of the municipal council no later than March 31, 2024. Please ensure this distribution.

Section 12 of O. Reg. 170/03, requires both the Summary Report and the Annual Report be made available for inspection by any member of the public during normal business hours, without charge. The reports should be made available for inspection at the office of the municipality or at a location that is reasonably convenient to the users of the water system.

Sincerely,

A handwritten signature in black ink that reads "Sarah Beaulieu".

Sarah Beaulieu
Process & Compliance Technician
Ontario Clean Water Agency

Manitowaning Water Treatment

Large Municipal Residential Drinking Water System

January 1, 2023 – December 31, 2023

***O.Reg 170/03 Schedule 22 Summary Report
O.Reg 170/03 Section 11 Annual Report
&
O.Reg 387/04 Annual Record of Water Taking***

Prepared by the Ontario Clean Water Agency
For The Corporation of the Municipality of Assiginack



**Ontario Clean Water Agency
Agence Ontarienne Des Eaux**



Drinking-Water System Number: 210001013
Drinking-Water System Name: Manitowaning Drinking Water System
Drinking-Water System Owner: Corporation of the Municipality of Assiginack
Drinking-Water System Category: Large Municipal Residential

SECTION 1: INTRODUCTION

This document is prepared in accordance with Section 11 and Schedule 22 of O.Reg.170/03 under the Safe Drinking Water Act and with Section 9 of O.Reg.387/04 under the Ontario Water Resources Act. The reports are prepared by the Ontario Clean Water Agency. Acronyms and definitions can be found at the end of the report.

A copy of the Summary Report must be provided to the members of the municipal council by March 31, 2024.

SECTION 2: REQUIREMENTS OF THE REPORTS

Schedule 22 Report

The report must list the requirements of the Act, the regulations, the system's approval and any order that the system **failed to meet** at any time during the period covered by the report. It must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

For the purpose of enabling the owner of the system to assess the rated capability of their system to meet existing and future planned water uses, the following information is required to be included in this report:

- A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows.
- A comparison of the summary to the rated capacity and flow rates approved in the systems approval.

Section 11 Report

The annual report must contain the following:

- A brief description of the drinking water system and a list of chemicals used by the system.
- A description of any major expenses incurred during the period covered by the report to install, repair or replace required equipment.
- A summary of all adverse water quality incidents (AWQI) reported to the Ministry
- A summary of corrective actions taken in response all AWQIs
- A summary of all test results required under the regulation, under an approval, municipal drinking water licence or order, including an OWRA order.
- A statement of where a Schedule 22 report will be available for inspection.

The report must be prepared not later than February 28 of the following year.

Regulation 387 Report

On or before March 31 in every year, every holder of a permit to take water (PTTW) shall submit to a Director the data collected and recorded for the previous year.

A record of annual water taking can be found in Appendix A.



SECTION 3: SCHEDULE 22 REPORT

Flows - Treated

In accordance with the Municipal Drinking Water License (MDWL), the Manitowaning WTP shall not be operated to exceed a maximum daily volume of 1045 m³/d to the distribution system.

The daily treated water maximum flow was 517 m³ in August and represents 49% of capacity. In 2023, the total volume of water sent to the distribution system was 122,981 m³

The quantity of treated water supplied during the reporting period **did not** exceed the rated maximum capacity.

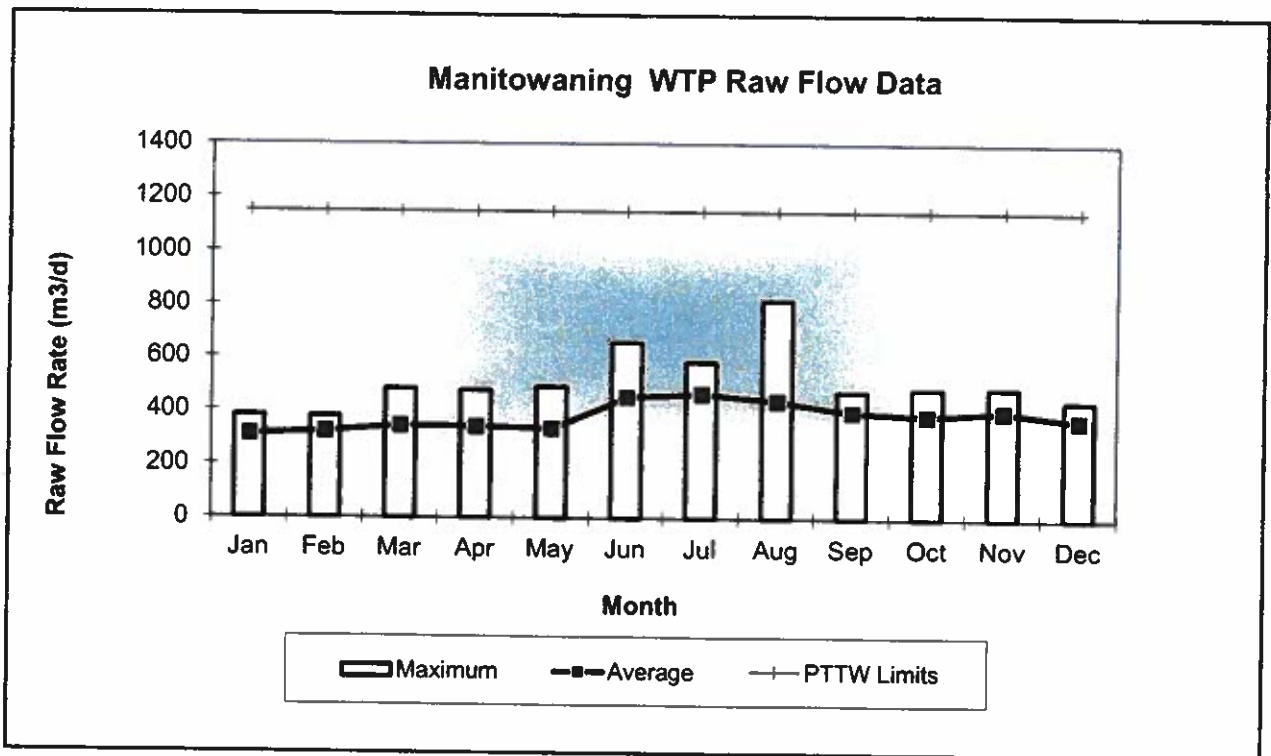
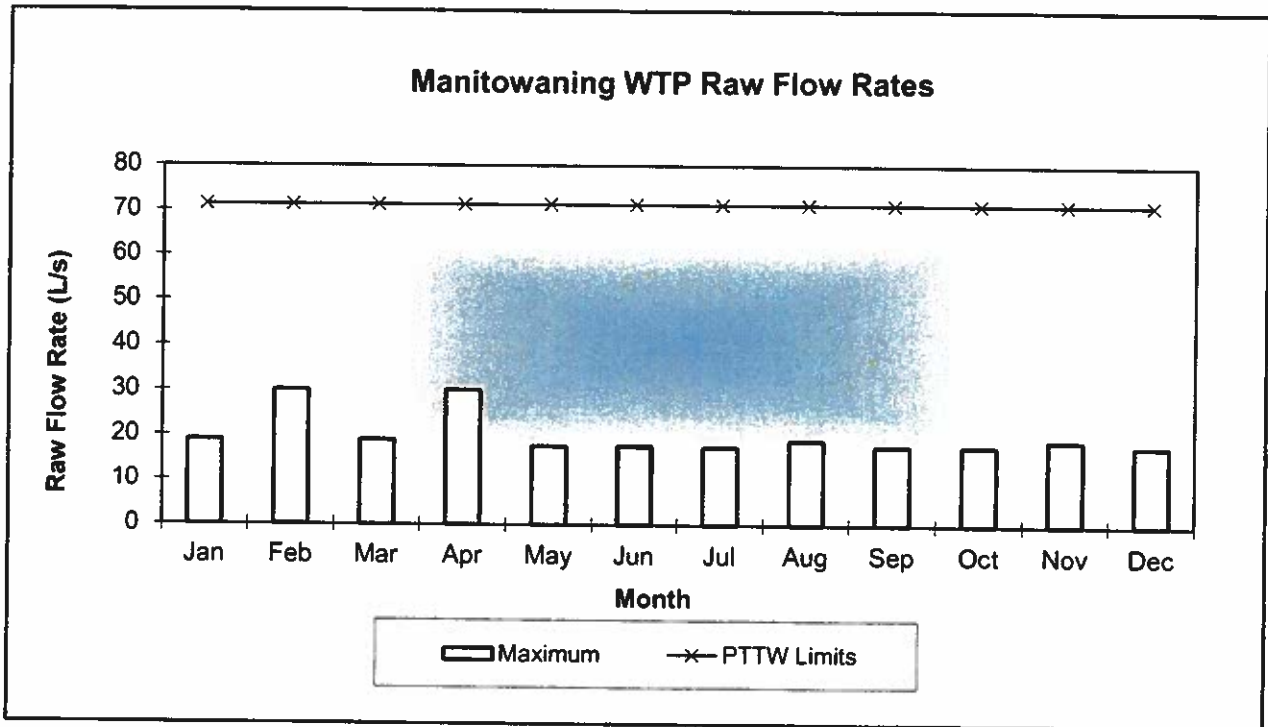
Flows - Raw

Daily raw maximum instantaneous flow is stated in the PTTW at a maximum rate of flow of 71.32 L/s and a maximum daily volume of 1149.12m³/d.

The average monthly raw water flow for this reporting period was 378.9 m³/d. The maximum daily flow was 818 m³/d representing 71% of water taking limits. In 2023, the total volume of water taken from the environment was 138,299 m³.

The quantity of raw water taken **did not** exceed any limits stipulated within the PTTW.

RAW WATER FLOW DATA - TOTAL ALL SOURCES						
Month	Total Monthly Flow (m³)	Average Flow (m³/d)	Maximum Flow (m³/d)	Maximum Flow Rate (L/s)	Limits	
					L/s (PTTW)	m³/d (PTTW)
January	9,574	308.84	381	18.92	71.32	1149.12
February	8,966	320.21	377	30	71.32	1149.12
March	10,610	342.26	481	18.92	71.32	1149.12
April	10,209	340.3	475	30	71.32	1149.12
May	10,342	333.61	489	17.59	71.32	1149.12
June	13,525	450.83	656	17.66	71.32	1149.12
July	14,391	464.23	584	17.49	71.32	1149.12
August	13,572	437.81	818	18.92	71.32	1149.12
September	11,910	397	471	17.59	71.32	1149.12
October	11,848	382.19	482	17.58	71.32	1149.12
November	11,970	399	484	18.92	71.32	1149.12
December	11,382	367.16	438	17.74	71.32	1149.12
Total	138,299					
Average		378.9				
Maximum			818	30	71.32	1149.12





Annual Raw Water Review

Raw Water Taking	Total Taking m3/d	Average Day m3/d	Max Day m3/d	Max Day % of PTTW allowable 1149.12 m3/d
2023	138,299	378.9	818	71%
2022	121,824.8	333.8	678	59%
2021	141,509.4	387.7	822	71.5%
2020	132,013	360.69	682	59%
2019	104,954	287.55	497	43.3%

System Failures and Corrective Actions

The latest inspection of the drinking water facility took place on August 22, 2023. The facility scored 0/492 providing a rating of 100%

AWQIs reported to the Ministry

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
15-Jun-23	Total Coliform	2	cfu/100mL	After receiving notification of the adverse, MOH and SAC were notified. The location was resampled and an additional sample was collected upstream. The adverse location was at a dead-end therefore no downstream sample could be collected. Both samples were non detect for TC and EC.	20-Jun-23

SECTION 4: SECTION 11 REPORT

Information to be provided

Population Served 550	
Does your Drinking-Water System serve more than 10,000 people? No	
Is your annual report available to the public at no charge on a web site on the Internet? Yes	
Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.	Township of Assiginack, Municipal Office 156 Arthur Street Manitowaning, Ontario POP 1N0
Number of Designated Facilities served: 0	
Did you provide a copy of your annual report to all Designated Facilities you serve? NA	



Number of Interested Authorities you report to: 0
Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? NA
List all Drinking-Water Systems (if any), and their DWS Number which receive all of their drinking water from your system: N/A
Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water? N/A
Indicate how you notified system users that your annual report is available, and is free of charge. Public access/notice via newspaper
Indicate if you notified system users that your annual report is available and is free of charge using an alternate method Yes

An Evoqua membrane filtration plant supplying water to the Town of Manitowaning drawing water from Lake Huron, consisting of three membrane filter trains a chlorine contact reservoir, clear well and five high lift pumps supplying the Town. Sodium Hypochlorite is used for primary disinfection as well as seasonally for zebra mussel control in the raw water intake. The rated capacity of the system is 12.1 L/s. Wastewater from backwash and filter cleans is neutralized and diverted to the sanitary sewer system.

Chemicals Used

Sodium Hypochlorite (12%)	Disinfection and clean-in-place
Sodium Hydroxide	Neutralization of wastewater
Citric Acid	Clean-in-place
Calcium Thiosulphate (Captor)	Dechlorination of reject water & wastewater

Significant Expenses

Significant expenses incurred to

- Install required equipment
- Repair required equipment
- Replace required equipment

Work Order	Date Completed	Comment
3385380	30-Jun-23	Low lift pump VFD repairs – \$6,010.96
	13-Oct-23	Processor #2 troubleshooting/repair and chlorine analyzer parts – \$6,733.08
3525638	13-Dec-23	Replacement of pre-chlorine chemical system – \$21,376.78
3527574	13-Dec-23	Replacement of 4 turbidity analyzers – \$26,626.73



Adverse Water Quality Incidents

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Comment / Corrective Action	Corrective Action Date
15-Jun-23	Total Coliform	2	Cfu/100m L	After receiving notification of the adverse, MOH and SAC were notified. The location was resampled and an additional sample was collected upstream. The adverse location was at a deadend therefore no downstream sample could be collected. Both samples were non detect for TC and EC.	20-Jun-23

Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03.

	No. of Samples Collected	Range of E.Coli		Range of Total Coliform Results		Number of HPC Samples	Range of HPC Results	
		Min #	Max #	Min #	Max #		Min #	Max #
Raw Water	52	0	NDOGT	0	NDOGT	0	N/A	N/A
Treated Water	52	0	0	0	0	52	0	2
Distribution	106	0	0	0	2	53	0	67

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03

	No. of Samples Collected	Range of Results		Units of Measure
		Minimum	Maximum	
Turbidity – Filter 1	8760	0	0.93	(NTU)
Turbidity – Filter 2	8760	0	0.07	(NTU)
Turbidity – Filter 3	8760	0	0.08	(NTU)
Free Chlorine Residual – TW	8760	0.65	2.16	(mg/L)
Free Chlorine Residual, Distribution Location 1	104	1.35	2.18	(mg/L)
Free Chlorine Residual, Distribution Location 2	104	1.21	2.14	(mg/L)
Free Chlorine Residual, Distribution Location 3	104	1.39	2.18	(mg/L)
Free Chlorine Residual, Distribution Location 4	52	1.50	2.20	(mg/L)

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter and limits	Month Sampled	Day Sampled	Result	Unit of Measure
254-202 Issue Date: January 24, 2022	Backwash (BW) Total Suspended Solids (TSS) 25 mg/L annual average Quarterly samples when discharging into Manitowaning Bay	Jan	N/A		mg/L
		Feb	N/A		mg/L
		Mar	N/A		mg/L
		Apr	N/A		mg/L
		May	N/A		mg/L
		Jun	N/A		mg/L
		Jul	N/A		mg/L



Expiry Date: January 23, 2027

Aug	N/A	mg/L
Sep	N/A	mg/L
Oct	N/A	mg/L
Nov	N/A	mg/L
Dec	N/A	mg/L
Annual Average		mg/L

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Antimony: Sb (ug/L) - TW	2023/01/09	< MDL 0.6	6	No	No
Arsenic: As (ug/L) - TW	2023/01/09	0.4	10	No	No
Barium: Ba (ug/L) - TW	2023/01/09	14.1	1000	No	No
Boron: B (ug/L) - TW	2023/01/09	14	5000	No	No
Cadmium: Cd (ug/L) - TW	2023/01/09	0.003	5	No	No
Chromium: Cr (ug/L) - TW	2023/01/09	0.17	50	No	No
Mercury: Hg (ug/L) - TW	2023/01/09	< MDL 0.01	1	No	No
Selenium: Se (ug/L) - TW	2023/01/09	0.16	50	No	No
Uranium: U (ug/L) - TW	2023/01/09	0.177	20	No	No

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Fluoride (mg/L) - TW	2019/01/08	< MDL 0.06	1.5	No	No
Nitrate : (mg/L) - TW	2023/01/09	0.164	10	No	No
Nitrate : (mg/L) - TW	2023/04/11	0.185	10	No	No
Nitrate : (mg/L) - TW	2023/07/10	0.102	10	No	No
Nitrate : (mg/L) - TW	2023/10/10	0.111	10	No	No
Nitrite : (mg/L) - TW	2023/01/09	< MDL 0.003	1	No	No
Nitrite : (mg/L) - TW	2023/04/11	< MDL 0.003	1	No	No
Nitrite : (mg/L) - TW	2023/07/10	< MDL 0.003	1	No	No
Nitrite : (mg/L) - TW	2023/10/10	< MDL 0.003	1	No	No
Sodium / Na (mg/L) - TW	2019/01/08	6.37	20*	No	No

*There is no "MAC" for Sodium. The aesthetic objective for sodium in drinking water is 200 mg/L. The local Medical Officer of Health should be notified when the sodium concentration exceeds 20 mg/L so that this information may be communicated to local physicians for their use with patients on sodium restricted diets.

