

MUNICIPALITY



OF ASSIGINACK

BOX 238, MANITOWANING, ON, P0P 1N0

(705) 859-3196 or 1-800-540-0179

**REGULAR MEETING OF COUNCIL
IN CHAMBERS**

Tuesday, July 16th, 2024 at 7:00 p.m.

1. OPENING

- a.) Land Acknowledgment
- b.) Adoption of Agenda
- c.) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a.) Minutes of the Special Meeting of Council of June 25, 2024
- b.) Minutes of the Statutory Public Meeting of June 25, 2024
- c.) Minutes of the Special Meeting of Council of May 28, 2024
- d.) Minutes of the Regular Meeting of Council of May 21, 2024

4. DELEGATIONS

5. REPORTS

- a.) Budget to Actuals for the Year to Date at June 30, 2024
- b.) Public Works Report
- c.) PEC Monthly Report
- d.) Marina Monthly Report

6. ACTION REQUIRED ITEMS

- a.) Accounts for Payment: General \$ 632,034.37
- b.) Accounts for Payment: Payroll \$ 128,493.44
- c.) Request for Support: Township of McMurrich-Monteith re: Province to Fully Fund the Municipal Equipment Operators Course in 2024
- d.) Request for Support: City of Sault Ste. Marie re: Intimate Partner Violence
- e.) Banner Arm Discussion

7. INFORMATION ITEMS

- a.) CPAC Minutes of May 8, 2024
- b.) PHSD Minutes of June 20, 2024
- c.) Request for Support: Town of Gore Bay re: Phase-out of Free Water Testing
- d.) Request for Support: Township of Larder Lake re: Financial assistance for ARO's

8. BY-LAWS

- a.) Comprehensive Zoning By-law Report from MHBC
- b.) By-law # 2024-10: Comprehensive Zoning By-law

9. CLOSED SESSION

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE SPECIAL MEETING OF COUNCIL

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, June 25th, 2024, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer/Deputy CAO
Freda Bond, Tax & Utility Manager
Crystal Lentir, Administrative Assistant
Jackie White, PEC

Public: Jamie Robinson and Lee Bull, MHBC Planning
Elizabeth Welnar

Regrets: Councillor Janice Bowerman

OPENING:

#140-11-2024 R. Maguire – J. Hooper

THAT the Special Meeting of the Council be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Mayor read the Land Acknowledgment.

AGENDA:

#141-11-2024 D. Elliott – R. Maguire

THAT we approve the agenda as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Mayor Reid declared a Pecuniary Interest with agenda item 7g) Section 357 Tax Right-off, as she is related to the property owners who submitted the request.

#142-11-2024 J. Hooper – R. Maguire

THAT we adjourn the Special Meeting and commence with a Statutory Public Meeting held under the authority of Section 34 of the Planning Act, to hear comments on our Proposed Comprehensive Zoning By-law # 2024-10, with Mayor Reid presiding in the chair.

CARRIED

#143-11-2024 J. Hooper – D. Elliott

THAT we adjourn the Statutory Public Meeting and resume our Special Meeting of Council.

CARRIED

ANNOUNCEMENTS:

Councillor Elliott thanked Assiginack Public School for hosting Island Track and Field at the Arena and Fairgrounds on June 17th. He thanked the staff and students for utilizing a and being respectful of the space, Arena Staff for facilitating the event, Public Works staff for preparing the track area and thanked Windows Unlimited as well. He shared that it was nice to see our facilities being well used and enjoyed within our community.

Mayor Reid shared that South Baymouth will be celebrating the 50th Anniversary of the Chi-Cheemaun and if our community would like to participate in any way, it would be much appreciated.

Councillor Hooper wanted to remind everyone that there are Canada Day Celebrations taking place in Manitowaning and for residents to watch our social media and website for more details.

ADOPTION OF MINUTES:

NONE

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

NOTE: Tender Results: Fitness Centre Renovation

The Mayor explained that we received one tender for the Fitness Centre Renovation. Many members of Council expressed that they feel this is out of our reach in terms of budget. The Mayor shared that the budget we have is \$309,000, with \$122,000 of that coming from reserves.

It was asked if the tender received was broken down. Staff explained that there was some costing broken down, but not it was not in great detail. It was asked if we could explore re-tendering this project. The CAO explained that we could explore this, however there are no guarantees that we would receive additional tenders.

NOTE: Request for Proposal Results: Fitness Equipment

Members of Council reviewed the results and inquired whether we could re-purpose or re-allocate these funds for another purpose or use. Council requested that they would like staff to provide a report with a recommendation and some further clarification please.

NOTE: Request for Proposal Results: Track and Field Equipment

Members of Council reviewed the results and inquired if we can spend just the funds for Track and Field as a standalone project. Council requested that they like staff to provide a report with a recommendation and some further clarification please.

#144-11-2024 R. Maguire – J. Hooper

THAT Council supports staff's request to apply for funding to the Ontario Trillium Foundation's Seed Grant to implement our Collaborative Community-Based Project: Assiginack Township's Digital Transformation.

CARRIED

#145-11-2024 R. Maguire – J. Hooper

THAT we grant the Southeast Lion's Club's request to have the truck pull on the track, pending that both the Township and the Lion's Club sign off on a written agreement with each other.

CARRIED

NOTE: BAO Approved: Municipal Cemeteries By-law

The CAO explained to Council that our Cemetery By-law that was previously approved by Council last year, has now been approved by the BAO and that staff wanted to make Council aware of this.

#146-11-2024 J. Hooper – R. Maguire

THAT Council approve the right-off of taxes under Section 357, as per the request within the agenda package.

CARRIED

NOTE: The Mayor declared a Conflict of Interest with this item, and she vacated the chair prior to the discussion. Deputy-Mayor Elliott handled the discussion and was in the chair during this vote. The Mayor did not vote on this matter or attempt to influence the vote in any way.

#147-11-2024 J. Hooper – D. Elliott

THAT Council approves the transferring of outstanding Trailer Licensing Fees and Administrative Monetary Penalties in the amount of \$16,700.00 to the appropriate property tax accounts, as per staff's request.

CARRIED

NOTE: The CAO explained that staff are asking Council's permission to transfer over outstanding Trailer Licensing Fees/Administrative Monetary Penalties, Utility Accounts and Capital Levy Accounts to the appropriate property tax accounts.

#148-11-2024 R. Maguire – J. Hooper

THAT Council approves the transferring of outstanding Utility accounts in the amount of \$32,054.58 to the appropriate property tax accounts, as per staff's request.

CARRIED

#149-11-2024 R. Maguire – D. Elliott

THAT Council approves the transferring of outstanding Capital Level accounts in the amount of \$ 15,917.40 to the appropriate property tax accounts, as per staff's request.

CARRIED

INFORMATION ITEMS:

#150-11-2024 R. Maguire – J. Hooper

THAT Council acknowledges receipt of the following correspondence item:

a.) Request for Consideration – Support for Severance Application.

CARRIED

BY-LAWS:

#151-11-2024 D. Elliott – R. Maguire

THAT By-law # 2024-09, being a by-law of the Corporation of the Township of Assiginack to authorize an agreement with the Association of Municipalities of Ontario (AMO) for the Canada-Community Building Fund be given a first, second, third and final reading and enacted in Open Council.

CARRIED

CLOSED SESSION:

#152-11-2024 J. Hooper – R. Maguire

THAT in accordance with By-law # 02-02, as amended, and Section 239 of the Municipal Act, as amended, that Council proceeds to a Closed Session at 8:02 p.m. in order to attend to matters pertaining to:

a.) Personal information about an identifiable individual, including municipal employees.

b.) Advice that is subject to solicitor-client privilege, including communication necessary for that purpose.

CARRIED

#153-11-2024 R. Maguire– D. Elliott

THAT we adjourn from Closed Session at 8:21 p.m., accept the minutes of the previous closed session, and resume our Special Meeting.

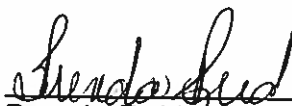
CARRIED

ADJOURNMENT

#154-11-2024 R. Maguire – J. Hooper

THAT we adjourn at 8:21 p.m. until the next regular meeting or call of the Chair.

CARRIED


Brenda Reid, MAYOR


Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE STATUTORY PUBLIC MEETING

The Statutory Public Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, June 25th, 2024, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO
Heidi Ferguson, Clerk
Deb MacDonald, Treasurer/Deputy CAO
Freda Bond, Tax & Utility Manager
Crystal Lentir, Administrative Assistant
Jackie White, PEC

Public: Jamie Robinson and Lee Bull, MHBC Planning
Elizabeth Welnar

Regrets: Councillor Janice Bowerman

OPENING:

#140-11-2024 R. Maguire – J. Hooper

THAT the Special Meeting of the Council be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Mayor read the Land Acknowledgment.

AGENDA:

#141-11-2024 D. Elliott – R. Maguire

THAT we approve the agenda as presented.

CARRIED

STATUTORY PUBLIC MEETING: SECTION 34 PLANNING ACT:

#142-11-2024 J. Hooper – R. Maguire

THAT we adjourn the Special Meeting and commence with a Statutory Public Meeting held under the authority of Section 34 of the Planning Act, to hear comments on our Proposed Comprehensive Zoning By-law # 2024-10, with Mayor Reid presiding in the chair.

CARRIED

NOTE: Mayor Reid welcomed everyone to our Statutory Public Meeting which is held in accordance with the Planning Act with respect to our municipally initiated Zoning By-law

update. She explained the purpose of the meeting, format of the meeting and how the appeal process works, prior to introducing Jamie Robinson from MHBC Planning to provide a presentation to the public and members of Council.

Jamie Robinson, the Township's planning consultant provided members of the public and Council with an update and overview of the draft Comprehensive Zoning By-law, as well as the feedback that was received through the Open House and the zoning by-law process so far.

Mayor Reid called upon members of the public who wished to make comments. Elizabeth Welnar from the Wayside Motel addressed Council and explained that she had submitted a request for an amendment to Section 6.6.3, to allow seasonal and temporary RV/travel trailer parking at the Wayside Motel.

Jamie Robinson responded and explained that throughout the update process, we did receive a few requests of this nature and typically he would suggest these types of requests are done through a site-specific zoning amendment. They recommend doing this for two reasons:

1.) The purpose of Zoning By-laws is to provide generalized updates, housekeeping items and such that impact the whole municipality, not specific properties. The process of a Zoning By-law Update under Section 34, ensures that the municipality provides notice to the public, but in a broad or global way, whereas notice for a site-specific zoning by-law amendment specifically pertains the property in question and the Planning Act dictates that notice is more local- all property owners within 120 meters receive individual notice.

Jamie also mentioned that the purpose of Zoning By-laws is to provide generalized updates, housekeeping items and such that impact the whole municipality, not specific properties.

2.) The second reason is that typically site-specific zoning amendments require a bit more information regarding the change of use and have site-specific considerations that Council needs to take into account for, such as servicing for water and sewer, etc.

Jamie explained that they are not recommending or proposing changes to the by-law that are site-specific, however property owners would be welcome to submit an application for a site-specific zoning amendment once the by-law is passed.

The Mayor asked members of Council if they had any questions or feedback. No members of Council had questions or provided feedback.


The Mayor closed the Statutory Public Meeting and thanked members of the public and Jamie Robinson and Lee Bull from MHBC for their presentation and attending the meeting.

#143-11-2024 D. Elliott – R. Maguire

THAT we adjourn the Statutory Public Meeting and resume the Special Meeting of Council.

CARRIED


Brenda Reid, MAYOR


Heidi Ferguson, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE SPECIAL COUNCIL MEETING

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, May 28, 2024 at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Janice Bowerman
Councillor Dwyane Elliott
Councillor Jen Hooper
Councillor Rob Maguire

Staff: Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Freda Bond, Tax and Utilities Manager
Jackie White, Recreation Director, Technical Support

OPENING:

#129-10-2024 D. Elliott – J. Bowerman

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Reid presiding in the Chair.

CARRIED

Mayor read Land Acknowledgement

AGENDA:

#130-10-2024 J. Bowerman – D. Elliott

THAT we amend the agenda to include:

- 6b) Participaction Community Challenge
- 6c) Library Furnace Replacement
- 7a) June Meeting Schedule

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

None

ANNOUNCEMENTS:

None

ADOPTION OF MINUTES:

None

DELEGATIONS:

None

REPORTS:

None

ACTION REQUIRED ITEMS:

#131-10-2024 D. Elliott – J. Bowerman

THAT we adopt the compliance report contained in the Report to Council re: Ontario Regulation 284/09 2024 Budget dated May 8, 2024, as prepared by the Treasurer for expenses excluded from the 2024 budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

CARRIED.

#132-10-2024 J. Bowerman – D. Elliott

THAT we authorize the purchase and installation of a new furnace and a/c unit for the library building at a cost of \$ 16,548.85 pursuant to the final quote received from Ian's Heating and Services Inc.

CARRIED

INFORMATION ITEMS:

Council noted that there would be no regular meeting on June 18th as a quorum was not guaranteed but that there was a special meeting scheduled for June 25th and if necessary another would be called for June 11th.

BY-LAWS:

#133-10-2024 J. Bowerman – D. Elliott

THAT By-law # 2024-06, being a by-law to set tax ratios for municipal purposes for 2024, be given first, second, third and final reading and enacted in open Council.

CARRIED.

#134-10-2024 D. Elliott – J. Bowerman

THAT By-law # 2024-07, being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2024, be given first, second, third and final reading and enacted in open Council.

CARRIED.

#135-10-2024 J. Hooper – R. Maguire

THAT By-law # 2024-08, being a by-law of the Corporation of the Township of Assiginack to amend by-laws # 98-02 and # 98-03 to set annual water rates for the Sunsite Estates subdivision and annual water and sewer rates for Manitowaning, be given first, second, third and final readings and enacted in open Council.

CLOSED SESSION:

#136-10-2024 J. Hooper – R. Maguire

THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act, as amended, Council proceed to a closed session at 7:15 pm in order to attend to the matters pertaining to:

- a) Personal Information about an identifiable individual, including municipal employees.

CARRIED.

#137-10-2024 J. Hooper – R. Maguire

THAT we adjourn from our closed session at 7:25 pm, accept the minutes of the previous closed session and resume our special meeting.

CARRIED.

#138-10-2024 R. Maguire – J. Hooper

THAT we approve the instructions given to Staff during the closed session.

CARRIED.

Recorded Vote:

Mayor Reid:	Yes
Councillor Bowerman	Yes
Councillor Elliott	Yes
Councillor Hooper	Yes
Councillor Maguire	Yes

CLOSING:

#139-10-2024 R. Maguire – J. Hooper

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED


Brenda Reid, MAYOR


Heidi Ferguson, CLERK

Allen Hobbs, CAC/Deputy-Clerk

7:30 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

MINUTES OF THE REGULAR MEETING OF COUNCIL

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, May 21, 2024, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Deb MacDonald, Treasurer/Deputy CAO
Jackie White, PEC
Freda Bond, Tax & Utility Manager
Crystal Lentir, Administrative Assistant

Public: Jordan Chandler
Jeremy Elliott

Regrets: Alton Hobbs, CAO

OPENING:

#109-09-2024 D.Elliott – J. Bowerman

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding as Chair.

CARRIED

The mayor read the Land Acknowledgement.

AGENDA:

#110-09-2024 J. Bowerman - D.Elliott

THAT we amend the agenda to include:

6.e) – 2024/2025 General Comprehensive Insurance Renewal

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Councillor Bowerman declared a pecuniary interest with agenda item 6c) Tender Results – 115 Arthur Street. She did not participate in the discussion regarding this item, and she did not influence the vote.

ANNOUNCEMENTS:

Councillor Elliott wanted to acknowledge Public Works for their work in getting the cemetery ready for Mother's Day weekend. He also acknowledged the Plant and Bake Sale which was held in the pavilion at the arena this past weekend. Lastly, he wanted to recognize the 1st Annual Archery tournament held recently where two of the children attending the Assiginack Archery sessions placed 1st and 2nd.

Councillor Hooper gave a brief update on the FONOM conference that she recently attended with Councillor Bowerman. At this conference MPAC had explained that they are currently waiting for a provincial review of the assessment process.

Mayor Reid stated that the Dolly Parton Imagination Library is a go at the library, thanks to the many generous donations received. Anyone wanting to sign up their child aged 0-5 should contact the library.

ADOPTION OF MINUTES:

#111-09-2024

D. Elliott – J. Bowerman

THAT we approve the minutes of the Special Meeting of Council of May 14, 2024.

CARRIED

#112-09-2024

J. Bowerman – D.Elliott

THAT we approve the minutes of the SPAC Meeting of May 14, 2024.

CARRIED

#113-09-2024

D.Elliott-J. Bowerman

THAT we approve the minutes of the Special Meeting of Council of April 30, 2024.

CARRIED

#114-09-2024

J. Bowerman-D.Elliott

THAT we approve the minutes of the Infrastructure Committee Meeting of April 23, 2024.

CARRIED

DELEGATIONS:

NONE

REPORTS:

#115-09-2024 R.Maguire -D.Elliott

THAT we accept the Cemetery Update and thank staff for their report

AND THAT we accept the request for staff to attend the 2025 CIMS Software Conference

CARRIED

F.Bond updated Council on the activities of the Cemetery over the past year including the upcoming installation of the Columbarium's which were ordered in 2023.

#116-09-2024 J. Bowerman - D.Elliott

THAT we accept the Public Works Report and thank staff for the report.

CARRIED

#117-09-2024 D.Elliott - J. Bowerman

THAT we accept the PEC Report and thank staff for their report.

CARRIED

#118-09-2024 J. Bowerman - D.Elliott

THAT we accept the Marina Report and thank staff for their report.

CARRIED

ACTION REQUIRED ITEMS:

#119-09-2024 J. Hooper -R.Maguire

THAT we authorize the following Accounts for Payment: General \$305,630.26, pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#120-09-2024

J. Hooper - R.Maguire

THAT we authorize the following Accounts for Payment: Payroll \$55,004.55, pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#121-09-2024

J. Hooper - D.Elliott

THAT we award the tender for 115 Arthur Street to: Douglas Hancock for \$125,001.00

AND THAT we approach him about leasing space for storage for a term of one (1) year.

Recorded Vote:

Councillor Bowerman	Disclosure of Pecuniary Interest
Councillor Elliott	Yea
Councillor Hooper	Yea
Councillor Maguire	Nay
Mayor Reid	Yea

CARRIED

#122-09-2024

J. Hooper - R.Maguire

THAT we partner with the Manitoulin Mountain Biking Club for their race events at McLean's Park and ask our PEC to coordinate this with the Manitoulin Mountain Biking Club.

CARRIED

123-09-2024

J. Hooper - R.Maguire

THAT we renew our comprehensive insurance package with MIS Municipal Insurance Services/Knox Hutchinson Insurance for an annual renewal of \$75,700, exclusive of taxes.

CARRIED

INFORMATION ITEMS:

#124-09-2024

J. Hooper- R.Maguire

THAT we acknowledge receipt of the following information items:

- a) CPAC Minutes of March 13, 2024
- b) Manitoulin Centennial Manor Minutes of March 27, 2024
- c) Treasury Board Secretariat – Emergency Management Information
- d) Municipality of Central Manitoulin-Household Hazardous Waste Day
- e) Request for Support-Township of McMurrich/Monteith re: Province to Fully Fund the Municipal Equipment Operators Course in 2024
- f) Request for Support – City of Sault Ste.Marie re: Intimate Partner Violence and Coercive Control.

- g) Request for Support – Township of Alnwick re: Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

#125-09-2024

R. Maguire - J. Bowerman

THAT we support the following Requests for Support:

- e) Request for Support-Township of McMurrich-Monteith re: Province to Fully Fund the Municipal Equipment Operators Course in 2024
- f) Request for Support – City of Sault Ste Marie re: Intimate Partner Violence and Coercive Control.

