

**MUNICIPALITY**



**OF ASSIGINACK**

**BOX 238, MANITOWANING, ON, P0P 1N0  
(705) 859-3196 or 1-800-540-0179**

[www.assiginack.ca](http://www.assiginack.ca)

**INFRASTRUCTURE COMMITTEE MEETING**

Date: Tuesday, April 23, 2024 at 7:00 pm

Location: Municipal Office Council Chambers

**AGENDA**

**1. OPENING**

- a) Meeting Declared Open by the Chair
- b) Disclosure of Pecuniary Interest and General Nature Thereof

**2. APPROVAL OF THE AGENDA**

**3. ADOPTION OF MINUTES**

**4. ITEMS FOR DISCUSSION**

- a) Signage Request- Clover Valley Road West /Jaggard Road
- b) Stop Sign Discussion- Clover Valley Road West
- c) High Falls Fencing
- d) Fitness Center Project
- e) Support for Funding- Inclusive Community Grant & Supporting Document
- f) 2024 Budget Discussions
  - a. Municipal Donations
  - b. Predator Control

**5. CLOSED SESSION**

- a) Educating or training members of the Council, local board, or committee.
- b) Advice that is subject to solicitor-client privilege, including communication necessary for that purpose.
- c) Advice that is subject to solicitor-client privilege, including communication necessary for that purpose.

**6. ADJOURNMENT**

**7. NEXT MEETING DATE**

Infrastructure Committee Meeting- May 28, 2024 at 7:00pm

**Heidi Ferguson**

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**Subject:**

FW: Signage

**From:** Maureen Marion

**Sent:** February 21, 2024 9:42 AM

**To:** Brenda Reid <[breid@assignack.ca](mailto:breid@assignack.ca)>

**Subject:** Signage

2024 02 17

Mayor Brenda Reid  
Municipality of Assignack Councilors  
156 Aurthur St..  
PO Box 238,  
Manitowaning, ON  
POP 1N0

Dear Mayor Reid,

Clover Valley West and Jaggard Road have no exit. There are often travellers, especially summer tourist who come this way, looking for specific destinations and not realizing that these roads have no exit. It would be appreciated if a "NO EXIT" sign could be placed at the beginning of Jaggard Road so that travellers would be made aware of this.

Thank you for your attention to this issue.

Sincerely,  
Maureen Marion  
SBCA

**TOWNSHIP OF ASSIGINACK**  
**AVAILABLE FUNDING OPPORTUNITY DETAILS**

1. **Funding Program Name: INCLUSIVE COMMUNITY GRANT 2024-2025**
2. **Funding Provider Name: PROVINCIAL- Ministry of Seniors & Accessibility**
  - a.) *If Provider is not in list, please add. N/A*
  - b.) *If Funding Provider is a Sponsorship Opportunity, please list details here. N/A*
3. **Funding Program Description: The Inclusive Community Grants Program provides funding for projects to help ensure local government and community organizations consider Ontarians of all ages and abilities at every stage of community planning and development. The program provides up to \$60,000 in grant funding to eligible applicants for projects that:**
  - \*increase the accessibility of outdoor spaces by making improvements to the built environment to create equitable access to community resources**
  - \*promote accessible housing through projects that result in tangible products**
  - \*make practical, timely improvements to increase accessible housing, outdoor spaces, buildings, and transportation needs.**
4. **Amount of Funding Available (Max. Contribution Amount): \$60,000**
  - a.) Is this funding stackable with other levels of government? YES  NO  N/A
  - b.) Stackable Program Name: NA and %: N/A
5. **Municipal Contribution Amount (% or \$): ZERO**
6. **Application Deadline: 5/22/2024**
  - a.) When will we hear back regarding a decision? 7/5/2024
  - b.) What is the funding program's timeline for the project's duration? March 31, 2025
7. **Have you consulted with the Funding Program Officer for more information? YES  NO  N/A**
8. **Have you consulted with the Treasurer regarding Budget Accommodation? YES  NO**
9. **Please list any important details of the application (i.e., Contents, Resources required, Contracts that need to be executed etc.) RFP-CONTRACTOR(S) CONTRACT(S)**
10. **Are any Third-Party Approvals required (i.e., Press Release approvals or Launch Date by funder?)**  
YES  NO  N/A  *Please explain: Acknowledge Funders Publicly*

**FUNDING PROGRAM EVALUATION**

11. **Please identify the Pros and Cons of this potential funding opportunity below.**