Summary of Lead testing under Schedule 15.1 during this reporting period

Location Type	Number of Samples	Range of Results		MAC (ug/L)	Number of Exceedances
		Minimum	Maximum		
Distribution - Lead Results (ug/L)	n/a			10	0
Distribution - Alkalinity (mg/L)	4	69	71	n/a	n/a
Distribution - pH In-House	4	8.26	8.61	n/a	n/a



Summary of Organic parameters sampled during this reporting period or the most recent results

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	Number of Exceedances	
				MAC	1/2 MAC
1,1-Dichloroethylene (ug/L)-TW	2023/01/09	< MDL 0.33	14	No	No
1,2-Dichlorobenzene (ug/L)-TW	2023/01/09	< MDL 0.41	200	No	No
1,2-Dichloroethane (ug/L)-TW	2023/01/09	< MDL 0.35	5	No	No
1,4-Dichlorobenzene (ug/L)-TW	2023/01/09	< MDL 0.36	5	No	No
2,3,4,6-Tetrachlorophenol (ug/L)-TW	2023/01/09	< MDL 0.2	100	No	No
2,4,6-Trichlorophenol (ug/L)-TW	2023/01/09	< MDL 0.25	5	No	No
2,4-Dichlorophenol (ug/L)-TW	2023/01/09	< MDL 0.15	900	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D) (ug/L)-TW	2023/01/09	< MDL 0.19	100	No	No
2-methyl-4-chlorophenoxyacetic acid (MCPA) (ug/L)-TW	2023/01/09	< MDL 0.12	100	No	No
Alachlor (ug/L) -TW	2023/01/09	< MDL 0.02	5	No	No
Atrazine + N-dealkylated metabolites (ug/L)-TW	2023/01/09	< MDL 0.01	5	No	No
Azinphos-methyl (ug/L)-TW	2023/01/09	< MDL 0.05	20	No	No
Benzene (ug/L)-TW	2023/01/09	< MDL 0.32	1	No	No
Benzo(a)pyrene (ug/L)-TW	2023/01/09	< MDL 0.004	0.01	No	No
Bromoxynil (ug/L)-TW	2023/01/09	< MDL 0.33	5	No	No
Carbaryl (ug/L)-TW	2023/01/09	< MDL 0.05	90	No	No
Carbofuran (ug/L) -TW	2023/01/09	< MDL 0.01	90	No	No
Carbon Tetrachloride (ug/L) -TW	2023/01/09	< MDL 0.17	2	No	No
Chlorpyrifos (ug/L) -TW	2023/01/09	< MDL 0.02	90	No	No
Diazinon (ug/L)-TW	2023/01/09	< MDL 0.02	20	No	No
Dicamba (ug/L)-TW	2023/01/09	< MDL 0.2	120	No	No
Dichloromethane (Methylene Chloride) (ug/L)-TW	2023/01/09	< MDL 0.35	50	No	No
Diclofop-methyl (ug/L)-TW	2023/01/09	< MDL 0.4	9	No	No
Dimethoate (ug/L)-TW	2023/01/09	< MDL 0.06	20	No	No
Diquat (ug/L)-TW	2023/01/09	< MDL 1	70	No	No
Diuron (ug/L)-TW	2023/01/09	< MDL 0.03	150	No	No
Glyphosate (ug/L)-TW	2023/01/09	< MDL 1	280	No	No
Malathion (ug/L)-TW	2023/01/09	< MDL 0.02	190	No	No
Metolachlor (ug/L)-TW	2023/01/09	< MDL 0.01	50	No	No
Metribuzin (ug/L)-TW	2023/01/09	< MDL 0.02	80	No	No
Monochlorobenzene (Chlorobenzene) (ug/L)-TW	2023/01/09	< MDL 0.3	80	No	No
Paraquat (ug/L)-TW	2023/01/09	< MDL 1	10	No	No
PCB (ug/L)-TW	2023/01/09	< MDL 0.04	3	No	No
Pentachlorophenol (ug/L)-TW	2023/01/09	< MDL 0.15	60	No	No
Phorate (ug/L)-TW	2023/01/09	< MDL 0.01	2	No	No
Picloram (ug/L)-TW	2023/01/09	< MDL 1	190	No	No
Prometryne (ug/L)-TW	2023/01/09	< MDL 0.03	1	No	No
Simazine (ug/L)-TW	2023/01/09	< MDL 0.01	10	No	No
Terbufos (ug/L)-TW	2023/01/09	< MDL 0.01	1	No	No
Tetrachloroethylene (ug/L)-TW	2023/01/09	< MDL 0.35	10	No	No
Triallate (ug/L) -TW	2023/01/09	< MDL 0.01	230	No	No



Trichloroethylene (ug/L)-TW	2023/01/09	< MDL 0.44	5	No	No
Trifluralin (ug/L)-TW	2023/01/09	< MDL 0.02	45	No	No
Vinyl Chloride (ug/L)-TW	2023/01/09	< MDL 0.17	1	No	No
DISTRIBUTION WATER					
Trihalomethane: Total (ug/L) Annual Average - DW	2023/12/31	47.3	100.00	No	No
HAA Total (ug/L) Annual Average – DW	2023/12/31	27.1	80.0	No	No

SECTION 5: RAW WATER SUBMISSIONS

Raw water flows were submitted to the Ministry on January 24, 2024.



Location: WTRS / WT DATA / Input WT Record

WTRS-WT-008

Water Taking Data submitted successfully.

Confirmation:

Thank you for submitting your water taking data online.

Permit Number: 7278-BALLV
Permit Holder: THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK.
Received on: Jan 24, 2024 11:32 AM

This confirmation indicates that your data has been received by the Ministry, but should not be construed as acceptance of this data if it differs from that specified on the Permit Number, assigned to the Permit Holder stated above.

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TOWNSHIP2 ASSIGINACK2 | 2024/01/24
version: v4.5.0.21 (build#: 22)
Last modified: 2018/09/18

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SECTION 6: CONCLUSION

The Manitowaning WTP delivers water that, in all its treated and distribution samples, indicates the water to be free of bacteriological contamination.

Based on information available for the 2023 operating year, the Manitowaning WTP was able to meet the demand of water use without exceeding the PTTW or the MDWL.



List of Acronyms and Definitions

Alkalinity	The capacity of water for neutralizing an acid solution
AWQI	Adverse Water Quality Incident- when a water sample test result exceeds the Ontario Drinking Water Quality Standards
Backwash	Water pumped backwards to clean filters
BWA	Boil Water Advisory; Issued when risk of contamination is possible in drinking water
CFU	Colony Forming Units
Chlorine Residual	A low level of chlorine remaining in water after disinfection occurs
DW	Distribution Water
DWA	Drinking Water Advisory; Issued when water cannot be consumed by any means
DWWP	Drinking Water Works Permit - provides a description of the overall system
E.Coli	Bacteria used as indicators to measure the degree of pollution and sanitary quality of water
GUDI 170/03	Groundwater Under Direct Influence – Considered to be surface water under O.Reg
HPC	Heterotrophic Plant Count
L/s	Litres per Second
m ³ /d	Cubic Metres per Day
MAC	Maximum Acceptable Concentration
MDL	Minimum Detection Level
MDWL requirements	Municipal Drinking Water Licence - relates to the operation and performance
mg/L	Miligrams per Litre
Ministry	Ministry of the Environment, Conservation and Parks
MECP	Ministry of the Environment, Conservation and Parks
NDOGN	No Data: Overgrown with Non Target Bacteria
NDOGT	No Data: Overgrown with Target Bacteria
O.Reg	Ontario Regulation
PTTW water	Permit to Take Water – Permit which allows water taking from groundwater or surface
RW	Raw Water
TC	Total Coliforms
TSS	Total Suspended Solids
Turbidity	Cloudiness or haziness of water
TW	Treated Water



Appendix A

Raw Water Flows

Ontario Clean Water Agency
Annual Water Taking and Transfer Report
 From 01/01/2023 To 12/31/2023

Facility: MANITOWANING DRINKING WATER SYSTEM-5883
 Tag: Raw Flow: Sum (m3/d)
 Tag Group: Raw Water

Permit#: 7278-BALLLV
 Source Name: Lake Huron (Georgian Bay)
 Source: Lake
 Type:
 Purpose: Municipal

Coordinate Zone: 17
 Easting: 437565
 Northing: 5065825
 Method deter: Metered

Date Measured	Value (m ³ /d)	Value (Litres)
01/01/2023	297.0000	297000.0000
02/01/2023	313.0000	313000.0000
03/01/2023	352.0000	352000.0000
04/01/2023	326.0000	326000.0000
05/01/2023	301.0000	301000.0000
06/01/2023	283.0000	283000.0000
07/01/2023	312.0000	312000.0000
08/01/2023	300.0000	300000.0000
09/01/2023	301.0000	301000.0000
10/01/2023	318.0000	318000.0000
11/01/2023	300.0000	300000.0000
12/01/2023	290.0000	290000.0000
13/01/2023	311.0000	311000.0000
14/01/2023	352.0000	352000.0000
15/01/2023	298.0000	298000.0000
16/01/2023	301.0000	301000.0000
17/01/2023	307.0000	307000.0000
18/01/2023	285.0000	285000.0000
19/01/2023	381.0000	381000.0000
20/01/2023	271.0000	271000.0000
21/01/2023	267.0000	267000.0000
22/01/2023	356.0000	356000.0000
23/01/2023	315.0000	315000.0000
24/01/2023	267.0000	267000.0000
25/01/2023	306.0000	306000.0000
26/01/2023	275.0000	275000.0000
27/01/2023	308.0000	308000.0000
28/01/2023	335.0000	335000.0000
29/01/2023	332.0000	332000.0000
30/01/2023	320.0000	320000.0000
31/01/2023	294.0000	294000.0000
01/02/2023	275.0000	275000.0000
02/02/2023	327.0000	327000.0000
03/02/2023	281.0000	281000.0000
04/02/2023	336.0000	336000.0000
05/02/2023	317.0000	317000.0000
06/02/2023	329.0000	329000.0000
07/02/2023	278.0000	278000.0000
08/02/2023	287.0000	287000.0000
09/02/2023	300.0000	300000.0000
10/02/2023	350.0000	350000.0000
11/02/2023	301.0000	301000.0000

12/02/2023	308.0000	308000.0000
13/02/2023	314.0000	314000.0000
14/02/2023	324.0000	324000.0000
15/02/2023	324.0000	324000.0000
16/02/2023	337.0000	337000.0000
17/02/2023	302.0000	302000.0000
18/02/2023	303.0000	303000.0000
19/02/2023	296.0000	296000.0000
20/02/2023	376.0000	376000.0000
21/02/2023	309.0000	309000.0000
22/02/2023	317.0000	317000.0000
23/02/2023	345.0000	345000.0000
24/02/2023	327.0000	327000.0000
25/02/2023	333.0000	333000.0000
26/02/2023	325.0000	325000.0000
27/02/2023	377.0000	377000.0000
28/02/2023	368.0000	368000.0000
01/03/2023	337.0000	337000.0000
02/03/2023	430.0000	430000.0000
03/03/2023	437.0000	437000.0000
04/03/2023	392.0000	392000.0000
05/03/2023	425.0000	425000.0000
06/03/2023	481.0000	481000.0000
07/03/2023	434.0000	434000.0000
08/03/2023	247.0000	247000.0000
09/03/2023	400.0000	400000.0000
10/03/2023	342.0000	342000.0000
11/03/2023	334.0000	334000.0000
12/03/2023	304.0000	304000.0000
13/03/2023	350.0000	350000.0000
14/03/2023	319.0000	319000.0000
15/03/2023	297.0000	297000.0000
16/03/2023	361.0000	361000.0000
17/03/2023	340.0000	340000.0000
18/03/2023	362.0000	362000.0000
19/03/2023	339.0000	339000.0000
20/03/2023	321.0000	321000.0000
21/03/2023	283.0000	283000.0000
22/03/2023	285.0000	285000.0000
23/03/2023	275.0000	275000.0000
24/03/2023	249.0000	249000.0000
25/03/2023	299.0000	299000.0000
26/03/2023	337.0000	337000.0000
27/03/2023	388.0000	388000.0000
28/03/2023	295.0000	295000.0000
29/03/2023	299.0000	299000.0000
30/03/2023	337.0000	337000.0000
31/03/2023	311.0000	311000.0000
01/04/2023	359.0000	359000.0000
02/04/2023	252.0000	252000.0000
03/04/2023	224.0000	224000.0000
04/04/2023	366.0000	366000.0000
05/04/2023	361.0000	361000.0000
06/04/2023	293.0000	293000.0000
07/04/2023	299.0000	299000.0000
08/04/2023	475.0000	475000.0000
09/04/2023	365.0000	365000.0000
10/04/2023	227.0000	227000.0000
11/04/2023	392.0000	392000.0000
12/04/2023	394.0000	394000.0000
13/04/2023	209.0000	209000.0000

14/04/2023	332.0000	332000.0000
15/04/2023	365.0000	365000.0000
16/04/2023	327.0000	327000.0000
17/04/2023	350.0000	350000.0000
18/04/2023	301.0000	301000.0000
19/04/2023	324.0000	324000.0000
20/04/2023	250.0000	250000.0000
21/04/2023	398.0000	398000.0000
22/04/2023	419.0000	419000.0000
23/04/2023	381.0000	381000.0000
24/04/2023	379.0000	379000.0000
25/04/2023	356.0000	356000.0000
26/04/2023	365.0000	365000.0000
27/04/2023	337.0000	337000.0000
28/04/2023	383.0000	383000.0000
29/04/2023	399.0000	399000.0000
30/04/2023	327.0000	327000.0000
01/05/2023	341.0000	341000.0000
02/05/2023	270.0000	270000.0000
03/05/2023	309.0000	309000.0000
04/05/2023	320.0000	320000.0000
05/05/2023	378.0000	378000.0000
06/05/2023	275.0000	275000.0000
07/05/2023	288.0000	288000.0000
08/05/2023	218.0000	218000.0000
09/05/2023	312.0000	312000.0000
10/05/2023	331.0000	331000.0000
11/05/2023	290.0000	290000.0000
12/05/2023	329.0000	329000.0000
13/05/2023	384.0000	384000.0000
14/05/2023	355.0000	355000.0000
15/05/2023	251.0000	251000.0000
16/05/2023	339.0000	339000.0000
17/05/2023	293.0000	293000.0000
18/05/2023	316.0000	316000.0000
19/05/2023	327.0000	327000.0000
20/05/2023	232.0000	232000.0000
21/05/2023	394.0000	394000.0000
22/05/2023	366.0000	366000.0000
23/05/2023	373.0000	373000.0000
24/05/2023	378.0000	378000.0000
25/05/2023	359.0000	359000.0000
26/05/2023	339.0000	339000.0000
27/05/2023	361.0000	361000.0000
28/05/2023	348.0000	348000.0000
29/05/2023	489.0000	489000.0000
30/05/2023	368.0000	368000.0000
31/05/2023	409.0000	409000.0000
01/06/2023	355.0000	355000.0000
02/06/2023	444.0000	444000.0000
03/06/2023	450.0000	450000.0000
04/06/2023	433.0000	433000.0000
05/06/2023	453.0000	453000.0000
06/06/2023	428.0000	428000.0000
07/06/2023	486.0000	486000.0000
08/06/2023	429.0000	429000.0000
09/06/2023	397.0000	397000.0000
10/06/2023	475.0000	475000.0000
11/06/2023	391.0000	391000.0000
12/06/2023	390.0000	390000.0000
13/06/2023	317.0000	317000.0000

14/06/2023	210.0000	210000.0000
15/06/2023	141.0000	141000.0000
16/06/2023	441.0000	441000.0000
17/06/2023	524.0000	524000.0000
18/06/2023	656.0000	656000.0000
19/06/2023	656.0000	656000.0000
20/06/2023	609.0000	609000.0000
21/06/2023	566.0000	566000.0000
22/06/2023	480.0000	480000.0000
23/06/2023	563.0000	563000.0000
24/06/2023	579.0000	579000.0000
25/06/2023	506.0000	506000.0000
26/06/2023	429.0000	429000.0000
27/06/2023	432.0000	432000.0000
28/06/2023	454.0000	454000.0000
29/06/2023	465.0000	465000.0000
30/06/2023	366.0000	366000.0000
01/07/2023	491.0000	491000.0000
02/07/2023	494.0000	494000.0000
03/07/2023	518.0000	518000.0000
04/07/2023	584.0000	584000.0000
05/07/2023	504.0000	504000.0000
06/07/2023	354.0000	354000.0000
07/07/2023	490.0000	490000.0000
08/07/2023	401.0000	401000.0000
09/07/2023	505.0000	505000.0000
10/07/2023	515.0000	515000.0000
11/07/2023	435.0000	435000.0000
12/07/2023	437.0000	437000.0000
13/07/2023	550.0000	550000.0000
14/07/2023	494.0000	494000.0000
15/07/2023	309.0000	309000.0000
16/07/2023	485.0000	485000.0000
17/07/2023	552.0000	552000.0000
18/07/2023	543.0000	543000.0000
19/07/2023	550.0000	550000.0000
20/07/2023	406.0000	406000.0000
21/07/2023	414.0000	414000.0000
22/07/2023	415.0000	415000.0000
23/07/2023	430.0000	430000.0000
24/07/2023	460.0000	460000.0000
25/07/2023	547.0000	547000.0000
26/07/2023	376.0000	376000.0000
27/07/2023	443.0000	443000.0000
28/07/2023	461.0000	461000.0000
29/07/2023	439.0000	439000.0000
30/07/2023	430.0000	430000.0000
31/07/2023	359.0000	359000.0000
01/08/2023	588.0000	588000.0000
02/08/2023	540.0000	540000.0000
03/08/2023	489.0000	489000.0000
04/08/2023	374.0000	374000.0000
05/08/2023	556.0000	556000.0000
06/08/2023	366.0000	366000.0000
07/08/2023	491.0000	491000.0000
08/08/2023	384.0000	384000.0000
09/08/2023	486.0000	486000.0000
10/08/2023	437.0000	437000.0000
11/08/2023	349.0000	349000.0000
12/08/2023	426.0000	426000.0000
13/08/2023	453.0000	453000.0000

14/08/2023	440.0000	440000.0000
15/08/2023	476.0000	476000.0000
16/08/2023	688.0000	688000.0000
17/08/2023	818.0000	818000.0000
18/08/2023	202.0000	202000.0000
19/08/2023	158.0000	158000.0000
20/08/2023	395.0000	395000.0000
21/08/2023	437.0000	437000.0000
22/08/2023	378.0000	378000.0000
23/08/2023	384.0000	384000.0000
24/08/2023	371.0000	371000.0000
25/08/2023	395.0000	395000.0000
26/08/2023	410.0000	410000.0000
27/08/2023	399.0000	399000.0000
28/08/2023	477.0000	477000.0000
29/08/2023	391.0000	391000.0000
30/08/2023	422.0000	422000.0000
31/08/2023	392.0000	392000.0000
01/09/2023	420.0000	420000.0000
02/09/2023	444.0000	444000.0000
03/09/2023	414.0000	414000.0000
04/09/2023	471.0000	471000.0000
05/09/2023	464.0000	464000.0000
06/09/2023	443.0000	443000.0000
07/09/2023	372.0000	372000.0000
08/09/2023	401.0000	401000.0000
09/09/2023	390.0000	390000.0000
10/09/2023	417.0000	417000.0000
11/09/2023	420.0000	420000.0000
12/09/2023	405.0000	405000.0000
13/09/2023	402.0000	402000.0000
14/09/2023	422.0000	422000.0000
15/09/2023	380.0000	380000.0000
16/09/2023	383.0000	383000.0000
17/09/2023	358.0000	358000.0000
18/09/2023	420.0000	420000.0000
19/09/2023	423.0000	423000.0000
20/09/2023	334.0000	334000.0000
21/09/2023	350.0000	350000.0000
22/09/2023	346.0000	346000.0000
23/09/2023	418.0000	418000.0000
24/09/2023	332.0000	332000.0000
25/09/2023	334.0000	334000.0000
26/09/2023	389.0000	389000.0000
27/09/2023	460.0000	460000.0000
28/09/2023	324.0000	324000.0000
29/09/2023	314.0000	314000.0000
30/09/2023	460.0000	460000.0000
01/10/2023	400.0000	400000.0000
02/10/2023	341.0000	341000.0000
03/10/2023	389.0000	389000.0000
04/10/2023	412.0000	412000.0000
05/10/2023	320.0000	320000.0000
06/10/2023	316.0000	316000.0000
07/10/2023	414.0000	414000.0000
08/10/2023	374.0000	374000.0000
09/10/2023	403.0000	403000.0000
10/10/2023	349.0000	349000.0000
11/10/2023	291.0000	291000.0000
12/10/2023	417.0000	417000.0000
13/10/2023	284.0000	284000.0000

