

**MUNICIPALITY**



**OF ASSIGINACK**

**BOX 238, MANITOWANING, ONT., P0P 1N0  
(705) 859-3196 or 1-800-540-0179**

The Regular Meeting of Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday March 18, 2025, at 7:00 pm.

Present: Mayor Brenda Reid  
Councillor Dwayne Elliott  
Councillor Jennifer Hooper  
Councillor Robert Maguire

Staff: Alton Hobbs, CAO, Deputy Clerk  
Stasia Carr, Clerk  
Deb MacDonald, Treasurer/Deputy CAO  
Freda Bond, Taxes & Utilities Manager

Regrets: Councillor Janice Bowerman

Public: Donna Stewart, DSSAB

#### OPENING

**#041-03-2025 D. Elliot – R Maguire**

BE IT RESOLVED THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

**Carried**

*The Land Acknowledgement was read.*

#### AGENDA

**#042-03-2025 R. Maguire – D Elliot**

BE IT RESOLVED THAT we approve the agenda as presented.

**Carried**

#### DISCLOSURE OF PECUNIARY INTEREST

Councillor Jennifer Hooper declared pecuniary interest in agenda item 6. d). Request for Support – Manitoulin Metal Robotics FRC6865

#### ANNOUNCEMENTS

Mayor Reid announced the budget packages were provided to Council for review. Next Tuesday they will meet to deliberate.

#### ADOPTION OF THE MINUTES

**#043-03-2025            D. Elliot – R. Maguire**

BE IT RESOLVED THAT we adopt the minutes of the Meeting of Committee of the Whole of March 4, 2025.

**Carried**

**#044-03-2025            R. Maguire – D. Elliot**

BE IT RESOLVED THAT we adopt the minutes of the Meeting of Council of February 18, 2025.

**Carried**

**#045-03-2025            D. Elliot – R. Maguire**

BE IT RESOLVED THAT we adopt the minutes of the Special Council Meeting of February 18, 2025.

**Carried**

**#046-03-2025            R. Maguire – D. Elliot**

BE IT RESOLVED THAT we adopt the minutes of the November 27, 2024, Library Board meeting.

**Carried**

#### DELEGATION

Donna Stewart, CAO for DSSAB

An overview of all the services provided by DSSAB was reviewed, including the size of the catchment area they are responsible for serving. A breakdown of costs was included, and an explanation of the funding model being based on population. The municipal contribution to the 2025 budget is 22%. Assiginack's estimated return on investment for every \$1 is \$3.36.

Donna mentioned two services that are underutilized. Our Kid's Count Program and the Homelessness Prevention Program. She suggests it could be that people are not aware of these programs and stresses for the public to check out their website for information on how to apply for services, A communication officer has been hired to educate the public and inform about the services that are available.

**#047-03-2025            D. Elliot – R. Maguire**

THAT we express our appreciation to Donna Stewart from DDSAB for her time and effort in delivering an informative presentation.

**Carried**

#### REPORTS

**#048-03-2025            R. Maguire – D. Elliot**

BE IT RESOLVED THAT we acknowledge receipt of the 2024 Annual Reports on the Manitowaning and Sunsite Estates Drinking Water Systems, and Lagoon as prepared by OCWA, as required by the MOECP.

**Carried**

## ACTION REQUIRED ITEMS

### **#049-03-2025            D. Elliot – R. Maguire**

BE IT RESOLVED THAT council authorizes the following Accounts for Payment:  
Payroll \$54,902.40 pursuant to the attached Treasurer's Statement of accounts.

**Carried**

### **#050-03-2025            R. Maguire – D. Elliot**

BE IT RESOLVED THAT council authorizes the following Accounts for Payment: General  
\$269,262.72 pursuant to the attached Treasurer's Statement of accounts.

**Carried**

### **#051-03-2025            D. Elliot – R. Maguire**

BE IT RESOLVED THAT we acknowledge receipt of the Bluegrass in the Country request and  
this request will be reviewed during the 2025 Budget deliberations.

**Carried**

### **#052-03-2025            R. Maguire – D. Elliot**

BE IT RESOLVED THAT we acknowledge receipt of the Manitoulin Metal Robotics  
FRC6865 request, and this request will be reviewed during the 2025 Budget  
deliberations.

**Carried**

### **#053-03-2025            R. Maguire – D. Elliot**

BE IT RESOLVED THAT we acknowledge receipt of the Manitowaning Wolves request,  
and this request will be reviewed during the 2025 Budget deliberations.