AND we will bring these resolutions back to our next Regular Meeting of Council.

CARRIED

BY-LAWS:

NONE

CLOSED SESSION:

#126-09-2024

J. Hooper-R. Maguire

THAT in accordance with By-law 02-02 and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 8:02 p.m. in order to attend to the matters pertaining to:

- a) A proposed or pending acquisition or disposition of land by the municipality.
- b) Advice that is subject to solicitor-client privilege, including communication necessary for that purpose.
- c) Personal matters about an identifiable individual, including municipal employees.

CARRIED

#127-09-2024

J. Hooper - R. Maguire

THAT we adjourn from Closed Session at 9:12 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

CARRIED

#128-09-2024

J. Bowerman - J. Hooper

THAT we authorize our solicitor and staff to follow the directions as given in closed session.

Recorded Vote:

Councillor Bowerman	YEA
Councillor Elliott	YEA
Councillor Hooper	YEA
Councillor Maguire	YEA
Mayor Reid	YEA

CARRIED

ADJOURNMENT:

#129-09-2024

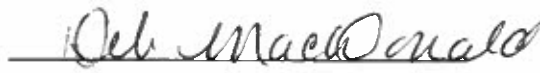
J. Hooper - R.Maguire

THAT we adjourn at 9:14 p.m. until the next regular meeting or call of the Chair.

CARRIED



Brenda Reid, MAYOR



Deb MacDonald, TREASURER/DEPUTY CAO

* These minutes have been circulated but are not considered Official until approved by Council

Memo

To: Mayor & Council
From: Deb
Date: July 10, 2024
Re: Budget to Actuals for the year to date at June 30, 2024

Please find attached the Budget to Actuals for the year to date as at June 30, 2024. As always, if you have any questions, please come and see me.

Thank you,



Deb MacDonald
Treasurer

The Township of Assiginack
CORPORATE SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Expenditures				
General Government	\$103,796.50	\$566,273.75	\$1,134,056.19	50%
School Board Levy	83,855.01	168,289.02	339,900.00	50%
Protection Services	43,546.91	190,307.61	582,950.00	33%
Transportation Services	82,387.08	414,540.33	1,273,115.00	33%
Environmental Services	46,941.39	254,995.69	746,524.48	34%
Health Services	34,684.37	171,144.14	285,355.00	60%
Social and Family Services	12,153.17	108,014.87	191,725.33	56%
Recreation and Cultural Service	79,339.57	171,972.34	292,525.00	59%
Planning & Development	6,198.06	95,210.12	161,200.00	59%
Capital out of Current	31,865.55	148,325.62	1,773,709.32	8%
Expenditures Total	524,767.61	2,289,073.49	6,781,060.32	34%
Revenues				
General Government	31,265.15	223,794.35	484,368.00	46%
General Revenue		1,793,614.29	3,688,189.05	49%
School Board Levy		166,999.39	339,900.00	49%
Protection Services	1,675.00	37,462.44	117,800.00	32%
Transportation Services	575.67	5,844.71	17,100.00	34%
Environmental Services	44,576.57	269,175.24	702,405.41	38%
Recreation and Cultural Service	(323.23)	26,377.66	26,650.00	99%
Planning & Development		956.15	63,500.00	2%
Capital out of Current	80,287.78	214,470.78	1,341,147.86	16%
Revenues Total	158,056.94	2,738,695.01	6,781,060.32	40%
Net Levy				
General Government	72,531.35	342,479.40	649,688.19	53%
General Revenue		(1,793,614.29)	(3,688,189.05)	49%
School Board Levy	83,855.01	1,289.63		0%
Protection Services	41,871.91	152,845.17	465,150.00	33%
Transportation Services	81,811.41	408,695.62	1,256,015.00	33%
Environmental Services	2,364.82	(14,179.55)	44,119.07	(32%)
Health Services	34,684.37	171,144.14	285,355.00	60%
Social and Family Services	12,153.17	108,014.87	191,725.33	56%
Recreation and Cultural Service	79,662.80	145,594.68	265,875.00	55%
Planning & Development	6,198.06	94,253.97	97,700.00	96%
Capital out of Current	(48,422.23)	(66,145.16)	432,561.46	(15%)
Corporate Net Levy	366,710.67	(449,621.52)		0%

The Township of Assiginack
GENERAL GOVERNMENT SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Expenditures				
Mayor & Council	\$9,195.70	\$24,696.37	\$60,400.00	41%
Administrator's Office	40,726.50	264,368.68	527,546.00	50%
Clerk's Office	41,693.46	190,269.52	309,810.19	61%
Project and Events Co-ordinator Programs	3,878.05	26,204.59	66,000.00	40%
General Admin - Elections		839.52	3,100.00	27%
Post Office Building	1,705.39	15,983.53	46,100.00	35%
Library Building	3,064.96	15,554.71	31,400.00	50%
Administration Building	1,977.13	13,556.63	31,700.00	43%
Treasury - Unallocated	1,555.31	11,914.52	33,000.00	36%
Taxation		2,885.68	25,000.00	12%
Total General Government Expenditures	103,796.50	566,273.75	1,134,056.19	50%
Revenues				
Clerk's Office	2,070.52	6,573.76	9,100.00	72%
Project and Events Co-ordinator Programs	36.00	25,722.80	52,760.00	49%
Post Office Building	3,904.88	23,208.09	46,625.00	50%
Library Building		5,752.20	15,000.00	38%
Treasury - Unallocated	25,253.75	162,537.50	360,883.00	45%
Total General Government Revenue	31,265.15	223,794.35	484,368.00	46%
Net Levy				
Mayor & Council	9,195.70	24,696.37	60,400.00	41%
Administrator's Office	40,726.50	264,368.68	527,546.00	50%
Clerk's Office	39,622.94	183,695.76	300,710.19	61%
Project and Events Co-ordinator Programs	3,842.05	481.79	13,240.00	4%
General Admin - Elections		839.52	3,100.00	27%
Post Office Building	(2,199.49)	(7,224.56)	(525.00)	1,376%
Library Building	3,064.96	9,802.51	16,400.00	60%
Administration Building	1,977.13	13,556.63	31,700.00	43%
Treasury - Unallocated	(23,698.44)	(150,622.98)	(327,883.00)	46%
Taxation		2,885.68	25,000.00	12%
General Government Net Levy	72,531.35	342,479.40	649,688.19	53%

The Township of Assiginack
GENERAL REVENUE
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Revenues				
Municipal Tax Levy		\$1,452,014.29	\$3,004,989.05	48%
Ontario Community Reinvestment Fund		341,600.00	683,200.00	50%
Total Revenue		1,793,614.29	3,688,189.05	49%
Net Levy				
Municipal Tax Levy		1,452,014.29	3,004,989.05	48%
Ontario Community Reinvestment Fund		341,600.00	683,200.00	50%
General Revenue Net Levy		1,793,614.29	3,688,189.05	49%

The Township of Assiginack
SCHOOL BOARD SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Expenditures				
English Language Public School	\$83,855.01	\$168,289.02	\$339,900.00	50%
Total School Board Expenditures	83,855.01	168,289.02	339,900.00	50%
Revenues				
English Language Public School		166,199.80	339,900.00	49%
French Language Public School		799.59		0%
Total School Board Revenue		166,999.39	339,900.00	49%
Net Levy				
English Language Public School	83,855.01	2,089.22		0%
French Language Public School		(799.59)		0%
School Board Net Levy	83,855.01	1,289.63		0%

The Township of Assiginack
PROTECTION SERVICES SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Expenditures				
Fire Department	\$11,273.84	\$28,112.28	\$143,850.00	20%
Police Services	21,782.00	87,648.96	267,710.00	33%
9-1-1			1,000.00	0%
Protective Inspection & Control	1,075.02	2,308.11	6,100.00	38%
By-Law Enforcement	4,199.88	36,056.82	82,720.00	44%
Canine Control	1,100.00	5,694.67	13,700.00	42%
Building Department	4,116.17	30,486.77	67,870.00	45%
Total Protection Services Expenditures	43,546.91	190,307.61	582,950.00	33%
Revenues				
Fire Department		598.50		0%
Protective Inspection & Control		3,496.34	3,000.00	117%
By-Law Enforcement	1,500.00	17,000.00	46,000.00	37%
Canine Control	175.00	2,100.00	1,800.00	117%
Building Department		14,267.60	67,000.00	21%
Total Protection Services Revenues	1,675.00	37,462.44	117,800.00	32%
Net Levy				
Fire Department	11,273.84	27,513.78	143,850.00	19%
Police Services	21,782.00	87,648.96	267,710.00	33%
9-1-1			1,000.00	0%
Protective Inspection & Control	1,075.02	(1,188.23)	3,100.00	(38%)
By-Law Enforcement	2,699.88	19,056.82	36,720.00	52%
Canine Control	925.00	3,594.67	11,900.00	30%
Building Department	4,116.17	16,219.17	870.00	1,864%
Protection Services Net Levy	41,871.91	152,845.17	465,150.00	33%

The Township of Assiginack
TRANSPORTATION SERVICES SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Expenditures				
Public Works Administration	\$24,158.72	\$151,959.70	\$469,260.00	32%
Operation Centre	22,396.12	56,427.41	66,260.00	85%
Grasscutting	3,828.37	17,523.98	30,780.00	57%
Beaver Dams -Flood Control		1,423.41	1,500.00	95%
Street Name Signs	111.35	1,187.16	2,800.00	42%
Street Lighting	601.31	2,366.36	8,000.00	30%
Vehicles & Equipment	12,662.99	62,240.46	135,900.00	46%
Small Equipment & Supplies		2,812.50	1,500.00	188%
Airport		33,500.00	33,500.00	100%
Marina	11,690.12	17,112.69	71,115.00	24%
Roadways:				
Bridges and Culverts		1,370.05	7,500.00	18%
Brushing		4,324.28	10,000.00	43%
Ditching	58.51	1,337.80	30,000.00	4%
Sweeping/Flushing/Cleaning		11,523.90	10,000.00	115%
Resurfacing & Patching	268.66	14,915.04	240,000.00	6%
Snow Ploughing		22,450.42	5,000.00	449%
Sanding & Salting		1,181.06	35,000.00	3%
Loosetop Maintenance	6,610.93	10,884.11	115,000.00	9%
Total Transportation Services Expenditures	82,387.08	414,540.33	1,273,115.00	33%
Revenues				
Public Works Administration	100.00	150.00		0%
Public Works Misc Revenues				
Marina	475.67	5,694.71	17,100.00	33%
Total Transportation Services Revenues	575.67	5,844.71	17,100.00	34%
Net Levy				
Public Works Administration	24,058.72	151,809.70	469,260.00	32%
Operation Centre	22,396.12	56,427.41	66,260.00	85%
Beaver Dams -Flood Control		1,423.41	1,500.00	95%
Street Name Signs	111.35	1,187.16	2,800.00	42%
Street Lighting	601.31	2,366.36	8,000.00	30%
Vehicles & Equipment	12,662.99	62,240.46	135,900.00	46%
Small Equipment & Supplies		2,812.50	1,500.00	188%
Airport		33,500.00	33,500.00	100%
Marina	11,214.45	11,417.98	54,015.00	21%
Roadways	6,938.10	67,986.66	452,500.00	15%
Transportation Services Net Levy	81,811.41	408,695.62	1,256,015.00	33%

The Township of Assiginack
ENVIRONMENTAL SERVICES SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Expenditures				
Waste Management	\$8,982.80	\$52,177.76	\$133,735.00	39%
Waterworks	37,958.59	202,817.93	612,789.48	33%
Total Environmental Services Expenditures	46,941.39	254,995.69	746,524.48	34%
Revenues				
Sanitary Sewer & WPCP Revenue	12,019.91	68,014.76	140,135.81	49%
Garbage Collection	100.00	455.42	1,200.00	38%
Waterworks	32,456.66	200,705.06	561,069.60	36%
Total Environmental Services Revenues	44,576.57	269,175.24	702,405.41	38%
Net Levy				
Waste Management	8,982.80	52,177.76	133,735.00	39%
Sanitary Sewer & WPCP Revenue	(12,019.91)	(68,014.76)	(140,135.81)	49%
Garbage Collection	(100.00)	(455.42)	(1,200.00)	38%
Waterworks	5,501.93	2,112.87	51,719.88	4%
Environmental Services Net Levy	2,364.82	(14,179.55)	44,119.07	(32%)

The Township of Assiginack
HEALTH SERVICES SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Expenditures				
Cemetery	\$12,571.45	\$15,183.46	\$8,000.00	190%
Land Ambulance	22,112.92	154,790.44	265,355.00	58%
Medical Building		1,170.24	12,000.00	10%
Total Health Services				
Expenditures	34,684.37	171,144.14	285,355.00	60%
Net Levy				
Cemetery	12,571.45	15,183.46	8,000.00	190%
Land Ambulance	22,112.92	154,790.44	265,355.00	58%
Medical Building		1,170.24	12,000.00	10%
Health Services Net Levy	34,684.37	171,144.14	285,355.00	60%

The Township of Assiginack
SOCIAL & FAMILY SERVICES SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
<i>Expenditures</i>				
District Social Services Administration Board	\$12,153.17	\$85,071.19	\$145,838.00	58%
Centennial Manor		22,943.68	45,887.33	50%
Total Social & Family Services Expenditures	12,153.17	108,014.87	191,725.33	56%
<i>Net Levy</i>				
District Social Services Administration Board	12,153.17	85,071.19	145,838.00	58%
Centennial Manor		22,943.68	45,887.33	50%
Social & Family Services Net Levy	12,153.17	108,014.87	191,725.33	56%

The Township of Assiginack
RECREATION & CULTURAL SERVICES SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Expenditures				
Summer Programme	\$48.97	\$341.64	\$3,350.00	10%
Arena	23,697.79	88,597.85	162,990.00	54%
Parks	9,030.27	19,076.67	28,100.00	68%
Heritage	19,304.33	20,556.08	35,300.00	58%
Information Booth	344.07	2,719.52	12,100.00	22%
Burn's Wharf Theatre			1,500.00	0%
Library Board	26,914.14	40,680.58	49,185.00	83%
Total Recreation & Cultural Services Expenditures	79,339.57	171,972.34	292,525.00	59%
Revenues				
Summer Programme		1,920.00		0%
Arena	(323.23)	24,457.66	26,650.00	92%
Total Recreation & Cultural Services Revenues	(323.23)	26,377.66	26,650.00	99%
Net Levy				
Summer Programme	48.97	(1,578.36)	3,350.00	(47%)
Arena	24,021.02	64,140.19	136,340.00	47%
Parks	9,030.27	19,076.67	28,100.00	68%
Heritage	19,304.33	20,556.08	35,300.00	58%
Information Booth	344.07	2,719.52	12,100.00	22%
Burn's Wharf Theatre			1,500.00	0%
Library Board	26,914.14	40,680.58	49,185.00	83%
Recreation & Cultural Services Net Levy	79,662.80	145,594.68	265,875.00	55%

The Township of Assiginack
PLANNING & DEVELOPMENT SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Expenditures				
Planning		\$52,948.45	\$83,000.00	64%
Economic Development	6,038.36	41,235.12	78,200.00	53%
Total Planning & Development Expenditures	6,038.36	94,183.57	161,200.00	58%
Revenues				
Planning			63,500.00	0%
Total Planning & Development Revenues			63,500.00	0%
Net Levy				
Planning		52,948.45	19,500.00	272%
Economic Development	6,038.36	41,235.12	78,200.00	53%
Planning & Development Net Levy	6,038.36	94,183.57	97,700.00	96%

The Township of Assiginack
CORPORATE CAPITAL SUMMARY
For the Six Months Ending June 30, 2024

	June	YTD	2024 Budget	% of Budget
Expenditures				
General Government	\$1,853.17	\$13,871.35	\$80,500.00	17%
Protection Services	6,268.42	6,268.42		0%
Transportation Services		19,773.40	475,000.00	4%
Environmental Services	2,846.60	25,594.85	158,447.32	16%
Health Services			45,000.00	0%
Social and Family Services	6,181.21	37,087.26	74,175.00	50%
Recreation and Cultural Service	14,716.15	45,730.34	940,587.00	5%
Expenditures Total	31,865.55	148,325.62	1,773,709.32	8%
Revenues				
Transportation Services	80,287.78	80,287.78	451,560.86	18%
Environmental Services		94,783.00		0%
Health Services			35,000.00	0%
Recreation and Cultural Service		39,400.00	854,587.00	5%
Revenues Total	80,287.78	214,470.78	1,341,147.86	16%
Net Levy				
General Government	1,853.17	13,871.35	80,500.00	17%
Protection Services	6,268.42	6,268.42		0%
Transportation Services	(80,287.78)	(60,514.38)	23,439.14	(258%)
Environmental Services	2,846.60	(69,188.15)	158,447.32	(44%)
Health Services			10,000.00	0%
Social and Family Services	6,181.21	37,087.26	74,175.00	50%
Recreation and Cultural Service	14,716.15	6,330.34	86,000.00	7%
Corporate Net Levy	(48,422.23)	(66,145.16)	432,561.46	(15%)

Memo

To: Council
From: Jackie White
Date: July 8, 2024
Re: May & June update - PEC

May and June breakdown

Atrium was used for 90 hours.

Activity room used for 6 hours.

Dry pad used for 44 hours.

Soccer field used for 15 hours.

Ball Field used for 105 hours.

Event	# Sessions	#Attend
Gardening lecture	1	7
Senior Drop In- cook demo	1	22
Dance	4	31
Sr. Dance	4	6-8
Sr Fitness	14	4-6 weekly
Sr Drop In	10	15-20 weekly
Euchre -partner w Ag Society	4	16-20 weekly
Youth Archery	1	7
Yoga	3	12
Cook Class	1	12
Youth Soccer + Tournament	4	35
Drop In Badminton/Pickleball	7	8-11
Social media workshop	1	9
Badminton w Noojmowin Teg	7	9
Island Track	1	200
Fastball Tournament	1	400

Memo

To: Council
From: Jackie White
Date: July 8, 2024
Re: May & June Update – Marina

To date there are 17 of 23 slips rented out for the season. There have been 2 overnights as well.

<u>Month</u>	<u>Ramp</u>	<u>Beach</u>	* no staff on weekends for May/June
May	37	61	
June	65	240	

The fishing dock is very well received by the community, thank you to Public Works for the idea and execution of it.

For July and August, the marina is staffed 7 days a week.

River Road MARINA

Current Dockage Rates

HST Included in all rates.



Service Level:

Reg

Full

Daily (Per Foot)

N/A

\$ 1.75

Weekly (Per Foot)

\$ 5.50

\$ 7.50

Monthly (Per Foot)

\$16.00

\$22.50

Seasonal *(Per Foot)

\$21.50

\$27.00

Ramp Rates (Per use)

\$ 5.00

Ramp Rates (Per season) \$50.00

Ramp Rates (Ratepayers) N/A

Other Services Available:

Showers (Per use)

\$5.00 (seasonal slip n/c)

Laundry (Per use)

\$5.00 (incl. wash and dry)

Pump Outs

Single - \$12.00

Double - \$17.00

* The Seasonal Rate covers the Agreement holder's usage from the Friday of Victoria Day weekend to approx. Oct 15th and any dates before or beyond will be charged the transient fee based on the berthing and/or removal dates.