14/10/2023	417.0000	417000.0000
15/10/2023	383.0000	383000.0000
16/10/2023	291.0000	291000.0000
17/10/2023	410.0000	410000.0000
18/10/2023	363.0000	363000.0000
19/10/2023	311.0000	311000.0000
20/10/2023	416.0000	416000.0000
21/10/2023	411.0000	411000.0000
22/10/2023	302.0000	302000.0000
23/10/2023	445.0000	445000.0000
24/10/2023	482.0000	482000.0000
25/10/2023	356.0000	356000.0000
26/10/2023	482.0000	482000.0000
27/10/2023	360.0000	360000.0000
28/10/2023	482.0000	482000.0000
29/10/2023	425.0000	425000.0000
30/10/2023	412.0000	412000.0000
31/10/2023	390.0000	390000.0000
01/11/2023	442.0000	442000.0000
02/11/2023	369.0000	369000.0000
03/11/2023	355.0000	355000.0000
04/11/2023	473.0000	473000.0000
05/11/2023	426.0000	426000.0000
06/11/2023	427.0000	427000.0000
07/11/2023	357.0000	357000.0000
08/11/2023	476.0000	476000.0000
09/11/2023	345.0000	345000.0000
10/11/2023	384.0000	384000.0000
11/11/2023	403.0000	403000.0000
12/11/2023	408.0000	408000.0000
13/11/2023	407.0000	407000.0000
14/11/2023	401.0000	401000.0000
15/11/2023	397.0000	397000.0000
16/11/2023	391.0000	391000.0000
17/11/2023	433.0000	433000.0000
18/11/2023	365.0000	365000.0000
19/11/2023	411.0000	411000.0000
20/11/2023	415.0000	415000.0000
21/11/2023	389.0000	389000.0000
22/11/2023	368.0000	368000.0000
23/11/2023	377.0000	377000.0000
24/11/2023	356.0000	356000.0000
25/11/2023	484.0000	484000.0000
26/11/2023	390.0000	390000.0000
27/11/2023	377.0000	377000.0000
28/11/2023	363.0000	363000.0000
29/11/2023	413.0000	413000.0000
30/11/2023	368.0000	368000.0000
01/12/2023	390.0000	390000.0000
02/12/2023	358.0000	358000.0000
03/12/2023	373.0000	373000.0000
04/12/2023	331.0000	331000.0000
05/12/2023	370.0000	370000.0000
06/12/2023	354.0000	354000.0000
07/12/2023	370.0000	370000.0000
08/12/2023	362.0000	362000.0000
09/12/2023	399.0000	399000.0000
10/12/2023	394.0000	394000.0000
11/12/2023	409.0000	409000.0000
12/12/2023	295.0000	295000.0000
13/12/2023	380.0000	380000.0000

14/12/2023	380.0000	380000.0000
15/12/2023	336.0000	336000.0000
16/12/2023	346.0000	346000.0000
17/12/2023	353.0000	353000.0000
18/12/2023	354.0000	354000.0000
19/12/2023	374.0000	374000.0000
20/12/2023	385.0000	385000.0000
21/12/2023	424.0000	424000.0000
22/12/2023	378.0000	378000.0000
23/12/2023	348.0000	348000.0000
24/12/2023	342.0000	342000.0000
25/12/2023	348.0000	348000.0000
26/12/2023	371.0000	371000.0000
27/12/2023	328.0000	328000.0000
28/12/2023	438.0000	438000.0000
29/12/2023	382.0000	382000.0000
30/12/2023	375.0000	375000.0000
31/12/2023	335.0000	335000.0000



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Espanola Hub
148 Fleming St, Suite 5
Espanola, ON P5E 1R8

Tel: 705 869 5578
Fax: 705-869-4374
www.ocwa.com

February 28, 2024

Alton Hobbs, Chief Administrative Officer
The Corporation of the Township of Assignack
156 Arthur St. P.O. Box 238
Manitowaning, Ontario
POP 1N0

Re: O. Reg. 170 Section 11 & Schedule 22 Annual Reporting under SDWA
O. Reg 387 Section 9 Annual Reporting under OWRA
For the Sunsite Estates Water Treatment Plant
Waterworks No.: 220008471

Dear Mr. Hobbs;

Attached are the 2023 Annual and Summary Reports for the Sunsite Estates Water System. The Reports are based on information provided by Operators as of February 20, 2024 in accordance with Section 11 and Schedule 22 of O. Reg. 170/03, under the Safe Drinking Water Act. A confirmation of submission of the PTTW reporting, as required by O.Reg 387, is included as part of the report.

Please note that any Orders that you have received directly from the MECP or any major expense incurred by the Municipality which is not listed should be reviewed and added to the report.

As per Schedule 22 of O. Reg. 170/03, this Summary Report is to be provided to the members of the municipal council no later than March 31, 2024. Please ensure this distribution.

Section 12 of O. Reg. 170/03, requires both the Summary Report and the Annual Report be made available for inspection by any member of the public during normal business hours, without charge. The reports should be made available for inspection at the office of the municipality or at a location that is reasonably convenient to the users of the water system.

Sincerely,

A handwritten signature in black ink that reads "Sarah Beaulieu".

Sarah Beaulieu
Process & Compliance Technician
Ontario Clean Water Agency

Sunsite Estates

Drinking Water System

Small Municipal Residential Drinking Water System

January 1, 2023 – December 31, 2023

O.Reg 170/03 Schedule 22 Summary Report
O.Reg 170/03 Section 11 Annual Report
&
O.Reg 387/04 Annual Record of Water Taking

Prepared by the Ontario Clean Water Agency
For The Corporation of the Municipality of Assiginack



Ontario Clean Water Agency
Agence Ontarienne Des Eaux



Drinking-Water System Number: 210008426
Drinking-Water System Name: Sunsite Estates Drinking Water System
Drinking-Water System Owner: Corporation of the Municipality of Assiginack
Drinking-Water System Category: Small Municipal Residential

SECTION 1: INTRODUCTION

This document is prepared in accordance with Section 11 and Schedule 22 of O.Reg.170/03 under the Safe Drinking Water Act and with Section 9 of O.Reg.387/04 under the Ontario Water Resources Act. The reports are prepared by the Ontario Clean Water Agency. Acronyms and definitions can be found at the end of the report.

A copy of the Summary Report must be provided to the members of the municipal council by March 31, 2024.

SECTION 2: REQUIREMENTS OF THE REPORTS

Schedule 22 Report

The report must list the requirements of the Act, the regulations, the system's approval and any order that the system **failed to meet** at any time during the period covered by the report. It must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

For the purpose of enabling the owner of the system to assess the rated capability of their system to meet existing and future planned water uses, the following information is required to be included in this report:

- A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows.
- A comparison of the summary to the rated capacity and flow rates approved in the systems approval.

Section 11 Report

The annual report must contain the following:

- A brief description of the drinking water system and a list of chemicals used by the system.
- A description of any major expenses incurred during the period covered by the report to install, repair or replace required equipment.
- A summary of all adverse water quality incidents (AWQI) reported to the Ministry
- A summary of corrective actions taken in response all AWQIs
- A summary of all test results required under the regulation, under an approval, municipal drinking water licence or order, including an OWRA order.
- A statement of where a Schedule 22 report will be available for inspection.

The report must be prepared not later than February 28 of the following year.

Regulation 387 Report

On or before March 31 in every year, every holder of a permit to take water (PTTW) shall submit to a Director the data collected and recorded for the previous year.

A record of annual water taking can be found in Appendix A.



SECTION 3: SCHEDULE 22 REPORT

Flows - Treated

In accordance with the Municipal Drinking Water License (MDWL), the Sunsite Estates WTP shall not be operated to exceed a maximum daily volume of 220 m³/d to the distribution system.

The daily treated water maximum flow was 133.68 m³ in July and represents 61% of capacity. In 2023, the total volume of water sent to the distribution system was 28,095.44 m³

The quantity of treated water supplied during the reporting period **did not** exceed the rated maximum capacity.

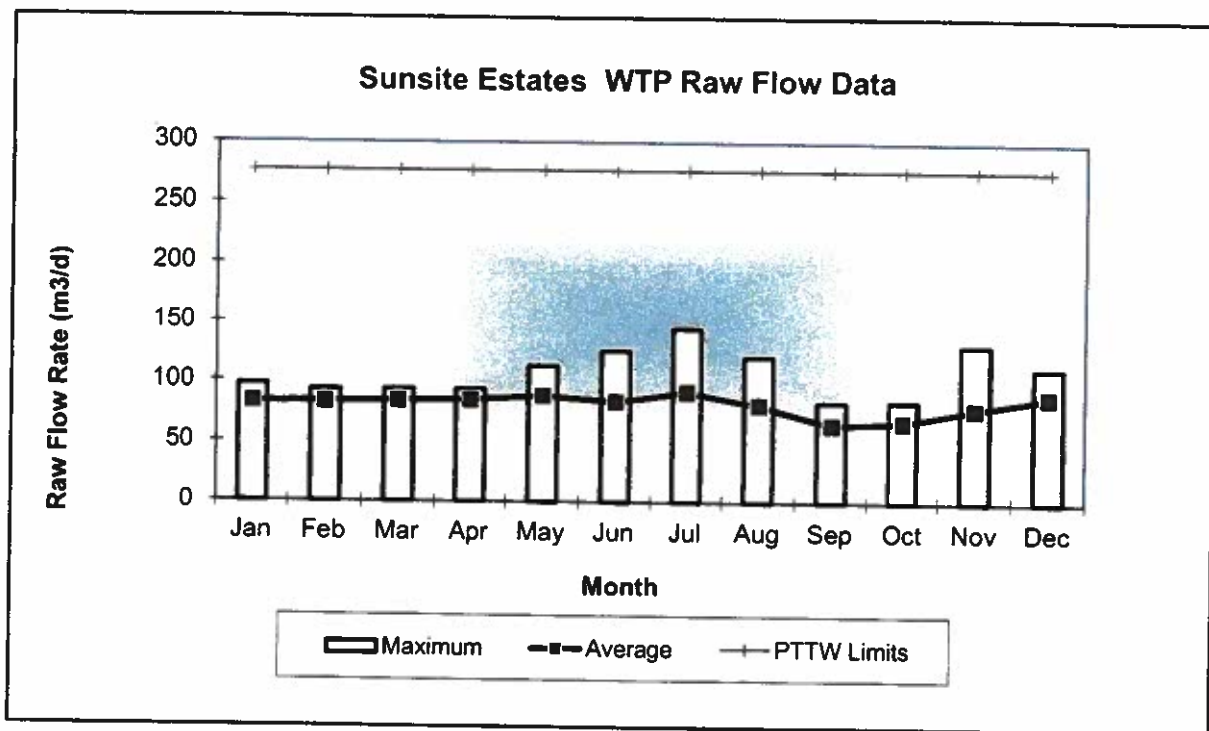
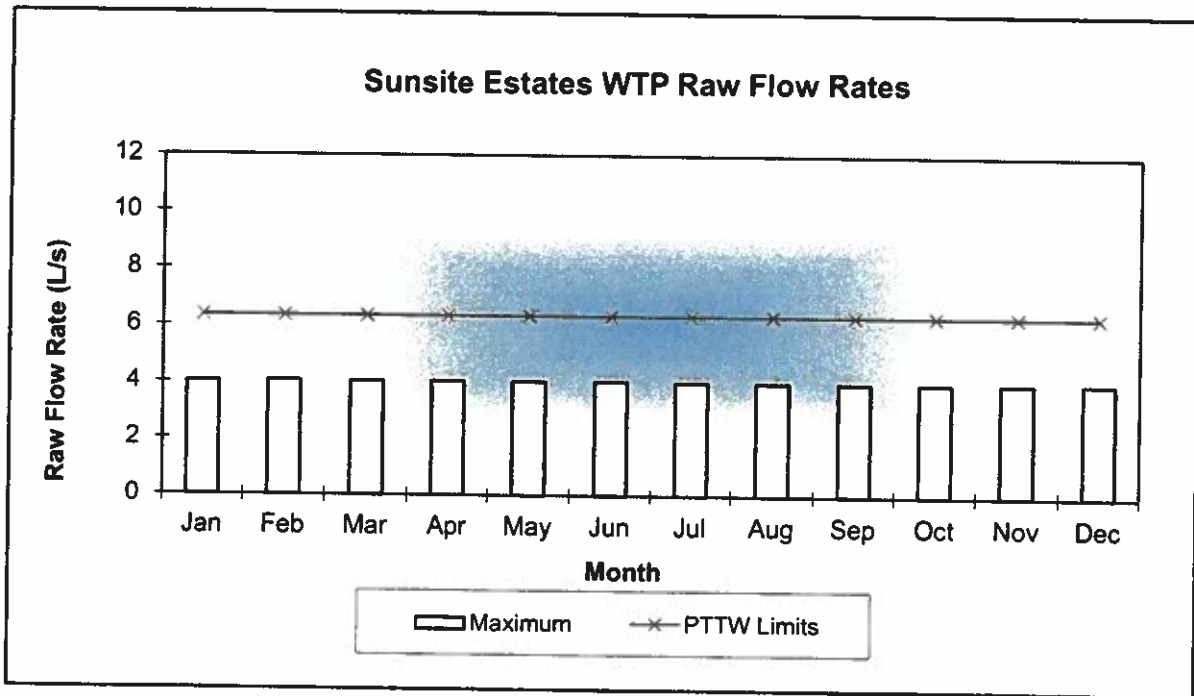
Flows - Raw

Daily raw maximum instantaneous flow is stated in the PTTW at a maximum rate of flow of 6.32 L/s and a maximum daily volume of 276.48 m³/d.

The average monthly raw water flow for this reporting period was 81.45 m³/d. The maximum daily flow was 144.94 m³/d representing 52% of water taking limits. In 2023, the total volume of water taken from the environment was 29,730.46 m³

The quantity of raw water taken **did not** exceed any limits stipulated within the PTTW.

RAW WATER FLOW DATA - TOTAL ALL SOURCES						
Month	Total Monthly Flow (m³)	Average Flow (m³/3573d)	Maximum Flow (m³/d)	Maximum Flow Rate (L/s)	Limits	
					L/s (PTTW)	m³/d (PTTW)
January	2,564.19	82.72	97.17	4.02	6.32	276.48
February	2,326.43	83.09	93.1	4.05	6.32	276.48
March	2,611.05	84.23	93.64	4.03	6.32	276.48
April	2,540.39	84.68	93.61	4.04	6.32	276.48
May	2,733.99	88.19	113.19	4.03	6.32	276.48
June	2,507.53	83.58	126.04	4.03	6.32	276.48
July	2,843.54	91.73	144.94	4.01	6.32	276.48
August	2,508.37	80.92	121.1	4	6.32	276.48
September	1,951.9	65.06	83.38	3.98	6.32	276.48
October	2,079.37	67.08	83.99	3.99	6.32	276.48
November	2,336.53	77.88	130.76	3.98	6.32	276.48
December	2,727.18	87.97	111.36	4.01	6.32	276.48
Total	29,730.46					
Average		81.45				
Maximum			144.94	4.05	6.32	276.48





Annual Raw Water Review

Raw Water Taking	Total Taking m3/d	Average Day m3/d	Max Day m3/d	Max Day % of PTTW allowable 276.48 m3/d
2023	29,730.46	81.45	144.94	52%
2022	29,295.8	80.26	244.7	88.5%
2021	24,390.13	66.82	146.72	53%
2020	21,928.56	59.91	161.18	58%
2019	16,219	44.44	409	39%

System Failures and Corrective Actions

The latest inspection of the drinking water facility took place on July 13, 2023. The facility scored 0/528 providing a rating of 100%

AWQIs reported to the Ministry

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
n/a	n/a	n/a	n/a	n/a	n/a

SECTION 4: SECTION 11 REPORT

Information to be provided

Population Served	65
Does your Drinking-Water System serve more than 10,000 people?	No
Is your annual report available to the public at no charge on a web site on the Internet?	Yes
Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.	Township of Assignack, Municipal Office 156 Arthur Street Sunsite Estates, Ontario POP 1N0
Number of Designated Facilities served:	0
Did you provide a copy of your annual report to all Designated Facilities you serve?	NA
Number of Interested Authorities you report to:	0
Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility?	NA
List all Drinking-Water Systems (if any), and their DWS Number which receive all of their drinking water from your system:	N/A



Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?	N/A
Indicate how you notified system users that your annual report is available, and is free of charge.	Public access/notice via the web, newspaper and public library
Indicate if you notified system users that your annual report is available and is free of charge using an alternate method	Yes

Facility consists of an Evoqua Filter membrane filtration plant supplying water to Sunsite Estates drawing water from Manitowaning Bay, Lake Huron. The low lift building supplies water to the WTP via a single LLP. The LL Building also contains a sodium hypochlorite dosing system for seasonal control of zebra mussels. The water treatment plant consists of two membrane filter trains a chlorine contact reservoir, clear well and three submersible high lift pumps supplying the village. Primary disinfection is achieved through the use of liquid sodium hypochlorite. The Municipal Drinking Water License has a capacity of 220m³/d Waste water sludge is stored on site and periodically removed to disposal while the supernatant is discharged back to the Lake.

Chemicals Used

Sodium Hypochlorite (12%)	Disinfection and clean-in-place
Sodium Hydroxide	Neutralization of wastewater
Citric Acid	Clean-in-place
Calcium Thiosulphate (Captor)	Dechlorination of reject water & wastewater

Significant Expenses

- Significant expenses incurred to
- Install required equipment
 - Repair required equipment
 - Replace required equipment

Work Order	Date Completed	Comment
3527573	13-Dec-23	Replacement of 3 turbidity analyzers - \$20,026.27
	31-Dec-23	Purchased pressure relief valve for low lift building - \$3,921.18

Adverse Water Quality Incidents

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Comment / Corrective Action	Corrective Action Date
n/a	n/a	n/a	n/a	n/a	n/a



Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03.