**Carried**

### **#054-03-2025            R. Maguire – J. Hooper**

BE IT RESOLVED THAT we acknowledge receipt of the Physician Recruiters Request  
to add a page to the Townships website and request for the recruiter to provide written  
submission regarding the details for inclusion on the website.

**Carried**

**#055-03-2025            J. Hooper – R. Maguire**

BE IT RESOLVED THAT we support the Region of Durham regarding the B’Nai Brith’s call to the Government of Canada to pass legislation banning, with certain exceptions the public display of Nazi symbols and iconology.

**Carried**

**#056-03-2025            J. Hooper – R. Maguire**

BE IT RESOLVED THAT we support the City of Woodstock regarding their request to the Provincial and Federal Government to implement the rural road safety program and make critical investments into reducing the number of fatalities and injuries in Ontario’s rural roads.

**Carried**

**057-03-2025            J. Hooper – R. Maguire**

BE IT RESOLVED THAT we support the Town of Bradford West Gwillimbury in their request to the Provincial Government to implement balanced reforms for small scale landlords and tenants to ensure fairness for both parties.

**Carried**

**058-03-2025            R. Maguire – J. Hooper**

BE IT RESOLVED THAT the Township of Assiginack, in response to foreign countries recent actions on tariffs to Canada, Council supports the Provincial and Federal Governments call to action of a “Canadian Business First” policy;

AND THAT Council recognizes there may be circumstances where this may not be possible;

AND THAT in situations where Canadian goods are not available staff, our suppliers, and those held in contract with the Township will source from countries that do not have tariffs applied to Canada.

**Carried**

**059-03-2025                    R. Maguire – J. Hooper**

BE IT RESOLVED THAT Council approve the use of the fairgrounds and washrooms for an English Horse show for the following dates:

April 12, May 3, and 17, June 7, July 5, August 16, and September 20, 2025.

**Carried**

**060-03-2025                    R. Maguire – J. Hooper**

BE IT RESOLVED THAT Council approve the rental request from Wikwemikong for a Wellness Conference rental at the arena with kitchen use for June 25, 26, 27;

FURTHER, an arena rental rate be established at \$250.00 per day.

**Carried**

**061-03-2025                    J. Hooper – R. Maguire**

THAT Council appoint Andrew Gerhard to be a member of the Township of Assiginack Museum Board.

**Carried**

**062-03-2025                    D. Elliot – R. Maguire**

WHEREAS the Friends of the Library have traditionally held the annual Easter Egg Hunt on private property;

AND WHEREAS during the committees due diligence process it was recommended that the event be organized and supervised by board employees;

AND WHEREAS the committee has asked for the Council's concurrence to this approach;

NOW, THEREFORE BE IT RESOLVED THAT we do concur with the committee's approach as it protects landowners and volunteers;

FURTHER, we thank the board, its staff and volunteers for all their efforts over the many years.

**Carried**

#### **INFORMATION ITEMS**

**063- 03-2025                    J. Hooper – R. Maguire**

THAT Council acknowledges receipt of the following correspondence as information:

- a) Minutes of the Manitoulin East Municipal Airport Commission of February 19, 2025
- b) Minutes of Manitoulin Centennial Manor Board of January 23, 2025
- c) Unapproved Minutes of Sudbury & Districts Public Health of February 20, 2025
- d) Request for EOI – City of Toronto for Residual Waste Services

**Carried**

#### BY-LAWS

**064-03-2025                    J. Hooper – R. Maguire**

THAT By-law # 2025-05, being a by-law to adopt a social media policy be given a first, second, and third final reading and enacted in open council.

**Carried**

**065-03-2025                    J. Hooper – R. Maguire**

THAT By-law # 2025-06, being a by-law to adopt a customer feedback policy be given a first, second, and third final reading and enacted in open council.

**Carried**

**066-03-2025                    J. Hooper – R. Maguire**

THAT By-law # 2025-07, being a by-law to amend and adopt a virtual communications policy be given a first, second, and third final reading and enacted in open council.

**Carried**

#### ADJOURN

**067-03-2025                    J. Hooper – R. Maguire**

THAT Council adjourn at 8:06 p.m. and reconvene at the next regular council meeting on April 15, 2025, or at the call of the chair.

**Carried**

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Brenda Reid, MAYOR

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Stasia Carr, CLERK

\*These Minutes have been circulated but are not considered Official until approved by Council.