Ranges:

From:

To:

Vendor ID First Last

Vendor Name First Last

Cheque Date First Last

From:

To:

Chequebook ID First Last

Cheque Number 0034294 0034318

Sorted By:

Cheque Number

Distribution Types Included: All

ChqNo:	0034294	Date:	2024-07-02	Vendor:	BEACON IMAGES	Amount:	\$249.62
InvNo:	5693	InvDesc:	marina-signs	InvAmt:	\$223.06		
InvNo:	5689	InvDesc:	911 sign	InvAmt:	\$26.56		
ChqNo:	0034295	Date:	2024-07-02	Vendor:	CITY OF GREATER SUDBURY	Amount:	\$1,083.13
InvNo:	00134504	InvDesc:	may recyl material	InvAmt:	\$1,083.13		
ChqNo:	0034296	Date:	2024-07-02	Vendor:	COMPUTREK	Amount:	\$1,716.36
InvNo:	29866	InvDesc:	june offsite backup date stor	InvAmt:	\$184.66		
InvNo:	29909	InvDesc:	june remote server mgmt	InvAmt:	\$1,531.70		
ChqNo:	0034297	Date:	2024-07-02	Vendor:	EASTLINK	Amount:	\$160.50
InvNo:	JUNE 10 2024 MARINA	InvDesc:	marina-dsl	InvAmt:	\$80.25		
InvNo:	JUNE 10 2024 PW	InvDesc:	pw-dsl	InvAmt:	\$80.25		
ChqNo:	0034298	Date:	2024-07-02	Vendor:	FREDA BOND	Amount:	\$591.76
InvNo:	02-07-2024	InvDesc:	wedding offic./mileage	InvAmt:	\$591.76		
ChqNo:	0034299	Date:	2024-07-02	Vendor:	GERRY STRONG	Amount:	\$234.62
InvNo:	JULY 1 2024	InvDesc:	bldg insp mileage	InvAmt:	\$234.62		
ChqNo:	0034300	Date:	2024-07-02	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$13,030.42
InvNo:	JUNE 14 2024 QNS PRK	InvDesc:	queens park	InvAmt:	\$31.35		
InvNo:	JUNE 19 2024 PO/BNK	InvDesc:	po/bank	InvAmt:	\$466.57		
InvNo:	JUNE 19 2024 SS WTP	InvDesc:	ss wtp	InvAmt:	\$1,052.05		
InvNo:	JUNE 19 2024 TENNIS	InvDesc:	tennis courts	InvAmt:	\$35.13		
InvNo:	JUNE 19 2024 INFO BT	InvDesc:	info booth	InvAmt:	\$121.31		
InvNo:	JUNE 19 2024 SHWRHSE	InvDesc:	marina showerhouse	InvAmt:	\$76.60		
InvNo:	JUNE 19 2024 ARENA	InvDesc:	arena	InvAmt:	\$465.08		
InvNo:	JUNE 19 2024 DOCKS	InvDesc:	marina docks	InvAmt:	\$96.34		
InvNo:	JUNE 19 2024 LIB	InvDesc:	lib bldg	InvAmt:	\$553.82		
InvNo:	JUNE 20 2024 MTG WTP	InvDesc:	mtg wtp	InvAmt:	\$5,776.70		
InvNo:	JUNE 26 2024 LAGOON	InvDesc:	lagoon	InvAmt:	\$4,355.47		
ChqNo:	0034301	Date:	2024-07-02	Vendor:	JACKIE WHITE	Amount:	\$191.76
InvNo:	JUNE 26 2024	InvDesc:	pec-reimb.adv	InvAmt:	\$101.70		
InvNo:	181559	InvDesc:	marina-auto inflate pfd bobbin	InvAmt:	\$90.06		
ChqNo:	0034302	Date:	2024-07-02	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$997.85

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 0301920	InvDesc: marina-eyebolts/brush/	InvAmt: \$22.33
InvNo: 0302706	InvDesc: fd-pail	InvAmt: \$17.27
InvNo: 0303090	InvDesc: marina-clean.supp/etc	InvAmt: \$98.55
InvNo: 0303528	InvDesc: high falls-door closers re	InvAmt: \$231.63
InvNo: 0303529	InvDesc: med bldg-tarps/screws/etc	InvAmt: \$157.29
InvNo: 0303530	InvDesc: office-clnrs/batt./gloves	InvAmt: \$54.20
InvNo: 0303531	InvDesc: lib bldg-batt/g.bags	InvAmt: \$57.61
InvNo: 0303621	InvDesc: fd-propane tank	InvAmt: \$74.57
InvNo: 0302828	InvDesc: canada day supplies	InvAmt: \$276.50
InvNo: 0301970	InvDesc: canada day supplies	InvAmt: \$7.90

ChqNo: 0034303	Date: 2024-07-02	Vendor: MANITOULIN EXPOSITOR	Amount: \$699.94
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InvNo: 120328	InvDesc: advertising-zoning bylaw	InvAmt: \$699.94
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ChqNo: 0034304	Date: 2024-07-02	Vendor: METAL AIR MECHANICAL SYSTEMS	Amount: \$12,249.77
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InvNo: J001463	InvDesc: arena-control panel pyt #3	InvAmt: \$12,249.77
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ChqNo: 0034305	Date: 2024-07-02	Vendor: MHBC PLANNING LIMITED	Amount: \$10,124.52
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InvNo: 5033717	InvDesc: zoning bylaw	InvAmt: \$10,124.52
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ChqNo: 0034306	Date: 2024-07-02	Vendor: MUNICIPAL PROPERTY ASSESSMENT CORP.	Amount: \$10,030.55
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InvNo: 1800035800	InvDesc: 2024 3rd installment	InvAmt: \$10,030.55
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ChqNo: 0034307	Date: 2024-07-02	Vendor: NORTHERN 911	Amount: \$517.16
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InvNo: 21216-07012024	InvDesc: july 911 dispatch	InvAmt: \$517.16
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ChqNo: 0034308	Date: 2024-07-02	Vendor: ONTARIO CLEAN WATER AGENCY	Amount: \$2,340.11
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InvNo: INV0000044027	InvDesc: ss wtp-main plc cab.rotary dis	InvAmt: \$540.12
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InvNo: INV0000044031	InvDesc: mtg wtp-fire ext&billable ot	InvAmt: \$1,006.71
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InvNo: INV0000044023	InvDesc: ss wtp-install of heater	InvAmt: \$793.28
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ChqNo: 0034309	Date: 2024-07-02	Vendor: PERRY NEWMAN	Amount: \$1,136.20
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InvNo: JUNE 2024	InvDesc: beaver trapping	InvAmt: \$600.00
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InvNo: JULY 2 2024	InvDesc: bylaw/bldg mileage	InvAmt: \$536.20
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ChqNo: 0034310	Date: 2024-07-02	Vendor: RECEIVER GENERAL	Amount: \$26,502.73
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InvNo: JUNE 2024	InvDesc: june source deductions	InvAmt: \$26,502.73
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ChqNo: 0034311	Date: 2024-07-02	Vendor: RELIANCE HOME COMFORT	Amount: \$124.70
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InvNo: JUNE 12 2024 ADMIN	InvDesc: mun.office hwt rental	InvAmt: \$58.94
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InvNo: JUNE 12 2024 PW	InvDesc: pw-hwt rental	InvAmt: \$65.76
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ChqNo: 0034312	Date: 2024-07-02	Vendor: TECHNICAL STANDARDS & SAFETY AUTHORITY	Amount: \$525.45
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InvNo: 9831027	InvDesc: marina-inspection fees	InvAmt: \$525.45
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ChqNo: 0034313	Date: 2024-07-02	Vendor: ED BUDGE	Amount: \$84.75
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InvNo: 866116	InvDesc: fd-door opener diag	InvAmt: \$84.75
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The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	0034314	Date:	2024-07-02	Vendor:	XAVIER MARA	Amount:	\$2,048.29
InvNo:	JULY 2 2024 CHQ REPL	InvDesc:	replace lost chqs #33401/33438	InvAmt:	\$2,048.29		
ChqNo:	0034315	Date:	2024-07-02	Vendor:	WAT SUPPLIES	Amount:	\$442.92
InvNo:	307924	InvDesc:	office-toilet paper	InvAmt:	\$70.21		
InvNo:	307925	InvDesc:	po-t.tissue	InvAmt:	\$57.80		
InvNo:	307926	InvDesc:	lib bldg-t.tissue	InvAmt:	\$57.80		
InvNo:	307928	InvDesc:	arena-t.tissue	InvAmt:	\$57.80		
InvNo:	307927	InvDesc:	marina-t.tissue/p.twls	InvAmt:	\$199.31		
ChqNo:	0034316	Date:	2024-07-02	Vendor:	WINDOWS UNLIMITED	Amount:	\$3,984.91
InvNo:	312265	InvDesc:	garb pickup/prks/grass	InvAmt:	\$3,713.71		
InvNo:	312290	InvDesc:	med bldg-covering skylight	InvAmt:	\$271.20		
ChqNo:	0034317	Date:	2024-07-02	Vendor:	WISHART LAW FIRM LLP	Amount:	\$5,930.81
InvNo:	167293	InvDesc:	general legal	InvAmt:	\$73.45		
InvNo:	167294	InvDesc:	general legal	InvAmt:	\$257.08		
InvNo:	167302	InvDesc:	general legal	InvAmt:	\$5,600.28		
ChqNo:	0034318	Date:	2024-07-02	Vendor:	WORKPLACE SAFETY & INSURANCE BOARD	Amount:	\$9,355.72
InvNo:	APR-JUNE 2024	InvDesc:	apr-june wsib remittances	InvAmt:	\$9,355.72		

*** End of Report ***

Report Total:

\$104,354.55

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges: **From:** **To:** **From:** **To:**
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last Cheque Number 0034279 0034288
Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0034279	Date:	2024-06-25	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$150.30
InvNo:	506828	InvDesc:	fuel cap #8			InvAmt:	\$28.24
InvNo:	841820	InvDesc:	tdh oil #13			InvAmt:	\$122.06
ChqNo:	0034280	Date:	2024-06-25	Vendor:	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	Amount:	\$141.25
InvNo:	134551	InvDesc:	safety sticker			InvAmt:	\$141.25
ChqNo:	0034281	Date:	2024-06-25	Vendor:	C. PEARSON & SON EXCAVATION & HAULAGE	Amount:	\$1,214.75
InvNo:	6759	InvDesc:	float docks & dozer/pit run			InvAmt:	\$1,214.75
ChqNo:	0034282	Date:	2024-06-25	Vendor:	HENLEY BOAT MANUFACTURING	Amount:	\$219.22
InvNo:	2212	InvDesc:	repair #2			InvAmt:	\$219.22
ChqNo:	0034283	Date:	2024-06-25	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$141.64
InvNo:	0300705	InvDesc:	docks hardware			InvAmt:	\$28.77
InvNo:	0300461	InvDesc:	docks material			InvAmt:	\$52.40
InvNo:	0298202	InvDesc:	cleaner shop			InvAmt:	\$18.62
InvNo:	0298209	InvDesc:	2x4's - signs			InvAmt:	\$41.85
ChqNo:	0034284	Date:	2024-06-25	Vendor:	MCDUGALL FUELS	Amount:	\$1,202.21
InvNo:	7208183	InvDesc:	hydraulic oil			InvAmt:	\$1,202.21
ChqNo:	0034285	Date:	2024-06-25	Vendor:	MIKE VAREY EXCAVATING & EQUIPMENT	Amount:	\$4,943.50
InvNo:	INV-1136	InvDesc:	pit run gravel			InvAmt:	\$2,812.34
InvNo:	INV-1132	InvDesc:	pit run gravel			InvAmt:	\$1,321.60
InvNo:	INV-1144	InvDesc:	pit run gravel			InvAmt:	\$809.56
ChqNo:	0034286	Date:	2024-06-25	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$798.08
InvNo:	6879687001	InvDesc:	socket sets/solvent/paint			InvAmt:	\$798.08
ChqNo:	0034287	Date:	2024-06-25	Vendor:	TED PEARSON AUTOMOTIVE LTD.	Amount:	\$683.82
InvNo:	78988	InvDesc:	pw-rags/tools/etc			InvAmt:	\$683.82
ChqNo:	0034288	Date:	2024-06-25	Vendor:	SPRUCEDALE AGROMART LIMITED	Amount:	\$1,384.36
InvNo:	417300	InvDesc:	fertilizer&lime			InvAmt:	\$1,384.36

*** End of Report ***

Report Total: **\$10,879.13**

Ranges:

From:

To:

Vendor ID First Last
Vendor Name First Last
Cheque Date First Last

From:

To:

Chequebook ID First Last
Cheque Number 0034256 0034278

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0034256	Date:	2024-06-17	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$33.31
InvNo:	841470	InvDesc:	marina-trimmer line	InvAmt:	\$33.31		
ChqNo:	0034257	Date:	2024-06-17	Vendor:	BELL CANADA	Amount:	\$17.85
InvNo:	2024 06 01	InvDesc:	toll free line	InvAmt:	\$17.85		
ChqNo:	0034258	Date:	2024-06-17	Vendor:	COLE BOWERMAN	Amount:	\$150.00
InvNo:	2024/06/10	InvDesc:	pw-safety boot allowance	InvAmt:	\$150.00		
ChqNo:	0034259	Date:	2024-06-17	Vendor:	EASTLINK	Amount:	\$2,026.68
InvNo:	21885924	InvDesc:	consolidated telephone billing	InvAmt:	\$2,026.68		
ChqNo:	0034260	Date:	2024-06-17	Vendor:	G. STEPHEN WATT, BARRISTER	Amount:	\$4,915.50
InvNo:	4254	InvDesc:	general legal	InvAmt:	\$4,915.50		
ChqNo:	0034261	Date:	2024-06-17	Vendor:	GERRY STRONG	Amount:	\$234.62
InvNo:	JUNE 17 2024	InvDesc:	bldg insp mileage	InvAmt:	\$234.62		
ChqNo:	0034262	Date:	2024-06-17	Vendor:	GFL ENVIRONMENTAL INC 2019	Amount:	\$5,267.79
InvNo:	G00000033922	InvDesc:	may recycl.transport	InvAmt:	\$5,267.79		
ChqNo:	0034263	Date:	2024-06-17	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$5,442.11
InvNo:	MAY 28 2024 LAGOON	InvDesc:	lagoon	InvAmt:	\$4,649.70		
InvNo:	JUNE 10 2024 CLVR V	InvDesc:	clvr valley schoolhouse	InvAmt:	\$33.45		
InvNo:	JUNE 5 2024 ADMIN	InvDesc:	mun.office	InvAmt:	\$192.75		
InvNo:	MAY 31 2024 HERITAGE	InvDesc:	heritage park	InvAmt:	\$66.87		
InvNo:	MAY 31 2024 ICE PLAN	InvDesc:	arena (ice plant estimate)	InvAmt:	\$87.10		
InvNo:	MAY 31 2024 PW	InvDesc:	pw	InvAmt:	\$357.40		
InvNo:	MAY 31 2024 DEPOT	InvDesc:	depot (estimate)	InvAmt:	\$54.84		
ChqNo:	0034264	Date:	2024-06-17	Vendor:	JACKIE WHITE	Amount:	\$54.38
InvNo:	JUN E11 2024	InvDesc:	canada day-reimb supplies	InvAmt:	\$54.38		
ChqNo:	0034265	Date:	2024-06-17	Vendor:	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount:	\$34,266.09
InvNo:	IN000022258	InvDesc:	july amb/social assist	InvAmt:	\$34,266.09		
ChqNo:	0034266	Date:	2024-06-17	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$2,166.70
InvNo:	120105	InvDesc:	adverti-arena rft	InvAmt:	\$280.01		
InvNo:	120129	InvDesc:	adv-public meetings	InvAmt:	\$419.95		
InvNo:	119988MM24	InvDesc:	man.magaize 2024	InvAmt:	\$1,466.74		
ChqNo:	0034267	Date:	2024-06-17	Vendor:	MANITOULIN PLANNING BOARD	Amount:	\$10,102.80
InvNo:	2024 FINAL	InvDesc:	2024 final requisition	InvAmt:	\$10,102.80		
ChqNo:	0034268	Date:	2024-06-17	Vendor:	MANITOULIN VETERINARY COMMITTEE	Amount:	\$571.52

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 2024 FEES InvDesc: 2024 vet fees InvAmt: \$571.52

ChqNo:	0034269	Date:	2024-06-17	Vendor:	MANITOWANING FRESHMART	Amount:	\$203.26
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InvNo: 00270100 InvDesc: admin-tea InvAmt: \$11.28

InvNo: 00268850 InvDesc: pw-coffee/misc supplies InvAmt: \$62.04

InvNo: 00265073 InvDesc: pw-water (cases)/misc items InvAmt: \$54.85

InvNo: 00261435 InvDesc: pw-water (cases)/misc supp InvAmt: \$40.35

InvNo: 00272158 InvDesc: admin-tea InvAmt: \$3.79

InvNo: 00270393 InvDesc: admin-kitchen supplies InvAmt: \$30.95

ChqNo:	0034270	Date:	2024-06-17	Vendor:	PAUL METHNER	Amount:	\$1,100.00
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InvNo: #20240531 InvDesc: may animal control InvAmt: \$1,100.00

ChqNo:	0034271	Date:	2024-06-17	Vendor:	PERRY NEWMAN	Amount:	\$302.40
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InvNo: JUNE 17 2024 InvDesc: bylaw mileage InvAmt: \$302.40

ChqNo:	0034272	Date:	2024-06-17	Vendor:	PITNEY BOWES	Amount:	\$219.98
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InvNo: 3202390684 InvDesc: postage meter lease InvAmt: \$219.98

ChqNo:	0034273	Date:	2024-06-17	Vendor:	RAINBOW DISTRICT SCHOOL BOARD	Amount:	\$83,855.01
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InvNo: 2024 2ND QTR InvDesc: 2024 2nd qtr InvAmt: \$83,855.01

ChqNo:	0034274	Date:	2024-06-17	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$4,275.65
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InvNo: RC020035962 InvDesc: july health unit levy InvAmt: \$4,275.65

ChqNo:	0034275	Date:	2024-06-17	Vendor:	GERARD BAIBOMCOWAI	Amount:	\$450.00
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InvNo: 1402 REFUND InvDesc: arena-reimb.ball tourn.overpyt InvAmt: \$450.00

ChqNo:	0034276	Date:	2024-06-17	Vendor:	WHITE'S SHELL	Amount:	\$684.50
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InvNo: 3933 InvDesc: pw-gas InvAmt: \$207.00

InvNo: 3927 InvDesc: pw-gas InvAmt: \$210.00

InvNo: 3946 InvDesc: pw-gas InvAmt: \$254.00

InvNo: 3943 InvDesc: marina-oil InvAmt: \$13.50

ChqNo:	0034277	Date:	2024-06-17	Vendor:	WINDOWS UNLIMITED	Amount:	\$3,653.66
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InvNo: 312276 InvDesc: po/admin/lib cleaning InvAmt: \$3,653.66

ChqNo:	0034278	Date:	2024-06-17	Vendor:	XEROX CANADA LTD.	Amount:	\$175.06
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InvNo: F62389284 InvDesc: monthly copier usage InvAmt: \$175.06

*** End of Report ***

Report Total:

\$160,168.87

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges: **From:** **To:** **From:** **To:**
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last Cheque Number 0034216 0034250
Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0034216	Date:	2024-06-03	Vendor:	ASSIGINACK HORTICULTURAL SOCIETY	Amount:	\$2,000.00
InvNo:	2024 DONATION	InvDesc:	2024 donation	InvAmt:	\$2,000.00		
ChqNo:	0034217	Date:	2024-06-03	Vendor:	ASSIGINACK MUSEUM BOARD	Amount:	\$13,750.00
InvNo:	2024 1ST & 2ND QTR	InvDesc:	2024 1st & 2nd qtr levy	InvAmt:	\$13,750.00		
ChqNo:	0034218	Date:	2024-06-03	Vendor:	ASSIGINACK PUBLIC LIBRARY	Amount:	\$24,592.50
InvNo:	2024 1ST & 2ND	InvDesc:	2024 1st & 2nd qtr levy	InvAmt:	\$24,592.50		
ChqNo:	0034219	Date:	2024-06-03	Vendor:	CITY OF GREATER SUDBURY	Amount:	\$979.89
InvNo:	00133948	InvDesc:	april recy.material	InvAmt:	\$979.89		
ChqNo:	0034220	Date:	2024-06-03	Vendor:	COMPUTREK	Amount:	\$1,716.65
InvNo:	29696	InvDesc:	offsite backup storage	InvAmt:	\$184.95		
InvNo:	29743	InvDesc:	june remote server mgmt	InvAmt:	\$1,531.70		
ChqNo:	0034221	Date:	2024-06-03	Vendor:	EASTLINK	Amount:	\$155.84
InvNo:	MAY 10 2024 MARINA	InvDesc:	marina-dsl	InvAmt:	\$77.92		
InvNo:	MAY 10 2024 PW	InvDesc:	pw-dsl	InvAmt:	\$77.92		
ChqNo:	0034222	Date:	2024-06-03	Vendor:	FALCON COMMUNICATIONS LTD.	Amount:	\$6,960.80
InvNo:	8923	InvDesc:	fd-digital repeater	InvAmt:	\$5,209.30		
InvNo:	8991	InvDesc:	fd-radio battery chargers	InvAmt:	\$1,559.40		
InvNo:	8992	InvDesc:	fd-radio mic (2)	InvAmt:	\$192.10		
ChqNo:	0034223	Date:	2024-06-03	Vendor:	GERRY STRONG	Amount:	\$234.62
InvNo:	JUNE 3 2024	InvDesc:	bldg insp mileage	InvAmt:	\$234.62		
ChqNo:	0034224	Date:	2024-06-03	Vendor:	HILLY GROVE CEMETERY BOARD	Amount:	\$8,000.00
InvNo:	2024 LEVY	InvDesc:	2024 levy	InvAmt:	\$8,000.00		
ChqNo:	0034225	Date:	2024-06-03	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$12,398.44
InvNo:	MAY 17 2024 LIB	InvDesc:	lib bldg	InvAmt:	\$621.19		
InvNo:	MAY 17 2024 DOCKS	InvDesc:	marina docks	InvAmt:	\$124.04		
InvNo:	MAY 17 2024 PO.BNK	InvDesc:	po/bank	InvAmt:	\$555.55		
InvNo:	MAY 17 2024 ARENA	InvDesc:	arena	InvAmt:	\$600.95		
InvNo:	MAY 17 2024 SS WTP	InvDesc:	ss wtp	InvAmt:	\$1,872.00		
InvNo:	MAY 17 2024 SHWRHSE	InvDesc:	marina showerhouse	InvAmt:	\$32.38		
InvNo:	MAY 17 2024 INFO BTH	InvDesc:	info booth	InvAmt:	\$270.77		
InvNo:	MAY 17 2024 TENNIS	InvDesc:	tennis courts	InvAmt:	\$32.38		
InvNo:	MAY 14 2024 QUNS PRK	InvDesc:	queens park	InvAmt:	\$79.84		

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: MAY 22 2024 MTG WTP InvDesc: mtg wtp InvAmt: \$7,576.43

InvNo: MAY 21 2024 LITES InvDesc: street lites InvAmt: \$682.86

ChqNo:	0034226	Date:	2024-06-03	Vendor:	JACKIE WHITE	Amount:	\$285.31
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InvNo: CM39449 InvDesc: marina showers-reimb.matts InvAmt: \$169.50

InvNo: MAY 29 2024 InvDesc: pec-reimb.summer prog.supp InvAmt: \$115.81

ChqNo:	0034227	Date:	2024-06-03	Vendor:	K.SMART ASSOCIATES LIMITED	Amount:	\$64.98
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InvNo: 36561 InvDesc: april drainage supt services InvAmt: \$64.98

ChqNo:	0034228	Date:	2024-06-03	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$1,463.38
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InvNo: 0298113 InvDesc: marina-cleaning supplies InvAmt: \$24.85

InvNo: 0298118 InvDesc: arena-plywood/screws/etc InvAmt: \$670.74

InvNo: 0298381 InvDesc: tennis court-mark.paint/patch/ InvAmt: \$65.52

InvNo: 0298631 InvDesc: tennis courts-strapping/glue InvAmt: \$48.01

InvNo: 0298654 InvDesc: tennis courts-sealer/paint InvAmt: \$79.51

InvNo: 0298669 InvDesc: arena-cement/etc InvAmt: \$114.38

InvNo: 0298688 InvDesc: arena-top n bond InvAmt: \$31.63

InvNo: 0298744 InvDesc: arena-sand InvAmt: \$9.36

InvNo: 0299353 InvDesc: marina-plumb.supplies InvAmt: \$137.81

InvNo: 0299481 InvDesc: marina-press.treated/screws/ InvAmt: \$76.59

InvNo: 0299603 InvDesc: marina-tile adhesive InvAmt: \$14.68

InvNo: 0300572 InvDesc: arena-ant traps/caution tape InvAmt: \$108.42

InvNo: 0300573 InvDesc: marina-shwr rod/curtain/paint InvAmt: \$80.19

InvNo: 0300821 InvDesc: marina-epoxy InvAmt: \$19.76

ChqNo:	0034229	Date:	2024-06-03	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$349.97
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InvNo: 120095 InvDesc: zoning bylaw advert InvAmt: \$349.97

ChqNo:	0034230	Date:	2024-06-03	Vendor:	MANITOULIN STREAMS	Amount:	\$2,500.00
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InvNo: 2024 DONATION InvDesc: 2024 donations InvAmt: \$2,500.00

ChqNo:	0034231	Date:	2024-06-03	Vendor:	MCDUGALL FUELS	Amount:	\$3,451.52
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InvNo: 7209835 InvDesc: marina-pump repairs InvAmt: \$3,451.52

ChqNo:	0034232	Date:	2024-06-03	Vendor:	METAL AIR MECHANICAL SYSTEMS	Amount:	\$6,744.41
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InvNo: W23914 InvDesc: arena-supply/install galv damp InvAmt: \$6,744.41

ChqNo:	0034233	Date:	2024-06-03	Vendor:	MINISTER OF FINANCE	Amount:	\$21,782.00
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InvNo: 302105241347011 InvDesc: april policing costs InvAmt: \$22,151.00

ChqNo:	0034234	Date:	2024-06-03	Vendor:	M.I.S. MUNICIPAL INSURANCE SERVICES LTD.	Amount:	\$81,205.37
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InvNo: 5/28/2024 InvDesc: 2024/25 insurance InvAmt: \$81,205.37

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	0034235	Date:	2024-06-03	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$299.63
InvNo:	6695489002	InvDesc:	m18 lithium battery	InvAmt:	\$299.63		
ChqNo:	0034236	Date:	2024-06-03	Vendor:	NEW NORTH FUELS INC	Amount:	\$1,948.46
InvNo:	688323	InvDesc:	pw-diesel	InvAmt:	\$592.39		
InvNo:	688322	InvDesc:	pw-dyed diesel	InvAmt:	\$1,356.07		
ChqNo:	0034237	Date:	2024-06-03	Vendor:	NORTHERN 911	Amount:	\$517.16
InvNo:	21216-06012024	InvDesc:	june 911 dispatch	InvAmt:	\$517.16		
ChqNo:	0034238	Date:	2024-06-03	Vendor:	PERRY NEWMAN	Amount:	\$534.80
InvNo:	JUNE 3 2024	InvDesc:	bylaw/bldg mileage	InvAmt:	\$534.80		
ChqNo:	0034239	Date:	2024-06-03	Vendor:	RECEIVER GENERAL	Amount:	\$28,303.67
InvNo:	MAY 2024	InvDesc:	may source deductions	InvAmt:	\$28,303.67		
ChqNo:	0034240	Date:	2024-06-03	Vendor:	Manitowaning Agricultural Society	Amount:	\$500.00
InvNo:	2024 DONATION	InvDesc:	2024 donation	InvAmt:	\$500.00		
ChqNo:	0034241	Date:	2024-06-03	Vendor:	MANITOULIN SECONDARY SCHOOL	Amount:	\$300.00
InvNo:	2024 DONATION	InvDesc:	2024 donation (robotics team)	InvAmt:	\$300.00		
ChqNo:	0034242	Date:	2024-06-03	Vendor:	CHRISTINE MCNAUGHTON	Amount:	\$250.00
InvNo:	440	InvDesc:	pec-social media wrkshp	InvAmt:	\$250.00		
ChqNo:	0034243	Date:	2024-06-03	Vendor:	ISLAND ANIMAL HOSPITAL	Amount:	\$1,500.00
InvNo:	2024 DONATION	InvDesc:	2024 don/n-fixing our felines	InvAmt:	\$1,500.00		
ChqNo:	0034244	Date:	2024-06-03	Vendor:	CANDICE IRWIN	Amount:	\$3,841.40
InvNo:	293	InvDesc:	pec-may dance/show expenses	InvAmt:	\$3,841.40		
ChqNo:	0034245	Date:	2024-06-03	Vendor:	JANICE BOWERMAN	Amount:	\$217.00
InvNo:	MAY 6 2024	InvDesc:	mileage fonom conference	InvAmt:	\$217.00		
ChqNo:	0034246	Date:	2024-06-03	Vendor:	IAN'S HEATING AND SERVICE INC	Amount:	\$8,274.43
InvNo:	MAY 27 2024 QUOTE	InvDesc:	lib.furnace-50% deposit	InvAmt:	\$8,274.43		
ChqNo:	0034247	Date:	2024-06-03	Vendor:	JANE MOGGY	Amount:	\$64.46
InvNo:	MAY 22 2024	InvDesc:	pec-nhsp reimb	InvAmt:	\$64.46		
ChqNo:	0034248	Date:	2024-06-03	Vendor:	PAUL PERRIN	Amount:	\$503.50
InvNo:	JAN 6 2024	InvDesc:	owdcp claim (jan 2024)	InvAmt:	\$503.50		
ChqNo:	0034249	Date:	2024-06-03	Vendor:	WHITE'S SHELL	Amount:	\$9,729.25
InvNo:	27950	InvDesc:	mechanical #6	InvAmt:	\$9,729.25		
ChqNo:	0034250	Date:	2024-06-03	Vendor:	WINDOWS UNLIMITED	Amount:	\$3,713.71
InvNo:	312264	InvDesc:	garb.pickup/parks/grass	InvAmt:	\$3,713.71		

*** End of Report ***

Report Total:

\$249,133.15

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges: **From:** **To:** **From:** **To:**
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last Cheque Number 0034177 0034205
Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0034177	Date:	2024-05-21	Vendor:	BELL CANADA	Amount:	\$17.85
InvNo:	2024 05 01	InvDesc:	toll free line	InvAmt:	\$17.85		
ChqNo:	0034178	Date:	2024-05-21	Vendor:	CITY OF GREATER SUDBURY	Amount:	\$903.21
InvNo:	00133548	InvDesc:	march recy.material	InvAmt:	\$903.21		
ChqNo:	0034179	Date:	2024-05-21	Vendor:	EASTLINK	Amount:	\$2,148.55
InvNo:	21737488	InvDesc:	consolidated telephone billing	InvAmt:	\$2,148.55		
ChqNo:	0034180	Date:	2024-05-21	Vendor:	G. STEPHEN WATT, BARRISTER	Amount:	\$11,314.13
InvNo:	4247	InvDesc:	general legal	InvAmt:	\$11,314.13		
ChqNo:	0034181	Date:	2024-05-21	Vendor:	EXP SERVICES INC.	Amount:	\$2,118.75
InvNo:	817950	InvDesc:	landfill eca	InvAmt:	\$2,118.75		
ChqNo:	0034182	Date:	2024-05-21	Vendor:	GERRY STRONG	Amount:	\$234.62
InvNo:	MAY 20 2024	InvDesc:	bldg insp mileage	InvAmt:	\$234.62		
ChqNo:	0034183	Date:	2024-05-21	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$7,058.15
InvNo:	MAY 3 2024 DEPOT	InvDesc:	recylc.depot	InvAmt:	\$174.72		
InvNo:	MAY 6 2024 ADMIN	InvDesc:	mun.office	InvAmt:	\$234.55		
InvNo:	MAY 9 2024 CLVR VALL	InvDesc:	clvr valley schoolhouse	InvAmt:	\$29.89		
InvNo:	MAY 1 2024 PW	InvDesc:	pw	InvAmt:	\$664.95		
InvNo:	MAY 1 2024 HERIT PRK	InvDesc:	heritage park	InvAmt:	\$74.71		
InvNo:	MAY 2 2024 LITES	InvDesc:	street lites	InvAmt:	\$984.99		
InvNo:	MAY 1 2024 ICE PLNT	InvDesc:	arena-ice plant (actual read)	InvAmt:	\$4,894.34		
ChqNo:	0034184	Date:	2024-05-21	Vendor:	JACKIE WHITE	Amount:	\$205.52
InvNo:	MAY 12 2024	InvDesc:	arena-coffee	InvAmt:	\$54.70		
InvNo:	701-8801548-6598641	InvDesc:	pec-reimb supplies	InvAmt:	\$50.82		
InvNo:	8AA354	InvDesc:	pec-reimb.soccer tourn fees pd	InvAmt:	\$100.00		
ChqNo:	0034185	Date:	2024-05-21	Vendor:	JOHN MASTELKO	Amount:	\$149.07
InvNo:	H28128	InvDesc:	arena-reimb supplies	InvAmt:	\$67.07		
InvNo:	135428	InvDesc:	tennis courts-patching materia	InvAmt:	\$27.33		
InvNo:	135359	InvDesc:	tennis courts- patching mater	InvAmt:	\$54.67		
ChqNo:	0034186	Date:	2024-05-21	Vendor:	M&L SUPPLY - FIRE & SAFETY	Amount:	\$2,968.68
InvNo:	021743	InvDesc:	fd-wtr hand pumps/hose	InvAmt:	\$2,968.68		
ChqNo:	0034187	Date:	2024-05-21	Vendor:	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount:	\$34,265.09
InvNo:	IN000022236	InvDesc:	june amb/social assist	InvAmt:	\$34,265.09		

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	0034188	Date:	2024-05-21	Vendor:	MANITOULIN CENTENNIAL MANOR	Amount:	\$11,471.84
InvNo:	2024 2ND QTR	InvDesc:	2024 2nd qtr requisition	InvAmt:	\$11,471.84		
ChqNo:	0034189	Date:	2024-05-21	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$365.08
InvNo:	120037	InvDesc:	advertising	InvAmt:	\$365.08		
ChqNo:	0034190	Date:	2024-05-21	Vendor:	MANITOWANING PHARMACY	Amount:	\$21.46
InvNo:	318400	InvDesc:	admin batteries	InvAmt:	\$21.46		
ChqNo:	0034191	Date:	2024-05-21	Vendor:	MANITOWANING FRESHMART	Amount:	\$12.42
InvNo:	0026418	InvDesc:	admin-p.twls	InvAmt:	\$12.42		
ChqNo:	0034192	Date:	2024-05-21	Vendor:	METAL AIR MECHANICAL SYSTEMS	Amount:	\$12,703.46
InvNo:	J001435	InvDesc:	arena-control panel pyt #2	InvAmt:	\$12,703.46		
ChqNo:	0034193	Date:	2024-05-21	Vendor:	NEW NORTH FUELS INC	Amount:	\$3,674.81
InvNo:	686494	InvDesc:	pw-diesel	InvAmt:	\$2,203.60		
InvNo:	686388	InvDesc:	pw-dyed diesel	InvAmt:	\$1,471.21		
ChqNo:	0034194	Date:	2024-05-21	Vendor:	ONTARIO CLEAN WATER AGENCY	Amount:	\$2,727.04
InvNo:	INV00000042955	InvDesc:	mtg lift str-heavy rain event	InvAmt:	\$2,727.04		
ChqNo:	0034195	Date:	2024-05-21	Vendor:	PAUL METHNER	Amount:	\$1,100.00
InvNo:	#20240430	InvDesc:	april animal control	InvAmt:	\$1,100.00		
ChqNo:	0034196	Date:	2024-05-21	Vendor:	PERRY NEWMAN	Amount:	\$801.50
InvNo:	MAY 21 2024	InvDesc:	bylaw/bldg mileage	InvAmt:	\$801.50		
ChqNo:	0034197	Date:	2024-05-21	Vendor:	PUROLATOR COURIER	Amount:	\$48.40
InvNo:	540018049	InvDesc:	freight	InvAmt:	\$48.40		
ChqNo:	0034198	Date:	2024-05-21	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$4,275.65
InvNo:	RC020035943	InvDesc:	june health unit levy	InvAmt:	\$4,275.65		
ChqNo:	0034199	Date:	2024-05-21	Vendor:	SIMALAM	Amount:	\$700.60
InvNo:	1543	InvDesc:	website maint plan	InvAmt:	\$700.60		
ChqNo:	0034200	Date:	2024-05-21	Vendor:	ANDREW GERHARD	Amount:	\$3,232.60
InvNo:	MAY 14 2024	InvDesc:	nhsp grant expend.reimb	InvAmt:	\$3,232.60		
ChqNo:	0034201	Date:	2024-05-21	Vendor:	CHRIS MELOCHE	Amount:	\$420.00
InvNo:	MAY 2024	InvDesc:	pec-cooking class (nhsp grnt)	InvAmt:	\$420.00		
ChqNo:	0034202	Date:	2024-05-21	Vendor:	UNIVERSUS SOFTWARE CANADALTD	Amount:	\$183.47
InvNo:	INV-2095	InvDesc:	feb-apr ecomm fees (bookking)	InvAmt:	\$183.47		
ChqNo:	0034203	Date:	2024-05-21	Vendor:	WINDOWS UNLIMITED	Amount:	\$3,653.66
InvNo:	312275	InvDesc:	po/admin/lib cleaning	InvAmt:	\$3,653.66		
ChqNo:	0034204	Date:	2024-05-21	Vendor:	XEROX CANADA LTD.	Amount:	\$119.86
InvNo:	85799450	InvDesc:	monthly copier usage	InvAmt:	\$119.86		
ChqNo:	0034205	Date:	2024-05-21	Vendor:	SAMANTHA MILLER	Amount:	\$603.20
InvNo:	07	InvDesc:	pec - yoga classes	InvAmt:	\$603.20		

*** End of Report ***

Report Total:

\$107,498.67

Date : 2024-07-02
Time : 1:09:40 PM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0034289		2024-07-01	07/01COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0034290		2024-07-01	07/01COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0034291		2024-07-01	07/01COMB	133	BOND, FRED	OUTSTANDING	Cheque
0034292		2024-07-01	07/01COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0034293		2024-07-01	07/01COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
3967		2024-07-01	07/01COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3968		2024-07-01	07/01COMB	166	STRONG, GERRY	OUTSTANDING	Direct Deposit
3969		2024-07-01	07/01COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
3970		2024-07-01	07/01COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3971		2024-07-01	07/01COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3972		2024-07-01	07/01COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3973		2024-07-01	07/01COMB	224	HOOVER, JENNIFER	OUTSTANDING	Direct Deposit
3974		2024-07-01	07/01COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3975		2024-07-01	07/01COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3976		2024-07-01	07/01COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3977		2024-07-01	07/01COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3978		2024-07-01	07/01COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3979		2024-07-01	07/01COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3980		2024-07-01	07/01COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3981		2024-07-01	07/01COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3982		2024-07-01	07/01COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit
3983		2024-07-01	07/01COMB	396	FERGUSON, HEIDI	OUTSTANDING	Direct Deposit
3984		2024-07-01	07/01COMB	399	WASTELKO, JOHN	OUTSTANDING	Direct Deposit
3985		2024-07-01	07/01COMB	503	Peltier, Amy	OUTSTANDING	Direct Deposit