	No. of Samples Collected	Range of E.Coli		Range of Total Coliform Results		Number of HPC Samples	Range of HPC Results	
		Min #	Max #	Min #	Max #		Min #	Max #
Raw Water	N/A							
Treated Water	N/A							
Distribution	27	0	0	0	0	27	0	1

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03

	No. of Samples Collected	Range of Results		Units of Measure
		Minimum	Maximum	
Turbidity – Filter 1	8760	0	0.755	(NTU)
Turbidity – Filter 2	8760	0	0.091	(NTU)
Free Chlorine Residual – TW	8760	1.02	3.24	(mg/L)
Free Chlorine Residual, Distribution	106	0.96	2.18	(mg/L)

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter and limits	Month Sampled	Day Sampled	Result	Unit of Measure
254-101 Issue Date: January 24, 2022 Expiry Date: January 23, 2027	Backwash (BW) Total Suspended Solids (TSS) 25 mg/L annual average Quarterly samples	Jan	23	<2	mg/L
		Feb			mg/L
		Mar			mg/L
		Apr	17	3	mg/L
		May			mg/L
		Jun			mg/L
		Jul	17	7	mg/L
		Aug			mg/L
		Sep			mg/L
		Oct	17	3	mg/L
		Nov			mg/L
		Dec			mg/L
		Annual Average			

Date of legal instrument issued	Parameter and limits	Month Sampled	Day Sampled	Result	Unit of Measure
254-101 Issue Date: January 24, 2022 Expiry Date: January 23, 2027	Total Chlorine Residual 0.02 mg/L annual average Quarterly samples	Jan	23	0.01	mg/L
		Feb			mg/L
		Mar			mg/L
		Apr	17	0.00	mg/L
		May			mg/L
		Jun			mg/L
		Jul	17	0.02	mg/L
		Aug			mg/L
		Sep			mg/L
		Oct	17	0.02	mg/L
		Nov			mg/L
		Dec			mg/L
		Annual Average			



Summary of Inorganic parameters tested during this reporting period or the most recent sample results

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Antimony: Sb (ug/L) - TW	2019/01/16	0.11	6.0	No	No
Arsenic: As (ug/L) - TW	2019/01/16	0.3	25.0	No	No
Barium: Ba (ug/L) - TW	2019/01/16	12.1	1000.0	No	No
Boron: B (ug/L) - TW	2019/01/16	11.0	5000.0	No	No
Cadmium: Cd (ug/L) - TW	2019/01/16	<MDL 0.003	5.0	No	No
Chromium: Cr (ug/L) - TW	2019/01/16	0.13	50.0	No	No
Mercury: Hg (ug/L) - TW	2019/01/16	<MDL 0.01	1.0	No	No
Selenium: Se (ug/L) - TW	2019/01/16	0.09	10.0	No	No
Uranium: U (ug/L) - TW	2019/01/16	0.149	20.0	No	No

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Fluoride (mg/L) - TW	2019/01/16	0.08	1.5	No	No
Nitrate : (mg/L) - TW	2023/01/23	0.172	10	No	No
Nitrate : (mg/L) - TW	2023/04/17	0.198	10	No	No
Nitrate : (mg/L) - TW	2023/07/17	0.12	10	No	No
Nitrate : (mg/L) - TW	2023/10/17	0.12	10	No	No
Nitrite : (mg/L) - TW	2023/01/23	< MDL 0.003	1	No	No
Nitrite : (mg/L) - TW	2023/04/17	< MDL 0.003	1	No	No
Nitrite : (mg/L) - TW	2023/07/17	< MDL 0.003	1	No	No
Nitrite : (mg/L) - TW	2023/10/17	< MDL 0.003	1	No	No
Sodium / Na (mg/L) - TW	2019/01/16	6.08	20*	No	No

*There is no "MAC" for Sodium. The aesthetic objective for sodium in drinking water is 200 mg/L. The local Medical Officer of Health should be notified when the sodium concentration exceeds 20 mg/L so that this information may be communicated to local physicians for their use with patients on sodium restricted diets.

Summary of Lead testing under Schedule 15.1 during this reporting period

Location Type	Number of Samples	Range of Results		MAC (ug/L)	Number of Exceedances
		Minimum	Maximum		
Distribution - Lead Results (ug/L)	n/a			10	0
Distribution - Alkalinity (mg/L)	2	70	71	n/a	n/a
Distribution - pH In-House	2	7.22	8.31	n/a	n/a



Summary of Organic parameters sampled during this reporting period or the most recent results

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	Number of Exceedances	
				MAC	1/2 MAC
Alachlor (ug/L) - TW	2019/01/16	<MDL 0.02	5.0	No	No
Atrazine + N-dealkylated metabolites (ug/L) - TW	2019/01/16	<MDL 0.01	5.0	No	No
Azinphos-methyl (ug/L) - TW	2019/01/16	<MDL 0.05	20.0	No	No
Benzene (ug/L) - TW	2019/01/16	<MDL 0.32	1.0	No	No
Benzo(a)pyrene (ug/L) - TW	2019/01/16	<MDL 0.004	0.01	No	No
Bromoxynil (ug/L) - TW	2019/01/16	<MDL 0.33	5.0	No	No
Carbaryl (ug/L) - TW	2019/01/16	<MDL 0.05	90.0	No	No
Carbofuran (ug/L) - TW	2019/01/16	<MDL 0.01	90.0	No	No
Carbon Tetrachloride (ug/L) - TW	2019/01/16	<MDL 0.16	2.0	No	No
Chlorpyrifos (ug/L) - TW	2019/01/16	<MDL 0.02	90.0	No	No
Diazinon (ug/L) - TW	2019/01/16	<MDL 0.02	20.0	No	No
Dicamba (ug/L) - TW	2019/01/16	<MDL 0.2	120.0	No	No
1,2-Dichlorobenzene (ug/L) - TW	2019/01/16	<MDL 0.41	200.0	No	No
1,4-Dichlorobenzene (ug/L) - TW	2019/01/16	<MDL 0.36	5.0	No	No
1,2-Dichloroethane (ug/L) - TW	2019/01/16	<MDL 0.35	5.0	No	No
1,1-Dichloroethylene (ug/L) - TW	2019/01/16	<MDL 0.33	14.0	No	No
Dichloromethane (Methylene Chloride) (ug/L) - TW	2019/01/16	<MDL 0.35	50.0	No	No
2,4-Dichlorophenol (ug/L) - TW	2019/01/16	<MDL 0.15	900.0	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D) (ug/L) - TW	2019/01/16	<MDL 0.19	100.0	No	No
Diclofop-methyl (ug/L) - TW	2019/01/16	<MDL 0.4	9.0	No	No
Dimethoate (ug/L) - TW	2019/01/16	<MDL 0.06	20.0	No	No
Diquat (ug/L) - TW	2019/01/16	<MDL 1.0	70.0	No	No
Diuron (ug/L) - TW	2019/01/16	<MDL 0.03	150.0	No	No
Glyphosate (ug/L) - TW	2019/01/16	<MDL 1.0	280.0	No	No
Malathion (ug/L) - TW	2019/01/16	<MDL 0.02	190.0	No	No
2-methyl-4-chlorophenoxyacetic acid (MCPA) (mg/L) - TW	2019/01/16	<MDL 0.01	50.0	N/A	N/A
Metolachlor (ug/L) - TW	2019/01/16	<MDL 0.02	80.0	No	No
Metribuzin (ug/L) - TW	2019/01/16	<MDL 0.3	80.0	No	No
Monochlorobenzene (Chlorobenzene) (ug/L) - TW	2019/01/16	<MDL 1.0	10.0	No	No
Paraquat (ug/L) - TW	2019/01/16	<MDL 0.04	3.0	No	No
PCB (ug/L) - TW	2019/01/16	<MDL 0.15	60.0	No	No
Pentachlorophenol (ug/L) - TW	2019/01/16	<MDL 0.01	2.0	No	No
Phorate (ug/L) - TW	2019/01/16	<MDL 1.0	190.0	No	No
Picloram (ug/L) - TW	2019/01/16	<MDL 0.03	1.0	No	No
Prometryne (ug/L) - TW	2019/01/16	<MDL 0.01	10.0	No	No
Simazine (ug/L) - TW	2019/01/16	<MDL 0.01	1.0	No	No
Terbufos (ug/L) - TW	2019/01/16	<MDL 0.35	10.0	No	No
Tetrachloroethylene (ug/L) - TW	2019/01/16	<MDL 0.2	100.0	No	No
2,3,4,6-Tetrachlorophenol (ug/L) - TW	2019/01/16	<MDL 0.01	230.0	No	No
Triallate (ug/L) - TW	2019/01/16	<MDL 0.44	5.0	No	No



Trichloroethylene (ug/L) - TW	2019/01/16	<MDL 0.25	5.0	No	No
2,4,6-Trichlorophenol (ug/L) - TW	2019/01/16	<MDL 0.12	100.0	No	No
Trifluralin (ug/L) - TW	2019/01/16	<MDL 0.02	45.0	No	No
Vinyl Chloride (ug/L) - TW	2019/01/16	<MDL 0.17	1.0	No	No
DISTRIBUTION WATER					
Trihalomethane: Total (ug/L) Annual Average - DW	2023/12/31	33.0	100.00	No	No
HAA Total (ug/L) Annual Average - DW	2023/12/31	17.2	80.0	No	No

SECTION 5: RAW WATER SUBMISSIONS

Raw water flows were submitted to the Ministry on January 24, 2024.



Location: WTRS / WT DATA / Input WT Record

WTRS-WT-008

Water Taking Data submitted successfully

Confirmation:

Thank you for submitting your water taking data online.

Permit Number: 7151-ABEK4P
Permit Holder: THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK.
Received on: Jan 24, 2024 2:06 PM

This confirmation indicates that your data has been received by the Ministry, but should not be construed as acceptance of this data if it differs from that specified on the Permit Number, assigned to the Permit Holder stated above.

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TOWNSHIP OF ASSIGNACK | 2024/01/24

version: v4.5.0.21 (build#: 22)

Last modified: 2018/09/18

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SECTION 6: CONCLUSION

The Sunsite Estates WTP delivers water that, in all its treated and distribution samples, indicates the water to be free of bacteriological contamination.

Based on information available for the 2023 operating year, the Sunsite Estates WTP was able to meet the demand of water use without exceeding the PTTW or the MDWL.



List of Acronyms and Definitions

Alkalinity	The capacity of water for neutralizing an acid solution
AWQI	Adverse Water Quality Incident- when a water sample test result exceeds the Ontario Drinking Water Quality Standards
Backwash	Water pumped backwards to clean filters
BWA	Boil Water Advisory; Issued when risk of contamination is possible in drinking water
CFU	Colony Forming Units
Chlorine Residual	A low level of chlorine remaining in water after disinfection occurs
DW	Distribution Water
DWA	Drinking Water Advisory; Issued when water cannot be consumed by any means
DWWP	Drinking Water Works Permit - provides a description of the overall system
E.Coli	Bacteria used as indicators to measure the degree of pollution and sanitary quality of water
GUDI 170/03	Groundwater Under Direct Influence – Considered to be surface water under O.Reg
HPC	Heterotrophic Plant Count
L/s	Litres per Second
m ³ /d	Cubic Metres per Day
MAC	Maximum Acceptable Concentration
MDL	Minimum Detection Level
MDWL requirements	Municipal Drinking Water Licence - relates to the operation and performance
mg/L	Miligrams per Litre
Ministry	Ministry of the Environment, Conservation and Parks
MECP	Ministry of the Environment, Conservation and Parks
NDOGN	No Data: Overgrown with Non Target Bacteria
NDOGT	No Data: Overgrown with Target Bacteria
O.Reg	Ontario Regulation
PTTW water	Permit to Take Water – Permit which allows water taking from groundwater or surface
RW	Raw Water
TC	Total Coliforms
TSS	Total Suspended Solids
Turbidity	Cloudiness or haziness of water
TW	Treated Water



Appendix A

Raw Water Flows

Ontario Clean Water Agency
Annual Water Taking and Transfer Report
From 01/01/2023 To 12/31/2023

Facility: SUNSITE ESTATES DRINKING WATER SYSTEM-5785
Tag: Raw Flow: Sum (m3/d)
Tag Group: Raw Water

Permit#: 7151-ABEK4P
Source Name: Lake Huron
Source: Lake
Type:
Purpose: Communal

Coordinate Zone: 17
Easting: 435400
Northing: 5074000
Method deter: Metered

Date Measured	Value (m³/d)	Value (Litres)
01/01/2023	75.2080	75208.0002
02/01/2023	92.1040	92103.9963
03/01/2023	83.4050	83404.9988
04/01/2023	73.3760	73375.9995
05/01/2023	86.7950	86794.9982
06/01/2023	77.1960	77195.9991
07/01/2023	85.8040	85804.0009
08/01/2023	93.1530	93152.9999
09/01/2023	78.1870	78186.9965
10/01/2023	79.4470	79446.9986
11/01/2023	79.9520	79952.0035
12/01/2023	89.3540	89353.9963
13/01/2023	78.1290	78128.9978
14/01/2023	83.6530	83652.9999
15/01/2023	82.7660	82765.9988
16/01/2023	83.8350	83834.9991
17/01/2023	81.9710	81971.0007
18/01/2023	82.1780	82178.0014
19/01/2023	79.2410	79240.9973
20/01/2023	77.6330	77633.0032
21/01/2023	96.5020	96501.9989
22/01/2023	75.1250	75125.0000
23/01/2023	97.1670	97166.9998
24/01/2023	83.8560	83856.0028
25/01/2023	71.0320	71031.9977
26/01/2023	92.1590	92158.9966
27/01/2023	68.6910	68691.0019
28/01/2023	91.5780	91578.0029
29/01/2023	76.5780	76578.0029
30/01/2023	84.3320	84332.0007
31/01/2023	83.7870	83787.0026
01/02/2023	75.3660	75365.9973
02/02/2023	88.0260	88026.0010
03/02/2023	84.8860	84886.0016
04/02/2023	75.9310	75930.9998
05/02/2023	93.1000	93099.9985
06/02/2023	69.9520	69952.0035
07/02/2023	91.8910	91890.9988
08/02/2023	82.7640	82763.9999
09/02/2023	77.8670	77866.9968
10/02/2023	90.5190	90518.9972
11/02/2023	83.1480	83148.0026

12/02/2023	83.3680	83367.9962
13/02/2023	79.8390	79838.9969
14/02/2023	80.8440	80844.0018
15/02/2023	84.7910	84791.0004
16/02/2023	83.5900	83589.9963
17/02/2023	82.1580	82157.9971
18/02/2023	84.6330	84633.0032
19/02/2023	83.5810	83581.0013
20/02/2023	81.9180	81917.9993
21/02/2023	81.7670	81766.9983
22/02/2023	81.5290	81528.9993
23/02/2023	78.1040	78103.9963
24/02/2023	85.7430	85742.9962
25/02/2023	85.1520	85152.0004
26/02/2023	91.3490	91348.9990
27/02/2023	76.5750	76574.9969
28/02/2023	88.0390	88039.0015
01/03/2023	84.3050	84305.0003
02/03/2023	83.2160	83216.0034
03/03/2023	79.4060	79405.9982
04/03/2023	83.6200	83620.0027
05/03/2023	84.3050	84305.0003
06/03/2023	82.4350	82434.9976
07/03/2023	84.3410	84341.0034
08/03/2023	82.1250	82125.0000
09/03/2023	81.6570	81656.9977
10/03/2023	78.4520	78452.0035
11/03/2023	85.7980	85797.9965
12/03/2023	85.4190	85418.9987
13/03/2023	88.1720	88171.9971
14/03/2023	87.0580	87057.9987
15/03/2023	84.5630	84563.0035
16/03/2023	84.5830	84583.0002
17/03/2023	89.9810	89981.0028
18/03/2023	93.6420	93641.9983
19/03/2023	71.4830	71483.0017
20/03/2023	93.4390	93439.0030
21/03/2023	77.8350	77834.9991
22/03/2023	82.2910	82291.0004
23/03/2023	91.6740	91674.0036
24/03/2023	91.1070	91107.0023
25/03/2023	82.8320	82832.0007
26/03/2023	76.1050	76105.0034
27/03/2023	78.9860	78986.0001
28/03/2023	89.4880	89487.9990
29/03/2023	92.2480	92248.0011
30/03/2023	69.4200	69419.9982
31/03/2023	91.0590	91058.9981
01/04/2023	80.9370	80936.9965
02/04/2023	84.2070	84207.0007
03/04/2023	76.4380	76438.0035
04/04/2023	91.4380	91438.0035
05/04/2023	76.8900	76889.9994
06/04/2023	89.1340	89134.0027
07/04/2023	88.6530	88652.9999
08/04/2023	80.1560	80155.9982
09/04/2023	83.3240	83323.9975
10/04/2023	81.1210	81121.0022
11/04/2023	81.5400	81540.0009
12/04/2023	83.1060	83106.0028
13/04/2023	90.0820	90082.0007

14/04/2023	86.6860	86685.9970
15/04/2023	91.6770	91677.0020
16/04/2023	77.4880	77487.9990
17/04/2023	87.3100	87309.9976
18/04/2023	83.5190	83518.9972
19/04/2023	85.2430	85242.9962
20/04/2023	82.8930	82892.9977
21/04/2023	93.5990	93598.9990
22/04/2023	84.0310	84030.9982
23/04/2023	83.7590	83759.0027
24/04/2023	76.9030	76902.9999
25/04/2023	81.0890	81088.9969
26/04/2023	82.0030	82002.9984
27/04/2023	82.9170	82916.9998
28/04/2023	92.2110	92210.9985
29/04/2023	93.6100	93610.0006
30/04/2023	88.4220	88421.9971
01/05/2023	82.3400	82339.9963
02/05/2023	80.4180	80417.9993
03/05/2023	80.5330	80532.9971
04/05/2023	82.5210	82521.0037
05/05/2023	91.0820	91082.0007
06/05/2023	92.7670	92766.9983
07/05/2023	83.8330	83833.0002
08/05/2023	80.6600	80660.0037
09/05/2023	87.1620	87162.0026
10/05/2023	82.6620	82662.0026
11/05/2023	87.7830	87782.9971
12/05/2023	92.3460	92346.0007
13/05/2023	87.9450	87944.9997
14/05/2023	88.3510	88350.9979
15/05/2023	92.5950	92595.0012
16/05/2023	85.8040	85804.0009
17/05/2023	86.5780	86578.0029
18/05/2023	83.5670	83567.0013
19/05/2023	93.7210	93721.0007
20/05/2023	85.8730	85873.0011
21/05/2023	87.5900	87589.9963
22/05/2023	85.8970	85897.0032
23/05/2023	91.4010	91401.0010
24/05/2023	92.3230	92322.9980
25/05/2023	80.2060	80206.0013
26/05/2023	87.1620	87162.0026
27/05/2023	95.5930	95593.0023
28/05/2023	113.1890	113189.0030
29/05/2023	106.2360	106236.0001
30/05/2023	97.5310	97530.9982
31/05/2023	68.3170	68317.0013
01/06/2023	71.0680	71068.0008
02/06/2023	91.8590	91859.0012
03/06/2023	70.1080	70108.0017
04/06/2023	105.4950	105495.0027
05/06/2023	92.4180	92417.9993
06/06/2023	80.9310	80930.9998
07/06/2023	63.9190	63918.9987
08/06/2023	86.8970	86897.0032
09/06/2023	101.1310	101130.9967
10/06/2023	99.9270	99927.0020
11/06/2023	58.8310	58831.0013
12/06/2023	54.8230	54823.0019
13/06/2023	45.6870	45687.0003