<p style="text-align: center;"><b>PROS</b></p> <p style="text-align: center;"><i>(Why should We apply for this funding? How will this project benefit the community? Does the benefit outweigh the cost and resources required?)</i></p>	<p style="text-align: center;"><b>CONS</b></p> <p style="text-align: center;"><i>(Why shouldn't we apply for this funding? Does the benefit outweigh the cost and resources required?)</i></p>
<p><b>*Please see attached documents as well.</b></p> <p><b>Benefits of Applying for the Inclusive Community Grants Program</b></p> <ol style="list-style-type: none"> <li><b>Enhanced Accessibility:</b> By securing funding through the Inclusive Community Grants Program, Assignack Township would have the resources to make significant/meaningful improvements to park areas, ensuring that individuals of all ages and abilities can enjoy these spaces. Accessible picnic tables would allow individuals with mobility challenges to comfortably enjoy a meal outdoors, while sensory gardens provide a relaxing and stimulating environment for individuals with sensory sensitivities. Fully accessible predator proof garbage stations will be valuable long-term safety assets as well.</li> <li><b>Community Inclusivity:</b> Improving park areas with accessible picnic tables and sensory gardens demonstrates a commitment to inclusivity and diversity within the community. By creating spaces that accommodate individuals with varying needs, Assignack Township can foster a sense of belonging and acceptance for all residents.</li> <li><b>Health and Well-being:</b> Access to outdoor spaces and green spaces has been linked to numerous health benefits, including improved mental health, reduced stress levels, and increased physical activity. By enhancing park areas with accessible amenities, Assignack Township can promote the overall well-being of its residents.</li> <li><b>Economic Development:</b> Creating inclusive and accessible park areas can also have positive economic implications for the community. By attracting more visitors and residents to these enhanced spaces, Assignack Township may experience an increase in tourism, local spending, and property values. 'Town Branding can be reinforced.'</li> </ol>	<p><b>*Please see attached documents as well.</b></p> <p><b>Drawbacks of Applying for the Inclusive Community Grants Program</b></p> <p>While the Inclusive Community Grants Program offers valuable funding opportunities for projects that focus on accessibility and inclusivity, Assignack Township should carefully consider whether applying for this funding to improve park areas with predator proof garbage stations, accessible picnic tables and sensory gardens is the priority at this time. It is essential to weigh the benefits of accessibility projects against potential challenges such as cost considerations, sustainability, and prioritization of resources.</p> <p>Overall, it is <b>important for Assignack Township to prioritize projects that align with the needs and goals of the community as outline in both the Strategic Plan of Action and Branding Plans</b>, ensuring that investments are made in a way that has a lasting and meaningful impact on the well-being of all residents.</p>

**TOWNSHIP OF ASSIGINACK PROJECT INFORMATION**

11. Project Name:

## Accessible Parks with Sensory Gardens

### 12. Project Details:

13. Estimated Project Budget: 59,200.00

14. Have you obtained quotations to confirm the cost(s)? YES  NO

15. Project Timeline/Duration: 1 Year

16. Tentative Start Date: 9/6/2024

17. Tentative End Date: 9/5/2025

18. Does this project align with the 4 Core Pillars and Values from the Township's Strategic Plan?

YES  NO  If YES, please choose which pillar your project best aligns with. **Community and Economic Development**

19. Does this project align with the potential funding program's objectives? YES  NO

20. Have you confirmed the project's eligibility with a program officer? YES  NO

21. Describe the benefit(s) this project will create for our community. (i.e., creation of 5 temporary FTE jobs for local contractors; reduced financial burden on our taxpayers; or implementation of this program will engage and promote healthy, active lifestyles for seniors within our community.)

**\*Create Two Temporary Company Contract Jobs (6-8 Staff)**

**\*Improve Township Infrastructure – More All-round Inclusive, Accessible, and Educational**

**\*Improve Community Connections / Increase Social Engagement Opportunities and Quality of Life in Assiginack Public Spaces**

**\*Vital Step Towards Branding Assiginack Township as an Inclusive, Historical Story Telling Township., (\*Native Therapeutic Plants/Trees Etc. Signage in English, French, Ojibwe, and possibly Braille and Sign Language).**

22. How does this project align with all other municipal plans? (i.e., Strategic Plan, Asset Management and Long-term Capital Plans)?

**YES, it aligns with all the above mentioned Assiginack Township plans plus Branding.**

23. Have you consulted with other Township of Assiginack's Departments and Department Heads to ensure this project is not duplicating another current or future proposed project?

YES  NO

24. Have Annual Maintenance costs been determined? YES  NO

If yes, please identify what the annual estimated maintenance costs will be. Click or tap here to enter text.

## PROJECT MANAGEMENT

25. Who will be responsible for overseeing and executing this project? Choose an item.

STAFF MEMBER'S NAME	ROLE	RESPONSIBILITIES
Shellba Millette	EDO	Funding Reports Launch / Marketing Timely and Professional Execution of Project
Heidi Ferguson	Clerk	RFP's - Advertising Legal Documents
Deb McDonald	Treasurer	Accounting

26. Are contracted services an eligible expense of this funding program? YES  NO

27. Are additional Municipal Resources required to complete this project? If so, please list below.  
NO

28. Please list any future Municipal Resources required once this project is complete. (i.e., Ongoing

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*maintenance, budgeted expenditure in Annual Operating Budget, etc.)*

***Assiginack Horticulture Society and Community Volunteers Will Oversee Sensory Garden Maintenance***

**29. Who is responsible for Reporting on this Project if Successful? Shelba Millette**

**Staff's Recommendation to Council:**

**YES**

**Report Completed By: Shelba Millette, EDO**

**Date: 4/16/2024**

***\*Please attach any supporting documentation that you deem necessary to support your recommendation to Senior Administration and Council. N/A***