Total : \$29,423.31

Date : 2024-06-17
Time : 10:23:05 AM

The Township of Assiniboia

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0034251		2024-06-17	06/17COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0034252		2024-06-17	06/17COMB	126	MACDONALD, DEBORAH	OUTSTANDING	Cheque
0034253		2024-06-17	06/17COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0034254		2024-06-17	06/17COMB	222	ELLIOTT, OKAYNE	OUTSTANDING	Cheque
0034255		2024-06-17	06/17COMB	376	MILLETTE, SHELBA	OUTSTANDING	Cheque
3948		2024-06-17	06/17COMB	119	COOPER, RONALD	OUTSTANDING	Direct Deposit
3949		2024-06-17	06/17COMB	169	STRONG, GERRY	OUTSTANDING	Direct Deposit
3950		2024-06-17	06/17COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
3951		2024-06-17	06/17COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3952		2024-06-17	06/17COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3953		2024-06-17	06/17COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3954		2024-06-17	06/17COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3955		2024-06-17	06/17COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3956		2024-06-17	06/17COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3957		2024-06-17	06/17COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3958		2024-06-17	06/17COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3959		2024-06-17	06/17COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3960		2024-06-17	06/17COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3961		2024-06-17	06/17COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3962		2024-06-17	06/17COMB	390	GERHARD, MARI	OUTSTANDING	Direct Deposit
3963		2024-06-17	06/17COMB	394	PODOLNIEWICZ, ANNEAL	OUTSTANDING	Direct Deposit
3964		2024-06-17	06/17COMB	396	FERGUSON, HEIDI	OUTSTANDING	Direct Deposit
3965		2024-06-17	06/17COMB	399	WASTELKO, JOHN	OUTSTANDING	Direct Deposit
3966		2024-06-17	06/17COMB	503	REILLY, AMY	OUTSTANDING	Direct Deposit
Total :							829,032.30

Date : 2024-06-03
Time : 9:56:45 AM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0034211		2024-06-03	06/03COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0034212		2024-06-03	06/03COMB	126	MACDONALD, DEBORAH	OUTSTANDING	Cheque
0034213		2024-06-03	06/03COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0034214		2024-06-03	06/03COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0034215		2024-06-03	06/03COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
3929		2024-06-03	06/03COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3930		2024-06-03	06/03COMB	169	STRONG, GERRY	OUTSTANDING	Direct Deposit
3931		2024-06-03	06/03COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
3932		2024-06-03	06/03COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3933		2024-06-03	06/03COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3934		2024-06-03	06/03COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3935		2024-06-03	06/03COMB	224	WOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3936		2024-06-03	06/03COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3937		2024-06-03	06/03COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3938		2024-06-03	06/03COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3939		2024-06-03	06/03COMB	368	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3940		2024-06-03	06/03COMB	370	LENTIE, CRYSTAL	OUTSTANDING	Direct Deposit
3941		2024-06-03	06/03COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3942		2024-06-03	06/03COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3943		2024-06-03	06/03COMB	390	GERHARD, MARI	OUTSTANDING	Direct Deposit
3944		2024-06-03	06/03COMB	394	RZADNIEWICZ, SHEL	OUTSTANDING	Direct Deposit
3945		2024-06-03	06/03COMB	396	FERGUSON, HEIDI	OUTSTANDING	Direct Deposit
3946		2024-06-03	06/03COMB	399	MASTELKO, JOHN	OUTSTANDING	Direct Deposit
3947		2024-06-03	06/03COMB	503	Feltler, Amy	OUTSTANDING	Direct Deposit

Total : \$29,379.54

Date : 2024-05-21
Time : 10:03:23 AM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
1034172		2024-05-20	05/20COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
1034173		2024-05-20	05/20COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
1034174		2024-05-20	05/20COMB	133	BOND, FRED	OUTSTANDING	Cheque
1034175		2024-05-20	05/20COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
1034176		2024-05-20	05/20COMB	379	MILLETTE, SHELBA	OUTSTANDING	Cheque
3897		2024-05-20	05/20COMB	119	COOPER, RONALD	OUTSTANDING	Direct Deposit
3898		2024-05-20	05/20COMB	165	STRONG, GERRY	OUTSTANDING	Direct Deposit
3899		2024-05-20	05/20COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3900		2024-05-20	05/20COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3901		2024-05-20	05/20COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3902		2024-05-20	05/20COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3903		2024-05-20	05/20COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3904		2024-05-20	05/20COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3905		2024-05-20	05/20COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3906		2024-05-20	05/20COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3907		2024-05-20	05/20COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3908		2024-05-20	05/20COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3909		2024-05-20	05/20COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3910		2024-05-20	05/20COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3911		2024-05-20	05/20COMB	394	PRADKIEWICZ, REEAL	OUTSTANDING	Direct Deposit
3912		2024-05-20	05/20COMB	396	FERGUSON, HEIDI	OUTSTANDING	Direct Deposit
3913		2024-05-20	05/20COMB	399	MASTELKO, JOHN	OUTSTANDING	Direct Deposit
3914		2024-05-20	05/20COMB	503	Peltier, Amy	OUTSTANDING	Direct Deposit

Total : \$27,397.13

Date : 2024-05-29
Time : 9:00:57 AM

The Township of Assiginack

Page: 1

Payment #	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0034206	2024-05-29	05/29COMB	122	HOSES, ALTON	OUTSTANDING	Cheque
0034207	2024-05-29	05/29COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0034208	2024-05-29	05/29COMB	133	BOND, FRED	OUTSTANDING	Cheque
0034209	2024-05-29	05/29COMB	378	WILLETTE, SHELBA	OUTSTANDING	Cheque
3915	2024-05-29	05/29COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3916	2024-05-29	05/29COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3917	2024-05-29	05/29COMB	323	WHITE, JOQUELINE	OUTSTANDING	Direct Deposit
3918	2024-05-29	05/29COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3919	2024-05-29	05/29COMB	364	BOND, NYLE	OUTSTANDING	Direct Deposit
3920	2024-05-29	05/29COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3921	2024-05-29	05/29COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3922	2024-05-29	05/29COMB	391	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3923	2024-05-29	05/29COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3924	2024-05-29	05/29COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3925	2024-05-29	05/29COMB	391	GRONIE, MURRAY	OUTSTANDING	Direct Deposit
3926	2024-05-29	05/29COMB	394	RZADKIEWICZ, REEAL	OUTSTANDING	Direct Deposit
3927	2024-05-29	05/29COMB	396	FERGUSON, WEIDI	OUTSTANDING	Direct Deposit
3928	2024-05-29	05/29COMB	399	MASTELNO, JOHN	OUTSTANDING	Direct Deposit

Total : \$13,262.16

jdyson@westlincoln.ca <jdyson@westlincoln.ca>; cityclerksoffice@brampton.ca
<cityclerksoffice@brampton.ca>; city.clerk@mississauga.ca <city.clerk@mississauga.ca>;
regional.clerk@peelregion.ca <regional.clerk@peelregion.ca>; agenda@caledon.ca <agenda@caledon.ca>;
clerks@cambridge.ca <clerks@cambridge.ca>; clerks@kitchener.ca <clerks@kitchener.ca>;
clerkinfo@waterloo.ca <clerkinfo@waterloo.ca>; regionalinquiries@regionofwaterloo.ca
regionalinquiries@regionofwaterloo.ca>; chislop@northdumfries.ca <chislop@northdumfries.ca>;
gkosch@wellesley.ca <gkosch@wellesley.ca>; clerks@wilmot.ca <clerks@wilmot.ca>; jsmith@woolwich.ca
<jsmith@woolwich.ca>; clerks@markham.ca <clerks@markham.ca>; clerks@richmondhill.ca
<clerks@richmondhill.ca>; clerks@vaughan.ca <clerks@vaughan.ca>; clerks@eastgwillimbury.ca
<clerks@eastgwillimbury.ca>; clerks@georgina.ca <clerks@georgina.ca>; clerks@newmarket.ca
<clerks@newmarket.ca>; clerks@townofws.ca <clerks@townofws.ca>; clerks@king.ca <clerks@king.ca>;
regional.clerk@york.ca <regional.clerk@york.ca>; clerks@aurora.ca <clerks@aurora.ca>;
tkretschmer@duttondunwich.on.ca <tkretschmer@duttondunwich.on.ca>; clerk@faraday.ca
<clerk@faraday.ca>; bgravel@moonbeam.ca <bgravel@moonbeam.ca>; townclerk@picklelake.org
<townclerk@picklelake.org>; clebrun@southdundas.com <clebrun@southdundas.com>;
deputyclerk@hornepayne.ca <deputyclerk@hornepayne.ca>; cao@chapleau.ca <cao@chapleau.ca>;
yaubichon@oro-medonte.ca <yaubichon@oro-medonte.ca>; k.picken@northkawartha.ca
<k.picken@northkawartha.ca>; sarah.goldrup@grey.ca <sarah.goldrup@grey.ca>;
melaniebilodeau@nairncentre.ca <melaniebilodeau@nairncentre.ca>; thornloe@outlook.com
<thornloe@outlook.com>

Subject: RE: MSC Res. 2024-043 - Potential Municipal Equipment Operator Course

Good afternoon,

Please see the resolution below that was passed by the Council of the Township of McMurrich/Monteith at their Regular Meeting held March 5, 2024 supporting the Municipality of St. Charles calling on the Provincial Government to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund.

Resolution 2024-89

Moved by: Dan O'Halloran

Seconded by: Terry Currie

Be It Resolved that council supports Resolution 2024-043 from Municipality of St. Charles calling on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund. Carried

Best regards,

Cheryl Marshall,

Clerk/Treasurer

Township of McMurrich/Monteith

P.O. Box 70, 31 William Street

Sprucedale, Ontario P0A 1Y0

Phone: 705-685-7901 Fax: 705-685-7393

www.mcmurrichmonteith.com

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From: Tammy Godden <clerk@stcharlesontario.ca>

Sent: February 29, 2024 2:08 PM

Subject: Re: MSC Res. 2024-043 - Potential Municipal Equipment Operator Course

Good Afternoon:

At its Regular Meeting of Council held February 21, 2024, the Corporation of the Municipality of St.-Charles passed the following Resolution 2024-043.

Tammy J. Godden (she/her)
Clerk, Municipality of St.-Charles

2 King Street East

P.O. Box 70

St.-Charles, ON, P0M 2W0

Clerk@stcharlesontario.ca

Tel: 705-867-2032 Ext. 207

Toll Free: 1-877-867-2032

Fax: 705-867-5789



www.stcharlesontario.ca

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The Corporation of the
City of Sault Ste. Marie



Clerk's Department

Rachel Tyczinski
City Clerk

April 11, 2024

The Right Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON
K1A 0A2

Dear Sir:

Re: Intimate Partner Violence and Coercive Control

Please be advised that at its April 8, 2024 City Council meeting, Sault Ste. Marie City Council passed the following resolution:

Whereas the jury that heard the Carol Culleton, Anastasia Kuzyk, and Nathalie Warmerdam inquest (The Renfrew County Inquest) issued 86 recommendations to prevent future deaths and delivered those recommendations to the Province of Ontario; and

Whereas recommendation #85 of the inquest is to include "coercive control", as defined in the *Divorce Act*, as a criminal offence or as a type of assault under section 265 of the *Criminal Code*; and

Whereas according to experts, a perpetrator has privileged access to information about the target by virtue of the closeness of an intimate relationship and, as such, is able to identify unique vulnerabilities that can be exploited for coercive control; and

Whereas Coordinating Community Responses to Domestic Violence cites scholars and advocates in the field have consistently described intimate partner violence as both an expression of, and an attempt to maintain, power and control over intimate partners; and

Whereas in 2019, according to the Government of Canada, of the 107,810 people aged 15 and over who experienced intimate partner violence 79% were women. 55% of women who experienced physical or sexual intimate partner violence feared a partner at some point. Being afraid of a partner can indicate intimate partner violence that is more coercive, more severe, and more likely to reflect a pattern of abusive behaviours; and

Whereas between 2014 and 2019 in Canada, there were 497 victims of intimate partner homicide, and 80% (400 victims) were women; and

Whereas while Indigenous women account for about 5% of all women in Canada, they accounted for 21% of women killed by an intimate partner between 2014 and 2019 (83 victims). In 2021, the rate of gender-related homicide of Indigenous women and girls was more than triple that of gender-related homicides of women and girls overall (1.72 versus 0.54 per 100,000 women and girls); and

Whereas the Government of Canada names coercive control as one of the acts included in intimate partner violence, but does not include coercive control as an offence contained within the *Criminal Code* of Canada* and

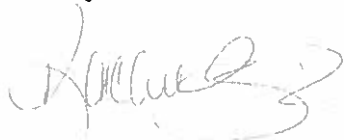
Whereas Bill C332, a private member's bill to amend the Criminal Code to create an offence of exercising coercive control of an intimate partner by engaging in a pattern of conduct that consists of any combination, or any repeated instances, of any of the following acts: using, attempting to use or threatening to use violence against certain persons, coercing or attempting to coerce the intimate partner to engage in sexual activity or engaging in other conduct that could reasonably be expected to cause the intimate partner to believe that their safety, or the safety of a person known to them, is threatened**

Now Therefore Be It Resolved that the Sault Ste. Marie City Council express its support for Bill C-332 as well as call on the Government of Canada to support Bill C-332 and enact the necessary amendments to the *Criminal Code* of Canada to include coercive control of an intimate partner; and

Further it be resolved that a copy of this motion be circulated to the Right Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Dominic LeBlanc, Minister of Public Safety, the Honourable Patty Hajdu, Minister of Indigenous Services, the Honourable Mark Holland, Minister of Health, the Honourable Marci Ien, Minister for Women and Gender Equality and Youth, the Honourable Jenna Sudds, Minister of Families, Children and Social Development, the Honourable Arif Virani, Minister of Justice, City of Sault Ste Marie MP Terry Sheehan, MP Laurel Collins, the Association of Municipalities of Ontario, Federation of Northern Ontario Municipalities, Federation of Canadian Municipalities, and all Ontario municipalities.

- * <https://women-gender-equality.canada.ca/en/gender-based-violence/intimate-partner-violence.html>
- ** <https://www.parl.ca/documentviewer/en/44-1/bill/C-332/second-reading>
- <https://www150.statcan.gc.ca/n1/pub/85-002-x/2023001/article/00003-eng.htm>

Sincerely



Rachel Tyczinski
City Clerk

MINUTES
COMMUNITY POLICING ADVISORY COMMITTEE MEETING
Wednesday 8 May 2024
CENTRAL MANOUTLIN COMMUNITY CENTRE, MINDEMOYA ON
7:00 P.M.

PRESENT: Insp. Robert WALSH – OPP
Al BOYD – NEMI
Kelly CHAYTOR – GORE BAY
Jack BOULD – GORDON / BARRIE ISLAND
Frank KLODNICKI – ASSIGNACK
Steve SHAFFER – CENTRAL MANITOULIN
Steve WOOD – TEHKUMMAH
Bryan BARKER - BILLINGS
Kim MIDDLETON – BURPEE/MILLS

PUBLIC: Tom SASVARI – Manitoulin Expositor
Brian MITCHELL – CENTRAL MANITOULIN Councilor
Roxanne GOULET – NEMI Resident

Minutes Taken by Kelly CHAYTOR – Gore Bay

CALL MEETING TO ORDER

Al BOYD, called meeting to order at 7:01 pm and welcomed all in attendance.

ADOPTION OF AGENDA

Al BOYD asked if there were any changes or additions to the agenda. None were present.

Moved by Frank KLODNICKI and seconded Bryan BAKER by that the agenda be adopted.
CARRIED.

ADOPTION OF MINUTES

Al BOYD asked for any additions, corrections, or changes to the last meeting 13 March 2024 minutes.

- Remove A from Inspector's title.
- Page 2 Jan 1st to Mar 13th Stats– asked to be clarified the fines – Inspector will investigate those numbers.

Moved by Steve WOOD and seconded by Steve SHAFFER that the minutes be adopted.
CARRIED.

BUSSINESS ARISING

COMMUNITY GROUP – SPEAKER

No guest speaker was able to be booked. May 12 to 18 2024 is Victims and Survivors of Crime week.

NEW BUSINESS

OPP DETACHMENT COMMANDER COMMENTS

Inspector R. WALSH advised the OPP detachment board to integrate into a new reporting system that will report more than only calls for service. Discussion on if patrol hours and locations will be included also if a break down on impaired charges could show numbers that are due to drugs or alcohol. The inspector will look into this.

Inspector R. WALSH provided each municipal representative with the March and April 2024 calls for service along with the Camsafe Program flyer. Digital files for Camsafe will be shared by email to representative. Camsafe is a digital neighborhood watch program. Individuals and businesses can sign up for the program. The program will assist the police on any investigations that happen where there are cameras.

Inspector R. WALSH advised year to date Provincial Offences Notices (PON)

YTD

	2024	2023
PON	2194	548
Warnings	2011	959

Inspector R. WALSH advised he has four new members, two for Espanola and two for Manitoulin. Inspector also advised the OPP along with the UCCM and Wiikwemkoong Police Department attended a tactical training program last week. Instant Command 100 course – Critical Incident. As for their Marine program, they are reaching out to partner with the MNR. There will be OPP boats in the water this summer.

TRANSATION TO MANITOULIN OPP DETACHMENT BOARD

Discussion on the new Police Service Board. Brian BAKER advised there was a letter sent out to municipalities from the MMA board suggesting municipalities to select representatives for who would like to be involved on the new board. It was suggested to advise the MMA board names before May 15, 2024. There are still a lot of unknown requirements i.e., training, terms of council, costs, and date of new board. Brian BAKER, the MMA board chair will share any further details if any are available over the summer.

SUMMER PLAN – Dates of Summer Activates in Municipalities

Steve WOOD – Tehkummah –

Canada Day June 27th South Baymouth

August 10th Chi-Cheemaun 50th Anniversary Celebration

Kelly CHAYTOR – Gore Bay –

Canada Day Parade – July 1st

Harbour Days – July 26 – 29

Jack BOULD – Gordon / Barrie Island – None

Kim MIDDLETON – Burpee / Mills – None

Bryan BAKER – Billings – None

Al BOYD – NEMI –

August 2 – 4 Haweater Weekend

August 9 – 11 Home, Cottage, and Culinary Show

Steve SHAFFER – Central Manitoulin –

Homecoming Weekend June 28 – 30th

Pearson Cup Adult Ball Tournament – June 14 – 16th

Providence Bay Fair – August 16 – 18th

Frank KLONDICKI – Assiginack –

Canada Day Ball Tournament June 28 -30th

Beach BBQ – July 1st

Summerfest Weekend – Dance – July 20 – 21st

Youth Ball Tournament – August 9 – 11th

ROUND TABLE

Al BOYD – NEMI – Noted police presence in community and at the bridge is very visible. Concerns from residents about speeding and need for speedbumps. Request the use of the OPP's speed spy to compile data and provide backup proof of speeding within community. A question from a resident within NEMI was how many officers are there between Espanola & Manitoulin Detachment. Inspector Walsh advised there are roughly 80 officers; base cost is shared between all municipals.

Kelly CHAYTOR - Gore Bay – Shared two new bylaws the town of Gore Bay that are coming in effect as of May 17, 2024. One being speed limit reduced to 40 kilometers per hour throughout the entire Town unless it is otherwise posted. Two Heavy Truck route bylaw, no longer permitted along the core business section of Meredith Street. There are exceptions (business that do not have delivery via back of store access)

Jack GOULD – Gordon/Barrie Island – No community concerns

Frank KLODNICKI – Assiginack – Advised they have had some damages to property at the public washrooms in town.