14/06/2023	59.3530	59353.0006
15/06/2023	52.5250	52525.0015
16/06/2023	86.8510	86850.9979
17/06/2023	115.2230	115222.9996
18/06/2023	96.1140	96113.9984
19/06/2023	87.0100	87010.0021
20/06/2023	94.9790	94978.9963
21/06/2023	108.9220	108921.9971
22/06/2023	105.9720	105972.0001
23/06/2023	126.0350	126035.0037
24/06/2023	121.7750	121775.0015
25/06/2023	109.7060	109706.0013
26/06/2023	57.5970	57597.0001
27/06/2023	57.3870	57387.0010
28/06/2023	58.1000	58099.9985
29/06/2023	71.8100	71809.9976
30/06/2023	75.0770	75077.0035
01/07/2023	104.8530	104852.9968
02/07/2023	125.6350	125635.0021
03/07/2023	144.9420	144942.0013
04/07/2023	109.1750	109175.0031
05/07/2023	75.5310	75530.9982
06/07/2023	65.7260	65725.9979
07/07/2023	61.4280	61428.0014
08/07/2023	76.3530	76352.9968
09/07/2023	82.0970	82097.0001
10/07/2023	90.1160	90115.9973
11/07/2023	87.7450	87745.0027
12/07/2023	83.3940	83393.9972
13/07/2023	87.6490	87649.0021
14/07/2023	84.8580	84858.0017
15/07/2023	80.8770	80876.9989
16/07/2023	91.7280	91727.9968
17/07/2023	87.8360	87835.9985
18/07/2023	126.9830	126983.0017
19/07/2023	105.3720	105372.0016
20/07/2023	87.9870	87986.9995
21/07/2023	87.2470	87247.0016
22/07/2023	90.3200	90319.9997
23/07/2023	93.2200	93220.0012
24/07/2023	98.4490	98448.9975
25/07/2023	101.4310	101430.9998
26/07/2023	73.5260	73526.0010
27/07/2023	81.4870	81486.9995
28/07/2023	90.7640	90763.9999
29/07/2023	96.1790	96179.0009
30/07/2023	99.0440	99043.9987
31/07/2023	71.5900	71589.9963
01/08/2023	77.6080	77608.0017
02/08/2023	90.7000	90699.9969
03/08/2023	88.8000	88800.0031
04/08/2023	87.3480	87347.9996
05/08/2023	102.9360	102935.9970
06/08/2023	121.1020	121101.9974
07/08/2023	69.4120	69412.0026
08/08/2023	95.2280	95227.9968
09/08/2023	105.8450	105845.0012
10/08/2023	76.2220	76222.0001
11/08/2023	83.3680	83367.9962
12/08/2023	77.1440	77143.9972
13/08/2023	77.7390	77738.9984

14/08/2023	100.8000	100800.0031
15/08/2023	89.7560	89755.9967
16/08/2023	90.0470	90046.9971
17/08/2023	73.6020	73601.9974
18/08/2023	64.3720	64372.0016
19/08/2023	89.2760	89276.0010
20/08/2023	78.6470	78647.0032
21/08/2023	75.5550	75555.0003
22/08/2023	70.3180	70318.0008
23/08/2023	60.7330	60733.0017
24/08/2023	70.8180	70818.0008
25/08/2023	74.4540	74454.0024
26/08/2023	80.1720	80171.9971
27/08/2023	85.1130	85112.9990
28/08/2023	74.9140	74914.0015
29/08/2023	53.8690	53868.9995
30/08/2023	57.7300	57729.9995
31/08/2023	64.7450	64745.0027
01/09/2023	55.3700	55369.9989
02/09/2023	76.6210	76621.0022
03/09/2023	83.3830	83383.0032
04/09/2023	76.3660	76365.9973
05/09/2023	58.4690	58469.0018
06/09/2023	70.9870	70986.9995
07/09/2023	55.3930	55393.0016
08/09/2023	54.7630	54763.0005
09/09/2023	74.3900	74389.9994
10/09/2023	64.6490	64649.0021
11/09/2023	68.2690	68268.9972
12/09/2023	53.2950	53294.9982
13/09/2023	53.8850	53884.9983
14/09/2023	57.1010	57101.0017
15/09/2023	52.8120	52812.0003
16/09/2023	72.9880	72987.9990
17/09/2023	71.5180	71517.9977
18/09/2023	60.1340	60133.9989
19/09/2023	56.7130	56713.0013
20/09/2023	62.4550	62455.0018
21/09/2023	64.9480	64947.9980
22/09/2023	74.9060	74905.9982
23/09/2023	77.9740	77973.9990
24/09/2023	62.0850	62084.9991
25/09/2023	73.5540	73554.0009
26/09/2023	54.9890	54988.9984
27/09/2023	77.5310	77530.9982
28/09/2023	60.3420	60341.9991
29/09/2023	58.9380	58937.9997
30/09/2023	67.0710	67070.9991
01/10/2023	54.0100	54009.9983
02/10/2023	61.7230	61722.9996
03/10/2023	66.3440	66344.0018
04/10/2023	66.5140	66513.9999
05/10/2023	60.7180	60717.9985
06/10/2023	58.3220	58321.9986
07/10/2023	70.1690	70168.9987
08/10/2023	69.8050	69805.0003
09/10/2023	70.5590	70558.9981
10/10/2023	46.9610	46960.9985
11/10/2023	72.7450	72745.0027
12/10/2023	70.6970	70696.9986
13/10/2023	66.2510	66250.9995

14/10/2023	70.2770	70277.0004
15/10/2023	71.2830	71282.9971
16/10/2023	71.3090	71308.9981
17/10/2023	60.2720	60271.9994
18/10/2023	57.8840	57883.9989
19/10/2023	83.9880	83987.9990
20/10/2023	65.1560	65155.9982
21/10/2023	66.6850	66684.9976
22/10/2023	55.9270	55926.9981
23/10/2023	67.9090	67908.9966
24/10/2023	75.9850	75985.0006
25/10/2023	62.2050	62205.0018
26/10/2023	70.4850	70485.0006
27/10/2023	67.1350	67135.0021
28/10/2023	77.8340	77833.9996
29/10/2023	79.1030	79102.9968
30/10/2023	68.6930	68693.0008
31/10/2023	72.4180	72417.9993
01/11/2023	61.8100	61810.0014
02/11/2023	80.5350	80535.0037
03/11/2023	66.0780	66078.0029
04/11/2023	68.0400	68040.0009
05/11/2023	86.6400	86639.9994
06/11/2023	66.3160	66316.0019
07/11/2023	65.2200	65220.0012
08/11/2023	73.6530	73652.9999
09/11/2023	78.0480	78047.9965
10/11/2023	70.7110	70710.9985
11/11/2023	64.7290	64728.9963
12/11/2023	87.4170	87416.9998
13/11/2023	74.8570	74857.0023
14/11/2023	71.5550	71555.0003
15/11/2023	86.5290	86528.9993
16/11/2023	90.2650	90264.9994
17/11/2023	67.2390	67238.9984
18/11/2023	91.9900	91989.9979
19/11/2023	77.5260	77526.0010
20/11/2023	84.3840	84384.0027
21/11/2023	77.5340	77533.9966
22/11/2023	89.7870	89787.0026
23/11/2023	70.6720	70671.9971
24/11/2023	87.7810	87780.9982
25/11/2023	72.5000	72500.0000
26/11/2023	92.9050	92904.9988
27/11/2023	34.7770	34777.0004
28/11/2023	130.7550	130755.0049
29/11/2023	77.1850	77184.9976
30/11/2023	89.0910	89091.0034
01/12/2023	77.0540	77054.0009
02/12/2023	82.2320	82232.0023
03/12/2023	91.0650	91065.0024
04/12/2023	85.0680	85068.0008
05/12/2023	77.8890	77888.9999
06/12/2023	94.3760	94375.9995
07/12/2023	86.0910	86091.0034
08/12/2023	95.5290	95528.9993
09/12/2023	101.4890	101488.9984
10/12/2023	111.3600	111360.0006
11/12/2023	92.8650	92864.9979
12/12/2023	93.3120	93311.9965
13/12/2023	93.6770	93677.0020

14/12/2023	83.4640	83463.9969
15/12/2023	88.0180	88017.9977
16/12/2023	91.6580	91657.9971
17/12/2023	88.1610	88161.0031
18/12/2023	71.2370	71236.9995
19/12/2023	90.4170	90416.9998
20/12/2023	91.4630	91462.9974
21/12/2023	79.3440	79344.0018
22/12/2023	94.0980	94097.9996
23/12/2023	71.6190	71619.0033
24/12/2023	93.1300	93129.9973
25/12/2023	83.0870	83086.9980
26/12/2023	82.5140	82513.9999
27/12/2023	93.8000	93800.0031
28/12/2023	76.7220	76722.0001
29/12/2023	87.2210	87221.0007
30/12/2023	92.5350	92535.0037
31/12/2023	86.6830	86682.9987



VIRTUAL COMMUNICATION POLICY

1. INTRODUCTION

The Township of Assiginack is committed to delivering the highest quality of municipal services, administration and excellence in governance and we strive to do so in a manner that is transparent, accountable and with a focus on effective communication and customer service.

The Township recognizes that online communication is constantly evolving and is rapidly changing the way that we discover, communicate, and share information. We also recognize the many benefits these tools may offer. Examples of some of the benefits that virtual communication tools have are:

- Increases our ability to share information in a timely manner to the public;
- Ability to promote and market our community and its programs, events, and activities to a broader audience; and
- Increased civic engagement through the provision of additional tools that allow the public to communicate with the Township and have reliable platforms where residents can access our information.

The Township of Assiginack supports the use of virtual communication as a tool to share information with the public while balancing the Township's need to ensure this use does not compromise public safety or the Township's image; is in accordance with the Township's core values; and that this form of communication does not violate any person's privacy or conflict with existing municipal policies, by-laws and/or other legislation as applicable.

2. PURPOSE

The purpose of this policy is to establish protocols and guidelines on how we will ensure timely, consistent, and accessible online communication to and with our residents. This policy will also:

- Establish the methods in which the Township will communicate with the public and other audiences using online tools;
- Identify the roles and responsibilities of staff members who are responsible for the management of these communication tools on behalf of the Township;
- Provide guidelines, direction, and protocols for staff on the approved usage of these online communication tools regarding monitoring, administration, acceptable use, and privacy.

3. DEFINITIONS

Virtual communication tools are the umbrella term used to describe the variety of digital or online ways to communicate with our community members and people. These methods may include websites, social media, emails, and messaging, etc.

Social Media includes websites where people can post information, build community knowledge, and network and discuss issues or concerns. Some examples of these types of social media platforms include: Facebook, X (formerly Twitter), Instagram, LinkedIn, Snapchat, Tik Tok, Pinterest, YouTube, Chat rooms, Discussion groups, Blogs, or web-blogs, etc.

Clerk's Department shall mean the Clerk of the Township of Assiginack and/or their designate, the CAO/Deputy Clerk.

Clerk shall mean the Clerk of the Township of Assiginack.

Council shall mean the Council of the Corporation of the Township of Assiginack.

Department Head shall mean the staff member responsible for the management of a specific municipal department and who reports directly to the CAO.

EDO or Economic Development Officer shall mean the Economic Development Officer of the Township of Assiginack.

Municipality shall mean the Township of Assiginack.

Offending User shall mean an individual and/or organization and/or group of individuals who do not comply with the Township's Virtual Communications Policy.

Recreation Director shall mean the Recreation Director of the Township of Assiginack.

Township shall mean the Corporation of the Township of Assiginack and/or the Township of Assiginack.

4. APPLICATION

The Township of Assiginack will utilize the following methods of virtual communication to share information with the public and our community:

- **Municipal Website:** The Township of Assiginack's website (www.assiginack.ca) is the Township's primary and predominant internet presence for in depth information, by-laws and policies, forms, and online documents. All social media sites that the Township utilizes will direct visitors back to our website and appropriate sections of our website.
- **Social Media:** The Township will share information on our social media pages. Currently the Township of Assiginack has social media accounts and maintains social media pages for Facebook, Instagram, and X (formerly Twitter).

- **Email:** The Township maintains a general email address (info@assignack.ca) that residents and the public may contact regarding their questions and concerns.

The following information will be permitted to be shared through the Township of Assiginack's virtual communication platforms:

- Information pertaining to the Township's municipal business and services provided;
- Marketing and promotion of the Township, its municipal amenities and facilities, events, and activities;
- Information pertaining to events held within Township facilities and spaces that are conducted by the municipality.
- Information pertaining to Public Health and Safety (such as road closures, inclement weather, Emergency Management, etc.)

The Township of Assiginack will not promote external events and activities using our virtual communication tools, unless otherwise directed by the Clerk's Department or as requested by Council Resolution.

5. MANAGEMENT OF VIRTUAL COMMUNICATION BY STAFF

The Clerk's Department shall be the lead department for the Township's online communication strategy and presence. Login and passwords for all methods of virtual communication are confidential information and the Clerk will retain a copy of all login details and passwords.

The Clerk will delegate staff members the authority for the management and implementation of the communication tools identified within this policy. Each staff member is responsible for their own respective roles in terms of the implementation and management of this strategy, as identified within the table below in Section 6, under Staff Roles and Responsibilities.

Staff members who are assigned roles and will implement the Township's Virtual Communication Policy include:

- Recreation Director
- Economic Development Officer
- Clerk (alternate/back-up: CAO/Deputy-Clerk)

6. STAFF ROLES & RESPONSIBILITIES

Virtual Communication Strategy Area of Responsibility	Duties/Responsibilities	Staff Member Primarily Responsible
Website (www.assignack.ca)	Maintaining, updating, and modifying the website's pages and content to ensure	Economic Development Officer

	information is accurate, current, and up to date.	
	Maintaining and updating the website's photos.	Economic Development Officer
	Adding information and documents to the website (such as by-laws, policies, minutes, and agendas, etc.) as requested and on an ongoing basis.	Economic Development Officer
	Maintaining and updating the Events section of the website with the Township's programs, activities and events schedule and information on a regular and ongoing basis.	Recreation Director
	Maintaining and updating the online booking system for recreational programs that is connected to our website.	Recreation Director
Social Media	Creation of content and posts for the Township's current social media accounts (Facebook, Instagram, and X (formerly Twitter) and ensuring that they adhere to the guidelines found within this policy.	Recreation Director
	Ongoing monitoring of the Township's social media accounts	
	Forwarding necessary comments and messages received through our social media accounts to the appropriate department heads and staff.	
Email (info@assiginack.ca)	Receive, respond to or forward emails to appropriate department that are received through the info@assiginack.ca email address.	Clerk

7. STAFF EXPECTATIONS AND PERSONAL RESPONSIBILITY:

Use of an employee's Township email address, communicating in an official capacity or discussing Township business on personal or Township accounts, websites or networks shall constitute conducting Township business.

Employees are discouraged from discussing Township business through personal social media accounts, websites, or networks. All Township business whenever possible, should be conducted through the Township's corporate website, social media account(s) and emails.

When using virtual communication tools, Township staff will conduct themselves in a manner that conforms to the Townships' health and safety policies passed under the Occupational Health and Safety Act.

Staff should be cautious and aware of the following:

- Submissions are often permanent. Previous comments, even those thought deleted can be found through search engines.
- The laws of privacy, libel, copyright, human rights and Charter of Rights and Freedoms apply to virtual communication and online content.
- If making virtual communication submissions utilizing Township equipment or in any reference to a professional relationship with the Township of Assinack, then staff are subject to the Township's policies, as well as all Provincial and Federal legislation.
- Staff are personally responsible for the content of their submissions.

8. GENERAL GUIDELINES AND PROTOCOLS

The Corporation of the Township of Assinack staff who are responsible for the management of our virtual communications make a genuine effort to provide timely, accurate information and the best customer service to our residents possible.

Township staff will not respond directly to comments, inquiries and/or complaints that are generated by the public as a result of content posted on the Township's social media sites. The Clerk and/or designate shall determine if an exception to this policy is required and shall make a response.

Response to Public Inquiries and Comments

Township staff will not respond directly to any comments and inquiries that are generated by the public as a result of content posted on social media sites. It is the Clerk's discretion if any exception to this policy is required and shall make the response.

Response Time

The Township's virtual communications are monitored during Township business hours

Monday-Friday, 8:00 a.m. to 5:00 p.m. Staff will make every effort to respond to all virtual communication inquiries in a timely manner and aim to provide a response within **1-2 business days.** *

**Please note that this turnaround time may be impacted by staff availability and resources across the Township, and there will be instances when a response may take more time. In addition, there are some situations where inquiries/comments will be forwarded onto the appropriate municipal department head for a response, which may occur outside of this turnaround time.*

Unacceptable Content

In accordance with the Occupational Health and Safety Act, and in protecting Township staff from harm and harassment in the workplace, the Township of Assiginack does not condone the following types of behavior, activity, or comments through our virtual communication tools:

- Abusive, profane, derogatory, slanderous, or offensive language or content;
- Information that may compromise the safety and security of the Township or municipal employees;
- Content that promotes, fosters, or perpetuates discrimination in any way;
- Sexual content or links to sexual content;
- Encouragement or promotion of illegal activities of any nature;
- Promotion, sale, or advertising that is not directly connected to the Township;
- Promotion of political candidates of any level of government (municipal, provincial and/or federal);
- Content that violates legal ownership interest of any party;
- A violation of the Ontario Human Rights Code;
- Or any content that is deemed to be inappropriate in the opinion of the Clerk's Department.

In the event that any communication received through the Township's various virtual communication tools is deemed to meet the criteria identified above, all staff will notify their Supervisor and the Clerk's department immediately.

Upon notification, the Clerk's Department will take the following actions:

1. Municipal Website

- i.) Upon receiving inquiries that are deemed unacceptable as per the criteria above, through www.assiginack.ca staff shall report this to their immediate Supervisor and the Clerk.
- ii.) A record of the email will be obtained and kept on file within the Clerk's office.
- iii.) Staff will not provide a response to the offending user and will delete the email.

2. Social Media

- i.) Township staff reserve the right to remove the comment or comments that are deemed to meet the criteria identified above upon discovery and without notice to the offending user.
- ii.) If the offender continues to make comments that are deemed to meet the criteria identified established above, the Township reserves the right to block the offending user.
- iii.) The Township of Assiginack reserves the right to ban specific users from the Township's social media pages whose activities do not comply with this Virtual Communication Policy.

3. Email

In the event that the Township receives an email through the info@assiginack.ca general email address, staff will take the following actions:

- i.) Upon receiving inquiries through www.assiginack.ca that is deemed unacceptable as per the criteria identified above, staff shall report this to their immediate Supervisor and the Clerk.
- ii.) A record of the email will be obtained and kept on file within the Clerk's office.
- iii.) Staff will not provide a response to the offending user and will delete the email.

BREACH OF POLICY

A breach of this policy by an employee is a matter that may result in disciplinary action(s), up to and including termination, by the employee(s) respective Supervisor and/or the CAO.

DISCLAIMER

Information that is shared through the Township's virtual communication tools is provided solely as a guide to services offered and a source of communication for upcoming events and public notices. Every effort will be made to ensure that the content contained within our website and social media pages are relevant, current, timely and accurate, however due to circumstances beyond the control of the Township, information may change without notice.