**Assiginack Township:** *As our population continues to age, (\*Currently, approximately 65% of Assiginack Township is over the age of 55.), it is essential for Assiginack Township to adapt and become more age-friendly. An age-friendly Township is one that is designed to support and enable older adults to live independently, enjoy good health, and remain actively engaged in their community. The below proposed Assiginack Township Age-Friendly Community Initiatives aim to create an environment that promotes healthy and active aging for all residents.*

## **Assiginack Township Proposed Age-Friendly Community Initiatives**

The Assiginack Township Age-Friendly Community Initiatives is a 'living document' aimed at making the township a more welcoming and supportive place for individuals of all ages, particularly older adults. This initiatives focuses on various aspects of community life, including infrastructure, social services, and recreational opportunities, to ensure that residents can age in place with dignity and independence.

### **Initiatives Outlined:**

**Enhancing Accessibility:** One of the key initiatives outlined is to improve accessibility throughout the township. This includes making public spaces, buildings, and transportation options more user-friendly for individuals with mobility challenges.

**Promoting Social Inclusion:** Another important initiative is to promote social inclusion among community members. This involves organizing social events, clubs, and activities that bring people of all ages together.

**Providing Health and Wellness Programs:** This includes initiatives to provide health and wellness programs for residents such as, yoga, dance and exercise classes, nutrition workshops to mental health support services.

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**Creating Age-Friendly Housing:** Ensuring that there is a range of housing options available to residents of all ages is another key future focus of the initiatives. This will involve supporting the development of affordable housing units, as well as ways for adapting existing homes to meet the needs of older adults.

**Improving Transportation Options:** Access to reliable transportation is essential for individuals to remain active and engaged in their community. These initiatives will look at options to enhance public transportation services and promote alternative modes of transport including accessible hiking, cycling and walking routes.

**Supporting Caregivers:** Recognizing the important role that caregivers play in supporting older adults, these initiatives are intended to provide on-going support for caregivers in the community.

**Advocating for Age-Friendly Policies:** These initiatives also aim to advocate for age-friendly policies at the local, regional, and national levels. This could involve working with policymakers to ensure that the needs of older adults are taken into account in decision-making processes.

**Enhancing Outdoor Spaces:** Creating safe and fully accessible outdoor spaces for residents to enjoy is a priority of the initiatives. This involves developing fully accessible walking paths, community gardens, and fully accessible parks.

**Promoting Lifelong Learning:** Encouraging lifelong learning opportunities for residents is another key initiative. This includes signage, workshops, classes, and skill-building programs for individuals of all ages.

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**Fostering Intergenerational Connections:** Building connections between different generations is an important aspect of creating an age-friendly community. These initiatives includes ways to foster relationships between older adults and younger community members.

**Ensuring Access to Healthcare Services:** Access to healthcare services is essential for older adults to maintain their health and well-being. This includes initiatives to ensure that residents have access to quality local healthcare resources.

**Preventing Social Isolation:** Social isolation is a common issue among older adults. This will include initiatives to address this issue by creating opportunities for more year-round social engagement and connection opportunities.

**Providing Volunteer Opportunities:** Engaging residents in volunteer opportunities is another important initiative. This also involves connecting individuals with local organizations that need support.

**Supporting Age-Friendly Businesses:** Encouraging businesses to become more age-friendly is a key focus of these initiatives. This involves providing resources and support for businesses to cater to older adult customers.

**Developing Age-Friendly Technology:** Embracing technology to improve the lives of older adults is another important initiative. These initiatives include the development of age-friendly technology solutions that can help residents stay connected and engaged.

**Promoting Financial Security:** Ensuring that residents have access to financial security resources is essential for their overall well-being. These initiatives include promoting financial literacy and other similar supports for older adults.

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**Enhancing Cultural Opportunities:** Providing access to cultural events and activities is a key aspect of creating an age-friendly community. This includes initiatives to promote cultural diversity and inclusion.

**Creating Age-Friendly Public Spaces:** Developing public spaces that are designed with the needs of older adults in mind is another important initiative. This involves adding seating, shade, sensory gardens and other amenities to make public spaces more inclusive, comfortable and accessible.

**Addressing Ageism:** Combating ageism and stereotypes about aging is a priority of the initiatives. This involves educational programs, awareness campaigns, and advocacy efforts to promote positive attitudes towards older adults.

**Monitoring and Evaluation:** Finally, yet importantly, is the close monitoring and evaluation of the progress of these age-friendly Assiginack Township initiatives. This involves collecting data, seeking feedback from residents, and making adjustments as needed to ensure the success of the Assiginack Township's Age Friendly Community Initiatives.

*In conclusion, the Assiginack Township Age-Friendly Community Initiatives outlines a range of broad-based initiatives aimed at creating a more inclusive and supportive environment for residents of all ages. By focusing on accessibility, social inclusion, health and wellness, and other key aspects of community life, these initiatives aim to ensure that residents can age in place with dignity and independence. By implementing these initiatives, Assiginack Township will take important steps towards becoming a truly age-friendly community.*

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