Bryan BARKER – Billings – Smelt season was a concern however, with the current flow of water at falls smelt's season will be extremely limited. Noted police presence in community and has had positive feed about this from community members.

Kim MIDDLETON – Burpee/Mills – No community concerns

Steve WOOD – Tehkummah – Fire chief questioned as to why two officers attended a fire call. Appreciated them attending. Inspector advised could have been in the area or if a second call to 911 was made after Fire was reported. Steve reminded that Ferry traffic has started along Hwy 6 and speed will be a concern.

Steve SHAFFER – Central Manitoulin – First wanted to say Thanks all the OPP present for retired Manitoulin constable Marie Ford. Police presence high within in the community. Steve asked about police patrol on Providence Beach over the summer either on bike or foot would be welcomed.

FINAL REMARKS

Al BOYD Thanked everyone for attending. Any news update on Manitoulin OPP Detachment Board will be shared with members as it is received.

MEETING AJOURNED

Meeting was adjourned at 8:24 pm

Moved by Jack BOULD and seconded Frank KLODNICKI by that the agenda be adopted. CARRIED.

DATE and TIME OF NEXT MEETING.






Wednesday September 11, 2023 – 7 p.m., Central Manitoulin Community Centre, Mindemoya



CAMSAFE

Join us in creating a safer community

CAMSafe is a CCTV and security video registry aimed at keeping our community safe and assisting police solve crime.

-  **Volunteer** registry of security cameras, CCTV systems & doorbell cameras
-  Delete your information or account at any time
-  CAMSafe does not have access to footage or cameras
-  Only basic contact information & address required to sign up
-  Only police have access to the registry information



Register



Add



Protect



We all play a part in keeping our community safe in this age of connected technology.

Your participation helps to provide a stronger defence against:



Theft



Arson



Vandalism



Fraud



Stalking



Kidnapping

For more information, visit **camsafe.ca**



Calls For Service (CFS) Billing Summary Report

Assiginack March - 2024

Billing Categories (Billing categories below do not match traditional crime groupings)		2024				2023			
		March	Year to Date	Time Standard	Year To Date Weighted Hours	March	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Criminal Harassment	0	0		0.0	0	1	15.4	15.4
	Utter Threats to Person	0	1	15.4	15.4	0	0		0.0
	Total	0	1	15.4	15.4	0	1	15.4	15.4
Property Crime Violations	Theft of Motor Vehicle	0	0		0.0	1	1	6.3	6.3
	Theft under - Persons	0	1	6.3	6.3	0	0		0.0
	Theft Under \$5,000 [SHOPLIFTING]	0	1	6.3	6.3	0	0		0.0
	Fraud -Money/property/ security <= \$5,000	0	1	6.3	6.3	0	0		0.0
	Mischief - master code	1	3	6.3	18.9	0	0		0.0
	Total	1	6	6.3	37.8	1	1	6.3	6.3
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Careless use of firearms	0	1	7.3	7.3	0	0		0.0
	Total	0	1	7.3	7.3	0	0		0.0
Drug Possession	Possession Other Controlled Drugs and Substance Act	1	1	6.9	6.9	0	0		0.0
	Drug related occurrence	1	1	6.9	6.9	0	0		0.0
	Total	2	2	6.9	13.8	0	0		0.0
Statutes & Acts	Landlord/Tenant	1	2	3.5	7.0	0	1	3.5	3.5
	Mental Health Act	0	0		0.0	0	1	3.5	3.5
	Mental Health Act - No contact with Police	0	0		0.0	1	2	3.5	7.0
	Mental Health Act - Threat of Suicide	1	1	3.5	3.5	0	1	3.5	3.5
	Mental Health Act - Voluntary Transport	0	1	3.5	3.5	0	0		0.0
	Trespass To Property Act	0	0		0.0	1	2	3.5	7.0
	Total	2	4	3.5	14.0	2	7	3.5	24.5
Operational	Animal Stray	0	1	3.8	3.8	0	0		0.0
	Animal Injured	0	0		0.0	0	1	3.8	3.8
	Animal - Dog Owners Liability Act	0	0		0.0	1	1	3.8	3.8
	Domestic Disturbance	1	1	3.8	3.8	1	1	3.8	3.8
	Suspicious Person	2	2	3.8	7.6	0	2	3.8	7.6
	Phone -Nuisance - No Charges Laid	0	0		0.0	0	3	3.8	11.4
	Missing Person 12 & older	1	1	3.8	3.8	0	0		0.0
	Lost-Others	0	0		0.0	0	1	3.8	3.8
	Trouble with Youth	0	0		0.0	1	1	3.8	3.8
	Unwanted Persons	0	1	3.8	3.8	0	0		0.0
	Neighbour Dispute	0	4	3.8	15.2	0	1	3.8	3.8
	Assist Public	0	3	3.8	11.4	2	3	3.8	11.4



Calls For Service (CFS) Billing Summary Report

Assignack March - 2024

Billing Categories (Billing categories below do not match traditional crime groupings)		2024				2023			
		March	Year to Date	Time Standard	Year To Date Weighted Hours	March	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Family Dispute	0	2	3.8	7.6	0	3	3.8	11.4
	Total	4	15	3.8	57.0	5	17	3.8	64.6
Operational2	False Alarm -Others	0	2	1.5	3.0	0	0		0.0
	Keep the Peace	0	0		0.0	1	1	1.5	1.5
	911 call / 911 hang up	2	2	1.5	3.0	0	1	1.5	1.5
	911 call - Dropped Cell	0	1	1.5	1.5	0	2	1.5	3.0
	Total	2	5	1.5	7.5	1	4	1.5	6.0
Traffic	MVC - Prop. Dam. Non Reportable	0	0		0.0	0	1	3.8	3.8
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	0	2	3.8	7.6	0	1	3.8	3.8
	Total	0	2	3.8	7.6	0	2	3.8	7.6
Total		11	36		160.4	9	32		124.4

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2024 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.



Calls For Service (CFS) Billing Summary Report

Assignack April - 2024

Billing Categories (Billing categories below do not match traditional crime groupings)		2024				2023			
		April	Year to Date	Time Standard	Year To Date Weighted Hours	April	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Criminal Harassment	0	0		0.0	0	1	15.4	15.4
	Utter Threats to Person	0	1	15.4	15.4	0	0		0.0
	Total	0	1	15.4	15.4	0	1	15.4	15.4
Property Crime Violations	Break & Enter	1	1	6.3	6.3	1	1	6.3	6.3
	Theft Over -master code	0	0		0.0	1	1	6.3	6.3
	Theft of Motor Vehicle	0	0		0.0	0	1	6.3	6.3
	Theft under - Persons	0	1	6.3	6.3	0	0		0.0
	Theft under - Other Theft	0	0		0.0	1	1	6.3	6.3
	Theft Under \$5,000 [SHOPLIFTING]	0	1	6.3	6.3	0	0		0.0
	Fraud -Money/property/ security <= \$5,000	0	1	6.3	6.3	1	1	6.3	6.3
	Mischief - master code	0	3	6.3	18.9	0	0		0.0
	Total	1	7	6.3	44.1	4	5	6.3	31.5
Other Criminal Code Violations (Excluding traffic)	Breach of Probation	1	1	7.3	7.3	0	0		0.0
	Offensive Weapons-Careless use of firearms	0	1	7.3	7.3	0	0		0.0
	Total	1	2	7.3	14.6	0	0		0.0
Drug Possession	Possession Other Controlled Drugs and Substance Act	0	1	6.9	6.9	0	0		0.0
	Drug related occurrence	0	1	6.9	6.9	0	0		0.0
	Total	0	2	6.9	13.8	0	0		0.0
Statutes & Acts	Landlord/Tenant	0	2	3.5	7.0	0	1	3.5	3.5
	Mental Health Act	1	1	3.5	3.5	0	1	3.5	3.5
	Mental Health Act - No contact with Police	0	0		0.0	0	2	3.5	7.0
	Mental Health Act - Threat of Suicide	0	1	3.5	3.5	0	1	3.5	3.5
	Mental Health Act - Voluntary Transport	1	2	3.5	7.0	0	0		0.0
	Trespass To Property Act	0	0		0.0	0	2	3.5	7.0
	Total	2	6	3.5	21.0	0	7	3.5	24.5
Operational	Animal - Left in Vehicle	0	0		0.0	1	1	3.8	3.8
	Animal Stray	0	1	3.8	3.8	0	0		0.0
	Animal Injured	0	0		0.0	0	1	3.8	3.8
	Animal - Dog Owners Liability Act	0	0		0.0	0	1	3.8	3.8
	Domestic Disturbance	0	1	3.8	3.8	1	2	3.8	7.6
	Suspicious Person	0	2	3.8	7.6	0	2	3.8	7.6
	Phone -Nuisance - No Charges Laid	0	0		0.0	0	3	3.8	11.4
	Missing Person 12 & older	0	1	3.8	3.8	0	0		0.0



Calls For Service (CFS) Billing Summary Report

Assignack April - 2024

Billing Categories (Billing categories below do not match traditional crime groupings)		2024				2023			
		April	Year to Date	Time Standard	Year To Date Weighted Hours	April	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Found Property -Master code	1	1	3.8	3.8	0	0		0.0
	Lost Property -Master code	0	0		0.0	1	1	3.8	3.8
	Lost-Others	0	0		0.0	0	1	3.8	3.8
	Trouble with Youth	0	0		0.0	0	1	3.8	3.8
	Unwanted Persons	0	1	3.8	3.8	0	0		0.0
	Neighbour Dispute	0	4	3.8	15.2	0	1	3.8	3.8
	Assist Public	2	5	3.8	19.0	0	3	3.8	11.4
	Family Dispute	1	3	3.8	11.4	1	4	3.8	15.2
	Total	4	19	3.8	72.2	4	21	3.8	79.8
Operational2	False Alarm -Others	0	2	1.5	3.0	1	1	1.5	1.5
	Keep the Peace	0	0		0.0	0	1	1.5	1.5
	911 call / 911 hang up	0	2	1.5	3.0	0	1	1.5	1.5
	911 call - Dropped Cell	0	1	1.5	1.5	1	3	1.5	4.5
	Total	0	5	1.5	7.5	2	6	1.5	9.0
Traffic	MVC - Prop. Dam. Non Reportable	0	0		0.0	1	2	3.8	7.6
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	0	2	3.8	7.6	0	1	3.8	3.8
	Total	0	2	3.8	7.6	1	3	3.8	11.4
Total		8	44		196.2	11	43		171.6

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- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.



UNAPPROVED MINUTES – FIFTH MEETING
BOARD OF HEALTH
PUBLIC HEALTH SUDBURY & DISTRICTS
BOARDROOM, SECOND FLOOR
THURSDAY, JUNE 20, 2024 – 1:30 P.M.

BOARD MEMBERS PRESENT

Ryan Anderson
Robert Barclay
Renée Carrier
Guy Despatie

Pauline Fortin
René Lapierre
Ken Noland
Mike Parent *till 2:51 pm*

Mark Signoretti
Al Sizer *till 2:35 pm*
Natalie Tessier

BOARD MEMBERS REGRET

Abdullah Masood

STAFF MEMBERS PRESENT

Kathy Dokis
Stacey Gilbeau
M. Mustafa Hirji

Stacey Laforest
Rachel Quesnel
France Quirion

Renée St Onge

R. LAPIERRE PRESIDING

1. CALL TO ORDER AND TERRITORIAL ACKNOWLEDGMENT

The meeting was called to order at 1:33 p.m.

Noting the National Indigenous Peoples Day tomorrow, and June National Indigenous History Month, the Board Chair shared his excitement that today's agenda included a motion *Calling for the selection of Indigenous municipal and provincial appointees to Board of Health.*

Members of the Board of Health were invited to attend the National Indigenous Peoples Day Pow Wow hosted by N'Swakamok Native Friendship Centre on June 21 from 11 a.m. to 3 p.m. at Bell Park in Sudbury. This is an opportunity to attend an Indigenous-led community event and further build relationships as per the ReconciliAction Framework, Strategic Direction #2: Board of Health members commit to attend and participate in Indigenous-led events and support Indigenous causes, such as National Day for Truth and

Reconciliation events, Indigenous Peoples' days, Indigenous Health conferences, and community gatherings as appropriate.

2. ROLL CALL

3. REVIEW OF AGENDA/DECLARATIONS OF CONFLICTS OF INTEREST

The agenda package was pre-circulated. There were no declarations of conflict of interest.

4. DELEGATION/PRESENTATION

i) Odemen Giizis

- Sarah Rice, Special Advisor, Indigenous Public Health
- Jasmine Fournier, Health Promoter, Indigenous Public Health

S. Rice and J. Fournier were welcomed to speak about National Indigenous History Month and how to celebrate and engage in local events. National Indigenous history month is referred to in Anishinabek culture as Odemen Giizis or heart berry month. It was shared that Odemen means heart berry or strawberry and Giizis refers to a month, the moon or the sun depending on the context.

June includes two special days, Anishinaabe Giizhigad and National Indigenous Peoples day. Details about these days and the month were shared, including what they mean to Anishinabek and Indigenous peoples, and how everyone can participate in celebrations throughout the Public Health Sudbury & Districts service area.

Sarah and Jasmine were thanked and questions were entertained regarding raising of the Indigenous flag in honour of National Indigenous History Month.

ii) Recognizing and Prioritizing Healthy Aging in Public Health

- Laryssa Vares, Public Health Nurse, Health Promotion and Vaccine Preventable Diseases
- Laura Cousineau, Health Promoter, Health Promotion and Vaccine Preventable Diseases

L. Vares and L. Cousineau were welcomed to present on the importance of healthy aging, recognizing June is Seniors Month in Ontario. Their presentation described what is healthy aging and public health's role in healthy aging as it encompasses many aspects including healthy communities, injury prevention, chronic disease prevention, among others. Focused programming is currently led by health promotion programming staff and aligns with Public Health Sudbury & Districts vision "Healthier communities for all".

Locally, adults aged 65+ represent 21.5% of our service area's population. Older adults are living longer and, as individuals age, chronic disease rates increase. In 2021, 70.5% of death in our service area were attributed to chronic diseases.

Currently, public health focuses on three healthy aging priorities: ageism, social isolation, and age-friendly communities and each were described.

The Ottawa Charter is used as a roadmap and helps address the social, natural, and built environments that are critical for older adults' well-being and continued engagement in society. This involves advocating for healthy public policies that prioritize the needs of older adults, fostering supportive environments that are safe and age-friendly, creating lifelong learning opportunities through personal skill development, strengthening community action by working with partners, and reorienting health services towards prevention and wellness.

Older adults are living longer and can remain healthier by staying socially connected, being physically active, eating healthy, and refraining from smoking and consuming alcohol. Many of the protective factors for healthy aging, including health equity, are topics of consideration or standards within the Ontario Public Health Standards. Examples of what Public Health Sudbury & District is doing to promote aging in place includes:

- participating in committees and groups including local Age-Friendly Community committees
- advocating for social, natural, and built environments that promote healthy aging
- providing services, coordinating programs, navigating systems, and aiming to reduce duplication

Comments and questions were entertained. In response to a request, the Ottawa Charter will be shared with the Board. Both presenters were thanked.

5. CONSENT AGENDA

- i) Minutes of Previous Meeting**
 - a. Fourth Board of Health Meeting – May 16, 2024
- ii) Business Arising from Minutes**
- iii) Report of Standing Committees**
 - a. Unapproved Board of Health Finance Standing Committee meeting – June 4, 2024
- iv) Report of the Medical Officer of Health / Chief Executive Officer**
 - a. MOH/CEO Report, June 2024

v) Correspondence

a. Screen for Life Mobile Cancer Screening

- Letter from the Township of Chapleau to Cancer Care Ontario, dated June 6, 2024

b. Support for Bill 173 and declaring intimate partner violence an epidemic

- Letter from the Greater Sudbury Police Service Board Chair to the Premier of Ontario, dated May 30, 2024

c. Phasing out free water well testing for private wells

- Letter from the Town of Gore Bay to the Premier of Ontario, dated May 14, 2024

vi) Items of Information

a. 2024 alPHa Conference, Annual General Meeting and Board Section Meeting

- Conference Program - Final
- Board of Health Section Agenda

R. Lapierre and Dr. Hirji attended the 2024 Association of Local Public Health Agencies (alPHa) annual conference, AGM, and section meetings June 6 and 7, 2024, in Toronto. The Board Chair provided an overview of the speakers, topics and his key take-aways. He shared he was elected as the Board Section Chair for 2024 – 2025 as the North East Region representative on the alPHa Executive Committee.

Comments and questions were entertained relating to conference discussions regarding voluntary mergers, political advocacy, funding review. R. Lapierre shared he will be participating in a meeting tomorrow as part of an Association of Municipalities of Ontario (AMO) subcommittee regarding the funding review.

K. Noland inquired about the phasing out free water well testing for private wells and whether the Board of Health should also be advocating against. Dr. Hirji clarified that this was referenced in an Auditor General Report around streamlining Ontario public health lab services; however, no decision has been communicated and it is unknown if this is even being considered. In response to a request, an advocacy motion will be tabled at the September Board of Health agenda for consideration.

The recently released report referenced in the Dr. Hirji's Board report, from The AI 4 Public Health institute at the University of Toronto, in partnership with Statistics Canada and the Canadian Institutes of Health Research, "Laying the groundwork for: Artificial Intelligence to Advance Public Health in Canada" will be shared with the Board. Dr. Hirji noted that Public Health Sudbury & Districts is very mindful of the risks associated with Artificial Intelligence and an internal policy will be developed to establish guardrails while not stifling creativity.

Discussion ensued regarding high level updates for the strategic plan priorities. Based on the Board members feedback regarding the Board report at the May 16, 2024, Board

meeting, the Board report now includes a new *Highlights* section which highlights activities that action our strategic plan priorities. The Accountability Monitoring Plan will be coming to the Board of Health in the fall.

Additional questions were addressed regarding the oversight for the Public Health Sudbury & Districts infrastructure modernization projects, health and safety inspections, and volunteer program.

N. Tessier emphasized local concerns in Chapleau to maintain remote services provided to rural communities such as the letter of advocacy regarding screening for life mobile cancer screening.

38-24 APPROVAL OF CONSENT AGENDA

MOVED BY SIGNORETTI – NOLAND: THAT the Board of Health approve the consent agenda as distributed.

CARRIED

6. NEW BUSINESS

i) 2023 Audited Financial Statements

- Public Health Sudbury & Districts Audited Financial Statements for 2023

Board of Health Finance Standing Committee Chair, Mark Signoretti, introduced the audited financial statements for 2023. He noted that the Finance Standing Committee met on June 4, 2024, and reviewed the 2023 draft audited financial statements. Oscar Poloni, Audit Partner at KPMG joined the Finance meeting via Teams to review the audit processes and present the audit findings report.

2023 involved the ramping down of COVID-19, refocusing on Public Health priorities and addressing the backlog of programs and services that occurred over the pandemic. The ministry continued to provide Public Health Units with funding for COVID-19 extraordinary expenses at a significantly lower levels with the continued expectation that cost-shared funding would need to be completely expensed before being eligible for extraordinary funding.

The infrastructure modernization projects were mostly completed with two additional initiatives completed over 2023, that being the elevator refurbishment and lab roofing/terrace replacement projects. The organization also began to focus on addressing the IT infrastructure backlog and started a series of IT modernization projects.

The 2023 Audited Financial Statements reflect these major events with the variances being attributable primarily to COVID-19 and the infrastructure modernization project overall.