The Corporation of the Township of Assiginack is not responsible for comments made by subscribers or members related to its virtual communication applications and reserves the right to remove any content that is deemed inappropriate for any reason and at any time. Third-party virtual communication tools such as social media and/or websites are private businesses with their own terms of service and privacy policies. The Township does not accept responsibility for the operation of third-party virtual communications and is unable to guarantee the privacy of individuals who access content provided to such sites by the Township.

The Township does not make any representation concerning the accuracy and reliability of information contained within externally linked websites nor is the Township responsible for or endorse information on any linked website.

PRIVACY AND PROTECTION OF PERSONAL INFORMATION

Unless obligated by applicable law, by-law, legislation or to demonstrate negative behavior from an offending user, the Township of Assiginack does not capture or record the contact details of parties interacting with its social media or website. Any information identified and deemed confidential or private is treated in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990.

DRAFT



February 16, 2024

RECEIVED
FEB 27 2024

Alton Hobbs
Township of Assiginack
156 Arthur Street
Manitowaning, ON
POP 1N0

Re: Proposal No: ASSIGN5990-2408 – Manitowaning Lagoon Sludge Removal Options

Dear Mr. Hobbs,

The Ontario Clean Water Agency (OCWA) is pleased to submit a proposal to the Township of Assiginack (Township) for the preparation of a technical memorandum (Tech Memo) to explore sludge removal options and develop order of magnitude estimated costs for sludge removal at the Manitowaning Lagoon based on the sludge survey completed by Hydrasurvey Ltd. in October 2023.

1 Background

The Manitowaning Lagoon is a two-cell continuous flow-through sewage treatment lagoon system. Cell #1 is approximately 133 m in length, 122 m in width and 2.05 m in depth. Cell #2 is approximately 131 m in length, 122 m in width and 1.8 m in depth.

The sludge survey, completed by Hydrasurvey Ltd. in October 2023, estimated that approximately 0.44 m (440 mm) of accumulated sludge is present in both cells. This equates to a reduced capacity of the lagoon system of approximately 29% in Cell #1 and approximately 31% in Cell #2.

This existing sludge depth has exceeded the limits in the Environmental Compliance Approval (ECA) of the Manitowaning Lagoon. Section 8(2)(c) of the ECA states that “the Owner shall undertake de-sludging of the lagoon by dredging or any approved method, at five (5) yearly operational interval and/or when the sludge depth exceeds 300 mm on the lagoon bottom”.

The Township wishes to explore ways to remove or reduce this accumulated sludge in order to restore the capacity of the system and thus meet the compliance requirements of the ECA.

2 Scope of Work and Methodology

2.1 Task: Tech Memo

OCWA will investigate different options for sludge removal and disposal from the Manitowaning Lagoon. Typical disposal options are removal and spreading on agricultural lands or by dewatering and disposing at a landfill. If appropriate, different dewatering options would be investigated and order of magnitude cost estimates developed.

OCWA will discuss with known contractors and vendors to explore different options that are applicable to the Manitowaning Lagoon site. OCWA will also undertake a visit to the site to better understand the layout, accessibility and surrounding lands.

OCWA will produce a Tech Memo outlining the different options and the associated estimated costs, and provide recommendations to the Township for the removal of sludge from the lagoon. The cost estimate will be a Class 5 estimate.

3 Project Team

The following staff are proposed for this project.

Raj Roopchand, MSc., P.Eng., AMPP Member – Senior Technical Advisor

Raj is a registered Professional Engineer in the Province of Ontario and has close to 30 years of experience in design, management of construction, operation and maintenance of water and wastewater systems. Raj has a thorough knowledge of pertinent standards and regulations that apply to water and wastewater systems that he has developed over his many years of experience. He holds a Master of Science degree in Engineering Hydrology and has good knowledge and technical skills in water/wastewater systems and network hydraulics. Raj has successfully completed various lagoon sludge removal projects in the past. Raj will provide technical support and QA/QC for this project.

James Su, P.Eng., LEED Green Associate – Project Manager/Engineer

James has been in the water/wastewater engineering industry for over 14 years. He has completed various engineering work from water/wastewater plant studies to major construction projects. He has administered and managed many tenders and construction contracts throughout his career, and this experience will be beneficial for the completion of this project. James has completed various lagoon sludge removal projects together with Raj in recent years. James will be the project manager/engineer for this project.

Other staff, including Operations staff, will be involved in an as-needed basis.

4 Schedule

OCWA is ready to start the project immediately upon approval. Table 1 contains the anticipated key milestone dates for the project.

Table 1: Anticipated Milestones

TASK	DATE
Project Approval to Start	February 27, 2024
Submission of Tech Memo	March 26, 2024

5 Project Budget

In reviewing the above scope of work, OCWA proposes a project budget of **\$4,900** (exclusive of HST) for our professional fees, disbursements and travel expenses.

OCWA proposes to invoice the Township following the submission of the Tech Memo.

If additional services are required outside of the scope of this proposal, this cost would be in accordance with our Engineering Schedule of Rates attached in Appendix A.

6 Terms and Conditions

OCWA proposes to complete this project under the terms and conditions of the current OCWA O&M Agreement with the Township of Assignack as an out of scope service. Once the proposal is approved, an Expenditure Request form will be sent to the Township for review and signature.

7 Assumptions and Limitations

Based on current understanding of the assignment, OCWA has assumed the following in development of the scope of work:

- Investigations and recommendations would be based, to a large extent, on the information provided in the Hydrasurvey report.
- A site visit to the lagoon site is desirable and a site visit is included in our proposal fee.

We are ready to start the project upon receipt of approval notice. Should you have any questions on the above, please feel free to contact James Su at jsu@ocwa.com.

Sincerely,



James Su, P.Eng
Project Manager
Project Planning & Delivery



Lisa Babel, P.Eng., ENV SP
Director
Project Planning & Delivery

cc: Keith Stringer, OCWA
Raj Roopchand, OCWA

COUNTERSIGNATURE:

By signing below, I accept the scope of work described in the above proposal and provide permission on behalf of the Township of Assignack to proceed.

(Signature)

Date

APPENDIX A

Schedule of Rates

Engineering Schedule of Rates – 2024

CATEGORY	DESCRIPTION	HOURLY RATE
Director	Director	\$200.00
E04	Senior Specialist Engineer /Project Manager	\$189.00
E03	Senior Engineer/Project Manager	\$168.00
E02	Engineer/Project Manager	\$150.00
E01	Engineer In-Training	\$117.00
	Student Engineer	\$100.00
	Administrative Assistant	\$67.00
	Financial Analyst	\$97.00

Currency: Canadian Dollars, excluding HST

Expenses and Disbursements:

General office expenses including long distance, cellular/data charges, printing, office supplies and courier charges will be charged at 6% of Professional Fees.

Special expenses such as travel and living expenses, third party consultants, capital equipment, contractors fees, permitting fees and any other items not otherwise listed will be charged at cost plus 5% administration fee.

Invoicing:

Professional fees and expenses will be invoiced monthly unless otherwise stated and are payable within 30 days. Taxes will be added as applicable.

Technology and Operations Expertise:

Technology and Operations experts will be charged at specific individual rates to be provided as needed.

Overtime:

Overtime will be charged at 1.5 times the rates stated above, but only if pre-approved by client.

Terms and Conditions:

OCWA standard terms and conditions will apply.

Revision:

This Schedule of Rates is valid until December 2024 after which time it will be reviewed and updated for 2025.



Dear Mayor and Council

The Southeast Manitoulin Lions Club is gearing up for another awesome Summerfest weekend July 19th, 20th, and 21st.

Summerfest weekend started in 1982 and has continued to be a huge part of family's entertainment in the summer. As a service club we try to help where and when we can. By having Summerfest weekend, we are able to give to many local causes throughout the year.

We appreciate the Township's on-going support with Summerfest and Southeast Manitoulin Lions Club. We are asking for your support again this year for the use of the arena, ball diamond, pavilion, and fairgrounds.

Thank you in advance for your consideration.

Sincerely

Lisa Hallaert, president

Southeast Manitoulin Lions Club

Heidi Ferguson

From: Janice Bowerman [REDACTED]
Sent: Tuesday, February 27, 2024 7:40 AM
To: Alton Hobbs; Heidi Ferguson; Brenda Reid; Dwayne Elliott; Jennifer Hooper; Rob Maguire
Subject: Fwd: fixing our felines year end statement
Attachments: Scan20240220.pdf

See email from Colleen, she sent to everyone but I did not get it so she sent to my personal email and asked me to share!

Janice
Sent from my iPhone

Begin forwarded message:

From: Colleen Caselton [REDACTED]
Date: February 26, 2024 at 1:18:50 PM EST
To: [REDACTED]
Subject: Fwd: fixing our felines year end statement

Sent from my iPhone

Begin forwarded message:

From: Colleen Caselton [REDACTED]
Date: February 20, 2024 at 1:53:33 PM EST
To: rmaguire@assignack.ca, jhooper@assignack.ca, breid@assignack.ca, dellott@assignack.ca, jbowerman@assignack.ca, [REDACTED]
Subject: Fwd: fixing our felines year end statement

Good afternoon, please find attached our year end statement to the vet. This does not include food or litter for the rescues. I am writing to you today, to ask for an early payment, I am out of money. I still have 6 neuters and 3 spays to pay for by the end of March. This has been one of the worst years, I rescued over 23 kittens and cats. Every year a [REDACTED] is dumped on [REDACTED]. This year there was two, the one mom had three kittens that [REDACTED] rescued and brought to me. Their mom was hit by a car and she managed to drag herself to the [REDACTED] where [REDACTED] held her until [REDACTED] arrived to take her to the vet. We had to humanely euthanize her, she is buried on [REDACTED]. The other mom had four kittens living in [REDACTED]. [REDACTED] was brought food and she built trust until she was able to rescue all the kittens and mom for me. We also paid for the cat that was left behind by [REDACTED].

[REDACTED] The cat was not spayed, and had never been to a vet, [REDACTED] offered to add her to [REDACTED]. We also paid for a [REDACTED] cat that was brought to my attention by [REDACTED]. The [REDACTED] let the cat roam at will, [REDACTED] spent the money [REDACTED] had set aside to spay. This cat had 10 kittens, two litters of 5. Manitowaning would have been overrun if this was allowed to continue. I buried a beautiful [REDACTED] hit and left at the [REDACTED] and [REDACTED] found two dead kittens with one barely alive trying to keep warm on the edges of [REDACTED]. I have been involved in FOF since 2013, we have [REDACTED] that I know of in our township. I am tired and doing this on my own, paying the heat and hydro for my office to house the rescues until they are adopted. Please, please consider the early payment, spring is on its way, and there will be more kittens. If you could also consider raising the amount, you can see from the statement, this is not an inexpensive undertaking.
Thank you Colleen Caselton
Sent from my iPhone

Begin forwarded message:

From: Colleen Caselton [REDACTED]
Date: February 20, 2024 at 1:10:25 PM EST
To: [REDACTED]

Sent from my iPhone

Website
www.bluegrassinthecountry.net

Email
[REDACTED]

FaceBook
[Bluegrass in the Country](#)

Address
5145 Hwy 551
Providence Bay, ON
(FAIRGROUNDS)



Dear Valued Sponsor,

March 6, 2024

For 15 years Manitoulin Special Olympics (MSO) has shared the love of sport and sportsmanship to over 60 athletes on Manitoulin Island. Special Olympics provides sports training and competition for children and adults with intellectual disabilities. It has created confidence in our individuals, enabling many to smile and laugh without being judged. It has provided a feeling of inclusion and accomplishment.

There are 7 sports programs on Manitoulin Island, all of which require funds to provide equipment, training, transportation, and registration to compete.

Bluegrass in the Country is run by volunteers and 100% of the funds raised stay with Manitoulin Special Olympics. MSO has managed to obtain quality coaches who have provided opportunities for our athletes to qualify at Regionals, Provincials, and Nationals and have even medaled at the World Games.

Bluegrass in the Country is held at the fairgrounds in beautiful Providence Bay on Manitoulin Island. It will be held from Friday, June 7th to Sunday, June 9th, 2024.

This year we are excited to have the amazing David Peterson & 1946 to headline our show. Also performing will be Barrel Boys, 2nd Line Bluegrass, Simply Blu, Granite Hill, Avery Drive, Canucky Bluegrass Boys and our very own Ben Lentir and Robbie Shawana.

We are currently looking for businesses or individuals to become official sponsors, this will allow us to get the ball rolling and cover the start-up costs associated with the bands. In return, your business will be featured at our event over the three-day period. We will promote your business by using a large advertising screen at our event. Your company name will also be displayed on our Bluegrass in the Country website for a year and an official donation receipt will be issued.

\$500 PLATINUM SPONSOR will receive 6 weekend passes and Platinum Advertising coverage at the event.

\$100 GOLD SPONSOR will receive 2 weekend passes and Gold Advertising coverage at the event.

\$50 SILVER SPONSOR will receive Silver Advertising coverage at the event.

We need your help to keep our programs running.

Please make cheques payable to: Manitoulin Special Olympics, Box 86, Mindemoya, Ontario P0P 1S0

You can also now make online credit card payments for sponsorship at the following link:

<https://soocommunity.crowdchange.ca/53934/donate>

This link is also available on our website www.bluegrassinthecountry.net.

For additional information please call Ben Lentir - [REDACTED]

Please provide us with a business card in order for us to advertise your business all weekend long on our slide show. Cards can be scanned and emailed to manitoulin@specialolympicsontario.ca

Thank you for your support.

**Manitoulin Special Olympics
Fundraising Committee
Bluegrass in the Country**



Manitoulin Island

January 12, 2024

Hon. Stan Cho, Minister of Long-Term Care
Ministry of Long-Term Care
6th Floor, 400 University Avenue
Toronto, Ontario
M5G 1S5

Dear Minister Cho:

Re: Governance Structure Review of Boards of Management for Territorial District Homes

Congratulations on your recent appointment to Minister of Long-Term Care. We wish you all the best with your new portfolio.

We are member municipalities of the District of Nipissing East Home for the Aged (Cassellholme) and represent seven of the nine member municipalities. Our home is one of only six homes in Northern Ontario that fall under Section 128 of Ontario's *Fixing Long-Term Care Act, 2021* as territorial district homes governed by Boards of Management. We are in a unique situation as only 6 homes out of 627 long-term care homes in the province are territorial district homes. We are mostly small, rural municipalities who joined forces with the City of North Bay, the ninth member municipality, in the 1960s to provide care for the eldest population in our communities.

In 2007, the Ministry mandated that Cassellholme be redeveloped to class A beds by 2025. The Board of Management at Cassellholme determined that a brand-new building was the most cost-effective option available to meet class A standards. It took from 2007 to 2022 for the Board of Management to begin construction of the new home. There are likely various reasons as to why it took so long to get shovels in the ground, but what became evident from the onset of redevelopment discussions was that the governance structure of the home is flawed. This is no fault of the Board; it is provincial legislation that dictates the governance structure of our home.

Prior to beginning the redevelopment of Cassellholme, member municipalities went through a long and difficult process of negotiating and finally accepting to proceed with the build which created significant hardships between member municipalities and the Board of Management. To this day, there is a damaged relationship with the Board. This is certainly not how we neighbouring municipalities wanted the process to play out and we are now faced with the outcomes: a strained relationship with the Board and a construction project that ballooned from the initial estimate of approximately \$50 million to more than \$120 million over time with us having little say over redevelopment decisions. Although our municipalities do not disagree that the home needed to be redeveloped, we disagree with the process by which the Board of Management went ahead with the redevelopment. There were not equal decision-making opportunities for all member municipalities. Because of the governance structure, municipal appointees from the City of North Bay and the provincial appointees (5 out of 7 Board members) were able to dictate the direction and make all development decisions leaving the remaining eight municipalities with very little say. One member municipality and the province made a \$120 million decision that the rest of our communities must live with and finance for the next 25 years.

As Cassellholme develops, we small rural communities feel that our concerns for improved representation of our communities and public accountability to our citizens have been largely

ignored. And with the passing of the COVID-19 pandemic, and the recognized impacts on long-term care homes and their residents, we feel that these deserve better attention. We are requesting that you review the governance structure for territorial district homes to allow for permanent municipal representation for all member municipalities.

As per current legislation, the Boards of Management are each made up of a combination of municipal and provincial appointees. Appendix "A" outlines the current structure of the Board of Management for each home. It is not equitable that one or more of the municipalities within a district has several permanent Board seats, and each remaining municipality rotates representation on the Board. On the Board in our home, the City of North Bay has three permanent seats while all other municipalities rotate having a seat every 12 years. Only 33.3% of the municipal owners (3 of 9) of our home have a vote on the governance and direction of seniors' services in our district at any given time. All municipalities pay into the home's costs, each paying equal share per dollar of assessment; therefore, all municipalities should have permanent opportunity to participate in the direction of the home.

There are a few options for amending the Board composition of homes. We are not necessarily asking that the Ministry reduce the number of permanent seats a municipality has. We are asking for all to have a permanent seat. This may mean increasing the number of board members per Board of Management or a combination of additional seats and a reduction or elimination of the number of provincial appointees. Is there a need for provincial appointees? They are not Ministry staff or health care professionals that are on the Board to provide health care expertise or governance skills. The appointees are members of the community not necessarily any different than elective officials who are members of their community.

Although not all municipalities belonging to the 6 district territorial homes may agree with our take on the governance structure for the homes, we have requested their support for the Ministry to review the legislation and provide opportunity for municipalities to be consulted. Our Councils have passed resolutions to this effect. Enclosed are copies of our resolutions. Should the Ministry not proceed with a review of all Boards of management, for our home, the District of Nipissing East Home for the Aged, we are asking you to amend Schedule 3 of O. Reg. 246/22 under *Fixing Long-Term Care Act, 2021* by: (1) removing the Town of Mattawa, Municipality of Mattawan, Township of Calvin, and Township of Papineau-Cameron from the membership of The District of Nipissing East Home for the Aged to support the Algonquin Nursing Home located in the Town of Mattawa; and (2) replacing Schedule 3 as follows:

"The board of management for the District of Nipissing East shall consist of seven members and the areas they represent, and the manner of their appointment shall be as follows:

1. Area 1, represented by three members to be appointed by the municipal council of the City of North Bay.
2. Area 2, represented by one member with one to be appointed by the municipal council of,
 - i. the Township of South Algonquin,
3. Area 3, represented by three members with one to be appointed by each of the municipal councils of,
 - i. the Township of Bonfield,

- ii. the Township of Chisholm,
- iii. the Township of East Ferris.”

We thank you in advance for committing to review the governance structure of territorial district homes and should you feel it beneficial, we welcome a meeting, at your earliest convenience, to consult on any proposed changes to the legislation.

Sincerely,



Narry Paquette (Jan 5, 2024 10:09 EST)

Narry Paquette
Mayor
Township of Bonfield



Richard Gould (Jan 8, 2024 13:46 EST)

Richard Gould
Mayor
Municipality of Calvin



Gail Degagne
Mayor
Township of Chisholm



Pauline Rochefort (Jan 9, 2024 12:52 EST)

Pauline Rochefort
Mayor
Municipality of East Ferris



R.A. Belanger (Jan 12, 2024 10:49 EST)

Raymond Belanger
Mayor
Town of Mattawa

Peter Murphy
Peter Murphy (Jan 18, 2024 17:31 EST)

Peter Murphy
Mayor
Municipality of Mattawan

Robert Corriveau
Robert Corriveau (Jan 24, 2024 10:39 EST)

Robert Corriveau
Mayor
Township of Papineau-Cameron

- c.c. **John Jordan, Parliamentary Assistant, Ministry of Long-Term Care**
Hon. Vic Fedeli, MPP Nipissing
District of Nipissing East Home for the Aged (Cassellholme) Member Municipalities
District of Kenora Home for the Aged (Pinecrest) Member Municipalities
District of Manitoulin Home for the Aged (Manitoulin Centennial Manor) Member Municipalities
District of Nipissing West Home for the Aged (Au Château) Member Municipalities
District of Parry Sound East Home for the Aged (Belvedere Heights) Member Municipalities
District of Parry Sound West Home for the Aged (Eastholme) Member Municipalities

Appendix "A"

District Home	# of Member Municipalities	# of Municipalities Without a Seat on Board	% of Municipalities Without a Seat on Board	# of Municipal Appointees on Board	# of Provincial Appointees on Board	Total # of Board Members
District of Kenora	9	4	44.4%	6	3	9
District of Manitoulin	9	4	44.4%	5	2	7
District of Nipissing East	9	6	66.7%	5	2	7
District of Nipissing West	2	0	00.0%	5	2	7
District of Parry Sound East	14	9	64.3%	5	2	7
District of Parry Sound West	8	4	50.0%	5	2	7



The County
PRINCE EDWARD COUNTY • ONTARIO

From the Office of the Clerk
The Corporation of the County of Prince Edward
T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

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January 22, 2024

Please be advised that during the regular Council meeting of January 16, 2024 the following motion regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements was carried:

RESOLUTION NO. 2024-46

DATE: January 16, 2024

MOVED BY: Councillor Nieman

SECONDED BY: Councillor Branderhorst

WHEREAS By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

AND WHEREAS apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

AND WHEREAS fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

AND WHEREAS Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

AND WHEREAS on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

AND WHEREAS no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;



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clerks@pecounty.on.ca | www.thecounty.ca

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

THAT the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

THAT this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

CARRIED

Yours truly,

Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Nieman, Councillor Branderhorst, Marcia Wallace, CAO and Fire Chief Chad Brown



Public Health
Santé publique
SUDBURY & DISTRICTS

January 24, 2024

VIA ELECTRONIC MAIL

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Recipient:

Re: Household Food Insecurity

At its meeting on January 18, 2024, the Board of Health carried the following resolution #06-24:

WHEREAS food security is a chronic and worsening health issue as documented by annual local data on food affordability and as recognized by multiple Association of Local Public Health Agencies (ALPHA) resolutions: A05-18 (Adequate Nutrition for Ontario Works and Ontario Disability Support Program), A18-02 (Minimum Wage that is a Living Wage), A15-04 (Basic Income Guarantee), and A23-05 (Monitoring Food Affordability in Ontario and the Inadequacy of Social Assistance Rates)

THEREFORE BE IT RESOLVED THAT the Board of Health for Public Health Sudbury & Districts call on the provincial government to incorporate local food affordability findings in determining adequacy of social assistance rates to reflect the current costs of living and to index Ontario Works rates to inflation going forward; and

THAT in the context of the Public Health Strengthening roles and responsibilities deliberations, the Board of Health urge all health system partners to remain committed to population health assessment and surveillance as it relates to monitoring food environments and, specifically, to monitoring food affordability; and share this motion broadly with local and provincial stakeholders.

Healthier communities for all.
Des communautés plus saines pour tous.

Sudbury

1300 rue Paris Street
Sudbury ON P3E 3A3
t: 705.522.9200
f: 705.522.5182

Elm Place

10 rue Elm Street
Unit / Unité 130
Sudbury ON P3C 5N3
t: 705.522.9200
f: 705.677.9611

Sudbury East / Sudbury-Est

1 rue King Street
Box / Boîte 58
St.-Charles ON P0M 2W0
t: 705.222.9201
f: 705.867.0474

Espanola

800 rue Centre Street
Unit / Unité 100 C
Espanola ON P5E 1J3
t: 705.222.9202
f: 705.869.5583

Île Mantoulin Island

6163 Highway / Route 542
Box / Boîte 87
Mindemoya ON P0P 1S0
t: 705.370.9200
f: 705.377.5580

Chapleau

34 rue Birch Street
Box / Boîte 485
Chapleau ON P0M 1K0
t: 705.860.9200
f: 705.864.0820

toll-free / sans frais

1.866.522.9200

phsd.ca



Letter
Re: Household Food Insecurity
January 24, 2024
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Household food insecurity is one of the strongest predictors of poor health, making it a serious public health issue (PROOF, 2023). Individuals who are food insecure are at higher risk of diet-related diseases like diabetes and are at higher risk for a wide range of chronic conditions such as depression and anxiety disorders, arthritis, and chronic pain. Household food insecurity leaves an indelible mark on children's health and well-being (PROOF, 2023). The experience of food insecurity in childhood is associated with mental health concerns throughout childhood and into early adulthood (PROOF, 2023). In Ontario, the healthcare costs of individuals who are the most food insecure can be more than double that of individuals who are food secure (PROOF, 2023, Tarasuk et al., 2015).

Thank you for your attention to this important issue – the solutions for which will not only help many Ontarians in need but also protect the sustainability of our critical health and social services resources.

Sincerely,



Penny Sutcliffe, MD, MHSc, FRCPC
Medical Officer of Health and Chief Executive Officer

cc: Honourable Michael Parsa, Minister of Children, Community and Social Services
Honourable Peter Bthlenfalvy, Ministry of Finance
Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Honourable Sylvia Jones, Deputy Premier and Minister of Health
France G linas, Member of Provincial Parliament, Nickel Belt
Jamie West, Member of Provincial Parliament, Sudbury
Michael Mantha, Member of Provincial Parliament, Algoma-Manitoulin
Dr. Kieran Moore, Chief Medical Officer of Health
Jacqueline Edwards and Jennifer Babin-Fenske, Co-chairs, Greater Sudbury Food Policy Council
Richard Lathwell, Local Food Manitoulin
Colleen Hill, Executive Director, Manitoulin Family Resources
All Ontario Boards of Health
Association of Local Public Health Agencies

Letter
Re: Household Food Insecurity
January 24, 2024
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PROOF (2023). What are the implications of food insecurity for health and health care? Identifying Policy Options to Reduce Household Food Insecurity in Canada. Retrieved from:
<https://proof.utoronto.ca/food-insecurity/what-are-the-implications-of-food-insecurity-for-health-andhealth-care/>

Tarasuk, V., Cheng, J., de Oliveira, C., Dachner, N., Gundersen, C., Kurdyak, P. (2015). Association between household food insecurity and annual healthcare costs. Canadian Medical Association Journal. 1 87 (14) E429-E436. DOI: <https://doi.org/10.1503/cmaj.150234>

February 29, 2024

Nishin Meawasige

Mayor and Council
Municipality of Assiginack
P.O. Box 238
156 Arthur Street
Manitowaning, Ontario
POP 1N0

RE: New housing infrastructure – Miigwetch/Thank you!

Dear Mayor and Council,

I am writing to thank you for your ongoing efforts to create new housing infrastructure for families within the Municipality of Assiginack.

At a time of housing shortages nationally, it is great to see our community creating new spaces as a contribution to future housing development.

The plan of subdivision project on Sandy Point Road here at Sunsite Estates is a prime example. These new lots will provide much needed infrastructure to support the growth of our community and attract new individuals and families to our area. Furthermore, this new infrastructure will provide some temporary relief to our roadways so our expanding base of families may feel safer while enjoying these roads for walking and cycling throughout the year. Future planning for rehabilitation of the local marina is also a pleasant addition to this work down the line.

On top of all this, the impact projects like this will have on increasing property tax revenues for Assiginack is a breath of fresh air for everyone. Road maintenance is a constant concern no doubt, so it's a welcome sight to have new revenues flowing into our municipal budget without having to put the burden solely on current taxpayers.

While we have witnessed some bumps in the road with Phase I of the Sandy Point development project, I suspect you have worked out those kinks and the subsequent Phase II project is well underway in time for an early spring so these new lots can be acquired and homes can be built to further expedite the maximizing of property tax revenues.

Promoting economic development is a passion for many of us in the community and while we will incur challenges like we did with the S.S. Norisle, projects like the Sandy Point lot development are a means to leap forward to keep our community moving in the right direction for the benefit of all.

I look forward to seeing what future opportunities are created under your leadership.

Respectfully,


Nishin Meawasige

Cc Heidi Ferguson, Clerk
Alton Hobbs, CAO
Mathieu Page, President, Sunsite Estates Homeowner's Association

The Corporation of the Township of Assiginack

2023 Management Review Minutes

Review Period:

October 1, 2022 – Sep 30, 2023



Drinking Water Quality Management System

Meeting Date: November 22, 2023

Attendance: Keith Stringer – OCWA Operations Management, Sarah Beaulieu – OCWA PCT, Leslie Campbell – OCWA PCT

Minutes of Review Provided to: Pat Albert – Interim Regional Manager, Allyson Kirk – Safety, Process and Compliance Manager, Natalie Wagar – QEMS Rep & PCT, Sarah Beaulieu – QEMS Rep & PCT, Leslie Campbell – QEMS Rep & PCT, Keith Stringer - Sr. Operations Manager, Peter Bolduc – Facility Operator, Alton Hobbs – Township of Assiginack

** All reference to MOE, MOECC or MECP means Ministry of the Environment, Conservation and Parks

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MAR 11 2024

List of Action Items Created Through the Management Review Process

Action Items Resulting from Review			
Root Location of Action Within Minutes	Action Item	Personnel Responsible	Proposed Timeline
Incidents of Regulatory Non-Compliance	SSE - Condition 16, Schedule B, of the MDWL requires new CT calculations be added to the operations manual. Condition 8, Schedule C of the MDWL outlines those requirements including contact tank configuration drawings and CT calculations. The deadline for submission of this information was July 24, 2022. Though the deadline was not met, it is noted that RV Anderson has been hired to complete calculations. At the time of this management review, the calculations submitted have not been accepted by the MECP and this condition has not yet been met. This item is still in progress.	Operations Management	March 31, 2024
Internal and Third Party Audits	Consider clarifying the Sunsite Estates system description as the process flow diagram incorrectly indicates that coagulant injection is performed prior to the filters.	PCT	Completed October 17, 2023
Internal and Third Party Audits	DWQMS Element 10 Competencies - Update minimum competencies list to reflect O. Reg 128/04 in terms of licensing levels required to act as ORO.	PCT	June 30, 2024
Internal and Third Party Audits	DWQMS Element 15 Infrastructure Maintenance, Rehabilitation and Renewal – Verify that new asset procedure reflects the current process being followed.	PCT	Completed December 7, 2023
Internal and Third Party Audits	DWQMS Element 8 Risk Assessment Outcomes - Auditor suggests assigning separate document numbers for the 2 Risk Assessment Outcomes (i.e. OP-08A and OP-08B).	PCT	Completed August 23, 2023
Consideration of Applicable Best Management Practices	Review DWWP to see if any equipment not being used can be removed.	PCT	June 30, 2024
The Risk Assessment Process	Update RA for both Manitowaning and Sunsite Estates to indicate that we keep spare analyzers at the Espanola Hub office in case of analyzer failure.	PCT	June 30, 2024

The Risk Assessment Process	Update RA for both Manitowaning and Sunsite Estates to remove reference to water tower as neither system has one.	PCT	June 30, 2024
The Risk Assessment Process	Update RA for both Manitowaning and Sunsite Estates re Update Control System (SCADA,PLC,Etc) to indicate that a pressure switch has been installed to ensure that if we lose the PLC the pressure switch will automatically trigger the high lift pump to come on which will prevent a shortage of water from occurring.	PCT	June 30, 2024
The Risk Assessment Process	Update RA for both Manitowaning and Sunsite Estates to include new Forest Fire Evacuation Procedure.	PCT	June 30, 2024
Status of Other Actions Items Identified Between Reviews	Updates OP-07 to include clause that indicates that annual risk assessment reviews are performed by the Sr. Ops Manager as part of the yearly Management Review meeting.	PCT	June 30, 2024

Incidents of Regulatory Non-Compliance

Non-compliances are reported to the local MECP inspector or can be identified within an inspection report.

Manitowaning

- The facility had one (1) non compliance identified during the MECP inspection which took place on October 20, 2022:
 - In January 2022, Condition 1.5, Schedule C was added to the MDWL to include a requirement for a standard operating procedure to be put in place for use of higher capacity highlift pumps. The SOP was not written by the required action deadline. The SOP has since been written and this requirement satisfied.
- The facility had no non compliances identified during the MECP inspection which took place on August 22, 2023.
- No non-compliances were reported to the MECP during the review period.

Sunsite Estates

- The facility had one (1) non compliance identified during the MECP inspection which took place on October 20, 2022:
 - Condition 16, Schedule B of the MDWL requires new CT calculations be added to the operations manual. Condition 8, Schedule C of the MDWL outlines those requirements including contact tank configuration drawings and CT calculations. The deadline for

submission of this information was July 24, 2022. Though the deadline was not met, it is noted that RV Anderson has been hired to complete calculations. At the time of this management review, the calculations submitted have not been accepted by the MECP and this condition has not yet been met. This item is still in progress.

- The facility had no non compliances identified during the MECP inspection which took place on August 22, 2023.
- No non-compliances were reported to the MECP during the review period.

Incidents of Adverse Drinking Water Tests

The drinking water regulation identifies particular indicators of Adverse Water Quality Incidents (AWQI) which must be reported to the MECP and the MOH.

Manitowaning

- There was one AWQI filed with the MECP during this review period:
 - AWQI # 162210 dated June 15, 2023 – a sample produced a result of 2 TC. We resampled and the results came back clean closing off this AWQI.

Sunsite Estates

- There were no AWQIs filed with the MECP.

Deviations from Critical Control Point (CCP) Limits

Critical Control Points (CCP) are established through the Risk Assessment exercise and are monitored through the SCADA and Wonderware systems.

Manitowaning

- One low Cl2 incident caused by leaking pressure regulating valve on Cl2 board. Replaced valve and monitored Cl2 and CT throughout repair with no issues.

Sunsite Estates

- One low Cl2 incident caused by cracked fitting just below pressure regulating valve on Cl2 injection quill. Changed fitting and monitored Cl2 and CT throughout repair with no issues.

Operational Performance

Performance is evaluated by reviewing the MECP's latest inspection rating as well as the programs put in place by the Operating Authority.

Manitowaning

- A grade of 14/506 was given to the facility by the MECP inspector for the inspection that took place on October 18, 2022 providing a score of 97.23%.
- A grade of 0/492 was given to the facility MECP inspector for the inspection that took place on August 22, 2023 providing a score of 100%.
- All flow meters were verified in 2023.

Sunsite Estates

- A grade of 14/448 was given to the facility by the MECP inspector for the inspection that took place on October 18, 2022 providing a score of 96.88%.
- A grade of 0/528 was given to the facility by the MECP inspector for the inspection that took place on July 13, 2023 providing a score of 100%.
- All flow meters were verified in 2023.

Raw Water Supply and Drinking Water Quality Trends

Raw water and drinking water trends are monitored through OCWA's SCADA and Wonderware systems and numerical data is maintained within our Process Data Management (PDM) program.

Manitowaning

- Raw flows did not exceed the PTTW
- THM and HAA levels are consistently below provincial limits.
 - Current THM values: 49.0 ug/L (Limit is 100 ug/L)
 - Current HAA values: 28.6 ug/L (Limit is 80 ug/L)
- Lead
 - Historically low lead results and good alkalinity.
 - Full lead sampling to be completed in 2024.
- There are no drastic changes in the source water from 2018 to 2021.
- Raw water assessments will be completed in 2024.

Sunsite Estates

- Raw flows did not exceed the PTTW
- THM and HAA levels are consistently below provincial limits.
 - Current THM values: 31.0.0 ug/L (Limit is 100 ug/L)
 - Current HAA values: 17.7 ug/L (Limit is 80 ug/L)
- Lead
 - Historically low lead results and good alkalinity.
 - Full lead sampling to be completed in 2024.
- There are no drastic changes in the source water from 2018 to 2021.
- Raw water assessments will be completed in 2024.

Consumer Feedback

Community complaints are reported to the Operating Authority, either directly from consumers or through the Municipal office.

Manitowaning

- No consumer complaints were received by the Operating Authority

Sunsite Estates

- No consumer complaints were received by the Operating Authority

Internal and Third Party Audits

Internal audits are undertaken by the Operating Authority while external audit are performed by a third party. Any opportunities for improvement (OFI) listed within the reports are either implemented as preventive actions or are discarded as not being required.

- The off-site (surveillance) External Audit was completed on June 7, 2023
 - A total of zero (0) Minor NCs and one (1) OFI were found by the auditor
 - Minor edits were made to the operational plan
- The Internal on-site Audit was conducted on June 14, 2023. The desktop portion of the internal audit was completed on October 17, 2023.
 - A total of zero (0) Minor NCs and three (3) OFIs were found by the auditor.

Consideration of Applicable Best Management Practices

Best management practices found on the facility's latest inspection report, published by the Ministry of the Environment or found through other means are reviewed at least every 36 months.

Manitowaning

- Four (4) BMPs were reviewed from the inspection which took place on October 20, 2022:
 - A backflow prevention device has been installed at the Municipal garage and is tested and maintained.
 - Operators have been advised to use equipment out of service tags in the electronic log books which generate a "pinned entry" in the log book until such time as a piece of equipment is returned to service.
 - Operators have been made aware of change to CT SOP re minimum chlorine residual of 0.9mg/l.
 - Issues with automated filter efficiency calculations are being monitored.
- There were no BMPs from the inspection which took place on August 22, 2023.

Sunsite Estates

- Three (3) BMPs were reviewed from the inspection which took place on October 20, 2022:
 - New operators need to be trained on seldom-used manually triggered trim chlorine system.
 - We keep spare parts at our Espanola hub office for maintenance and repair to plant equipment such as chlorine analyzers.
 - Any equipment that is no longer required but that remains in the plant and is included in the MDWL and/or DWWP must be kept in operable condition. The DWWP will be reviewed to see if any equipment can be removed.

- There were no BMPs from the inspection which took place on July 13, 2023.

The Risk Assessment Process

Hazardous events are identified and control measures established for each. Risk assessments are required to be verified annually and re-assessed for the system every 36 months.