Based on the auditor's report, the financial statements presented fairly, in all material respects, the financial position of Public Health Sudbury & Districts as of December 31, 2023. The auditors noted that they did not identify any material misstatements, illegal acts or fraud and no internal control issues. As such, the auditors proposed to issue an unqualified report on the financial statements subject to the approval today of the draft statements. The financial statements for 2023 were presented with the Board Finance Standing Committee's recommendation for approval of the 2023 audited financial statements.

Dr. Hirji and the Corporate Services Finance team under Director, France Quirion, were recognized for their thorough, accurate and strategic work, successfully bringing us to this unqualified recommendation.

It was recommended KPMG be listed as the auditing firm on the final report of the audited financial statements.

39-24 ADOPTION OF THE 2023 AUDITED FINANCIAL STATEMENTS

MOVED BY ANDERSON – SIZER: WHEREAS the Board of Health Finance Standing Committee recommends that the Board of Health for the Sudbury and District Health Unit adopt the 2023 audited financial statements, as reviewed by the Finance Standing Committee at its meeting of June 4, 2024;

THEREFORE BE IT RESOLVED THAT the 2023 audited financial statements be approved as distributed.

CARRIED

ii) Organizational Risk Management

- Briefing Note from Dr. M. Mustafa Hirji, Acting Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated June 13, 2024
- Annual Organizational Risk Assessment Progress Report, 2023
- Organizational Risk Management Plan: 2023-2025

The risk management plan prescribes that organizational risk reports be reviewed quarterly by Senior Management and an annual report be presented to the Board of Health each June. As the 2023 – 2025 Risk Management Plan was approved in May 2023, there are only two quarters to roll-up into the annual 2023 report.

Dr. Hirji described the risk prioritization matrix that considers impact and likelihood for each risk and associated rating scale. The revised Risk Management Plan incorporates new or updated risks relating to the Strengthening of Public Health.

It was noted that the organization will always experience risks that are outside of the plan. Two themes stand out amongst the risks in this plan. First, risks coming from the current or shifting political context, including the Strengthening Public Health initiative and the lack of funding of public health. Second, the ongoing fall-out of the COVID-19 pandemic which has impacted workload, including a new disease of public health significance that needs to be managed, but without any attendant funding to do so. In addition, staff who worked intensely through the pandemic continue to experience some burnout, which has an impact on morale. The need for health care staffing post-pandemic is creating recruitment challenges. Public health, of course, had to undertake COVID-19 recovery work. Investments and modernization of IT was delayed due to shifting to pandemic response. And some negative opinions of public health have arisen as a consequence of opposition to pandemic response measures, and as part of a halo of frustration of anything to do with the pandemic.

It was observed that Risk 12.1 pertaining to threats to network security is the highest scoring risk. R. Barclay previously shared information with the MOH and BOH Chair regarding root cause analysis for highest risk hazards identified through the risk ranking. Dr. Hirji noted that this analysis has been done in the past and is intended to be done again. Discussion was also held regarding alignment of the strategic plan priorities and risk management.

40-24 2023-2025 RISK MANAGEMENT PLAN

MOVED BY BARCLAY – TESSIER: WHEREAS the Board of Health motion #23-03 endorsed the 2023–2025 Risk Management Plan with quarterly reporting to Senior Management Executive Committee and an annual roll-up of all data for Board of Health approval; and

WHEREAS the 2023–2025 Risk Management Plan is an organizational requirement under the Ontario Public Health Standards; and

THEREFORE BE IT RESOLVED THAT the Board of Health receive the 2023 annual Risk Management Report; and

FURTHER THAT the Board of Health receive the updated 2023–2025 Risk Management Plan including updates related to Strengthening Public Health.

CARRIED

iii) Indigenous Engagement Governance Reconciliation Framework – Indigenous Municipal and Provincial Appointees to Board of Health

It was recapped that one year ago, as a Board of Health, a commitment was taken to reconciliation and supporting Indigenous communities a step further by passing motion

#37-23: Indigenous Engagement Governance Reconciliation Framework, which supports the advancement of the Indigenous Engagement Strategy at the governance level.

The framework is an extension of the Indigenous Engagement Strategy and is aligned with the Ministry of Health's Health Equity Guideline and the Relationship With Indigenous Communities Guideline, and incorporates explicit recommendations for the Board of Health.

As it is National Indigenous Peoples Day tomorrow, and June is National Indigenous History Month, the *"Calling for the selection of Indigenous municipal and provincial appointees to Board of Health for Public Health Sudbury & Districts"* motion is presented for the Board's consideration. The motion calls for the Board of Health and its partners to advocate for Indigenous municipal and provincial appointees to the Board of Health and is within Strategic Direction 1 and the accompanying pathfinder steps from the ReconciliAction Framework. The call can begin to build momentum for Indigenous membership in governance throughout the public health sector in Ontario.

The Board Chair indicated that as a Board of Health and as a public health agency, we want to continue a high standard of service and care for Indigenous people. We listen to the guidance developed by Indigenous peoples in various formats, like the Indigenous Engagement Strategy that was developed in partnership with local Indigenous communities, the Truth & Reconciliation Commission of Canada's Calls to Action, and the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP). We specifically look to Article 18 of the UNDRIP: "Indigenous peoples have the right to participate in decision-making in matters which would affect their rights, through representatives chosen by themselves in accordance with their own procedures, as well as to maintain and develop their own indigenous decision-making institutions."

Passing this motion would build on the work of our Indigenous Engagement Strategy and move closer to our goal of creating opportunities to adapt, enhance and build culturally appropriate services specific to the agency's service area, which Indigenous people are more likely to use, resulting in better health outcomes as per Strategic Direction #1.

R. Lapierre added that, during the Public Health Strengthening voluntary merger discussions with Algoma Public Health, he advocated at the governance committee meetings for indigenous engagement representation for the new Board of Health. He added that having an Indigenous person as a representative at the decision making level, sitting at the table, gives a voice and an opportunity share concerns and ideas. The Board Chair was pleased that the proposed motion is coming forward.

Questions and comments were entertained and it was clarified that the call to municipalities is different depending on whether the municipality has only one board member appointment or shares a board member appointment (to advocate) versus where more than one representative appointment exists (to appoint an Indigenous representative).

41-24 CALLING FOR THE SELECTION OF INDIGENOUS MUNICIPAL AND PROVINCIAL APPOINTEES TO BOARD OF HEALTH FOR PUBLIC HEALTH SUDBURY & DISTRICTS

MOVED BY PARENT – FORTIN : WHEREAS the Board of Health for Public Health Sudbury & Districts is committed to ensuring all people in its service area, including Indigenous peoples and communities, have equal opportunities for health; and,

WHEREAS on June 15, 2023, the Board of Health passed Motion #37-23 Indigenous Engagement Governance Reconciliation Framework which supports the advancement of the Indigenous Engagement Strategy at the governance level; and,

WHEREAS Public Health Sudbury & Districts Indigenous Engagement Strategy's Strategic Direction 1 led to a commitment to promote the selection of Indigenous municipal and provincial appointees to the Board of Health;

THEREFORE BE IT RESOLVED THAT the Board of Health call upon the municipalities in the service area to advocate for the appointment of qualified Indigenous persons, who are grounded in community, have lived experience, are from this territory and reside in Public Health Sudbury & Districts; and

THAT the Board of Health call upon the municipalities in the service area to appoint qualified Indigenous persons, who are grounded in community, have lived experience, are from this territory and reside in Public Health Sudbury & Districts, where more than one representative appointment exists; and

THAT the Board of Health call upon the Province of Ontario to appoint qualified Indigenous persons, who are grounded in community, have lived experience, are from this territory and reside in Public Health Sudbury & Districts.

CARRIED UNANIMOUSLY

iv) Business Name Registration Renewal

- Briefing Note from Dr. M. Mustafa Hirji, Acting Medical Officer of Health and Chief Executive Officer dated June 13, 2024

In 2018, the Board of Health decided to refresh its visual identity and identify itself publicly using the business name Public Health Sudbury & Districts.

It was noted that any registration filed under the *Business Names Act of Ontario* is valid for a period of five years only and can be renewed at any time during the five-year period of registration. It is recommended that the Board of Health for Sudbury & District Health Unit renew the registration of the business name Public Health Sudbury & Districts and that its solicitors be instructed to take all required steps to register the aforesaid business name pursuant to the *Business Names Act (Ontario)*. Staff are exploring revisions to the Board of Health Manual bylaw that would come forward through the regular manual review this fall so that a Board motion would not be required every five years.

It was shared in response to a question that a plan for corporate branding in the Boardroom is being developed.

42-24 BUSINESS NAME REGISTRATON RENEWAL

MOVED BY ANDERSON- CARRIER: WHEREAS the Board of Health for Sudbury & District Health Unit adopted the name Public Health Sudbury & Districts ([motion 14-18](#)) and that its solicitors were instructed to take all required steps to register the aforesaid business name pursuant to the *Business Names Act (Ontario)*; and

WHEREAS the *Business Name Act (Ontario)* requires that the business names be renewed every five (5) years;

THEREFORE, BE IT RESOLVED THAT the Board of Health for the Sudbury & District Health Unit, renew the registration of Public Health Sudbury & Districts as its business name and that its solicitors be instructed to take all required steps to renew the aforesaid business name pursuant to the *Business Names Act (Ontario)*.

FURTHERMORE, the Director, Corporate Services alone, is authorized to execute all documents necessary to complete the renewal as required by the Corporation's solicitors.

CARRIED

v) Board of Health Manual

- a. Posting of In-Camera Board of Health Agenda Packages and Members Initiating Motions**
 - Briefing Note from Dr. M. Mustafa Hirji, Acting Medical Officer of Health and Chief Executive Officer dated June 13, 2024

Dr. Hirji indicated that the briefing note and motion are in response to requests that were passed on through the Board of Health Chair as it relates to Board meeting procedures and posting in-camera Board of Health agenda packages earlier and relating to Board members initiating motions.

Currently, closed agenda packages are made available/visible in the BoardEffect application at the time the Board of Health meetings go in-camera. Board members have indicated a desire to have read in-camera materials in advance in order to reflect on the issue and be better prepared for discussion at meetings. Adjustments were proposed to the Board of Health Manual Policy and Procedures to reflect the availability of the in-camera agenda packages no less than three business days and no more than one week prior to the scheduled Board of Health meeting with a closed session.

Board of Health members have also inquired how they may bring forward a motion to a meeting. Dr. Hirji reviewed process for Board members to put forward a motion, per *Section 32, Motions and Order of Putting Questions*, in bylaw 04-88 that a motion may be brought to the Board as long as there is at least one days' notice to other Board members. No changes are recommended therefore.

Dr. Hirji provided additional context on why motions by Board members are uncommon. It was highlighted that board operations differ significantly from a political council or assembly where debate and some degree of conflict is institutionalized. In board governance, a board-CEO relationship is supposed to be the focus, with open and transparent communication, and mutual respect. Normal practice should be to discuss issues or concerns with the Medical Officer of Health/CEO who would follow-up with the concern expeditiously. While Board of Health members may raise motions per by-law 04-88, the best practice is rather that conversations occur with the Medical Officer of Health/CEO with motions being reserved for when the MOH/CEO is unresponsive.

Questions and comments were entertained.

43-24 BOARD OF HEALTH MANUAL

MOVED BY NOLAND- DESPATIE: THAT the Board of Health, having reviewed the revised E-I-13 Procedure, E-I-14 Policy, and E I 15 Procedure, approves the contents therein for inclusion in the Board of Health Manual.

CARRIED

7. ADDENDUM

None.

8. ANNOUNCEMENTS

Over the past four decades, Public Health Sudbury & Districts has had the honour and privilege of partnering with Science North to promote health and community well-being. In

honour of Science North's 40th anniversary, a letter of congratulations has been sent to the Science North Board Chair.

There are no regularly scheduled Board of Health meetings for July and August. The next regular Board of Health meeting will be held on Thursday, September 19, 2024, at 1:30 p.m. in the Boardroom.

Board members were invited to complete the meeting evaluation for today's Board of Health meeting in BoardEffect. The Board Chair noted that the meeting evaluation response rate for the May 16, 2024, Board meeting was 40%.

Dr. Hirji shared the dates and times for the June 21 National Indigenous Peoples Day events.

Everyone was wished a happy and safe summer.

9. ADJOURNMENT

44-24 ADJOURNMENT

MOVED BY LAPIERRE: THAT we do now adjourn. Time: 3:03 p.m.

CARRIED

(Chair)

(Secretary)



May 14, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via Email: premier@ontario.ca

RECEIVED
MAY 22 2024

Dear Premier Ford:

Re:Public Health Ontario proposes phasing out free water testing for private wells

Please be advised that the Council of the Town of Gore Bay adopted the following resolution at their meeting of May 13, 2024, regarding the above noted matter;

15772

Moved by Kelly Chaytor

Seconded by Rob Dearing

BE IT RESOLVED THAT Gore Bay Council supports the Township of Archipelago's request to the Province of Ontario to reconsider and ultimately decide against the proposed phasing out of free private drinking water testing services;

FURTHER, this resolution is circulated to all Ontario municipalities, the Minister of Health, and Sudbury District Health Unit.

Carried

Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Respectfully,

Stasia Carr
Clerk

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

☐ Thomas Armstrong
☒ Patricia Hull
☐ Paul Kelly
☐ Lynne Paquette

SECONDED BY:

☐ Thomas Armstrong
☐ Patricia Hull
☒ Paul Kelly
☐ Lynne Paquette

Motion #: 12

Resolution #:

Date: June 11, 2024

WHEREAS, the Public Sector Accounting Board (PSAB) establishes accounting standards for the public sector which must be followed by all Ontario municipalities; And

WHEREAS, the Municipal Act, 2001 section 294.1 states that a municipality shall, for each fiscal year, prepare annual financial statements for the municipality in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada; And

WHEREAS, PS 3280 is a new accounting standard covering asset retirement obligations (ARO) that was approved by PSAB in March 2018; And

WHEREAS, the standard must be applied by all public sector entities who prepare their financial statements under PSAB, including all Canadian municipalities; And

WHEREAS, many small municipalities do not have accountants or engineers on staff to complete the ARO obligations and this major accounting change will force small municipalities to hire consultants to complete this work and cause a significant financial burden to municipalities;

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the Township of Larder Lake hereby calls upon the province of Ontario to provide financial assistance to municipalities to complete the ARO; And

FINALLY, THAT a copy of this resolution be forwarded to the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipal Clerks and Treasurers

Recorded vote requested: ☐

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

I declare this motion

<input type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair: _____

***Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.**

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- ☐ Thomas Armstrong
☐ Patricia Hull
☐ Paul Kelly
☐ Lynne Paquette

SECONDED BY:

- ☐ Thomas Armstrong
☐ Patricia Hull
☐ Paul Kelly
☐ Lynne Paquette

Motion #: 13

Resolution #:

Date: June 11, 2024

of Ontario (AMCTO), the Timiskaming Municipal Association (TMA), the Federation of Ontario Municipalities (FONOM), and all municipalities within the District of Timiskaming.

Recorded vote requested: ☐

	For	Against
Tom Armstrong		
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair:

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

STAFF REPORT

TO: Council

FROM: Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning Limited

MEETING DATE: July 16, 2024

SUBJECT: Township of Assiginack Zoning By-law
2024-10

APPROVED FOR
SUBMISSION BY: _____ CAO

RECOMMENDATION

THAT Council receives this Report and attached Appendix regarding the new Zoning By-law;

THAT Council enacts a new Zoning By-law dated July 2024 in accordance with By-law No. 2024-10.

PURPOSE

The purpose of this Report is to provide an overview of the process regarding the preparation of a Zoning By-law for the Township of Assiginack and to provide a recommendation to Council to enact the new planning document.

BACKGROUND

The Municipality hosted a Public Open House on March 27, 2024 and a Statutory Public Meeting on June 25, 2024 which is required under the *Planning Act*. The draft document has been available on the Municipality's website for public review. Various revisions have been made to the Zoning By-law throughout the review process, and key modifications are summarized in this Report.

DISCUSSION

Council and members of the public were provided an opportunity to first review the new Zoning By-law at the Public Open House in March. Based on the first Public Open House, revisions were made to the document and both the document and Notice of the Public Meeting were posted on the Township website in advance of the Public Meeting in June.

Throughout the process, comments were provided by members of the public, which are summarized in Appendix 1 to this Report. Comments were compiled in a tracking table and responses are provided to the comments that were received.

Staff also provided input to the new regulations within the Zoning By-law. Overall, an attempt was put forth to make a more user-friendly document that recognizes the uniqueness of the community and the Township of Assinack.

SUMMARY OF REVISIONS

Throughout the review and update process, a series of key theme areas were established for the Zoning By-law. Key revisions made to the Zoning By-law include the following:

- Addition of definitions;
- Inclusion of provisions for accessory dwelling units;
- Inclusion of provision for minimum dwelling size;
- Consolidated site specific zone permissions into Exception Tables;
- Consolidated the previous Zoning By-laws for the Township into one comprehensive document.

SUMMARY

The proposed new Zoning By-law has been prepared with input and review from Municipal Staff, and extensive public consultation has occurred on the document.

The proposed Zoning By-law is consistent with the Provincial Policy Statement, conforms to the District of Manitoulin Official Plan and reflects the uniqueness of the community.