- The risk assessment was reviewed during the management review meeting and requires some updates. These items have been added to the list of action items above:
 - Update RA for both Manitowaning and Sunsite Estates to indicate that we keep spare analyzers at the Espanola Hub office in case of analyzer failure.
 - Update RA for both Manitowaning and Sunsite Estates to remove reference to water tower as neither system has one.
 - Update RA for both Manitowaning and Sunsite Estates re Update Control System (SCADA,PLC,Etc) to indicate that a pressure switch has been installed to ensure that if we lose the PLC the pressure switch will automatically trigger the high lift pump to come on which will prevent a shortage of water from occurring.
 - Update RA for both Manitowaning and Sunsite Estates to include new Forest Fire Evacuation Procedure.

- The review and 36 month re-write is due to be completed by management in 2024.

Emergency Response Testing

OCWA maintains 6 mandatory contingency plans which cover the majority of possible emergency situations. Each contingency must be tested annually and each must be reviewed every 5 years.

- The 'Security Breach' contingency was tested at our hub meetings in November of 2023:
 - A scenario was reviewed and a tabletop exercise was completed.
 - Paperwork has been completed and saved on OCWA's shared drive.

Action Items from Previous Management Reviews

Action items are initiated when deficiencies are found within the Quality Management System. Previous management review records are inspected on a continual basis.

- There are no outstanding action items from previous management reviews

Status of Other Actions Items Identified Between Reviews

Action items are sometimes initiated in response to other audits or incidents.

- Updates made to OP-13 Essential Services and Supplies - Added new clause 3.4 in relation to the supply of Essential Supplier Letters to local suppliers not procured through corporate procurement.
- Updates are required to OP-10 Competencies to align wording with O.Reg. 128/04.
- Updates are required to OP-07 to include clause that indicates that annual risk assessment reviews are performed by the Sr. Ops Manager as part of the yearly Management Review meeting.

Changes That Could Affect the Quality Management System

This discussion is held to examine any changes which have occurred within the Organization, the Municipality or the Quality Management System.

- OCWA has new onboarding training program.
- Upcoming split of facilities amongst PCTs.
- Staffing availability for audits and management reviews.
- New external auditors and external audit reports.

Resources Needed to Maintain the DWQMS

Resources are defined as those things needed to implement or maintain the QMS such as physical work, financial resources and time involved by personnel.

- Information on DWQMS 3.0

Infrastructure Review

An infrastructure review is required annually by contractual obligations and DWQMS requirements. Infrastructure is assessed and recommendations are made to maintain or optimize the facility.

Manitowaning

- Breakdown maintenance items have been approved on an as needed basis.
- Pressure switch installed.

- Pre chlorine board to be installed.
- New turbidity analyzers to be purchased.

Sunsite

- Breakdown maintenance items have been approved on an as needed basis.
- New turbidity analyzers to be purchased.

Operational Plan: Currency, Content, Updates

The DWQMS requires the Operating Authority to documents QMS for the drinking water system in the form of an Operational Plan.

- Updates made to OP-13 Essential Services and Supplies - Added new clause 3.4 in relation to the supply of Essential Supplier Letters to local suppliers not procured through corporate procurement.
- OCWA is offering the standard of care course to all municipal staff following the latest elections.
- With Municipal elections now complete, updated commitment and endorsements have been obtained.

Staff Suggestions, Recommendation for Improvement

Staff suggestions are made, either directly to the Manager or the Process and Compliance Technician, and are reviewed during the Management Review.

- There were no staff suggestions.

Next Management Review Meetings

- Scheduled for October 2024

RECEIVED

FEB 21 2024



Box 608, Little Current, Ontario, POP 1K0
705-368-3500

Please find below a motion of support for the recent motion shared by Renfrew County. We would also like to bring to everyone's attention a motion that we recently passed and forwarded on.

This is an issue that seems to be affecting many small communities and in these tight economic times an important factor to keeping residents in their homes and our water systems safe.

Resolution No. 38-02-2024

Moved by: D. Orr

Seconded by: L. Cook

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands supports the resolution put forth by the County of Renfrew to advocate to the provincial and federal levels of government to make them aware that rural and small urban water and wastewater systems are financially unsustainable; and advocate to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine of the unaffordability of water and wastewater system operational costs is systemic provincially and nationally.

Carried

Resolution No. 29-02-2024

Moved by: D. Orr

Seconded by: M. Erskine

where they do not have sufficient financial resources to meet the ongoing demands of everyday living. This has created a situation where residents who are struggling to pay their daily expenses lack the financial resources to maintain the critical infrastructure required to sustain the water and wastewater systems that service their homes. It is critically important that the other levels of government recognize this fact and provide funding assistance that can be accessed based on operational and financial need. Whereas the current housing accelerator fund provides financial support for small communities and water and distribution systems are considered eligible under the program guidelines, And whereas one of the primary criteria for this funding is the ability to prove that the funds will accelerate the development of housing stock on the water or distribution system, And whereas many smaller communities are not experiencing the level of growth necessary to meet the requirements of the program for growth in housing stock, And whereas the water and wastewater systems in those communities represents a higher cost to operate per capita than the systems in larger built-up areas, And whereas the cost of maintaining those systems on a user-pay basis is creating undo financial hardship for the limited number of residents on those systems Therefor be it resolved that the Council for the Town of Northeastern Manitoulin and the Islands requests that the Province of Ontario implement a funding stream for water and wastewater systems that primarily utilizes operational and financial need as a criteria. And furthermore that a copy of this motion be forwarded to Premier Ford, the Ministry of Housing, the Ministry of the Environment and Michael Mantha, MPP

Carried



The Corporation of the
County of Northumberland
555 Courthouse Road
Cobourg, ON, K9A 5J6



Northumberland County Council Resolution

RECEIVED
FEB 23 2024

SENT VIA EMAIL

February 22, 2024

Honourable Doug Ford, Premier of Ontario
Honorable David Piccini, Minister of Labour, Immigration, Training and Skills Development
Honorable Paul Calandra, Minister of Municipal Affairs and Housing
All Ontario Municipalities

**Re: Northumberland County Resolution –
'Support for Amendment to the Occupational Health and Safety Act to Clarify
the Definition of Employer'**

At a meeting held on February 21, 2024 Northumberland County Council approved the following Council Resolution # 2024-02-21-109 adopting the below recommendation from the February 6, 2024 Corporate Support Committee meeting.

Moved by: Councillor Lucas Cleveland
Seconded by: Deputy Warden Olena Hankivsky

"That the Corporate Support Committee, having considered correspondence from the Town of Plympton-Wyoming and Township of Larder Lake regarding 'Support for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer', recommend that County Council support this correspondence and attached motion from the City of Greater Sudbury; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honorable David Piccini (Minister of Labour, Immigration, Training and Skills Development), and the Honorable Paul Calandra (Minister of Municipal Affairs and Housing), and all Ontario Municipalities.

Council Resolution # 2024-02-21-109

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.



**The Corporation of the
County of Northumberland**
555 Courthouse Road
Cobourg, ON, K9A 5J6

Sincerely,
Maddison Mather

A handwritten signature in cursive script that reads "M Mather".

Manager of Legislative Services / Clerk
Northumberland County

December 12, 2023

Sent Via Email

Municipalities of Ontario

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"

The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

PO BOX 5000 STN A
200 BRADY STREET
SUDBURY ON P3A 5P3

CP 5000 SUCCA
200, RUE BRADY
SUDBURY ON P3A 5P3

705.671.2489

www.greatersudbury.ca
www.grandsudbury.ca

CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;

AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");

AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;

AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;

AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;

AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;

AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;



The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca
DELIVERED VIA EMAIL

January 15th 2024

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of 'Employer'

Dear Premier Ford,

Please be advised that at the Regular Council Meeting on January 10th 2024, the Town of Plympton-Wyoming Council passed the following motion, supporting the resolution from the City of Greater Sudbury re. Amendment to the Occupational Health & Safety Act to Clarify the Definition of 'Employer'.

Motion 14

Moved by Councillor Bob Woolvett

Seconded by Councillor Kristen Rodrigues

That Council support item 'L' of correspondence from the City of Greater Sudbury re. Amendment to the Occupational Health & Safety Act to Clarify the Definition of 'Employer'.

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

cc: Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development
Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Bob Bailey, MPP – Sarnia-Lambton
Association of Municipal Affairs and Housing
Ontario's Big City Mayors
Mayors and Regional Chairs of Ontario
Council of Ontario Construction Associations
Ontario Chamber of Commerce
All Ontario Municipalities

Corporate Support Committee Resolution

Committee Meeting Date: February 6, 2024
Agenda Item: 7.b
Resolution Number: 2024-02-06-077
Moved by: S. Dobb
Seconded by: B. Ostrander
Council Meeting Date: February 21, 2024

"That the Corporate Support Committee, having considered correspondence from the Town of Plympton-Wyoming and Township of Larder Lake regarding 'Support for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer', recommend that County Council support this correspondence and attached motion from the City of Greater Sudbury; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honorable David Piccini (Minister of Labour, Immigration, Training and Skills Development), and the Honorable Paul Calandra (Minister of Municipal Affairs and Housing), and all Ontario Municipalities.

Carried 
Committee Chair's Signature

Defeated _____
Committee Chair's Signature

Deferred _____
Committee Chair's Signature

Council Resolution

Moved By L. Cleveland Agenda Item 10 Resolution Number 2024-02-21-109
 Seconded By O. Hutchings


Council Date: February 21, 2024

"That Council adopt all recommendations from the four Standing Committees, as contained within the Committee Minutes (meetings held February 6 and 7), with the exception of the following items (referenced from the Standing Committee Minutes), that will be held for discussion:

Committee Name	Item #	Description	Held By
		- Social Services Committee, Item 7.a, 'Correspondence, '310 Division Street, Cobourg' – Held by Councillor Cleveland	

And Further That the items listed above and held for separate discussion each require a separate resolution."

Recorded Vote Requested by _____
 Councillor's Name

Carried 
 Warden's Signature

Deferred _____
 Warden's Signature

Defeated _____
 Warden's Signature

AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;

NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;

AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelin, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Yours truly,



Brigitte Sobush
Manager of Clerk's Services/Deputy City Clerk

- c. Members of City Council
Eric Labelle, City Solicitor and Clerk



THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE
69 FOURTH AVENUE, P. O. BOX 40, LARDER LAKE, ON P0K 1L0
PH: 705-643-2158 FAX: 705-643-2311
LARDERLAKE.CA

January 11th, 2024

Sent Via Email

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"

Please be advised that at the Township of Larder Lake Regular Council Meeting held Tuesday, January 9th, 2024, the following resolution of support was adopted:

Resolution: 4

Moved by: Councillor Kelly

Seconded by: Mayor Quinn

BE IT RESOLVED, that Larder Lake Council hereby supports the City of Greater Sudbury regarding an amendment to the Occupational Health and Safety Act to clarify the definition of "Employer" And

FURTHER, that this resolution be forwarded to the Honorable Doug Ford, Premier of Ontario, the Honorable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honorable Paul Calandra, Minister of Municipal Affairs and Housing, John Vanthof, Timiskaming-Cochrane MPP, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Carried

A copy of the above noted resolution is enclosed for your reference.

Sincerely,

Crystal Labbe
CAO/ Clerk Treasurer

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 4

Resolution #: 4

Date: January 9, 2024

BE IT RESOLVED, that Larder Lake Council hereby supports the City of Greater Sudbury regarding an amendment to the Occupational Health and Safety Act to clarify the definition of "Employer" And

FURTHER, that this resolution be forwarded to the Honorable Doug Ford, Premier of Ontario, the Honorable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honorable Paul Calandra, Minister of Municipal Affairs and Housing, John Vanthof, Timiskaming-Cochrane MPP, the Association of Municipalities OF Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Reginal Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Recorded vote requested:

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair: _____

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.



374028 6TH LINE • AMARANTH ON • L9W 0M6

February 23, 2024

Hon. Doug Ford, Premier of Ontario
Hon. Prabmeet Sarkaria, Minister of Transportation

Sent by email to: Premier@ontario.ca; Minister.mto@ontario.ca

Re: Resolution on Highway 413

At its regular meeting of Council held on February 21, 2024, the Township of Amaranth Council passed the following resolution:

Resolution #: 3

Moved by: G Little

Seconded by: A. Stirk

Whereas the Township of Amaranth recognizes the importance for efficient and effective transportation networks in the Province and;

Whereas, the Province has committed to getting 1.5 millions home built within the next 10 years or less.

BE IT RESOLVED THAT:

The Township of Amaranth request that the Province of Ontario pause advancement on proposed highway 413 and redirect the approximate \$8 billion cost for highway 413 to support municipal infrastructure costs and housing construction initiatives and;

Further be it resolved that at least 50% of those funds be allocated for small urban and rural Ontario with populations less than 50,000. **CARRIED**

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk

Copy: Hon. Sylvia Jones, MPP Dufferin-Caledon sylvia.jones@pc.ola.org
Hon. Kinga Surma, MPP Etobicoke Centre kinga.sumaco@pc.ola.org
Dufferin County Municipalities



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1

905-563-8205

February 28, 2024

SENT VIA EMAIL: Premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

RE: Town of Lincoln Council Resolution – Urgent Need for Increased Funding to Libraries and Museums in Ontario

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23

Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

WHEREAS the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

WHEREAS libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

WHEREAS the Town of Lincoln Council urges the Provincial Government to

consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

WHEREAS the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

WHEREAS the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

WHEREAS Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

THEREFORE, BE IT RESOLVED THAT the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

CARRIED

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos

Town Clerk

jkirkelos@lincoln.ca

JK/dp

Cc: Premier of Ontario
Minister of Tourism, Culture and Sport
Association of Municipalities of Ontario (AMO)
Ann-Marie Norio, Clerk, Niagara Region
Local Area Municipalities
All Ontario Municipalities

P.O. Box 490
7 Creswell Drive
Trenton, Ontario K8V 5R6
www.quintewest.ca



A Natural Attraction

Tel: 613-392-2841
Toll Free: 1-866-485-2841
josh.machesney@quintewest.ca
clerk@quintewest.ca

Josh Machesney, City Clerk / Manager of Legislative Services

March 7, 2024

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Via Email - justin.trudeau@parl.gc.ca

RE: Notice of Motion – Councillor Stedall – Housing Funding

Dear Prime Minister:

This letter will serve to advise that at a meeting of City of Quinte West Council held on March 6, 2024 Council passed the following resolution:

Motion No 24-167 – Notice of Motion – Housing Funding

Moved by Councillor Stedall

Seconded by Councillor Armstrong

Whereas the City of Quinte West is in need of \$28M in funding to complete the West End Trunk Sewer Main replacement in 2024, which is critical in the ongoing development of new homes in Quinte West;

And Whereas the City of Quinte West requires \$58.6M in funding to upgrade the Trenton Wastewater Treatment Plant Upgrade building to accommodate new homes to be built;

And Whereas the City cannot afford to increase Water, Sewer or Tax rates to fund all of this infrastructure;

And Whereas increased Debt to build the projects will just increase costs to Water, Sewer and Tax rates, or increased costs to developers;

And Whereas the City of Quinte West is currently experiencing a housing crisis from all citizens but specifically with regards to over 250 requiring housing, from Military members of CFB Trenton;

And Whereas City Council approved a Housing Action Plan with a projected 831 new residential units to be completed based on anticipated Housing Accelerator Fund funding over 3 years;

And Whereas the Federal government denied the City of Quinte West the Housing Accelerator Fund;

And Whereas the City of Quinte West is not currently eligible for funding under the Provincial Building Faster Fund as its population is below the threshold;

And Whereas the City of Quinte West may make application to the provincial Housing-Enabling Water Systems Fund which has only \$200M available in funding of which the province would only fund up to 73% to a maximum of \$35M for one project;

And Whereas additional funding has not been allocated from the Federal Government to enhance the Housing-Enabling Water Systems Funding;

Now Therefore Be It Resolved That the City of Quinte West calls on the Federal Government to re-evaluate their lack of funding for municipalities with a population less than 50,000 in rural Ontario and to make available funding for infrastructure programs to help build infrastructure to help build much-needed new homes;

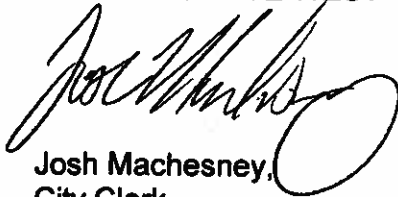
And Further That the Province of Ontario be asked to invest more than the currently allocated \$200M into their Housing Enabling Water Systems Fund;

And Further That this motion be circulated to Prime Minister Justin Trudeau, Federal Minister for Housing, Ryan Williams MP, Premier Doug Ford, the Provincial Ministers of MOI, MMAH, and Todd Smith MPP, and all municipalities, for their support. **Carried**

We trust that you will give favourable consideration to this request.

Yours Truly,

CITY OF QUINTE WEST



Josh Machesney,
City Clerk

cc: Hon. Sean Fraser, Minister of Housing, Infrastructure and Communities
Ryan Williams, MP, Bay of Quinte
Hon. Doug Ford, Premier of Ontario
Hon. Kinga Surma, Minister of Infrastructure
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Hon. Todd Smith, MPP, Bay of Quinte
All Municipalities

The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5
519-524-8344
townhall@goderich.ca
www.goderich.ca



Friday, March 8, 2024

Rural Ontario Municipal Association
ATTN: Board of Directors

SENT VIA EMAIL: roma@roma.on.ca

Ontario Good Roads Association
ATTN: Board of Directors

SENT VIA EMAIL: info@goodroads.ca

RE: Return to Combined ROMA and OGRA Conferences

Dear ROMA & OGRA Board of Directors,

Please be advised of the following motion passed at the Monday, February 26, 2024, Goderich Town Council Meeting:

Moved By: Councillor Kelly
Seconded By: Councillor Petrie

WHEREAS as a past attendee of combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort, not only financially for the municipality but also for availability for participation of members of Council and staff; and

WHEREAS these conferences afford a vital opportunity for delegations with members of our provincial parliament, returning to a combined conference provides a better respect to their availability and participation; and

WHEREAS during the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & ROMA; and

WHEREAS it is understandable that little movement has happened since the resolution at the 2019 OGRA conference AGM was passed, due to delays of the COVID-19 pandemic; and

WHEREAS not all persons who wish to attend can do so in person, that a hybrid participation option be considered for the sessions;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Petrolia call upon both the ROMA & OGRA boards to re-establish a combined OGRA & ROMA annual conference.

The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5
519-524-8344
townhall@goderich.ca
www.goderich.ca



FURTHERMORE that this resolution be forwarded to Premier Doug Ford, Minister Paul Calandra, MPP Ben Lobb and be circulated to Municipalities of Ontario; as amended.

CARRIED

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or afisher@goderich.ca.

Yours truly,

A handwritten signature in black ink that reads "Andrea Fisher".

Andrea Fisher
Director of Legislative Services/Clerk
/ar

cc. Premier Doug Ford premier@ontario.ca
Hon. Paul Calandra Paul.Calandra@pc.ola.org
MPP Lisa Thompson, Huron-Bruce lisa.thompsonco@pc.ola.org
Mandi Pearson, Clerk/Operations Clerk mpearson@petrolia.ca
Ontario Municipalities