RELATIONSHIP TO STRATEGIC PLAN

Pillar 2 – Excellence in Governance

FINANCIAL IMPLICATIONS

N/A

Yours truly,



Jamie Robinson, BES, MCIP, RPP
Planning Consultant

Appendix 1: Compilation of Comments

Township of Assiginack

Appendix 1: Zoning By-law Review: Final Compiled Comments

July 11, 2024

Township of Assiginack (Manitoulin Island) Draft Zoning By-law			
#	Comment	Responder	Comment Response
1.	<p>The by-law amendment does not address the significant problem of using residentially zoned properties as short-term rental income properties.</p> <p>The surplus of utilizing residential housing for short-term rental income, typically only seasonally during the summer, has put immense pressure on housing contributing to our local and national housing crisis and homelessness. Local first-time home owners face major barriers to entering the market and long-term tenants are being evicted with nowhere to go. Many properties are purchased as secondary units by non-locals to generate income and investment, but the income generated does not circulate locally since they do not live here. Influx of tourism in terms of economic impact would be minimal compared to a local residents/tenants spending money by living here 12 months of the year. Many of these types of property owners own more than two properties and purchase them solely for income purposes not housing for themselves or other renters. Recruitment of new</p>	MHBC	<p>The rental of residential properties and cottages has occurred for decades in the municipality. This is a residential use, and in accordance with the current Zoning By-law and draft Zoning By-law would be permitted in any dwelling.</p> <p>There has been no direction as part of this exercise to establish any other framework for regulating STRs.</p> <p>Should the Township wish to regulate the rental of dwellings on a short term basis, options such as a licensing by-law could be considered.</p>

Township of Assiginack (Manitoulin Island)
Draft Zoning By-law

#	Comment	Responder	Comment Response
	<p>residents to our township is significantly impaired by the limited access to housing in terms of purchasing or renting. Furthermore, locals also purchase additional properties to use for short-term rental income putting strain on the housing industry. Property owners can make the same amount of money in a one-week rental as they would in one month. Consequently, there is little motivation to rent to long-term tenants under these conditions and a lot of motivation so pursue this under the table revenue stream leading to the surplus of short-term accommodations.</p> <p>Short-term rentals are income properties that do not follow regulatory measures and standards that businesses are required to follow. The township has done well to address this with a by-law but the problem reaches beyond the expectation of registering and maintaining quality assurance. They operate like a business but are not treated as one. They do not pay appropriate taxes such as HST on the services they provide because you must be registered as a business to do so. Additionally, they do not pay comparable municipality taxes, businesses are taxed in a higher bracket. Residential properties use a disproportionately high amount of utilities and municipality services when renter turnover is high versus a long-term tenancy. Furthermore, owners of short-term rental properties typically do not claim their revenue on their personal income tax as it is commonly viewed as "cash under the table" and do not claim how their property is used for insurance and liability purposes. This is similar to people offering cash ride services</p>		

**Township of Assiginack (Manitoulin Island)
Draft Zoning By-law**

#	Comment	Responder	Comment Response
	<p>with their personal vehicle even though insurance does not cover that kind of use.</p> <p>They function like a business in terms of the benefitting from profit and through services they are providing to customers, but are not treated as one. This creates a disproportionate advantage to private property owners that directly effects competing registered accommodation businesses. Registered businesses incur significantly higher expenses and feel immense pressure from the tourism industry to increase the level of services they provide while reducing their prices due to the advantaged position of residential owners, who incur significantly lower costs for their accommodations (15% alone through sales tax plus other overhead fees they do not incur).</p>		


Township of Assiginack (Manitoulin Island)
Draft Zoning By-law

#	Comment	Responder	Comment Response
2.	<p>Potential Solutions/Recommendations:</p> <ul style="list-style-type: none"> - Outline specific use allowances for "guest houses", found in various sections of the by-law - Under permitted use for residential (and perhaps agricultural) zoned properties, define and outline permitted occupancy (ex; length of tenancy, payment frequency) - Prohibit short-term rental business operations under residentially, and perhaps agricultural, zoned properties - Residential properties should be prohibited from renting out the primary occupancy unit for short-term accommodations for a fee (this is a business), this should be considered for guest houses as well. - Different tax rates for properties used as short-term rentals and/or unoccupied units that have 4 season access - Additional zoning section for short-term rental accommodations (specific regions, types of property, etc. it should not be permitted to all residential properties) - Higher non-primary residence fees/taxes 		
3.	<p>Considerations:</p> <ul style="list-style-type: none"> - allowance of seasonal access only recreational properties to operate as short-term rentals would not affect housing availability for long-term occupants - balance housing needs with the need for short-term rentals in terms of what allowances the township gives for how many short-term accommodations run out of residentially zoned properties, or 		

Township of Assiginack (Manitoulin Island)
Draft Zoning By-law

#	Comment	Responder	Comment Response
	<ul style="list-style-type: none"> - Bed and Breakfast operations also function as a business and are permitted under residential and rural zoning usage, should this be modified - Whether the number of agriculturally zoned properties functioning as short-term rentals seems limited and may not have as much of an impact on this problem - Waterfront property zoning and access (are these recreational properties or residential properties) 		
4.	I think short-term rental accommodations functions as a business and should be treated accordingly. Our township has a surplus of short-term rental accommodations leading to various problems, and this by-law revision is a perfect opportunity to implement changes and address the issue directly from a zoning perspective.		
5.	<p>Further to the Zoning By-law Update Open House:</p> <ol style="list-style-type: none"> 1. Consider zoning of Mclean's Park, currently Rural. 2. The minimum dwelling size in the draft document is 400 m². This may be a typo. 	MHBC	<p>The lot is zoned Rural in accordance with section 6.2.1.4 of the draft Zoning By-law, public parks are a permitted use.</p> <p>Typo - Minimum dwelling size in the Zoning By-law is 37 sq. m which is 400 sq ft.</p>

**Township of Assiginack (Manitoulin Island)
Draft Zoning By-law**

#	Comment	Responder	Comment Response
6.	<p>Please find attached the planning board has all of Queen and the adjoining wellington street properties listed as commercial.</p> 	MHBC	The properties with a residential use are in the R1 Zone on the updated Zone Schedule A2 Manitowaning.
7.	<p>We are part owners of [redacted] is this parcel of land going to remain in Rural Zoning? The property has been zoned Rural and we wish to keep it at that same zoning designation. If there are any changes please advise.</p>	MHBC	This parcel has been left in the Rural Zone.

**Township of Assignack (Manitoulin Island)
Draft Zoning By-law**

#	Comment	Responder	Comment Response
8.	<p>Section 6.5.2 Zone Requirements (SR) Item #2 states "Where more than one tier of lots are present, buildings on the waterfront are limited to one storey."</p> <p>This section of the draft grossly interferes with the property owners ability to build a home in the way they deem suitable. Lakeside residential property owners pay a premium for the lakefront property and will continue to pay a premium in municipal taxes indefinitely. Lakefront lots within the Municipality of Assignack on Manitowaning Bay and on Lake Manitou are some of the most expensive pieces of land on Manitoulin Island. For example one acre lots in the Sandy Point Subdivision within our municipality are listed for \$244,000. In comparison a regular building lot in the town of Manitowaning (these are getting scarce) have water and sewer services and are assessed regular residential property tax rates can be bought for less than \$40,000. Owners could build two storey houses on these lots within the town if they wish.</p> <p>I have built [redacted] on shoreline residential properties in the municipality and both are [redacted]. These [redacted] are assessed significant municipal taxes and the Municipality is better off by not trying to control the investment decisions of property owners. In fact the Municipality needs to take action to entice and encourage as much investment as possible. I think section 6.5.2 of the draft proposal should be completely removed. If a buyer wants to have a smaller investment in residential property then they can certainly do so by purchasing a 'back-lot". It is unfair to the</p>	MHBC	This provision has been removed from the current draft of the Zoning By-law.

**Township of Assiginack (Manitoulin Island)
Draft Zoning By-law**

#	Comment	Responder	Comment Response
	<p>lakeshore property owner to force them to a specific home design because 'back-lot' owners wish to have a clear view of the lake but chose not to buy the lakefront lot.</p> <p>The mindset of the authors of this bylaw should be to remove as many parts of the bylaw that directly interferes, restricts, hinders and discourages property owners to invest in the township.</p>		
9.	<p>After reviewing the by-law draft I do have concerns that for the sections on Wayside Pits and Quarries (Sections 6.1.3, 6.2.3 and 6.8) the bylaw is far too vague, doesn't give any control to the township and doesn't consider the investments of neighbouring properties. These by-laws need more definition.</p>	MHBC	<p>Section 2.5.52 of the PPS "Wayside Pits and Quarries, Portable Asphalt Plants and Portable Concrete Plants" states the following: "Wayside pits and quarries, portable asphalt plants and portable concrete plants used on public authority contracts shall be permitted, without the need for an official plan amendment, rezoning, or development permit under the <i>Planning Act</i> in all areas, except those areas of existing development or particular environmental sensitivity which have been determined to be incompatible with extraction and associated activities."</p>

Township of Assiginack (Manitoulin Island)
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#	Comment	Responder	Comment Response
10.	Part [REDACTED] was the subject of several zoning amendments, now shown as Special Provision [REDACTED] and [REDACTED]. However, the most recent zoning amendment on the property [REDACTED] rezoned the property from Rural to Commercial. Some of the special provisions may not be required anymore, and if they are required, should be listed as special provisions in the Commercial zone.	MHBC	Table 2 has been updated to remove [REDACTED] and [REDACTED] exceptions. Site specific commercial zoning on these properties make the exceptions unnecessary.
11.	The [REDACTED] special provision permitted apartments on the ground floor appears to be on a property in a Commercial zone (previously it was [REDACTED] Commercial).	MHBC	This has been changed in the latest draft of the Zoning By-law. It appears as Exception [REDACTED] in Table 1: Commercial Zone Exceptions.
12.	The [REDACTED] special provision may be entirely unnecessary as it just allows a single detached dwelling with accessory structures, and the current Agricultural zone in the draft by-law allows this by default.	MHBC	This Exception has been removed from Table 1: Agricultural Zone Exceptions.
13.	Regarding the Agricultural zoning in general, as I've mentioned before, the agricultural zones shown on the map are only those required by the Official Plan's prime agricultural designation – to conform to provincial policy and OMAFRA's guidelines these areas have to remain agricultural zone. You'll notice that there is a lot of land previously zoned agricultural in the old zoning mapping that is zoned rural under this draft. Other areas can be zoned agricultural if the municipality wishes – we can include all lands previously zoned agricultural if you want, or you could also take the opportunity to review the mapping to see where council and staff feels agricultural zoning is most warranted. If you decide to include all lands previously zoned agricultural within the mapping, I do recommend	MHBC	Township staff comfortable with the Agricultural mapping as currently laid out.

**Township of Assiginack (Manitoulin Island)
Draft Zoning By-law**

#	Comment	Responder	Comment Response
	that we tweak the boundaries where possible to align better with parcel boundaries, roads and natural features like rivers or lakes for clarity and ease of interpretation.		
14.	Because a lot of the previously zoned agricultural land is Rural zone in the draft, Special provision [REDACTED] and several instances of [REDACTED] are now in Rural zones. I think we should review [REDACTED] and [REDACTED] see if they are still required in the Rural zone (unless we are looking at including these in the agricultural zone again).	MHBC	[REDACTED] is now in the Rural zone and a single detached dwelling is permitted as-of-right. [REDACTED] is now in the Rural zone and a seasonal residence is permitted as-of-right. [REDACTED] is now in the Rural zone and appears as Exception [REDACTED] on Table [REDACTED] : Rural Zone Exceptions.
15.	Agricultural Zone: some of the permitted uses in the Agricultural zone conflict with the Agricultural Area policies in the Official Plan. The OP policy on permitted uses is under C.4.1 and includes agricultural uses, a single residential dwelling, secondary farm residence for full time farm help, and secondary uses such as small scale home industries or occupations. Agricultural related commercial and industrial uses are permitted subject to certain criteria as per the PPS. I don't think the Group Home, Bed and Breakfast, and Hunt Camp uses listed as permitted uses conform to the OP permitted uses. If we are looking at expanding the agricultural zone, it might be worthwhile to have a Prime agricultural zone and a secondary agricultural zone, with the prime agricultural stricter in terms of permitted uses due to the underlying prime agricultural area.	MHBC	Non-conforming uses have been removed from the list of permitted uses in an Agricultural Zone as outlined in Section 6.1.1.

**Township of Assinack (Manitoulin Island)
Draft Zoning By-law**

#	Comment	Responder	Comment Response
16.	Rural zone: There is no minimum lot frontage or area listed for a Rural use in the Rural zone. This would, for example, permit a rural use such as an animal hospital with no minimum frontage requirement and 100% lot coverage.	MHBC	Minimum lot frontage of 60 metres has been added. Minimum lot size of 1 hectare has been added.
17.	Regarding Section 5.22 Minimum Distance Separation: - The MDS guidelines require that, if you want to exempt existing lots of record from having to meet MDS approvals for new residences, you have to have a provision in your by-law explicitly allowing it. We have policy in the OP to support this – section C.4.2-3 “the Planning board and/or municipality will not apply the MDS Formulae to approved residential development proposed by building permit on existing lots of record”. This avoids situations where someone has a vacant parcel that has been previously approved or is zoned appropriately for a residential use, but can't build on it at all due to a barn nearby.	MHBC	This Section (now Section 5.23 Minimum Distance Separation) has been revised to reflect that it will not be applied to approved residential development proposed by building permit on existing lots of record.
18.	Regarding 5.35.2 - Lake Huron shoreline, during the Official Plan process we received information from MNRF regarding the 100 year flood elevation and required setbacks and implemented it into our OP and hazard mapping. Flood elevations for the south shore would be 177.6 m, and the elevation for the north would be 177.8 m. The requirement in the OP is now that structures are 15 m back from the relevant flood contour.	MHBC	The wording of this Section (now 5.39.2 Lake Huron Shoreline) has been revised to conform to the wording in the District of Manitoulin Official Plan.

**Township of Assiginack (Manitoulin Island)
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#	Comment	Responder	Comment Response
19.	Zoning Bylaw [redacted] on [redacted] should have a special provision attached to it in the Rural zone – this by-law set minimum lot sizes for these lots as per the survey plan.	MHBC	This has been reflected as Exception [redacted] on Table [redacted] Rural Zone Exceptions.
20.	[redacted] This is [redacted] I spoke with [redacted] yesterday about the proposed changes to my property. [redacted] was going to speak with you this morning. I am just checking in to see if [redacted] was able to update you? I wanted the zoning for my property to stay as agricultural and NOT be switched to rural. I also have an issue with the map. When you zoom in it looks like all my property is water. None of my property is water. I don't even need a sump pump in my basement. This will greatly diminish the property value as, anyone who looks at this map will think I am trying to sell them swamp. Please if you can advise me how to go about ensuring these changes take place. Thank you and have a good day	MHBC	Draft Schedule A1 Rural has been revised to reflect an Agricultural Zone on the property.
21.	[redacted] Further to our phone conversation of today, we would request a review of the proposed zoning of a substantial part of our property. For many years, this farm at [redacted] was owned by [redacted] and [redacted], where they had a house and [redacted]. Following [redacted], we purchased the farm from the [redacted]. The [redacted] We have found a potential purchaser of the [redacted] and one of the [redacted], and will be trying to finalize a deal with them over the next month. It would be our intention to sell them the [redacted] and [redacted]	MHBC	This request was reviewed with the Manitoulin Planning Board. Aerial Photography [redacted] shows that portions of the hay field and woodland may contain low-lying areas. It appears that there are water courses and possible areas of standing water in the hayfield east of the river. There also looks to be a swampy area in the

Township of Assiginack (Manitoulin Island)
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#	Comment	Responder	Comment Response
	<p>a piece of land [redacted]. We will need to bring an application for a severance from the Manitoulin Planning Board and for that, we need a survey. In the course of getting the survey done, our surveyor noted that much of the [redacted] we will retain was zoned as Conservation. We would ask that the Municipality reconsider whether so much of the land needs to be zoned Conservation, particularly in the [redacted] lot. We have no issue with the [redacted], which encompasses the southern edge of [redacted] and the flood plain for [redacted], which drains [redacted].</p> <p>The [redacted] of the lot is bordered to the west by [redacted] and to the [redacted]. It is predominantly a hay field, which we rent to a local farmer. It is runs up from [redacted], through bush, to an open hay field which gradually rises in elevation to about [redacted] the water level. It seems to us that most of that hay field should be zoned Rural, like the rest of the property.</p> <p>The [redacted] in the proposed Conservation zoning area includes a [redacted], which is used for pasture. It also seems to us that should also be zoned Rural rather than Conservation.</p> <p>Please call with any questions or comments.</p>		<p>woodland east of the river and what may be an ephemeral/seasonal stream bed. The elevation model shows that the majority of the land currently in the CO area is relatively low lying, with much of it being at nearly the same elevation as [redacted]</p> <p>In the absence of a detailed flood elevation for [redacted], it would be prudent to retain the Conservation Zone in this area rather than permit development as-of-right within a potential flood hazard area.</p> <p>The landowner may provide technical justification for amending the zoning through a site specific zoning by-law amendment application.</p>
22.	<p>I am writing to you regarding the proposed Zoning By-law Amendment updating the current Zoning By-laws #80-20 and #80-21.</p>	MHBC	<p>This mapping change was reviewed with the Manitoulin Planning Board and it was decided that the Conservation Zone may inadvertently extend beyond the low lying area. It</p>

**Township of Assignack (Manitoulin Island)
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#	Comment	Responder	Comment Response
	<p>I am seeking clarification regarding the Mapping Schedule for Rural Assignack. I have attached a copy of the Mapping Schedule and note that along the main course of [REDACTED], to the [REDACTED] it is designated as Conservation, as I would expect a [REDACTED] to be so designated. On the map I have attached, I have indicated the [REDACTED].</p> <p>However, I see that the map also indicates a very narrow "conservation" band across [REDACTED] I have also indicated this band on the map with an arrow. This band covers forested type area and no waterways, and therefore I cannot see any reason for this portion of the mapping. I also note that I do not see any similar area likewise mapped as conservation anywhere else in the Township Mapping Schedule, which consistently keeps Conservation areas to around waterways.</p> <p>I expect that this small part/band of the mapping may be an error. Thank you in advance for looking into this, and I look forward to hearing from you regarding the mapping I am writing to you regarding the proposed Zoning By-law Amendment updating the current Zoning By-laws #80-20 and #80-21.</p> <p>I am seeking clarification regarding the Mapping Schedule for Rural Assignack. I have attached a copy of the Mapping Schedule and note that along the main course of [REDACTED] to the [REDACTED], it is designated as Conservation, as I would expect a</p>		<p>was agreed that 'trimming' the Conservation Zone at the property line where the low lying area ends and the elevation rises substantially is appropriate.</p>

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Draft Zoning By-law**

#	Comment	Responder	Comment Response
	<p>waterway to be so designated. On the map I have attached, I have indicated the mouth of the Creek.</p> <p>However, I see that the map also indicates a very narrow "conservation" band across [REDACTED] I have also indicated this band on the map with an arrow. This band covers forested type area and no waterways, and therefore I cannot see any reason for this portion of the mapping. I also note that I do not see any similar area likewise mapped as conservation anywhere else in the Township Mapping Schedule, which consistently keeps Conservation areas to around waterways.</p> <p>I expect that this small part/band of the mapping may be an error. Thank you in advance for looking into this, and I look forward to hearing from you regarding the mapping.</p>		
23.	<p>[REDACTED]</p> <p>A request was received to permit seasonal/temporary parking of 6 recreational vehicles and travel trailers on the [REDACTED] property.</p>	MHBC	<p>This request should be subject to a site specific application to amend the zoning by-law rather than being dealt with through this exercise in order to allow for:</p> <ol style="list-style-type: none"> 1. Proper Notice of the proposal to be given to allow for public participation in the planning process; and

Township of Assiginack (Manitoulin Island) Draft Zoning By-law			
#	Comment	Responder	Comment Response
			2. Technical studies to be completed to demonstrate that the property can be appropriately serviced to accommodate the additional use on the site.

THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK

BY-LAW # 2024-10

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK
TO REGULATE ZONING AND THE USE OF ALL LANDS WITHIN THE TOWNSHIP'S
BOUNDARIES, AND TO REPEAL AND REPLACE
BY-LAW'S #1980-20 AND # 1980-21 AND AMENDEMENTS THERETO.**

WHEREAS Section 34 of the Planning Act provides authority to Municipal Councils to enact by-laws regarding the use of lands and the erection and use of buildings or structures within the municipality;

AND WHEREAS the Official Plan for the District of Manitoulin was approved by Council on July 5, 2016 by By-law # 2016-09 and by the Ministry of Municipal Affairs and Housing on October 29, 2018;

AND WHEREAS Section 16 of the Planning Act requires that municipal Zoning By-laws be amended to conform to the Official Plan;

AND WHEREAS it is now deemed necessary and expedient to enact a new Zoning By-law for the Township of Assignack which will be in conformity with the Official Plan;

AND WHEREAS an Open House in accordance with the Planning Act was held on March 26th, 2024 for the purpose of giving the public an opportunity to review and ask questions about the proposed Zoning By-law; and a Statutory Public Meeting was also held on June 25th, 2024 for the purpose of giving the public and members of Council the opportunity to ask questions about the by-law and provide their feedback;

NOW THEREFORE the Council of the Corporation of the Township of Assignack pursuant to Section 34 of the Planning Act, enacts as follows:

1. **THAT** By-laws # 1980-20 and #1980-21 and amendments thereto, are hereby repealed at such time as the new Zoning By-law comes into full force and effect;
2. **THAT** By-law # 2024-10, being a Comprehensive Zoning By-law for the Township of Assignack shall come into force in accordance with the provisions of the Planning Act; and
3. **THAT** the attached ***Schedules A-1 and A-2***, for the Zoning Mapping, shall form part of this by-law.

Read a **FIRST** and **SECOND TIME**, this ____ day of _____, 2024.

Read and **THIRD** and **FINAL TIME** and enacted in Open Council, this ____ day of _____, 2024.

Mayor: Brenda Reid

Seal

Clerk: Heidi Ferguson